



Pennsylvania
Department of Education

Pennsylvania Information Management System

Volume 2

USER MANUAL

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Secretary of Education

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PIMS User Manual Volume 2 Change Summary

Below are the changes and additions that have been made for this version of the PIMS User Manual.

Version	Appendix	Title	Change
1.0	A	Course Codes	Added Codes: S52034 Mathematics (grade 4) – Special Education S53234 Science (grade 4) – Special Education S0113 Grade 11 – Special Education (General Science) S0114 Grade 11 – Special Education (General Music) S0115 Grade 11 – Special Education (General Art)
1.1	A	Course Codes	Corrected missing Core Course Indicator on codes: S52034; S53234; VSUG2; VSUG3 and all ESL courses.
1.0	F	Program Codes	Retired codes: 1 - EAP Tutoring (State) - Reading 2 - EAP Tutoring (State) - Math 3 - SES Tutoring (Federal) - Reading 4 - SES Tutoring (Federal) - Math 7 - Classroom Plus Tutoring - Reading 8 - Classroom Plus Tutoring - Math 13 - Homebound Instruction 14 - School Choice Provision 23 - Science: It's Elementary 32 - Homeless 33 - SES Tutoring (State) – Science 34 - SES Tutoring (Federal) – Science
1.0	F	Program Codes	Added Codes: 55 - Homeless, Unaccompanied 56 - Homeless - Accompanied
1.0	Q	Industry Credential (Certification) Codes	Added Codes: 498 - Master Service Technician 499 - PC-Pro 500 - Network Pro 501 - Section 609 Certification for Refrigerant Recycling and Recovery 502 - ProStart National certificate 503 - S/P2 – Cosmetology 504 - S/P2 – Culinary 505 - S/P2 – Construction 506 - Adobe Certified Associate – Visual Communication Using Adobe Photoshop 507 - Adobe Certified Associate – Graphic Design & Illustration Using Adobe Illustration 508 - Adobe Certified Associate – Print & Digital Media Publication Using Adobe Indesign 509 - Microsoft Technology Associate – Windows Operating System Fundamentals 510 - Microsoft Technology Associate – Software Developer Fundamentals 511 - Microsoft Technology Associate – Database Administration Fundamentals 512 - IT Fundamentals 514 - Lead Renovator Refresher Certification 515 - Safeland USA Certification



Version	Appendix	Title	Change
1.0	Q	Industry Credential (Certification) Codes	Retired Code: 270 – Certified Welding Inspector
1.0	Q	Industry Credential (Certification) Codes	Modified Codes: 277 – SP2 – Automotive 281 - Personal Protection Baton Tactics
1.0	Z	Infraction Codes	Added Code: 51 - Cyber Harassment and definition
1.0	AD	Categories to Use in the Location Fact Template for School Choice and SES	This appendix has been eliminated
1.0	AE	Categories to use in the District Fact Template for Title I	Updated SWP Staff Record
1.0	AF	Categories to Use in the District Fact Template for LEP Program Survey and Title III Nonpublic Student Count	Updated values and description throughout LEP tables
1.0	AG	Categories to Use in the District Fact Template for School Choice	This appendix has been eliminated
1.0	AH	Job Description Codes	Updated NPA Job Description Record
1.0	AI	Categories to use in the District Fact Template for LEP Professional Development Survey	Updated Instructions, Column Heading and Email address

Appendix A – Course Codes

For each course code collected in PIMS, PDE will indicate if the Course is a core content course. All core content courses are subject to Highly Qualified Teacher (HQT) requirements and are associated with one of the core content subject areas including: English, Reading/Language Arts, Mathematics, Sciences, Foreign Languages, Music and Art, and Social Studies (history, economics, geography, and civics and government).

Five-digit secondary course codes were adopted from the National Center for Education Statistics (NCES) common classification system for secondary courses in the United States. Information, including course descriptions, is available in the *Secondary School Course Classification System: School Codes for Exchange of Data (SCED)*, NCES 2007-341. SCED is part of the NCES data handbook series and is published as a searchable electronic database, *Handbooks Online*. Copy and paste this address in your browser: <http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2007341> or go to <http://nces.ed.gov/programs/handbook> and search for SCED.

