

Reach Cyber CS

Charter Annual Report

07/01/2019 - 06/30/2020

School Profile

Demographics

750 East Park Drive
Suite 204
Harrisburg, PA 17111
717-704-8437

Phase:

Phase 3

CEO Name:

Jane Swan

CEO E-mail address:

jswan@reach.connectionsacademy.org

Governance and Staff

Leadership Changes

Leadership changes during the past year on the Board of Trustees and in the school administration:

Reach Board of Trustees, with David Taylor as President, has added Joseph Harford as Vice President/Secretary and Dave Biondo as Treasurer. The Board members remain the same, as well as the CEO, Jane Swan. Changes to school administration included addition of the following: Rachel Graver, formerly Director of Family Services, became Director of MTSS and Kelley McConnell, former Master Teacher, became Director of Student Data and Assessment in July 2019. Both positions were added in response to the CSI school designation. Nancy Wagner, formerly Assistant Middle Principal, became Director of Family Services, supervised by Rachel Graver. Additionally, due to increased enrollment and achievement challenges one new Assistant Principal was hired: Jamie Miedel.

As of May 2020, Reach hired a Human Resources Director, Kristen Hovorka, in advance of Reach assuming control of Human Resources services from its partner, Connections Education LLC, doing business as, Pearson Online and Blended Learning on July 1, 2020. Karen Yeselavage, Business Manager, became Director of Finance, as Reach also assumed control of school finance services from its partner. Both services were assumed as school growth and needs have changed, as determined by the Board, could be better met in house.

Board of Trustees Meeting Schedule

Location	Date and Time
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	8/28/2019 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	9/18/2019 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	10/16/2019 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	12/4/2019 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	2/20/2020 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	3/18/2020 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	4/15/2020 9:00 AM

703-4511	
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	5/20/2020 9:00 AM
Reach Cyber Charter School offices, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111 and via teleconference 800-747-5150, access code 703-4511	6/17/2020 9:00 AM

Professional Staff Member Roster

There are no professional staff members.

The professional staff member roster as recorded originally on the PDE-414 form

XLSX file uploaded.

Quality of Teaching and Other Staff

Position Categories	Number of Staff per Category	Number of Staff Appropriately Certified	Number of Staff Promoted	Number of Staff Transferred	Number of Staff Terminated	Number of Staff Contracted for Following Year
Chief Executive Officer	1.00	1.00	0.00	0.00	0.00	1.00
Principal	3.00	3.00	0.00	0.00	0.00	3.00
Assistant Principal	5.00	5.00	0.00	0.00	0.00	6.00
Classroom Teacher (including Master Teachers)	139.00	139.00	0.00	0.00	0.00	152.00
Specialty Teacher (including Master Teachers)	12.00	12.00	0.00	0.00	0.00	12.00
Special Education Teacher (including Master Teachers)	43.00	42.00	0.00	0.00	2.00	63.00
Special Education Coordinator	4.00	4.00	0.00	0.00	0.00	4.00
Counselor	14.00	14.00	0.00	0.00	0.00	14.00
Psychologist	2.00	2.00	0.00	0.00	0.00	2.00
School Nurse	2.00	2.00	0.00	0.00	0.00	2.00
Director of STEM Education	1	1	1	0	0	1
Director of Social Outreach and Marketing Coordinator	1	1	0	0	0	1
Administrative Assistant	11	11	0	0	1	11
Social Worker	3	3	0	0	1	3
Director of School Finance	1	1	0	0	0	1
Office Manager	1	1	0	0	0	1

Director of Family Services	1	1	0	0	0	1
Director of MTSS	1	1	0	0	0	1
Director of Student Data and Assessment	1	1	0	0	0	1
Director of Career Pathways	1	1	0	1	0	1
Family Mentors	11	11	0	0	0	11
Manager of Attendance	2	2	0	0	0	2
Director of Counseling	1	1	0	0	0	0
Manager of Counseling	1	1	0	0	0	0
STEM Coaches	7	7	0	0	0	7
Speech Pathologist	1	1	0	0	0	1
Totals	270.00	269.00	1.00	1.00	4.00	302.00

Further explanation:

Social Outreach and Marketing Coordinator, Attendance Managers, Administrative Assistants and Office Manager, do not require PA certification. STEM Coaches teach and coach. Contracted staff continues to change as enrollment changes for upcoming school year.

