

Insight PA Cyber CS

**Charter Annual Report**

07/01/2019 - 06/30/2020

# School Profile

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## Demographics

350 Eagleview Blvd  
Exton, PA 19341  
(484)713-4353

Phase:

Phase 3

CEO Name:

Eileen Cannistraci

CEO E-mail address:

[eicannistraci@insightpa.org](mailto:eicannistraci@insightpa.org)

# Governance and Staff

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## *Leadership Changes*

Leadership changes during the past year on the Board of Trustees and in the school administration:

The ISPA Board of Trustees added one new board member during the 2019-2020 school year. The new board member was recruited by the Insight PA CEO. Two board members resigned during the 2019-2020 school year. Both resigned board members had served the board for over two years, and needed to resign due to time conflicts. One resigned board member was the Board Vice President and the other was the Treasurer and Secretary. While our Board President remained in his position, Insight PA appointed a new Vice President, Treasurer, and Secretary. These were all existing board members.

There was one leadership change within the Insight PA school administration. The CFO of Insight PA resigned and a new CFO was hired.

## *Board of Trustees Meeting Schedule*

Location	Date and Time
Zoom	8/25/2020 7:00 PM
Zoom	9/22/2020 7:00 PM
Zoom	10/27/2020 7:00 PM
Zoom	11/24/2020 7:00 PM
Zoom	12/22/2020 7:00 PM
Zoom	1/26/2021 7:00 PM
Zoom	2/23/2021 7:00 PM
Zoom	3/23/2021 7:00 PM
Zoom	4/27/2021 7:00 PM
Zoom	5/25/2021 7:00 PM
Zoom	6/22/2021 7:00 PM

## *Professional Staff Member Roster*

*There are no professional staff members.*

The professional staff member roster as recorded originally on the PDE-414 form

*XLSX file uploaded.*

## *Quality of Teaching and Other Staff*

<b>Position Categories</b>	<b>Number of Staff per Category</b>	<b>Number of Staff Appropriately Certified</b>	<b>Number of Staff Promoted</b>	<b>Number of Staff Transferred</b>	<b>Number of Staff Terminated</b>	<b>Number of Staff Contracted for Following Year</b>
Chief Executive Officer	1.00					1.00
Principal	3.00	3.00				3.00
Assistant Principal						
Classroom Teacher (including Master Teachers)	67.00	67.00				70.00
Specialty Teacher (including Master Teachers)	16.00	16.00				20.00
Special Education Teacher (including Master Teachers)	37.00	37.00				43.00
Special Education Coordinator	2.00	2.00				2.00
Counselor	4.00	4.00				4.00
Psychologist	3.00	3.00				4.00
School Nurse	2.00	2.00				2.00
<b>Totals</b>	<b>135.00</b>	<b>134.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>149.00</b>

Further explanation:

*This narrative is empty.*

# Fiscal Matters

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## *Major Fundraising Activities*

Major fundraising activities performed this year and planned for next year:

Insight PA Cyber Charter School did not perform any major fundraising activities during the 2019-2020 school year and does not have any major fundraising activities planned for the 2020-2021 school year.

## *Fiscal Solvency Policies*

Changes to policies and procedures to ensure and monitor fiscal solvency:

The 2019-2020 school year was Insight PA Cyber Charter School's second year of operation. As indicated in our previous year's Charter School Annual Report, the school was then in the process of broadening and revising our financial policies. Since then, all fiscal policies and procedures were reviewed by internal staff and our auditors. Previously approved policies were updated, if needed, new policies were added, and all then approved by the Board of Trustees. A copy of the updated Financial Policies and Procedures Manual has been uploaded for this annual report. Also attached is the most current copy of the the school's Uniform Grant Guidance Manual (UGG), related to federal funding. This manual was also approved by the Board of Trustees.