Only submission of core-content courses is required. Submission of all other course data is optional. Optional course data submitted by LEAs will be stored in the PIMS data warehouse, but will not be used in support of School Performance Profiles, Educator Effectiveness, or HQT. Core-content and courses that contribute to the SPP are indicated with an “X” in the applicable column. The SPP column is specific to the Course Rigor section of the SPP. Note that school-level PVAAS is also included in the SPP, but is not indicated in this appendix.



Elementary Course Codes

NOTE: Music, Art, Physical Education and other special subjects are NOT reported for elementary classes.

Code	Course Name	Course	
		SPP	Core
PKF	PreK – Full Day – regular education		X
PKA	PreK – Half Day – regular education – Morning (AM)		X
PKP	PreK – Half Day – regular education – Afternoon (PM)		X
K4F	K4 – Full Day – regular education		X
K4A	K4 – Half Day – regular education – Morning (AM)		X
K4P	K4 – Half Day – regular education – Afternoon (PM)		X
K5F	K5 – Full Day – regular education		X
K5A	K5 – Half Day – regular education – Morning (AM)		X
K5P	K5 – Half Day – regular education – Afternoon (PM)		X
0001	First Grade		X
0002	Second Grade		X
51031	Language Arts (grade 3)		X
51043	Reading (grade 3)		X
52033	Mathematics (grade 3)		X
51032	Language Arts (grade 4)		X
51044	Reading (grade 4)		X
52034	Mathematics (grade 4)		X
53234	Science (grade 4)		X
51033	Language Arts (grade 5)		X
51045	Reading (grade 5)		X
51135	Writing (grade 5)		X
52035	Mathematics (grade 5)		X
51034	Language Arts (grade 6)		X
51046	Reading (grade 6)		X
52036	Mathematics (grade 6)		X
51136	Writing (grade 6)		X
039994	General Science (Departmentalized 6th Grade in a middle school only)		X
043051	Social Studies (Departmentalized 6th Grade in a middle school only)		X
051161	General Music (Departmentalized 6th Grade in a middle school only)		X
059912	General Art (Departmentalized 6th Grade in a middle school only)		X
069971	Foreign Language Exploration (Departmentalized 6th Grade in a middle school only)		X



College/High School Credit (Dual Enrollment) Course Codes

NOTE: College/High School Credit, formally known as Dual Enrollment Courses, are subject to HQT requirements if the teacher is an employee of the LEA or sub-contracted through another PA public LEA. College faculty is not subject to HQT. These are **not** Advanced Placement (AP) or International Baccalaureate (IB) courses.

Code	Course Name	Course	
		SPP	Core
D001	English - College/High School Credit (Dual Enrollment)	X	X
D002	Mathematics - College/High School Credit (Dual Enrollment)	X	X
D003	Science – College/High School Credit (Dual Enrollment)	X	X
D004	Social Studies - College/High School Credit (Dual Enrollment)	X	X
D005	Arts - College/High School Credit (Dual Enrollment)		X
D006	Technology - College/High School Credit (Dual Enrollment)		
D007	Foreign Language - College/High School Credit (Dual Enrollment)		X
KD02052	Keystone Algebra I – College/High School Credit (Dual Enrollment)	X	X
KD03051	Keystone Biology – College/High School Credit (Dual Enrollment)	X	X
KD01053	Keystone Literature - College/High School Credits (Dual Enrollment)	X	X



Keystone Course Codes

NOTE: Keystone Course Codes are to be reported when a course culminates in a Keystone exam.

Code	Course Name	Course	
		SPP	Core
K02052	Keystone Algebra I		X
KD02052	Keystone Algebra I - College/High School Credits (Dual Enrollment)	X	X
KS02052	Keystone Algebra I - Special Education		X
KE02052	Keystone Algebra I - English as a Second Language		X
KV02052	Keystone Algebra I - Visually Impaired		X
KH02052	Keystone Algebra I - Hearing Impaired		X
KAE02052	Keystone Algebra I - Alternative Education		X
K02132	Keystone Algebra I - International Baccalaureate	X	X
K03051	Keystone Biology		X
KD03051	Keystone Biology - College/High School Credits (Dual Enrollment)	X	X
KS03051	Keystone Biology - Special Education		X
KE03051	Keystone Biology - English as a Second Language		X
KV03051	Keystone Biology - Visually Impaired		X
KH03051	Keystone Biology - Hearing Impaired		X
KAE03051	Keystone Biology - Alternative Education		X
K03056	Keystone Biology - Advanced Placement	X	X
K03057	Keystone Biology - International Baccalaureate	X	X
K01053	Keystone Literature		X
KD01053	Keystone Literature - College/High School Credits (Dual Enrollment)		X
KS01053	Keystone Literature - Special Education		X
KE01053	Keystone Literature - English as a Second Language		X
KV01053	Keystone Literature - Visually Impaired		X
KH01053	Keystone Literature - Hearing Impaired		X
KAE01053	Keystone Literature - Alternative Education		X
K01005	Keystone – AP English Language and Composition	X	X
K01006	Keystone – AP English Literature and Composition	X	X
K01007	Keystone Literature - International Baccalaureate	X	X
KAE01053	Keystone Literature – Alternative Education		X



