Verification Requirements: Child Find

Indicator: Child Find

Indicator Type: Program Management

Item CF-1: Does the infant toddler or preschool Early Intervention program use child find data to evaluate the effectiveness of the child find system and implement quality improvements?

Infant Toddler and Preschool EI Criteria
There is evidence, as it relates to the child find system, that the infant toddler or preschool Early Intervention program is effective through: • Strategies to ensure the identification of an appropriate number of eligible children, including at risk groups, who reflect local demographics, • Strategies to use PELICAN, OCDEL Family Support Needs Assessment and local data to review, and analyze the child find system, • Strategies to collaborate with the Local Interagency Coordinating Council (LICC), referral sources, and other agencies who support young children in the identification of eligible children, including at-risk groups, and • Strategies to ensure that child find activities occur in a fiscally responsible manner.

Regulatory Source

Infant Toddler	Preschool
IDEA 34 CFR §303.302-303 Title 55 PA Code §4226.24	IDEA 34 CFR §300.111 Title 22 PA Code §14.121 and 152

Directions for Finding Evidence
1. **Review the current LICC child find plan or other documentation** for evidence that the effectiveness of child find activities will or has been evaluated. 2. Interview the program supervisor or program coordinator according to the ***Supervisor's Interview Protocol***. 3. Review other documents, if identified by the program supervisor or coordinator, which provide evidence of the evaluation of child find activities.

Standards for Performance Rating

Meets Requirements	Does Not Meet Requirements
• There is a process in place to manage local implementation. • The local program reviews data and process on an ongoing basis. • Process is updated as needed based on review of data. • The process ensures that the program identifies an appropriate number of children based on local demographics in a fiscally responsible manner.	One or more of the conditions under Meets Requirements are not met.

Indicator: Child Find

Indicator Type: Compliance

Item CF-2: Does the infant toddler or preschool Early Intervention program have procedures to identify and locate all infants, toddlers or preschool children who are eligible for Early Intervention services?

Infant Toddler EI Criteria	Preschool EI Criteria

There is evidence procedures include the following:
• Timelines for child find activities,
• Procedures for referrals from primary referral sources,
• Distribution of child find materials,
• Activities targeted to locate and identify infants and toddlers who are:
  ○ Experiencing homelessness,
  ○ Referred by Children, Youth and Families including children in foster care and wards of the state,
  ○ Living in residential facilities,
  ○ Premature,
  ○ From migrant families,
  ○ Affected by prenatal substance exposure, including alcohol.
  ○ Experiencing other physical risk factors associated with learning or developmental complications, and
  ○ Experiencing elevated blood lead levels
• Enrolling infants and toddlers in the at-risk tracking program, including the locally identified county follow-up tracking categories.
• Development and implementation of Plans of Safe Care for infants up to age one who are affected by prenatal substance use or Fetal Alcohol Spectrum Disorders.
	There is evidence procedures include the following:
	• Timelines for child find activities,
	• Procedures for referrals from primary referral sources,
	• Distribution of child find materials,
	• Activities targeted to locate and identify preschool children who are:
	  ○ Experiencing homelessness,
	  ○ Referred by Children, Youth and Families including children in foster care and wards of the state,
	  ○ From migrant families,
	  ○ Experiencing other physical risk factors associated with learning or developmental complications.
	  ○ Experiencing elevated blood lead levels
	  ○ Identifying preschool children with disabilities who are in the preschool program catchment area and who are attending private schools, and
	• Procedures for annual notification.

Regulatory Source

Infant Toddler	Preschool
IDEA 34 CFR §303.302-303 Title 55 PA Code §4226.24 EI Announcements: 09-#13; 10-#04; 12-#02; 14-#01; and 22-#01 OCDEL Announcement: 13-#01	IDEA 34 CFR §300.45; §300.111 Title 22 PA Code §14.121 and 152 EI Announcement: 22-#01 OCDEL Announcement: 13-#01

Directions for Finding Evidence
Prior to the Verification, use the **Child Find Procedure Checklist** to determine what criteria are present or absent.

Standards for Performance Rating

Meets Requirements	Does Not Meet Requirements
95-100% of criteria from the **Child Find Procedures Checklist** are met.	94% or below of criteria from the **Child Find Procedures Checklist** are met.

