Pennsylvania Information Management System

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TAOC Act 76 of 2019

Unit-Level
Data Collection Elements

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Pennsylvania Department of Education Administration

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Introduction

Purpose

The Pennsylvania Information Management System (PIMS) is a statewide longitudinal data system for the collection and reporting of unit-level educational data.

PIMS was developed with the purpose of:

- Allowing the Pennsylvania Department of Education (PDE) to meet federal and state reporting requirements;
- Streamlining the reporting processes from educational institutions to PDE and the U.S. Department of Education;
- Reporting timely and accurate education data through standardized and ad hoc reporting capabilities;
- Improving educational decision-making through the use of high-quality data and decision support tools, and;
- Providing longitudinal data on educational progress over time.

The *TAOC Act 76 Unit-Level Data Collection Elements Manual* lists the templates and unit-level data elements collected by PDE in accordance with federal statute or regulation or as required by the Pennsylvania Public School Code of 1949, as amended.

Family Educational Rights and Privacy Act

Student education records are official, confidential documents protected by the Family Educational Rights and Privacy Act (FERPA, 20 USC 1232g). FERPA defines education records as all records – both paper and computerized – that schools or education agencies maintain about students, and protects both paper and computerized records. FERPA and other privacy laws (such as Title I and Special Education) ensure that information about citizens collected by schools and government agencies is released only for specific and legally defined purposes.

Under FERPA Sec. 99.31 and 99.35, education agencies may release personally identifiable information to the PDE for the purposes of auditing and evaluating education programs and complying with federal and state regulations.

Act 24 of 2011

Act 24 of 2011 authorizes PDE to collect unit-level data that are mandated by federal statute or regulation or as required by Pennsylvania Public School Code of 1949 as amended. PDE is collecting data elements necessary to meet the following reporting requirements:

- Pennsylvania Transfer and Articulation System (Act 76 of 2019)

Act 82 of 2012 expanded the data elements PDE is authorized to collect to include those elements that institutions submit voluntarily. The table below lists the unit-level data elements collected by PDE in PIMS Postsecondary.

Students to Be Reported in PIMS

Postsecondary students may opt out of commonwealth data collection by submitting to PDE the electronic [Postsecondary Data Collection Opt-Out Form](#)[1] available on the PDE website at least one month prior to the data submission.

Prior to each data collection, PDE will provide postsecondary institutions with a list of students who have submitted the [Postsecondary Data Collection Opt-Out Form](#) to PDE for the respective collection term. The postsecondary institution is responsible for excluding those students' information from the data collection.

[SurveyMonkey Powered Online Survey](#)