### **Fiscal Solvency Policies**

Charter School documents that describe policies and procedures that have been established to ensure and monitor fiscal solvency (optional if described in the narrative)

#### **Files uploaded:**

- ISPA Financial Policies and Procedures Manual 2019-Final.pdf
- UGGManual 2019 - Final.pdf

## *Accounting System*

Changes to the accounting system the charter school uses:

Insight PA Cyber Charter School uses the accrual method of accounting. The school utilized the *Sage Intacct* accounting application until February of 2020. In February 2020 the school switched to *Netsuite* that allows for alignment with the PDE's Chart of Accounts, along with being fully compliant with PA, GASB, and GAAP reporting requirements. The *Netsuite* secure, cloud-based financial management application includes accounting, cash management, purchasing, vendor management, financial consolidation, revenue recognition,

contract management, project accounting, fund accounting, inventory management, and financial reporting functions.

### ***Preliminary Statements of Revenues, Expenditures & Fund Balances***

Next, upload the completed and CEO signed Fiscal Template – Preliminary Statements of Revenues, Expenditures & Fund Balances

*XLSX file uploaded.*

### ***Financial Audits***

#### **Basics**

Audit Firm: Barbacane, Thorton & Company  
 Date of Last Audit: 06/30/2019  
 Fiscal Year Last Audited: 2018-2019

#### **Explanation of the Report**

Detailed explanation of the report (if the previous year's report has been submitted.) Any audit report for a school year that precedes this annual report by more than 2 years is not acceptable and may be considered a material violation:

The most recent audit report, from the 2018-2019 school year, is provided. There were no findings indicating nonconformity.

The 2019-2020 audit process has been scheduled with the school's auditors and will begin during the final week of July.

#### **Financial Audit Report**

The Financial Audit Report, which should include the auditor's opinion and any findings resulting from the audit

*PDF file uploaded.*

#### **Citations**

Financial audit citations and the corresponding Charter School responses

Description	Response
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### ***Federal Programs Consolidated Review***

#### **Basics**

Title I Status: Yes  
Title I First Year Status: No  
Date of Last Federal  
Programs Consolidated  
Review: 10/01/2020  
School Year Reviewed: 2019-2020

### **Federal Programs Consolidated Review Report**

Upload the most recent Federal Programs Monitoring Report or Consolidated Review Report.

*DOCX file uploaded.*

### **Citations**

Federal Programs Consolidated Review citations and the corresponding Charter School responses

Description	Response
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# Special Education

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## *Chapter 711 Assurances*

The LEA agrees to comply with all requirements of Special Education outlined in 22 PA Code Chapter 711 and other state and federal mandates. These include:

Implementation of a full range of services, programs, and alternative placements available to the Charter School for placement and implementation of the special education programs in the Charter School.

Implementation of a child find system to locate, identify and evaluate young children and children who are thought to be a child with a disability eligible for special education residing within the Charter School's jurisdiction. Child find data is collected, maintained, and used in decision-making. Child find process and procedures are evaluated for their effectiveness. The Charter School implements mechanisms to disseminate child find information to the public, organizations, agencies and individuals on at least an annual basis.

Assurances of students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.

Following the state and federal guidelines for participation of students with disabilities in state and Charter School-wide assessments including the determination of participation, the need for accommodations and the methods of assessing students for whom regular assessment is not appropriate.

Assurance of funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

## **Special Education Support Services**

<b>Position Title</b>	<b>Building(s) Name and Location for Charter Schools</b>	<b>Caseload</b>	<b>Low Age</b>	<b>High Age</b>
Data and Achievement Coordinator	Insight PA Cyber Charter School	0	5	21
Director Of Special Education	Insight PA Cyber Charter School	0	5	21
Director of Special Education Compliance	Insight PA Cyber Charter School	0	5	21
Related Service Coordinator	Insight PA Cyber Charter School	1	5	21
Related Services Assistant	Insight PA Cyber Charter School	1	5	21
School Psychologist - ES	Insight PA Cyber Charter School	1	5	21
School Psychologist - HS	Insight PA Cyber Charter	1	5	21

	School			
School Psychologist - MS	Insight PA Cyber Charter School	1	5	21
Special Education Compliance Coordinator	Insight PA Cyber Charter School	1	5	21
Special Education Compliance Coordinator	Insight PA Cyber Charter School	1	5	21
Special Education Instructional Coordinator - ES/MS	Insight PA Cyber Charter School	1	5	21
Special Education Instructional Coordinator - HS	Insight PA Cyber Charter School	1	5	21
Special Education Transition Coordinator	Insight PA Cyber Charter School	1	5	21
Special Education Transition Coordinator	Insight PA Cyber Charter School	1	5	21