Fiscal Matters

Major Fundraising Activities

Major fundraising activities performed this year and planned for next year:

There have been zero fundraising activities performed for this year and zero planned for next year.

Fiscal Solvency Policies

Changes to policies and procedures to ensure and monitor fiscal solvency:

Reach passed an updated policy and procedure in 19-20 to ensure and monitor fiscal solvency. Reach Cyber Charter School uses sound budgeting and forecasting policy and procedures to monitor revenue and authorize expenditures according to any restrictions placed on such revenue. . Please see the updated attached policy.

Fiscal Solvency Policies

Charter School documents that describe policies and procedures that have been established to ensure and monitor fiscal solvency (optional if described in the narrative)

Files uploaded:

- Fiscal Controls Policy Approved 2.5.2020.docx

Accounting System

Changes to the accounting system the charter school uses:

Reach Cyber Charter school follows an accounting plan that is compliant with generally accepted accounting principles (GAAP). The school uses industry-standard accounting software to ensure proper bookkeeping. The school maintains detailed accounting records consistent with the accounting and financial reporting manuals prescribed by PDE. The financial system used is Microsoft Dynamics GP Software to record all activity.

Preliminary Statements of Revenues, Expenditures & Fund Balances

Next, upload the completed and CEO signed Fiscal Template – Preliminary Statements of Revenues, Expenditures & Fund Balances

PDF file uploaded.

Financial Audits

Basics

Audit Firm: SD Associates. P.C.
 Date of Last Audit: 05/02/2019
 Fiscal Year Last Audited: 2018-2019

Explanation of the Report

Detailed explanation of the report (if the previous year's report has been submitted.) Any audit report for a school year that precedes this annual report by more than 2 years is not acceptable and may be considered a material violation:

The auditor's report of Reach Cyber Charter School reviewed the management's responsibility for the financial statements including the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. It also reviewed the auditor's responsibility to express opinions on these financial statements based on the audit. It was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The auditor reviewed the financial statement referred to above present fairly, in all respects, the respective financial position of the governmental activities the major fund of Reach Cyber Charter School as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discuss and analysis and budgetary comparison information as listed in the table of contents of the report be presented to supplement the basic financial statement. Finally, the auditor's report was issued (see attachment below), presented and approved by the Board of Trustees of Reach Cyber Charter School.

It highlighted total revenues increased by \$16,360,000 due primarily to increased enrollment, including an ending fund balance of \$9,575,411 and a cash balance of \$11,622,324. The school's primary source of revenue, the per student subsidy provided by the school districts will increase by approximately \$8,915,000 for fiscal year 2019-2020 due to increased enrollment. The school does not have any long-term debt at this time.

Summary of the Reach Cyber Charter School Audit results, attached below, indicates no significant deficiencies, no instances of noncompliance material to the financial statement of the school, no significant deficiencies relating to the audit of major federal award programs and no audit findings, program tested as a major programs was Title I, CFDA #84,010.

Financial Audit Report

The Financial Audit Report, which should include the auditor's opinion and any findings resulting from the audit

PDF file uploaded.

Citations

Financial audit citations and the corresponding Charter School responses

Description	Response
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Federal Programs Consolidated Review**Basics**

Title I Status: Yes
 Title I First Year Status: No
 Date of Last Federal Programs Consolidated Review: 05/17/2018
 School Year Reviewed: 2017-2018

Federal Programs Consolidated Review Report

Upload the most recent Federal Programs Monitoring Report or Consolidated Review Report.

PDF file uploaded.

Citations

Federal Programs Consolidated Review citations and the corresponding Charter School responses

Description	Response
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Special Education

Chapter 711 Assurances

The LEA agrees to comply with all requirements of Special Education outlined in 22 PA Code Chapter 711 and other state and federal mandates. These include:

Implementation of a full range of services, programs, and alternative placements available to the Charter School for placement and implementation of the special education programs in the Charter School.

Implementation of a child find system to locate, identify and evaluate young children and children who are thought to be a child with a disability eligible for special education residing within the Charter School's jurisdiction. Child find data is collected, maintained, and used in decision-making. Child find process and procedures are evaluated for their effectiveness. The Charter School implements mechanisms to disseminate child find information to the public, organizations, agencies and individuals on at least an annual basis.

