



Steps to Determine Perkins Status - Concentrator/Participant (Fields 30 & 31, CTE Student Fact Template)

1. Using your AUNs Planned Scope and Sequence for the CIP, determine which years meet the definition of a CTE Course. This information can be found in the Future Ready Comprehensive Planning Portal/CATS System. Make sure you are looking at the Reporting Year.
 - a. If the Planned Scope and Sequence has 240 or more hours for that year, it meets the definition of a CTE Course.
 - i. Pennsylvania defines completing a **CTE course** as completing a minimum of **240 technical instructional hours** as planned per year in a PDE-approved CTE Program. Or **480 technical instructional hours** as planned per year in a PDE approved one-year CTE Program.
 - ii. NOTE: Students are anticipated to follow the Planned Scope and Sequence for the CIP/CTE Program. If students only complete a portion of the Scope and Sequence for the program year, you still use the program year total hours (not course hours) to determine Perkins Status, provided they passed the course AND have signed PDE 408 Form (Career Objectives).

Technical Courses							1080 Hours CTE Course		1347 Total Hrs			270 Hours CTE Course		472.5 Hours CTE Course		472.5 Hours CTE Course	
Total Hrs *	Grade 9	Hours	Grade 10	Hours	Grade 11	Hours	Grade 12 *	Hours *	Total Hrs *	Grade 9 *	Hours *	Grade 10 *	Hours *	Grade 11 *	Hours *	Grade 12 *	Hours *
1080							Level 1	270	1347	Introduction to	135	Introduction to Welding	675	Advanced Welding	135	Senior SAE Work	270
							Level 2	270		NA	0	Diesel Engine	675	Small Gas Engines	135	Agriculture Construction	135
							Level 3	270		NA	0	Agriculture Plumbing	675	Ag Sales and Marketing	675	Ag Business Foundations	675
							Level 4	270		NA	0	Agriculture Farm	675	Agriculture Environment	135	NA	0

PDE 408 Form (Signed Objectives) –

- Which Student should fill out a PDE 408 Form?
 - Those intending to pursue the approved program of study (70 or 75)
 - Following the Planned Scope and Sequence in FRCPP/CATS
 - Parents must sign
 - These students DO get reported in C4 CTE!
- Which Student should NOT fill out a PDE 408 Form?
 - Are taking a career and technical education course in order to explore careers.
 - Are taking one career and technical education course without intending to pursue the approved program of study.
 - Are taking the CTE Course as an Elective.
 - These students do NOT get reported in C4 CTE!

2. How long is the CTE Program (CIP)?

- a. One Year
- b. Two or More Years

ONE YEAR CTE PROGRAMS

3. **Does the Program Year have 480 or more planned program hours in the CIPs Scope and Sequence?**
 - a. No. Perkins Concentrator and Participant should be marked N for No.
 - i. Stop Here
 - b. Yes. This year meets the definition of a CTE Course.
 - i. Go to the Next Question
4. **Did the Student pass the CTE Course?**
 - a. No. Perkins Concentrator and Participant should be marked N for No.
 - i. Stop Here
 - b. Yes. This course should be included in the student's count towards their Perkins Status.
 - i. Go to the Next Question.
5. **How many CTE Courses does the student have?**
 - a. One – For a one-year program with 480 or more hours, Perkins Concentrator and Participant should be marked Y for Yes.

TWO OR MORE YEAR CTE PROGRAMS

3. **Does the Program Year have 240 or more planned program hours in the CIPs Scope and Sequence?**
 - a. No. This year cannot be counted towards their Perkins Status.
 - i. Maintain the student's previous year's Perkins Status.
 - ii. Stop Here
 - b. Yes. This year meets the definition of a CTE Course.
 - i. Go to the Next Question
4. **Did the Student pass the CTE Course?**
 - a. No. Maintain the student's previous year's Perkins Status.
 - i. Stop Here
 - b. Yes. This course should be included in the student's count towards their Perkins Status.
 - i. Go to the Next Question.
5. **How many CTE Courses does the student have?**
 - a. One – The student is a Perkins Participant. Perkins Participant should be marked Y for Yes.
 - i. *Note - Remains Participant unless CIPs/CTE Program change.*
 - b. Two or More – The student is a Perkins Concentrator and Participant. Perkins Concentrator and Perkins Participant should be marked Y for Yes.
 - i. *Note - Remains Concentrator unless CIPs/CTE Program change.*

For additional information or questions, please email RA-CATSDATA@pa.gov