



# Career and Technical Locally Issued Day-to-Day Substitute Emergency Permit Renewal Request

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In accordance with the criteria for eligibility and issuance established in 22 PA Code §49.153, Chapter 49 "Certification of Professional Personnel", I certify that no properly certificated persons are available for assignment as a day-to-day substitute for the regularly employed, certified career and technical education teacher in

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Career and Technical Occupational Area and Code

I further certify that:

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Name

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PPID Number

has been appointed to serve as a day-to-day substitute in the above-cited career and technical occupational area for an additional 20 school days, which will not exceed a total of 40 school days in this assignment.

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Beginning Date

through

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Ending Date

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Date

Chief School Administrator

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School District/CTC

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For the Secretary of Education

Approved ☐ Denied ☐

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Date

Bureau of School Leadership & Teacher Quality

**Submit completed forms to the email address below. Once reviewed, the form will be returned and is to be kept in the educator's personnel file.**

Revised November 2024