Special Education Course Codes

NOTE: Report only full-time dedicated Special Education classrooms with a Special Education course code.

Code	Course Name	Course	
		SPP	Core
KS02052	Keystone Algebra I - Special Education		X
KS03051	Keystone Biology - Special Education		X
KS01053	Keystone Literature - Special Education		X
SPKF	PreK – Full Day – Special Education		X
SPKA	PreK – Half Day – Special Education – Morning (AM)		X
SPKP	PreK – Half Day – Special Education – Afternoon (PM)		X
SK4F	K4 – Full Day – Special Education		X
SK4A	K4 – Half Day – Special Education – Morning (AM)		X
SK4P	K4 – Half Day – Special Education – Afternoon (PM)		X
SK5F	K5 – Full Day – Special Education		X
SK5A	K5 – Half Day – Special Education – Morning (AM)		X
SK5P	K5 – Half Day – Special Education – Afternoon (PM)		X
S001	First Grade – Special Education		X
S002	Second Grade – Special Education		X
S51031	Language Arts (grade 3) – Special Education		X
S51043	Reading (grade 3) - Special Education		X
S52033	Mathematics (grade 3) - Special Education		X
S51032	Language Arts (grade 4)		X
S51044	Reading (grade 4) - Special Education		X
S52034	Mathematics (grade 4) – Special Education		X
S53234	Science (grade 4) – Special Education		X
S51033	Language Arts (grade 5) – Special Education		X
S51045	Reading (grade 5) - Special Education		X
S51135	Writing (grade 5) - Special Education		X
S52035	Mathematics (grade 5) - Special Education		X
S51034	Language Arts (grade 6) – Special Education		X
S51046	Reading (grade 6) – Special Education		X
S51136	Writing (grade 6) – Special Education		X
S52036	Mathematics (grade 6) – Special Education		X
S039994	General Science (grade 6) – Special Education		X
S043051	Social Studies (grade 6) – Special Education		X
S051161	General Music (grade 6) – Special Education		X
S059912	General Art (grade 6) – Special Education		X
S069971	Foreign Language Exploration (grade 6) – Special Education		X
SEUG	Elementary Ungraded – Special Education		X
S51035	Language Arts (grade 7) - Special Education		X
S51047	Reading (grade 7) - Special Education		X
S51137	Writing (grade 7) – Special Education		X
S52037	Mathematics (grade 7) - Special Education		X
S53237	Science (grade 7) – Special Education		X

Special Education Course Codes

NOTE: Report only full-time dedicated Special Education classrooms with a Special Education course code.