Assurances of students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.

Following the state and federal guidelines for participation of students with disabilities in state and Charter School-wide assessments including the determination of participation, the need for accommodations and the methods of assessing students for whom regular assessment is not appropriate.

Assurance of funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Assistant Director of Special Education	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	18	5	10
Assistant Director of Special Education	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	24	11	21
Director of Special Education	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	10	5	21
School Psychologist	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	100	5	21
School Psychologist	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	100	5	21

Social Worker	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	30	5	21
Social Worker	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	30	5	21
Speech Pathologist	Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, Pa. 17111	55	5	21

Special Education Contracted Services

Title	Amt. of Time per Week	Operator	Number of Students
ABA Support Services	2 Days	Outside Contractor	10 or fewer
Appalachia IU 18	1 Days	Intermediate Unit	10 or fewer
Barbara S. DeSalvo, Inc	5 Days	Outside Contractor	150
CAIU	5 Days	Intermediate Unit	10 or fewer
Central Penn Associates	5 Days	Outside Contractor	15
Good Shepard	1 Days	Outside Contractor	10 or fewer
Humanus	2 Days	Outside Contractor	10 or fewer
Kutest Kids	1 Days	Outside Contractor	10 or fewer
Leg UP Farm	2 Days	Outside Contractor	10 or fewer
Northwest County IU 5	1 Days	Intermediate Unit	10 or fewer
Pocono Speech	2 Days	Outside Contractor	10 or fewer
Presence Learning	5 Days	Outside Contractor	100
Therapy Source	5 Days	Outside Contractor	30

Special Education Cyclical Monitoring

Date of Last Special Education Cyclical Monitoring:
Link to Report (Optional):

02/12/2018
Not Provided

Special Education Cyclical Monitoring Report

Upload the most recent Special Education Cyclical Monitoring Report, which includes the Bureau's findings, and the most recent Corrective Action Plan, if indicated.

PDF file uploaded.

Special Education Personnel Development

Smart Futures (Transition)

Smart Futures is a Pittsburgh-based non-profit software development organization in the field of education and workforce development. Our mission is to provide schools and education agencies with SmartFutures.org, an online career planning and portfolio platform that helps all students be ready for post-secondary success.

Person Responsible	Director of Special Education
Start Date	8/29/2019
End Date	8/29/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1.5
# of Sessions	1
# of Participants Per Session	33
Provider	Smart Futures
Provider Type	Vendor
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers Principals / Asst. Principals Supt / Ast Supts / CEO / Ex Dir Related Service Personnel
Grade Levels	Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Peer-to-peer lesson discussion Ongoing group and individual discussions
Evaluation Methods	Participant survey

Introduction to Transition Planning

The purpose of this training was to provide a general overview of Indicator 13 to special education teachers. Participants learned that Secondary Transition is a coordinated set of activities for a student with a disability that is designed within a results oriented process that is focused on improving the academic and functional achievement of the student with a disability to facilitate movement from school to post-school activities

Person Responsible	Director of Special Education
Start Date	9/23/2019
End Date	9/24/2019
Program Areas	Professional Education, Special Education
Hours Per Session	7
# of Sessions	2
# of Participants Per Session	33
Provider	CAIU 15
Provider Type	IU
PDE Approved	Yes
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	IEP reviews
Evaluation Methods	Compliance reviews

Child Find Process

Brief Overview of Child Find Procedures at Reach Cyber Charter School.

Person Responsible	Director of Special Education
Start Date	8/29/2019
End Date	8/30/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1
# of Sessions	1
# of Participants Per Session	200

Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	LEA Whole Group Presentation
Participant Roles	Classroom teachers Principals / Asst. Principals Supt / Ast Supts / CEO / Ex Dir
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Dialog at Principal meetings.
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism.

Accommodations and Modifications

This session provided general education teachers with tools to effectively implement various accommodations and modifications within their classrooms to better service students with disabilities and are eligible for Section 5041 Plans or an IEP.

Person Responsible	Director of Special Education
Start Date	12/20/2019
End Date	12/23/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	200
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided

Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards. Provides leaders with the ability to access and use appropriate data to inform decision-making.
Training Format	Department Focused Presentation Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Individual staff meetings and classroom observations
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Staff and administrative reflections.