### Special Education Contracted Services

Title	Amt. of Time per Week	Operator	Number of Students
ABA Therapy	28.5 Hours	Outside Contractor	10 or fewer
Adaptive Physical Education	0.75 Hours	Outside Contractor	10 or fewer
BCBA	12.5 Hours	Outside Contractor	10 or fewer
Counseling Services	78.5 Hours	Outside Contractor	120
Functional Behavior Analysis (FBA) Services	1.5 Hours	Outside Contractor	10 or fewer
Hearing Support Consultation	10 Minutes	Intermediate Unit	10 or fewer
Instructional Aide	187 Hours	Outside Contractor	13
Occupational Therapy	52 Hours	Outside Contractor	75
Personal Care Assistant	149 Hours	Outside Contractor	10 or fewer
Physical Therapy	10 Hours	Outside Contractor	11
School Psychology Services	3.5 Hours	Outside Contractor	10 or fewer
School Social Work	17 Hours	Outside Contractor	32

Speech-Language Therapy	128 Hours	Outside Contractor	158
Tutoring Services	86 Hours	Outside Contractor	17
Tutoring Services	30 Hours	Intermediate Unit	10 or fewer
Vision Support Consultation	10 Minutes	Outside Contractor	10 or fewer

### *Special Education Cyclical Monitoring*

Date of Last Special Education Cyclical Monitoring:  
Link to Report (Optional):

04/09/2019  
Not Provided

### **Special Education Cyclical Monitoring Report**

Upload the most recent Special Education Cyclical Monitoring Report, which includes the Bureau's findings, and the most recent Corrective Action Plan, if indicated.

*PDF file uploaded.*

# Special Education Personnel Development

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## IEP Compliance- Obtaining Signatures in a Virtual Model

Overview and use of HelloSign

Person Responsible	Julie Jaszcar, Jennifer Jennings, Allison Hartwell, Tracy McDonald
Start Date	10/18/2019
End Date	11/18/2019
Program Areas	Professional Education, Special Education, Student Services
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	37
Provider	ISPA
Provider Type	School Entity
PDE Approved	Yes
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Internal Audits
Evaluation Methods	Individual Audits of compliance paperwork

### Progress Monitoring-Internal and External Steps

- PRs will be submitted quarterly in docs to file – they will be completed in Powerschool
- First PRs are due 11/18, but prior to that, CMs will submit 5 student samples to their IC by 11/14 – the IC will review with Julie/Jen
- CMs will receive corrections/feedback on their sample PRs

- Julie will also review a sample revision of a Progress Report during our PD, and will discuss what to do if the student has made little to no progress

Person Responsible	Julie Jaszcar, Jen Jennings
Start Date	10/25/2019
End Date	11/8/2019
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	37
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8)
Follow-up Activities	Analysis of student work, with administrator and/or peers
Evaluation Methods	Review of progress reports

### **Manifestation Determination Meetings Special Education Prim Revision Meetings Individual Health Plans Department Review**

- Review of students requiring a manifestation meeting
- Review of possible action steps if students are not experiencing educational benefit from current programming.
- Review of documentation for revision meetings
- The student's needs for school health services and school nurse services, the steps of the nursing process, and the student outcomes/goals to promote student health, prevent disease, and enhance academic achievement. Documentation of student revisions.

Person Responsible	Julie Jaszcar
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Start Date	11/8/2019
End Date	11/15/2019
Program Areas	Professional Education, Special Education
Hours Per Session	3.0
# of Sessions	1
# of Participants Per Session	40
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Series of Workshops
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers Analysis of student work, with administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Audits

### **Demystifying Exits vs. Revocations and IEP procedures and processes**

- Initial/Annual IEP Meetings
- IEP Revisions (Formal vs. Informal revisions)
- IEP Process for RS Barriers (Non-Compliant vs. Declining Services)

Person Responsible	Julie Jaszcar and Tracy McDonald
Start Date	2/5/2020
End Date	2/5/2020
Program Areas	Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per	37

Session	
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Review of written reports summarizing instructional activity

