



FIREFLY REPORTING

User Guide

The Firefly reporting suite allows users to view and analyze student assessment results after completing a Firefly assessment. This user guide provides steps to access the available reports.

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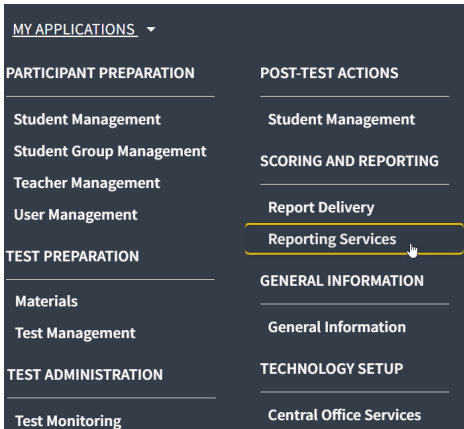
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Operational Dashboard

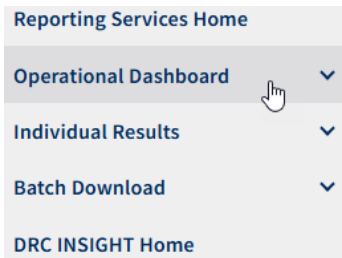
The Operational Dashboard provides LEAs visibility to testing statistics at both a building level and a student level. The Dashboard's status reports provide access to real-time information that assists in monitoring active testing and detailed information to gauge test completion.

To access the Operational Dashboard

1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Operational Dashboard

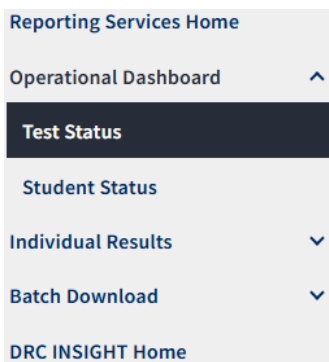


Test Status

Test Status provides the number or percentage of completed tests (“Registrations”) for a selected Firefly administration. This includes Not Started, In Progress, and Completed tests. The report includes an option to drill down to see all assessments scheduled and the statuses for each of those assessments.

To access the report

1. From the Operational Dashboard dropdown, select Test Status



2. Select the appropriate Administration, District, and School, and then click Submit

Administration *: District *: School *:

3. Toggle between “Organization Status” to see test statistics displayed by number or choose “Status by Percent” to see the statistics displayed by percentages

of Registrations Completed Today

N/A

of Registrations Completed

14

of Students Completing Any Registration

14

of Students Completing All Registrations

0

4. Select a cell for a drill-down of status per assessment

Registration Status by Organization

This view displays the Scheduled, Completed, In Progress, and Not Started online test indicators by organizational site. District users can expand the view on the left side to drill down to a school level. Selecting a cell at either a district or school level will display the assessment details. The % Completed column is color-coded with red representing 0% to 49% registrations completed, yellow representing 50%-74% registrations completed, and green representing 75%-100% registrations completed.

	Organization Status				% Complete	% Remaining
	Scheduled	Completed	In Progress	Not Started		
FIREFLY SAMPLE SCHOOL 1 - 555000100	204	14	1	189	7%	93%

5. View test status per assessment

FIREFLY SAMPLE SCHOOL 1 - 555000100 Drill Down Data

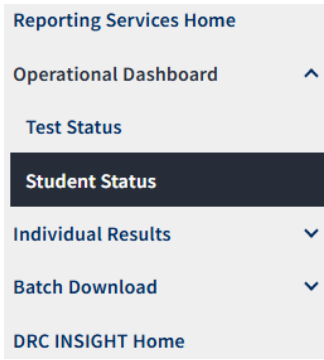
Assessment	Scheduled	Completed	In Progress	Not Started	% Completed	% Remaining
Algebra I	12	0	0	12	0	100
Biology	12	0	0	12	0	100
ELA Grade 3	12	0	0	12	0	100
Literature	12	5	0	7	42	58
Math Grade 3	12	0	0	12	0	100
ELA Grade 4	12	4	1	7	33	67

Student Status

Student Status provides the testing status for each student in a test session for the selected Firefly administration. This report includes student-identifying information, testing-time length, and login information.