Code	Course Name	Course	
		SPP	Core
S0074	Grade 7 – Special Education (General Music)		X
S0075	Grade 7 – Special Education (General Art)		X
S0076	Grade 7 – Special Education (Foreign Language Exploration)		X
S0077	Grade 7 – Special Education (Social Studies)		X
S51036	Language Arts (grade 8) – Special Education		X
S51048	Reading (grade 8) – Special Education		X
S51138	Writing (grade 8) – Special Education		X
S52038	Mathematics (grade 8) – Special Education		X
S53238	Science (grade 8) – Special Education		X
S0084	Grade 8 – Special Education (General Music)		X
S0085	Grade 8 – Special Education (General Art)		X
S0086	Grade 8 – Special Education (Foreign Language Exploration)		X
S0087	Grade 8 – Special Education (Social Studies)		X
S0091	Grade 9 – Special Education (English/Language Arts)		X
S0092	Grade 9 – Special Education (General Math)		X
S0093	Grade 9 – Special Education (General Science)		X
S0094	Grade 9 – Special Education (General Music)		X
S0095	Grade 9 – Special Education (General Art)		X
S0096	Grade 9 – Special Education (Foreign Language Exploration)		X
S0097	Grade 9 – Special Education (Social Studies)		X
S0101	Grade 10 – Special Education (English/Language Arts)		X
S0102	Grade 10 – Special Education (General Math)		X
S0103	Grade 10 – Special Education (General Science)		X
S0104	Grade 10 – Special Education (General Music)		X
S0105	Grade 10 – Special Education (General Art)		X
S0106	Grade 10 – Special Education (Foreign Language Exploration)		X
S0107	Grade 10 – Special Education (Social Studies)		X
S0111	Grade 11 – Special Education (English/Language Arts)		X
S0112	Grade 11 – Special Education (General Math)		X
S0113	Grade 11 – Special Education (General Science)		X
S0114	Grade 11 – Special Education (General Music)		X
S0115	Grade 11 – Special Education (General Art)		X
S0116	Grade 11 – Special Education (Foreign Language Exploration)		X
S0117	Grade 11 – Special Education (Social Studies)		X
S0121	Grade 12 – Special Education (English/Language Arts)		X
S0122	Grade 12 – Special Education (General Math)		X
S0123	Grade 12 – Special Education (General Science)		X
S0124	Grade 12 – Special Education (General Music)		X
S0125	Grade 12 – Special Education (General Art)		X
S0126	Grade 12 – Special Education (Foreign Language Exploration)		X



Special Education Course Codes

NOTE: Report only full-time dedicated Special Education classrooms with a Special Education course code.

Code	Course Name	Course	
		SPP	Core
S0127	Grade 12 – Special Education (Social Studies)		X
SSUG1	Secondary Ungraded – Special Education (English/Language Arts)		X
SSUG2	Secondary Ungraded – Special Education (General Math)		X
SSUG3	Secondary Ungraded – Special Education (General Science)		X
SSUG4	Secondary Ungraded – Special Education (General Music)		X
SSUG5	Secondary Ungraded – Special Education (General Art)		X
SSUG6	Secondary Ungraded – Special Education (Foreign Language Exploration)		X
SSUG7	Secondary Ungraded – Special Education (Social Studies)		X
SSUG8	Secondary Ungraded – Special Education (Life Skills)		X

NOTE: Report only full-time dedicated Special Education classrooms with a Special Education course code.



ESL Course Codes

Code	Course Name	Course	
		SPP	Core
EPKF	PreK – Full Day – ESL		X
EPKA	PreK – Half Day – ESL – Morning (AM)		X
EPKP	PreK – Half Day – ESL – Afternoon (PM)		X
EK4F	K4 – Full Day – ESL		X
EK4A	K4 – Half Day – ESL – Morning (AM)		X
EK4P	K4 – Half Day – ESL – Afternoon (PM)		X
EK5F	K5 – Full Day – ESL		X
EK5A	K5 – Half Day – ESL Morning (AM)		X
EK5P	K5 – Half Day – ESL Afternoon (PM)		X
E001	First Grade – ESL		X
E002	Second Grade – ESL		X
E51031	Language Arts (grade 3) - ESL		X
E51043	Reading (grade 3) – ESL		X
E52033	Mathematics (grade 3) - ESL		X
E51032	Language Arts (grade 4) - ESL		X
E51044	Reading (grade 4) - ESL		X
E52034	Mathematics (grade 4) - ESL		X
E53234	Science (grade 4) - ESL		X
E51033	Language Arts (grade 5) - ESL		X
E51045	Reading (grade 5) - ESL		X
E51135	Writing (grade 5) - ESL		X
E52035	Mathematics (grade 5) - ESL		X
E51034	Language Arts (grade 6) – ESL		X
E51046	Reading (grade 6) - ESL		X
E51136	Writing (grade 6) - ESL		X
E52036	Mathematics (grade 6) - ESL		X
E039994	General Science (grade 6) – ESL		X
E043051	Social Studies (grade 6) – ESL		X
E051161	General Music (grade 6) – ESL		X
E059912	General Art (grade 6) – ESL		X
E069971	Foreign Language Exploration (grade 6 – ESL		X
EEUG	Elementary Ungraded – ESL		X
E51035	Grade 7 – (English/Language Arts)		X
E51047	Grade 7 – ESL (Reading)		X
E51137	Grade 7 – ESL (Writing)		X
E52037	Grade 7 – ESL (Mathematics)		X
E53237	Grade 7 – ESL (Science)		X
E0074	Grade 7 – ESL (General Music)		X
E0075	Grade 7 – ESL (General Art)		X
E0076	Grade 7 – ESL (Foreign Language Exploration)		X
E0077	Grade 7 – ESL (Social Studies)		X
E51036	Grade 8 – (English/Language Arts)		X



