



## Application Template for 2026 Dual Credit Innovation Grant

This is **not** the official grant application. This is a template provided to help applicants collaborate with partners, organize submission information, and draft responses prior to completing the application in the PDE eGrants system.

Dual Credit Innovation Grant applications must be submitted via the PDE eGrants system no later than 5:00 PM on Friday, **February 6, 2026**.

**The grant agreement is from June 1, 2026, to June 30, 2028.**

To apply:

1. Review the [Dual Credit Innovation Grant 2026 Request for Application](#). All applicants must meet the requirements outlined in this document.
2. The [eGrants Request Form](#) **must** be completed for **each** grant cycle to access [eGrants](#).
3. Review the application questions below and coordinate with partner(s) to answer the application questions.
4. Only one proposal will be accepted from each institution. Applicants may not apply as a consortium. For campuses with multiple locations, the main campus should complete the application. If awarded, funds may be distributed to additional locations as deemed appropriate.
5. Applications that do not include all required information as stated on the application will not be considered for funding.
6. PDE reserves the right to contact applicants to request or recommend amendments to the proposal or budget for further consideration of the grant application.
7. Direct questions to [ra-highereducation@pa.gov](mailto:ra-highereducation@pa.gov). To ensure a timely response, please use "Dual Credit Innovation Grant" and the name of your institution in the subject line.
8. Submit the completed application via the PDE [eGrants](#) system by **5:00 pm on Friday, February 6, 2026**.

### Area 1. Applicant Information

1. Institution Name:
2. Mailing Address:
3. City:
4. State:
5. Zip Code:
6. Project Director Name:
7. Project Director Title:
8. Project Director Email Address:
9. Project Director Phone Number:
10. Fiscal Contact Name:
11. Fiscal Contact Title:
12. Fiscal Contact Email:
13. Fiscal Contact Phone Number:

## Area 2. Program Information

**Project Summary – All attachments must be added under the Reporting/Guidelines. Upload section of this application. Any attachments added to this section will not be reviewed.**

**NOTE: When uploading documents, please remember to clearly label each attachment: Filename, uploaded by, uploaded date, download.**

**Project Summary (500 word limit)** - In this section, the institution will provide the project overview, the grant amount requested, and the institution's specific plans to implement the proposed programs. Provide the context for how the spending will be utilized for new dual credit programming. If your institution was a grant recipient last year, proposals must demonstrate how additional funds will expand upon the previous year's programming. Limit this section to 500 words or less. Further explanation should fit within the goals and objectives table below.

Grant amount requested:

List the school entities you are working with:

**Goals and Objectives** - With the grant funds, please outline the criteria areas that you will focus on. Explain the goals and objectives of the criteria, a baseline of what is currently being done in this criteria area, the outcomes expected with increased funding, and the amount to be dedicated to that criteria area.

Criteria dropdown choices are:

- Operate tuition-free dual credit courses;
- Supporting public institutions' dual credit accreditation;
- Student academic supports;
- Increase the use of no-cost or low-cost textbooks; and
- Provide professional development for dual credit instruction by high school teachers

	Criteria	Goals & Objectives (3-5 Sentences)	Baseline Data	Projected Outcomes (3-5 Sentences)	Project Amount of Funds
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value

**Priority Outcomes Statement** - Explain how funds will be used to support high priority jobs and/or underserved student populations.

### Area 3. Budget

**Budget Narrative** - In this section, the institution will provide an explanation of the proposed spending and how it relates to the goals/objectives of the proposal. Ensure that the budget narrative demonstrates how funds will be used to support high priority jobs and/or underserved student populations.

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### **Cost Per Course Funding Calculation**

	Instruction Cost	Textbooks and Materials	Administrative Costs	Total Cost Per Course
High School Instructor at High School	# Enter value	# Enter value	# Enter value	Enter value
College Instructor at High School	# Enter value	# Enter value	# Enter value	Enter value
College Instructor at College	# Enter value	# Enter value	# Enter value	Enter value
College Instructor Online	# Enter value	# Enter value	# Enter value	Enter value

**Instruction, Purchased Professional and Technical Services, Contracted Services, and Supplies and Equipment** - The budget demonstrates a fiscally sound allocation of funds to successfully provide activities related directly to the Dual Credit Innovation Grant. Round amounts to the nearest whole dollar. All budgets will be reviewed to evaluate appropriateness and connection to proposed grant activities and goals. **NOTE: If including travel expenses, please provide a description. Please use function code 1000-Instruction and object code 500-Other Purchased Services.**

- *Help Button Text: All amounts must be entered in whole dollars.*

Function	Object	Amount	Description
Select	Select	\$ Enter value	Enter value
Select	Select	\$ Enter value	Enter value
		0	

**Budget Summary** - The budget summary demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the Dual Credit Innovation Grant. Round amounts to the nearest whole dollar. All budgets will be reviewed to evaluate appropriateness and connection to proposed grant activities and goals.

	300 Purchased Professional and Technical Services	500 Other Purchased Services	600 Supplies	700 Property	800 Other Objects	Totals
1000 – Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 – Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	<b>300 Purchased Professional and Technical Services</b>	<b>500 Other Purchased Services</b>	<b>600 Supplies</b>	<b>700 Property</b>	<b>800 Other Objects</b>	<b>Totals</b>
<b>3000 – Operation of Non- Instructional Services</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Compliance Obligations** - All grantees will be required to sign a grant agreement with PDE. Once approved, the institution will invoice for payment of the grant. All invoices must be received within 30 calendar days of notification of approval. Institutions are encouraged to expend all grant funds, and funds must be spent, and services performed/products received, on or before **June 30, 2028**. PDE shall seek repayment of funds if it determines that funds were not utilized for the stated and approved purpose. Grantees will be required to submit reports in the eGrants system on forms supplied by PDE. Final Expenditure Reports must be submitted no later than **July 31, 2028**. Grantees are expected to participate in PDE evaluation research, including staff interviews and student surveys.

☐ Yes

☐ No