To access the report

1. From the Operational Dashboard dropdown, select Student Status



2. Select the appropriate Administration, District, and School, and then click Submit

Administration *: District *: School *:

3. View student status

Grade	Assessment	State Student ID	Last Name	First Name	Date of Birth	Test Status	Time Span (minutes)	Test Started Date/Time (is in Central Time)	Test Ended Date/T (is in Central Time)
3	ELA Grade 3	4507603021	DEMO1	STUDENT177	10/4/2003	Not Started			
3	ELA Grade 3	4507603021	DEMO1	STUDENT177	10/4/2003	Not Started			
3	Math Grade 3	4507603021	DEMO1	STUDENT177	10/4/2003	Not Started			
3	Math Grade 3	4507603021	DEMO1	STUDENT177	10/4/2003	Not Started			
3	ELA Grade 3	8702272792	DEMO2	STUDENT277	10/7/2003	Not Started			

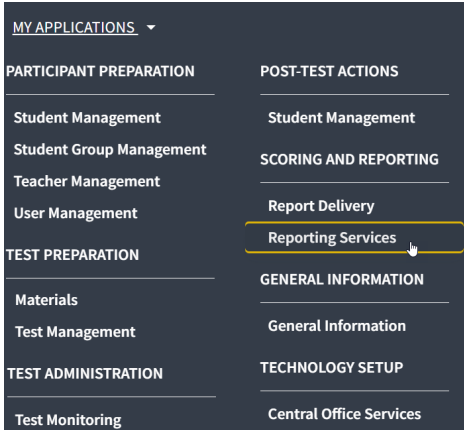
Within the Student Status report, users can choose which columns to display, filter the fields, and export the data.

Roster Report

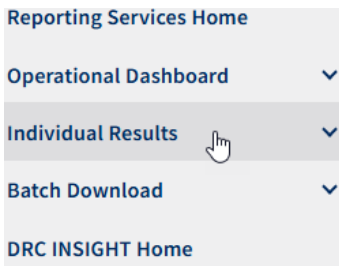
The Roster Report provides an overall Performance Level for any student who has completed a Firefly assessment. The report also includes subject and Reporting Category scores. Individual test events are represented on a single row, and all test events for a student will display across multiple rows. Within the Roster Report, a user can remove/add columns, filter fields, and export the data.

To access the report

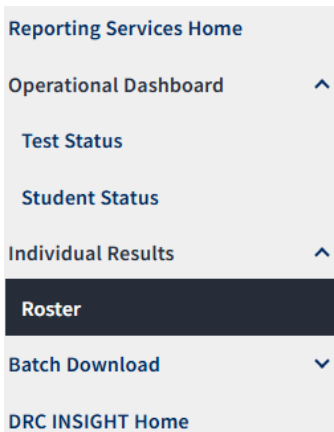
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Individual Results



3. Click on Roster



4. Select the appropriate Administration, District, and School, and then click Apply

Administration *: District *: School :