PA Community on Transition Conference

Each year the PA Community on Transition Conference brings together a diverse community of stakeholders to share information, explore resources, and gain knowledge regarding successful practices in secondary transition. The conference attracts more than 800 participants annually. Attendees include educators, students, family members, youth leaders, therapists, agency personnel, vocational rehabilitation staff, and others interested in secondary transition.

Person Responsible	Director of Special Education
Start Date	7/18/2019
End Date	7/19/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1
# of Sessions	10
# of Participants Per Session	2
Provider	PATTAN
Provider Type	PaTTAN
PDE Approved	Yes
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and	Empowers educators to work effectively with parents and community partners.

education specialists	
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards. Provides leaders with the ability to access and use appropriate data to inform decision-making.
Training Format	Offsite Conferences
Participant Roles	Supt / Ast Supts / CEO / Ex Dir
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Peer-to-peer lesson discussion
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Participant survey

End of year professional development

Large group staff meeting to wrap up 2019-2020 school year

Person Responsible	CEO, Directors, Principals
Start Date	6/19/2019
End Date	6/22/2020
Program Areas	Professional Education, Special Education
Hours Per Session	3
# of Sessions	2
# of Participants Per Session	200
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's

	academic standards.
Training Format	LEA Whole Group Presentation Online-Synchronous
Participant Roles	Classroom teachers Principals / Asst. Principals Supt / Ast Supts / CEO / Ex Dir School counselors
Grade Levels	Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers Peer-to-peer lesson discussion
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Participant survey

Assistive Technology and Adobe Pro

The purpose of this professional development was to train teachers about ensuring the IEP team considers assistive technology within meetings. Additionally, staff were training about technology, applications and equipment that are available to students at Reach. Documenting assistive technology appropriately was taught to special education teachers.

Person Responsible	Director of Special Education
Start Date	11/28/2019
End Date	11/29/2019
Program Areas	Professional Education, Special Education
Hours Per Session	2
# of Sessions	1
# of Participants Per Session	26
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making. Empowers educators to work effectively with parents and

	community partners.
For school or LEA administrators, and other educators seeking leadership roles	Instructs the leader in managing resources for effective results.
Training Format	Online-Synchronous Professional Learning Communities
Participant Roles	Classroom teachers New Staff Related Service Personnel
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	One to one meetings
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism.

Grade Band Special Education PLC

Elementary LSTs, Middle School LSTs and High School LSTs met with grade level lead to discuss grade band specific topics.

Person Responsible	Director of Special Education
Start Date	5/17/2020
End Date	5/17/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	10
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's

	academic standards.
Training Format	LEA Whole Group Presentation Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism.

Extended School Year Process and Procedures

Special Education training to review Extended School year, Armstrong Students, and assessing students for recoupment and retainment

Person Responsible	Director of Special Education
Start Date	12/6/2019
End Date	12/9/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1.5
# of Sessions	1
# of Participants Per Session	46
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	LEA Whole Group Presentation Online-Synchronous
Participant Roles	Classroom teachers

Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Peer-to-peer lesson discussion Classroom observations
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Classroom student assessment data

Special Education Planning-Covid19 Next steps

Staff training was held with special education teachers to advise them on IEP writing during Covid 19. Training included appropriate verbiage that teacher could use to appropriately communicate with parents about current State curtailment of educational services in light of Covid19.

Person Responsible	Director of Special Education
Start Date	3/26/2020
End Date	3/28/2020
Program Areas	Professional Education, Special Education
Hours Per Session	2
# of Sessions	1
# of Participants Per Session	46
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	LEA Whole Group Presentation Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1)

	Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers Peer-to-peer lesson discussion
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism.