Unit-Level Data Collected in PIMS

Template	Field Name	Definition	Intended Use
PS Student Institution	LAST NAME	Student's full legal last name.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	FIRST NAME	Student's full legal first name.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	MIDDLE NAME	Student's full legal middle name or initial.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	BIRTH DATE	Provide the birth date of the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	SOCIAL SECURITY NUMBER	Provide the social security number of the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	PS LOCAL STUDENT ID	Student's local institutional ID.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	FIRST GENERATION STATUS CODE	Identifies if the student is a first-generation college student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	GENDER CODE	Student's gender.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	RACE CODE	Student's race.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Institution	HISPANIC INDICATOR	Indicator of whether student is Hispanic.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	NONRESIDENT ALIEN INDICATOR	Indicator of whether student is a Nonresident Alien.	Data element is not collected. The data warehouse system requires the data element to be submitted but a default value is used.
PS Student Institution	MILITARY STATUS CODE	Provide the military status of the student. Whether the student is a veteran.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	SINGLE PARENT INDICATOR	Specifies if the student is a single parent.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	HAS DEPENDENT INDICATOR	Specifies whether the student has dependents.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	ECONOMICALLY DISADVANTAGED INDICATOR	Provides the Pell Grant eligibility of the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	STUDENT TRANSFER TYPE CODE	Provides the type of transfer agreement the student transferred into the institution under.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	PERMANENT ADDRESS CITY	Provides the city where the student's permanent address is located.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	PERMANENT ADDRESS STATE CODE	Provides the state where the student's permanent address is located.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Institution	PERMANENT ADDRESS BASE ZIP CODE	Provides the Zip Code where the student's permanent address is located.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	STATE RESIDENCY CODE	Provides the student's Pennsylvania residency status and local sponsor residency for community college students.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	HOMELESS INDICATOR	Provides whether the student is experiencing housing insecurity.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	FIRST TERM OF ACADEMIC HISTORY DATE	The date of the student's first term of undergraduate academic history. This could be at the reporting institution or a different institution. Note that this should not include credits earned while still in high school.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Institution	FIRST ENROLLMENT AT INSTITUTION DATE	Date of student's first enrollment at the institution for the same level (e.g., undergraduate, graduate, etc.).	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	MAJOR CIP CODE	Six character Classification of Instructional Programs (CIP) code of the student's major. The CIP Code is the accepted government standard for program coding in all education information surveys.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	SECOND MAJOR CIP CODE	Six character Classification of Instructional Programs (CIP) code of the student's second major. The CIP Code is the accepted government standard for program coding in all education information surveys.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Enrollment	MINOR CIP CODE	Six character Classification of Instructional Programs (CIP) code of the student's third major. The CIP Code is the accepted government standard for program coding in all education information surveys.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	SECOND MINOR CIP CODE	Six character Classification of Instructional Programs (CIP) code of the student's third major. The CIP Code is the accepted government standard for program coding in all education information surveys.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	DEGREE SEEKING TYPE CODE	Specifies academic award of program which student is enrolled.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	DUAL ENROLLMENT TYPE CODE	Specifies whether as of the reporting period the student was dually enrolled as part of the Act 46 program, not dually/concurrently enrolled or dually/concurrently enrolled but not part of the Act 46 program.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	FULL TIME STUDENT INDICATOR	Specifies student's full- or part-time status as of the reporting period. A full-time undergraduate student is defined as a student enrolled for 12 or more semester credits, or 12 or more quarter credits, or 24 or more contact hours a week each term.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	ALTERNATE CREDIT INDICATOR	Specifies whether the student has received alternate credits, such as AP, IB, Dual Enrollment, etc.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	GRADUATION INDICATOR	Specifies whether the student graduated during the current academic year.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Enrollment	FAFSA INDICATOR	Specifies whether the student completed the Free Application for Federal Student Aid (FAFSA)® for the current academic year.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	EXIT REASON CODE	Reason the student left the institution during or at the end of the term.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	NUMBER OF ALTERNATE CREDITS	Specifies the number of alternate credits the student has received.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	CUMULATIVE CREDITS COMPLETED	Cumulative non-remedial credits earned by the student. When a student changes from undergraduate to graduate, do not count undergraduate credits. Include transfer credits.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	CUMULATIVE REMEDIAL CREDITS COMPLETED	Cumulative remedial credits earned by the student. Remedial courses are pre-college courses designed for students who do not place into first college-level courses.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	CUMULATIVE NONREMEDIAL CREDITS COMPLETED	Cumulative nonremedial credits earned by the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	CUMULATIVE GPA	Provides the student's cumulative GPA as of the end of the most recent semester completed.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Enrollment	NUMBER OF AP CREDITS	Provides the number of credits the student has earned through Advanced Placement test scores.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Enrollment	ARTICULATION PROGRAM INDICATOR	Identifies whether the student transferred after completing a degree.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
Student Award	AWARD CODE	The type of award/degree conferred on the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
Student Award	AWARD CIP CODE	Six-Character Classification of Instructional Programs (CIP) code of the student's degree, certificate or diploma earned at the end of the term.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
Student Award	AWARD DATE	The date the award was conferred on the student.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
Student Award	FIRST ENROLLMENT AT AWARDING INSTITUTION DATE	The date the student first enrolled at the institution conferring the award.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
Student Award	ARTICULATION PROGRAM INDICATOR	Indicates whether credits transferred in under an articulation program were included in the student's degree.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Transfer Fact	TRANSFER FROM IPEDS UNIT ID	The IPEDS Unit ID of the postsecondary institution from which the student is transferring credits.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Transfer Fact	TRANSFER DATE	The time period that the student transferred.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Transfer Fact	CREDIT GPA CODE	Identify the type of credits submitted. (total credits, credits accepted, and credits rejected)	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.

Template	Field Name	Definition	Intended Use
PS Student Transfer Fact	TRANSFER CREDITS	The number of credits transferred.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.
PS Student Transfer Fact	TRANSFER GPA	The student's GPA at the institution where the transfer credits were completed.	Data used to meet commonwealth reporting requirements for the commonwealth's transfer and articulation system.