5. View student results

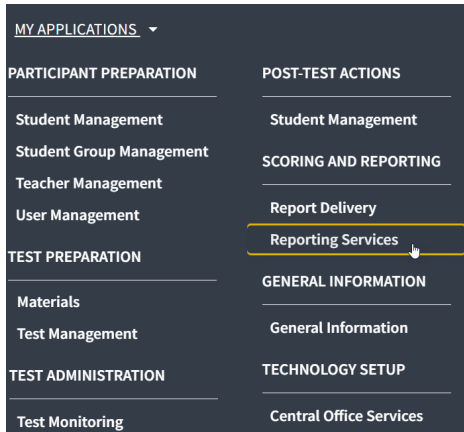
School Name T1	Student Name T3	PA Student ID T4	Birth Date	Grade T2	Subject T5	Test Date T6	Overall Scale Score	Overall Performance Level	Reporting Category 1 Name	Reporting Category Scale Score
SAMPLE SCHOOL 1	BADSTUDENTID_MEKHI	8160033605	04/02/2009	3	Mathematics	10/28/2024	586	Prepared	Numbers and Operations in Base Ten	481
SAMPLE SCHOOL 1	ADAMS_VIRGINIA_G	4812727391	10/03/2003	4	English Language Arts	11/15/2024	686	Prepared	Reading: Literature Text	662
SAMPLE SCHOOL 1	ADAMS_VIRGINIA_G	4812727391	10/03/2003	4	Mathematics	11/15/2024	771	Prepared	Numbers and Operations in Base Ten	665
SAMPLE SCHOOL 1	ALEXANDES_CALVIN_E	6290988166	10/20/2003	4	Mathematics	10/28/2024	601	Near Target	Numbers and Operations in Base Ten	702
SAMPLE SCHOOL 1	AUSTIN_VANESSA_E	4473460843	11/12/2003	4	English Language Arts	10/28/2024	549	Near Target	Reading: Literature Text	535

Individual Student Report

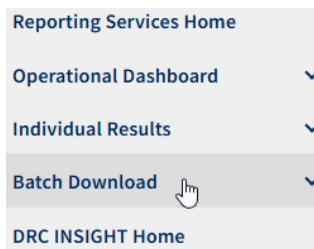
The Individual Student Report (ISR) is a downloadable, one-page document that displays how a student performed on the Firefly assessment. The ISR provides a summary of the overall Performance Level, performance by Reporting Category, progress between test events, and a prediction of how the student will perform on the PSSA or Spring Keystone Exams.

To access the report

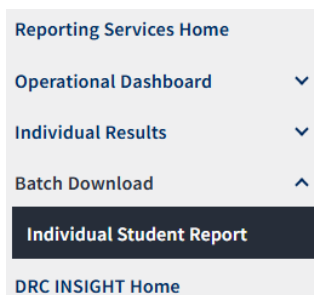
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Batch Download



3. Click on Individual Student Report



4. Select the appropriate Administration, District, School, Subject, and Grade, and then click Display Students

Administration *: District *: School *: Subject *: Grade *:


Session Name :

5. Select individual students to review and/or download ISR for those students only

<input type="checkbox"/>	Student Name	1	PA Student ID	1	Date of Birth	Grade	Action
<input type="checkbox"/>	INTEGRATIONFIVE TESTERG		9541659529		10/30/2012	5	 Download

6. To download an entire group of ISRs, select the Session Name and then click Download Report

Session Name :

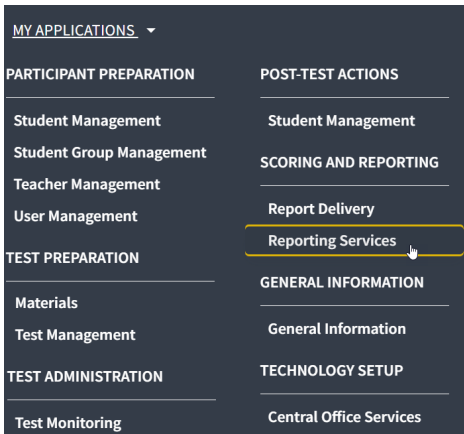


Student Dashboard

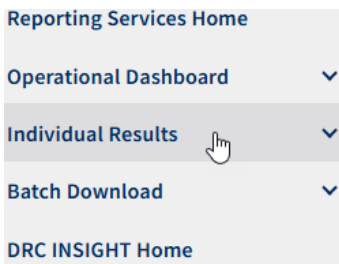
The Student Dashboard provides individual student results for each test a student has taken per subject. The report allows users to drill down to the Reporting Level category and provides instructional supports that are individually aligned to the student's score. The supports are presented in bands to allow users to choose material at either a higher or lower level than what was matched to the student's Reporting Category performance.