### Types of Specialized Service Personnel

- PCA, Instructional Aide, BST/BCBA
- Specialized Service Supports need to be agreed upon by the entire IEP team, data driven and approved by Julie
- Problem solve lack of communication/data to find out what strategies we need to implement – don't wait for someone on the IEP team to have a reason to reach out

Person Responsible	Jen Jennings, Tracy McDonald, Ali Hartwell
Start Date	2/16/2020
End Date	2/16/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	37
Provider	ISPA
Provider Type	School Entity

PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides leaders with the ability to access and use appropriate data to inform decision-making.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Review of written reports summarizing instructional activity

#### Match IEP Accommodation with IEP Guidelines

- Match accommodations to PSSA/Keystone Guidelines!
- Group Sizes, Setting and Read Aloud - remember, separate means they should be the only student in the room
- Read Aloud All Allowable Test Items
- Scribe/Transcribe requires PDE approval
- Go through all IEPs (3<sup>rd</sup> - 12<sup>th</sup> grade) prior to March 31<sup>st</sup> - make sure all of your students have appropriate and specific state testing accommodations
- If an IEP is to be help before the testing window, no need to revise

Person Responsible	Gabriel Jones
Start Date	3/4/2020
End Date	4/1/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	37
Provider	ISPA
Provider Type	School Entity
PDE Approved	No

Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Review of written reports summarizing instructional activity

### Smart Futures Update

- Goal: 75% completion rate – Currently at 12%
- Encourage your students to work in Smart Futures outside of school hrs
- Special Ed students can work in any grade band

Person Responsible	Jamie Deimling and Sarah Ronosky
Start Date	3/25/2020
End Date	4/1/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	37
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Increases the educator's teaching skills based on research on effective

	practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards. Provides leaders with the ability to access and use appropriate data to inform decision-making. Empowers leaders to create a culture of teaching and learning, with an emphasis on learning.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers Creating lessons to meet varied student learning styles Lesson modeling with mentoring
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Review of written reports summarizing instructional activity

### Progress Reports and EBR Review-next steps

Progress Reports will also be due 4/17 (along w/ IEPs that expire by end of May) -

- You should have data points – if there is no data or no progress, a revision must be made to the IEP or cite the new intervention in the PR
- Add SDI -
  - Allow for oral responses
  - Speech to text
  - Behavioral contracts
  - Academic contracts
  - Supplemental materials added for science
  - Weekly check ins w/ the mental health team
- Hold an IEP team meeting
  - Increase resource room time
  - Learning support classes
  - Tutoring, Counseling
  - Social Worker, BCBA
  - Invite psych and team to discuss if new testing is warranted – FBA
  - Discuss county services – CASSP or CYF

Person Responsible	Julie Jaszcar
Start Date	4/7/2020
End Date	4/17/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	41
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards. Provides leaders with the ability to access and use appropriate data to inform decision-making.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers Other educational specialists
Grade Levels	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
Follow-up Activities	Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers Analysis of student work, with administrator and/or peers
Evaluation Methods	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Review of written reports summarizing instructional activity

### **Purpose of an FBA & PBSP**

1. Replacement behavior - Can't do vs. Won't do
2. Behavioral objectives
3. Plan for meeting Behavioral objectives: a) reduce the need for the problem behavior b) START reinforcement of replacement behavior using the maintaining consequence identified via FBA
4. STOP reinforcement of the problem behavior using the maintaining consequence identified via FBA

## 5. Plan to continue prevalence data collection

- Goals

- A goal w/ clear specifications of the context within which the replacement behavior is to occur, including the setting, materials, personnel, etc.
- Based on prevalence data
- Criteria should not be arbitrary
- Learner
- Target behavior -
- Use prevalence data
- Context – Consider the conditions and limitations under which the desired response is to occur
- Where, with what, when or how the response is to occur
- Criteria

Person Responsible	Julie Jaszcar, Jen Jennings, Mary Bowers
Start Date	4/29/2020
End Date	4/29/2020
Program Areas	Professional Education, Special Education
Hours Per Session	1.0
# of Sessions	1
# of Participants Per Session	41
Provider	ISPA
Provider Type	School Entity
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Enhances the educator's content knowledge in the area of the educator's certification or assignment. Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students. Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making. Empowers educators to work effectively with parents and community partners.
For school or LEA administrators, and other educators seeking leadership roles	Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania's academic standards. Provides leaders with the ability to access and use appropriate data to inform decision-making.
Training Format	Online-Synchronous
Participant Roles	Classroom teachers Other educational specialists

