

Division of Adult Education Data Quality Validation Form

DIRECTIONS: Complete and sign this form. Submit the signed form to your respective advisor in the Division of Adult Education by July 27, 2026.

When the data for the program year become final, all data in the eData system will switch to “View Only” status. By the due date, follow the instructions below to complete the assurance of data quality process.

INSTRUCTIONS

1. Review all data for accuracy with program staff.
2. Review NRS Table 4 and 4B reports in the Access template for your program’s 064, 061, 054, and 259 grants, as applicable, and Details of Enrolled Families and School-Age Child Report for 054 grants.
3. Review Follow-up Outcome Cohort reports in the Access template.
4. Keep a copy of the reports and the Data Quality Verification Form for your program’s records.

My signature below assures that I have checked the data and am satisfied that it is complete and accurate.

Date

Program Name

Program Administrator

Administrator eSignature