To access the report

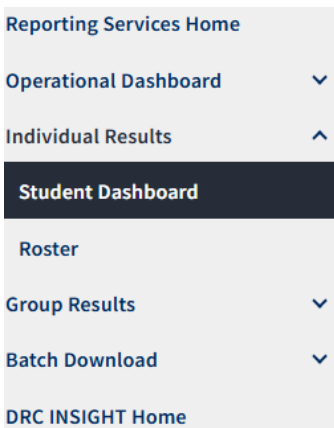
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Individual Results



3. Click on Student Dashboard



4. Select the appropriate District, School, Student Group*, Grade*, Student and then click Apply

District *: Q SAMPLE DISTRICT - 412345678 School *: Q SAMPLE SCHOOL 1 - 012345678 Student Group : Q Grade : Q Student Name *: Q INTEGRATIONFOUR, TESTER B Apply Clear

*Student Group and Grade is not required for District or School users.

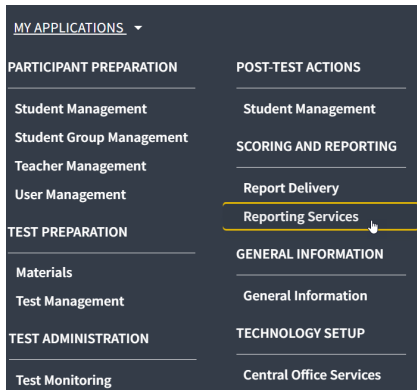
5. View student results. Within this report users are able to
 - a. Toggle between subjects
 - b. See a student's total score or score by reporting category
 - c. See scores for all test events taken to date
 - d. Access instructional supports specifically aligned to the individual student
 - e. See scores for test events overtime. Note: 2025-2026 is the first year of historical data.

Subject Comparison

The Subject Comparison report provides summary level data by Subjects (content area), Seasons/Assessment Events, and Demographics. The reports display the percentage of student scores in each Performance Level category within a Student Group (Roster). The report also allows users to display the same results as Average Scale Scores. The report shows a comparison of the district, school, and student group results for all users.

To access the report

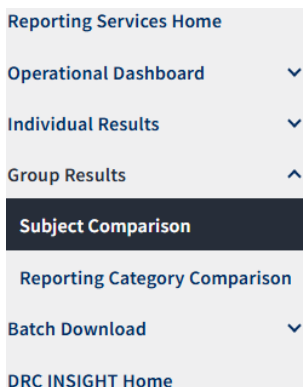
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Group Results



3. Click on Subject Comparison



4. Select the appropriate Administration, District, School, Grade, Student Group*, and then click Apply

Administration *: District *: School: Grade *: Student Group:

*Student Group is not required for District or School users.

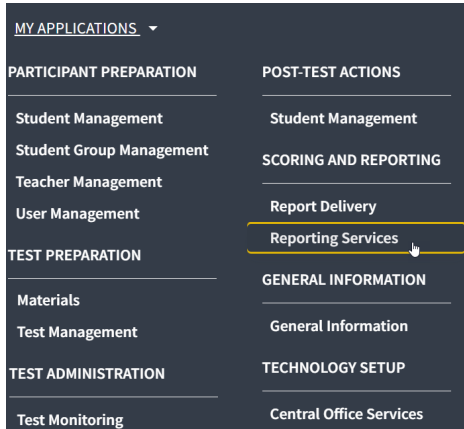
5. View student results. Within this report users are able to
 - a. View performance levels by subject, seas, and demographics
 - b. View scale scores by subject, season, and demographics
 - c. Compare student group performance to district and school level performance.

Reporting Category Comparison

The Reporting Category Comparison report provides summary level data by each Reporting Category for a single season/assessment event or by Reporting Category across seasons/assessment events. The reports display the percentage of student scores in each Performance Level category for the selected Reporting Category within a Student Group (Roster). The report also allows users to display the same results as Average Scale Scores. The report shows a comparison of the district, school, and student group results for all users.