<b>Grade Levels</b>	Elementary - Primary (preK - grade 1) Elementary - Intermediate (grades 2-5) Middle (grades 6-8) High (grades 9-12)
<b>Follow-up Activities</b>	Analysis of student work, with administrator and/or peers
<b>Evaluation Methods</b>	Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. Classroom student assessment data Review of written reports summarizing instructional activity

# Special Education Program Profile

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## Program Position #0

*Operator:* Charter School

### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	11 to 12	4	0.36
Locations:				
Insight PA CCS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	11 to 11	1	0.09
Locations:				
Insight Pa	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	12 to 12	1	0.09
Locations:				
Insight Pa	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	12 to 12	1	0.09
Locations:				
Insight Pa	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	11 to 12	4	0.36
Locations:				
Insight Pa	A Middle School Building	A building in which General Education programs are operated		

## Program Position #2

*Operator:* Charter School

### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	5 to 6	1	0.35

Locations:				
Insight Pa Cyber CS * actual number of students is 7-1 is a placeholder	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	5 to 5	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	5 to 6	6	0.3
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	5 to 6	3	0.15
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	6 to 6	1	0.05
Locations:				
Insight Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	6 to 6	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A special education Center in which no general education programs are operated		

### Program Position #3

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	16 to 18	5	0.25
Locations:				
Insight PA	A Junior/Senior High	A building in which General		

Cyber CS	School Building	Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	14 to 17	9	0.45
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 19	4	0.2
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 17	2	0.1
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

#### Program Position #4

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	11 to 12	1	0.08
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	11 to 12	3	0.23
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	12 to 13	2	0.15
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	11 to 13	7	0.54
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

**Program Position #5***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	11 to 14	9	0.75
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	13 to 14	2	0.15
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	14 to 14	1	0.1
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

**Program Position #6***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 10	5	0.35
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	9 to 10	2	0.15

Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	10 to 10	1	0.08
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	9 to 10	3	0.19
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	9 to 11	2	0.15
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	10 to 10	1	0.08
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

### Program Position #7

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 20	7	0.35
Justification: This is case management and not a classroom situation.				
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	15 to 19	6	0.3
Locations:				
Insight PA	A Junior/Senior High	A building in which General		

Cyber CS	School Building	Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	15 to 17	3	0.15
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	16 to 19	4	0.2
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

### Program Position #8

*Operator:* Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 19	17	0.9
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	17 to 17	1	0.05
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 16	1	0.05
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

### Program Position #9

*Operator:* Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Physical Support	10 to 10	1	0.05
Locations:				

Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	11 to 11	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	10 to 12	8	0.44
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	10 to 10	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	10 to 11	2	0.13
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	10 to 11	5	0.28
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

#### Program Position #10

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	7 to 7	1	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	8 to 8	1	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	5 to 8	8	0.8
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

### Program Position #11

*Operator:* Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	15 to 18	5	0.2
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	11	0.4
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	16 to 16	1	0.1
Locations:				
insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 19	3	0.3
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

### Program Position #12

Operator: Charter School

**PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	16 to 16	1	0.05
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	12	0.6
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	15 to 18	4	0.2
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 17	3	0.15
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

**Program Position #13**

Operator: Charter School

**PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	9 to 10	3	0.18
Locations:				
Insight PA Cyber Cs	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 10	3	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	9 to 10	3	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	9 to 9	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	9 to 12	7	0.41
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

#### Program Position #14

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	7 to 8	4	0.14
Locations:				
Insight PS Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	7 to 9	11	0.39
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	8 to 8	1	0.11
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	7 to 9	1	0.36

Locations:				
Insight PA Cyber CS- 1 is placeholder. 10 students in this caseload.	An Elementary School Building	A building in which General Education programs are operated		

**Program Position #15***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	13 to 13	1	0.07
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	14 to 14	1	0.07
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	13 to 15	8	0.53
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	13 to 14	4	0.26
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	14 to 14	1	0.07
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