Positive Behavior Support Plans

The special education staff was re-trained on creating appropriate PBSPs by the school psychologists. Training analyzing behavioral data, report writing and peer review of PBSPs

Person Responsible	Director of Special Education
Start Date	11/22/2019
End Date	11/26/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1.5
# of Sessions	1
# of Participants Per Session	46
Provider	Reach Cyber Charter School
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers

Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism.
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Special Education Program Profile

Program Position #0

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	6 to 11	15	1
Justification: Students within this grade band may continue with their special education programming until the age of 21.				
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #1

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	19	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #2

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	19	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #3

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	17	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #4

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
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Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #5*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #6*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	17	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #7*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #8*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #9*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber	An Elementary	A building in which General		

Charter School	School Building	Education programs are operated		
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Program Position #10*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #11*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	7 to 9	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #12*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	7 to 9	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #13*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	7 to 9	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #14*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 11	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #15

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 11	18	1
Locations:				
Reach Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #16

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 11	18	1
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #17

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 11	18	1
Justification:				
Locations:				
Reach Cyber Charter School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #18

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 19	20	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #19

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 11	18	1
Locations:				
Reach Cyber School	An Elementary School Building	A building in which General Education programs are operated		

Program Position #20

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	12 to 14	15	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #21*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	21	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #22*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	20	1
Justification:				
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #23*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	19	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #24*Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	19	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #25*Operator: Charter School*

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	19	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #26*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	19	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #27*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	19	1
Locations:				
Reach Cyber Charter School	A Middle School Building	A building in which General Education programs are operated		

Program Position #28*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Full-Time Special Education Class	Life Skills Support	15 to 17	15	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #29*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 17	24	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #30*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
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Itinerant	Learning Support	15 to 17	23	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #31*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 17	23	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #32*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	22	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #33*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	22	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #34*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	21	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #35*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	21	1
Locations:				
Reach Cyber	A Senior High	A building in which General		

Charter School	School Building	Education programs are operated		
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Program Position #36*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	21	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #37*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	21	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #38*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	21	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #39*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	19	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #40*Operator: School District***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	19	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #41

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	19	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #42

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	19	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #43

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	16 to 19	19	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #44

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	17 to 20	20	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #45

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	17 to 20	20	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Program Position #46

Operator: School District

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
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Itinerant	Learning Support	18 to 21	20	1
Locations:				
Reach Cyber Charter School	A Senior High School Building	A building in which General Education programs are operated		

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed assets acquired by the Charter School during the past fiscal year:

Facilities acquisition, construction and Improvement Services: \$417,940.50

The total Charter School expenditures for fixed assets during the identified fiscal year:

\$417,940.50

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan:

Reach expanded to the third floor of the leased property at 750 East Park Drive, Harrisburg, PA. 17111 to accommodate the staff growth in the Harrisburg area. Staff within 60 miles are expected to work in the office two days a week. The building is owned by and managed by Union Deposit Corporation, who leases the facility that Reach uses.

Memorandums of Understanding

Organization	Purpose
Alvernia University	MOU establishes a partnership between Reach and Alvernia to access educational benefits by offering reduced tuition for all approved non-discounted graduate and adult undergraduate programs to RCCS employees.
CAIU	Title III consortium agreement supports our ELD program accountability.
DCIU	MOU supports and provides transition services to student in special education.
Eastern University	Extends a discount to Reach employees and their families for select Eastern University adult undergraduate and graduate programs.
Gwynedd Mercy University	This MOU's purpose is to offer Reach employees registered in a course a 10% tuition discount.
Harrisburg University	This MOU's purpose is to develop a STEM partnership that provides K-12 STEM related activities, programs including summer camps and professional development opportunities.
Lower Paxton Township Police Force	MOU required by state to support school and community while establishing procedures to be followed when certain incidents occur on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act.
Seneca Highland Intermediate Unit	ELECT services provides academic and social services to expectant and parenting students to help them stay in school and graduate.

Charter School Annual Report Affirmations

Charter Annual Report Affirmation

I verify that all information and records in this charter school annual report are complete and accurate.

The Chief Executive Officer and the Board of Trustee President of the charter school must sign this verification.

Affirmed by David Taylor on 8/1/2020

Board President

Affirmed by Jane Swan on 8/1/2020

Chief Executive Officer

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

Affirmed by David Taylor on 8/1/2020

Board President

Affirmed by Jane Swan on 8/1/2020

Chief Executive Officer

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

Affirmed by David Taylor on 8/1/2020

Board President

Affirmed by Jane Swan on 8/1/2020

Chief Executive Officer

Charter Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the Public School Code of 1949.

Affirmed by David Taylor on 8/1/2020

Board President

Affirmed by Jane Swan on 8/1/2020

Chief Executive Officer

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the "principal" of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

Affirmed by David Taylor on 8/1/2020

Board President

Affirmed by Jane Swan on 8/1/2020

Chief Executive Officer