Indicator: Child Find

Indicator Type: Compliance

Item CF-3: Does the infant toddler or preschool Early Intervention program implement a child find system that is coordinated with other major efforts to locate and identify infants, toddlers and preschool children in the program's catchment area?

Infant Toddler and Preschool EI Criteria

There is evidence that the Early Intervention program:
• Is a signatory to the LICC interagency agreement, and supports and participates on the LICC,
• In conjunction with the LICC, ensures a coordinated, non-duplicative child find system with the following programs, as applicable to the local program:
  ○ Infant, toddler or preschool Early Intervention programs,
  ○ Maternal and child health programs,
  ○ Maternal, Infant and Early Childhood Home Programs,
  ○ Early Periodic Screening, Diagnosis and Training (EPSDT),
  ○ Head Start and Early Head Start programs,
  ○ Supplemental Security Income (SSI),
  ○ Child protection and child welfare programs including foster care,
  ○ Early learning programs,
  ○ Programs under the Family Violence Prevention and Services Act,
  ○ Early Hearing Detection and Intervention (EHDI) systems,
  ○ Children's Health Insurance Program (CHIP), and
  ○ Developmental Disabilities programs
• Has an interagency child find plan, in conjunction with the LICC, that includes referral sources and referral procedures, including timelines, and coordination of available resources, and
• Reviews and revises the interagency child find plan annually.

Regulatory Source

Infant Toddler	Preschool
Act 212-1990 §104 IDEA 34 CFR §303.301-303 Bill of Rights Act of 2000 Title 55 PA Code §4226.24 EI Announcements: 09-#13;10-#04; and 12-#02 OCDEL Announcement: 13-#01	Act 212-1990 §104 IDEA 34 CFR §300.111 Title 22 PA Code §14.121 and 152 OCDEL Announcement: 13-#01

Directions for Finding Evidence
Prior to the Verification, use the **Interagency Agreement Checklist** to review the LICC child find plan and determine what criteria are present or absent.

Standards for Performance Rating

Meet Requirements	Does Not Meet Requirements
95-100% of criteria from the **Interagency Agreement Checklist** are met.	94% or below of criteria from the **Interagency Agreement Checklist** are met.

Indicator: Child Find

Indicator Type: Compliance

Item CF-4: Does the infant toddler Early Intervention program implement a system for tracking children who are at-risk for developmental delay or potentially in need of Early Intervention services?

Infant Toddler EI Criteria

There is evidence of the following:
• Children meet one of the following at-risk categories:
  ○ Birth weight under 1,500 grams,
  ○ Cared for in a neonatal intensive care unit,
  ○ Born to a chemically dependent mother and referred by a physician, health care provider or parent,
  ○ Seriously abused or neglected, as substantiated and referred by the county children and youth agency under 23 Pa.C.S. Chapter 63 (relating to the Child Protective Services Law),
  ○ Confirmed dangerous levels of lead poisoning as set by the Department of Health,
  ○ Experiencing homelessness,
  ○ A child referred for an MDE that is declined by the family may participate in the tracking program with parental consent if the child meets one of the at-risk categories;
  ○ Locally identified follow-up category;
• Families of children who are at-risk are contacted by telephone, in writing or through a face-to-face meeting at least once every 3 months unless it is documented the parent agrees to a different plan of contact; and
• A standardized developmental checklist (Ages and Stages Questionnaire) is used to determine the need for further tracking or re-evaluation.

Regulatory Source

Infant Toddler
Title 55 PA Code §4226.5; §4226.25; and §4226.26

Directions for Finding Evidence

1. Review the records in PELICAN of 5% of infants and toddlers who are in the at-risk tracking program using a targeted record review form. At least 10 records should be reviewed at minimum but no more than 30 records. If the infant toddler Early Intervention program does not have at least 10 children in the at-risk tracking program, review the records of all children who are in the at-risk tracking program.
2. Review documentation for the following criteria on the Tracking Plan in PELICAN:
  a. The child meets one of the at-risk tracking categories or a locally determined county follow-up category,
  b. The family has been contacted according to timelines as agreed to with the family and based upon type of contact identified in local procedures.
  c. A standardized developmental checklist (Ages and Stages Questionnaire) was used to determine the need for continued tracking or re-evaluation.

Standards for Performance Rating

Meet Requirements	Does Not Meet Requirements
95-100% of the criteria from the child record review are met	94% or below of the criteria from the child record review are met