**Program Position #16***Operator: Charter School***PROGRAM SEGMENTS**

Type of	Level of Support	Age Range	Caseload	FTE
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<b>Support</b>				
Itinerant	Autistic Support	10 to 11	2	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Itinerant	Emotional Support	10 to 10	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Itinerant	Learning Support	10 to 12	6	0.3
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Supplemental (Less Than 80% but More Than 20%)	Learning Support	10 to 11	8	0.4
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	10 to 11	1	0.15
Locations:				
Insight PA Cyber CS- Caseload is 3 students	An Elementary School Building	A building in which General Education programs are operated		

### Program Position #17

*Operator:* Charter School

#### PROGRAM SEGMENTS

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Itinerant	Blind or Visually Impaired Support	16 to 16	1	0.06
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Itinerant	Learning Support	15 to 18	7	0.41
Locations:				

Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 18	3	0.18
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 18	6	0.35
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

**Program Position #18***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	12	0.6
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	16 to 18	2	0.1
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 16	1	0.05
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	15 to 17	5	0.25
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

**Program Position #19***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	12 to 12	1	0.05
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 14	16	0.7
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	12 to 13	2	0.1
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	13 to 13	1	0.05
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	13 to 14	2	0.1
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

**Program Position #20***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	15 to 18	9	0.9

Locations:				
Insight PS Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Full-Time Special Education Class	Life Skills Support	16 to 16	1	0.1
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

**Program Position #21***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	11 to 12	2	0.15
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	11 to 13	5	0.38
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	11 to 13	6	0.47
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

**Program Position #22***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	8 to 9	2	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
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Itinerant	Speech and Language Support	8 to 9	6	0.46
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	8 to 8	1	0.08
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	8 to 8	1	0.08
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	9 to 9	1	0.08
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

### Program Position #23

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	13 to 14	5	0.28
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	12 to 15	9	0.5
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	13 to 14	3	0.17
Locations:				

Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	13 to 14	1	0.05
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

#### Program Position #24

*Operator: Charter School*

##### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	13 to 14	2	0.13
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	14 to 14	1	0.06
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	13 to 15	6	0.38
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	13 to 15	7	0.43
Locations:				
Insight PA Cyber CS	A Middle School Building	A building in which General Education programs are operated		

#### Program Position #25

*Operator: Charter School*

##### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Full-Time Special	Life Skills Support	15 to 17	2	0.2

Education Class				
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Life Skills Support	15 to 17	6	0.6
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	18 to 18	1	0.1
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 15	1	0.1
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

### Program Position #26

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 18	6	0.33
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	17 to 17	1	0.06
Locations:				
insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	15 to 18	3	0.16
Locations:				

Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		
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Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 18	8	0.44
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

### Program Position #27

Operator: Charter School

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	6 to 7	3	0.27
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Autistic Support	6 to 7	2	0.09
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	6 to 7	2	0.09
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	6 to 8	6	0.27
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	6 to 7	3	0.14
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	7 to 8	1	0.09
Locations:				
Insight PA Cyber CS 1 is placeholder. 2 students	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	7 to 7	1	0.04
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

**Program Position #28***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	9 to 10	3	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	9 to 10	3	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	9 to 11	3	0.18
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	10 to 10	1	0.05
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
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Supplemental (Less Than 80% but More Than 20%)	Learning Support	9 to 11	7	0.41
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

**Program Position #29***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Speech and Language Support	7 to 8	4	0.14
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	7 to 9	11	0.39
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	8 to 8	1	0.11
Locations:				
insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	7 to 9	1	0.36
Locations:				
Insight PA Cyber CS Actual student number is 10-1 is a placeholder	An Elementary School Building	A special education Center in which no general education programs are operated		

**Program Position #30***Operator: Charter School***PROGRAM SEGMENTS**

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Emotional Support	15 to 17	3	0.16
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	15 to 17	10	0.53
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	15 to 16	5	0.26
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	16 to 16	1	0.05
Locations:				
Insight PA Cyber CS	A Junior/Senior High School Building	A building in which General Education programs are operated		