To access the report

1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Group Results



3. Click on Reporting Category Comparison



4. Select the appropriate Administration, District, School, Grade, Subject, Student Group*, and then click Apply

Administration * : District * : School : Grade * :

Subject * : Student Group :

*Student Group is not required for District or School users.

5. View student results. Within this report users are able to
 - a. View performance levels by reporting category
 - b. View scale scores by reporting category
 - c. Compare student group performance to district and school level performance.

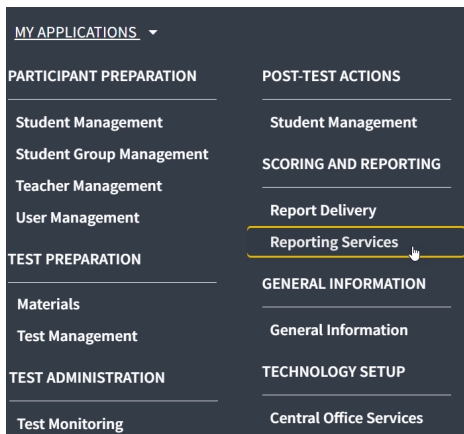
Group Performance

The Group Performance report provides three different views of data for a group of students that corresponds to a selected roster.

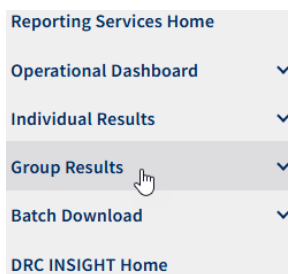
- The 'Average Scale Score' view is a line chart that shows a group's average scale score for an overall subject and can be expanded to display the group's scores for each corresponding Reporting Category. The view will also display scores across all applicable test events/seasons.
- The 'Student Scale Score' view is a bar chart displaying each student's scale score from the selected group. The report can display overall subject scores or Reporting Category scores and can include performance across test events/seasons.
- The 'Group Instructional Supports' provides a means for users to access support materials for each student within a selected group. The Instructional Supports are available for each Reporting Category and are customizable to provide content at a higher or lower level from what was initially assigned to the student.

To access the report

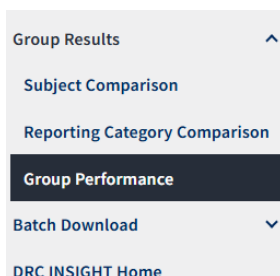
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Group Results



3. Click on Group Performance



4. Select the appropriate Administration, District, School, Grade, Student Group, and then click Apply

Administration * : District * : School * :

Grade * : Student Group * :

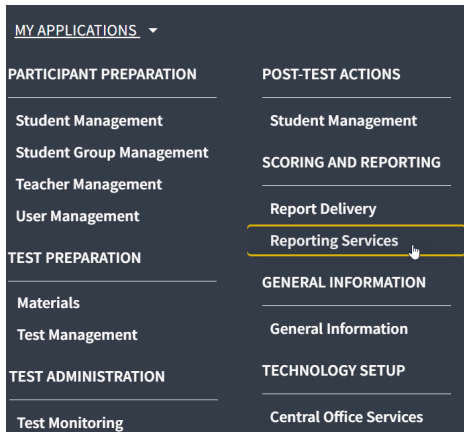
5. View group results from the Average Scale Score, Student Scale Score, or Group Instructional Supports fields

Longitudinal Roster

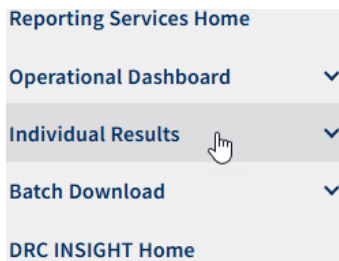
The Longitudinal Roster Report provides an overall Performance Level for any student who has completed a Firefly assessment within five years. The report includes subject and Reporting Category scores. Individual test events are represented on a single row, and all test events for a student will display across multiple rows. Within the Longitudinal Roster Report, a user can remove/add columns, filter fields, and export the data.