#### Program Position #31 - Proposed Program

*Operator:* Charter School

#### PROPOSED PROGRAM INFORMATION

*Type:* Position

*Implementation Date:* July 27, 2020

*Explain any unchecked boxes for facilities questions:* N/A

#### PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Itinerant	Learning Support	8 to 9	7	0.7
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Learning Support	8 to 8	1	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

Type of Support	Level of Support	Age Range	Caseload	FTE
Supplemental (Less Than 80% but More Than 20%)	Autistic Support	9 to 9	1	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are		

		operated		
<b>Type of Support</b>	<b>Level of Support</b>	<b>Age Range</b>	<b>Caseload</b>	<b>FTE</b>
Supplemental (Less Than 80% but More Than 20%)	Emotional Support	8 to 8	1	0.1
Locations:				
Insight PA Cyber CS	An Elementary School Building	A building in which General Education programs are operated		

# Facilities

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## *Fixed assets acquired by the Charter School during the past fiscal year*

Fixed assets acquired by the Charter School during the past fiscal year:

2019-2020: The school did not purchase any facilities, as we lease our offices, nor did we acquire additional lease space. We did acquire furniture, fixtures, and equipment and the total expenditures for these items are provided below. The items provided per the Services Agreement with our Management Company are not owned by Insight PA Cyber Charter School and are not included in the School's fixed assets.

**The total Charter School expenditures for fixed assets during the identified fiscal year:**

*\$329,508.46*

## *Facility Plans and Other Capital Needs*

The Charter School's plan for future facility development and the rationale for the various components of the plan:

Insight PA Cyber Charter grew to just shy of 2200 students by year end, 2019-2020. Accordingly our staffing numbers have increased to support the needs of the students and their families, along with the operational needs of the school. As such, we expanded our offices to include an academic wing designed for our teachers. It includes private teaching booths (to reduce ambient noise and distractions) and areas to encourage collaboration among the faculty. This additional office space is connected to our current office.

## *Memorandums of Understanding*

<b>Organization</b>	<b>Purpose</b>
Association Builders and Contractors (ABC) Keystone Chapter	Insight PA Cyber Charter School and Associated Builders & Contractors (ABC) Keystone Chapter seek to encourage the growth of career pathway opportunities for Insight students in the construction sectors through pre-apprenticeships. The development of pre-apprenticeships will provide students career-specific skills in the construction field, advancing work-readiness, and connecting to longer-term career opportunities.
Community College of Philadelphia	For dual enrollment academic programming for High School students
Harrisburg University	For dual enrollment academic programming for high school students.
JEVS-Orleans Technical College	Insight PA students will participate in the NCCER program.
Pennsylvania College	To provide Insight PA students with an opportunity to participate

of Technology	in an Advanced Manufacturing Pre-Apprenticeship program through Penn College.
Uwchlan Township Police	This MOU will serve as official communication with the Uwchlan PD to ensure Insight PA has safety measures in place for the administrative offices and school events.

# Charter School Annual Report Affirmations

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## **Charter Annual Report Affirmation**

I verify that all information and records in this charter school annual report are complete and accurate.

**The Chief Executive Officer and the Board of Trustee President of the charter school must sign this verification.**

**Affirmed by Michael Adler on 7/31/2020**

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*Board President*

**Affirmed by Eileen Cannistraci on 7/30/2020**

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*Chief Executive Officer*

## Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

**The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.**

**Affirmed by Michael Adler on 7/31/2020**

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*Board President*

**Affirmed by Eileen Cannistraci on 7/30/2020**

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*Chief Executive Officer*

## Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

**The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.**

**Affirmed by Michael Adler on 7/31/2020**

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*Board President*

**Affirmed by Eileen Cannistraci on 7/30/2020**

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*Chief Executive Officer*

## **Charter Annual Background Check Affirmation**

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the Public School Code of 1949.

**Affirmed by Michael Adler on 7/31/2020**

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*Board President*

**Affirmed by Eileen Cannistraci on 7/30/2020**

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*Chief Executive Officer*

## **Charter Annual Administrative Certification Affirmation**

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code ( 24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the "principal" of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code ( 24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

**Affirmed by Michael Adler on 7/31/2020**

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*Board President*

**Affirmed by Eileen Cannistraci on 7/30/2020**

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*Chief Executive Officer*