To access the report

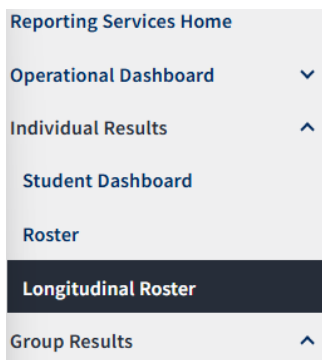
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Individual Results



3. Click on Longitudinal Roster



4. Select the appropriate Administration, District, and School, and then click Apply



5. View student results

School Name ^{T1}	Student Name ^{T3}	PA Student ID ^{T4}	Birth Date	Grade ^{T2}	Subject ^{T5}	Test Date ^{T6}	Overall Scale Score	Overall Performance Level	Reporting Category 1 Name	Reporting Category Scale Score
SAMPLE SCHOOL 1	BADSTUDENTID_MEKHI	8160033605	04/02/2009	3	Mathematics	10/28/2024	586	Prepared	Numbers and Operations in Base Ten	481
SAMPLE SCHOOL 1	ADAMS_VIRGINIA_G	4812727391	10/03/2003	4	English Language Arts	11/15/2024	686	Prepared	Reading: Literature Text	662
SAMPLE SCHOOL 1	ADAMS_VIRGINIA_G	4812727391	10/03/2003	4	Mathematics	11/15/2024	771	Prepared	Numbers and Operations in Base Ten	665
SAMPLE SCHOOL 1	ALEXANDES_CALVIN_E	6290988166	10/20/2003	4	Mathematics	10/28/2024	601	Near Target	Numbers and Operations in Base Ten	702
SAMPLE SCHOOL 1	AUSTIN_VANESSA_E	4473460843	11/12/2003	4	English Language Arts	10/28/2024	549	Near Target	Reading: Literature Text	535

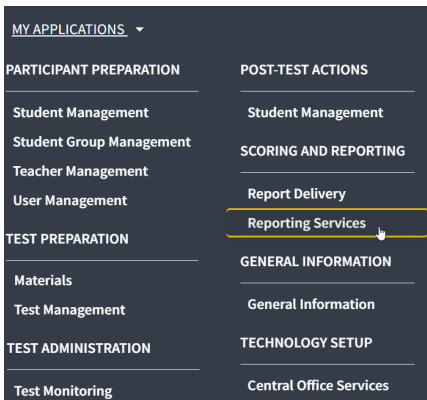
Group Progress

The Group Progress report provides three different views of data for a group of students that corresponds to a selected grade.

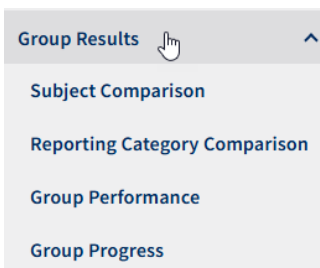
- The 'Scale Score Progress' view presents a bar chart illustrating the average scale score for each season. Users may drill down to additional organizational levels by selecting an individual bar within the chart.
- The 'Progress Level' view displays the distribution of students across Progress Levels for each season. Selecting a specific Progress Level within the chart enables access to a corresponding student roster.
- The 'Progress Table' summarizes the count of tested students by school and roster.

To access the report

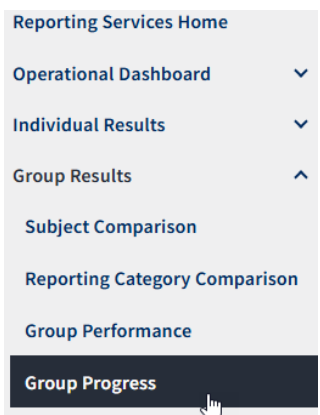
1. Within the My Applications dropdown on the DRC INSIGHT Portal, select Reporting Services



2. From the left-side menu, select Group Results



3. Click on Group Progress



4. Select the appropriate Administration, District, School, Grade, Subject, Student Group*, and then click Apply

Administration * : District * : School : Grade * : Student Group :

*Student Group is not required for District or School users.

5. View group results from the Scale Score Progress, Progress Level, and Progress Table fields