ESL Course Codes

Code	Course Name	Course	
		SPP	Core
E51048	Grade 8 – ESL (Reading)		X
E51138	Grade 8 – ESL (Writing)		X
E52038	Grade 8 – ESL (Mathematics)		X
E53238	Grade 8 – ESL (Science)		X
E0084	Grade 8 – ESL (General Music)		X
E0085	Grade 8 – ESL (General Art)		X
E0086	Grade 8 – ESL (Foreign Language Exploration)		X
E0087	Grade 8 – ESL (Social Studies)		X
E0091	Grade 9 – ESL (English/Language Arts)		X
E0092	Grade 9 – ESL (General Math)		X
E0093	Grade 9 – ESL (General Science)		X
E0094	Grade 9 – ESL (General Music)		X
E0095	Grade 9 – ESL (General Art)		X
E0096	Grade 9 – ESL (Foreign Language Exploration)		X
E0097	Grade 9 – ESL (Social Studies)		X
E0101	Grade 10 – ESL (English/Language Arts)		X
E0102	Grade 10 – ESL (General Math)		X
E0103	Grade 10 – ESL (General Science)		X
E0104	Grade 10 – ESL (General Music)		X
E0105	Grade 10 – ESL (General Art)		X
E0106	Grade 10 – ESL (Foreign Language Exploration)		X
E0107	Grade 10 – ESL (Social Studies)		X
E0111	Grade 11 – ESL (English/Language Arts)		X
E0112	Grade 11 – ESL (General Math)		X
E0113	Grade 11 – ESL (General Science)		X
E0114	Grade 11 – ESL (General Music)		X
E0115	Grade 11 – ESL (General Art)		X
E0116	Grade 11 – ESL (Foreign Language Exploration)		X
E0117	Grade 11 – ESL (Social Studies)		X
E0121	Grade 12 – ESL (English/Language Arts)		X
E0122	Grade 12 – ESL (General Math)		X
E0123	Grade 12 – ESL (General Science)		X
E0124	Grade 12 – ESL (General Music)		X
E0125	Grade 12 – ESL (General Art)		X
E0126	Grade 12 – ESL (Foreign Language Exploration)		X
E0127	Grade 12 – ESL (Social Studies)		X
ESUG1	Secondary Ungraded – ESL (English/Language Arts)		X
ESUG2	Secondary Ungraded – ESL (General Math)		X
ESUG3	Secondary Ungraded – ESL (General Science)		X
ESUG4	Secondary Ungraded – ESL (General Music)		X
ESUG5	Secondary Ungraded – ESL (General Art)		X
ESUG6	Secondary Ungraded – ESL (Foreign Language Exploration)		X



ESL Course Codes

Code	Course Name	Course	
		SPP	Core
ESUG7	Secondary Ungraded – ESL (Social Studies)		X
KE02052	Keystone Algebra I - English as a Second Language		X
KE03051	Keystone Biology - English as a Second Language		X
KE01053	Keystone Literature - English as a Second Language		X



Visually Impaired Course Codes

Code	Course Name	Course	
		SPP	Core
KV02052	Keystone Algebra I - Visually Impaired		X
KV03051	Keystone Biology - Visually Impaired		X
KV01053	Keystone Literature - Visually Impaired		X
VPKF	PreK – Full Day – Visually Impaired		X
VPKA	PreK – Half Day – Visually Impaired – Morning (AM)		X
VPKP	PreK – Half Day – Visually Impaired – Afternoon (PM)		X
VK4F	K4 – Full Day – Visually Impaired		X
VK4A	K4 – Half Day – Visually Impaired – Morning (AM)		X
VK4P	K4 – Half Day – Visually Impaired – Afternoon (PM)		X
VK5F	K5 – Full Day – Visually Impaired		X
VK5A	K5 – Half Day – Visually Impaired – Morning (AM)		X
VK5P	K5 – Half Day – Visually Impaired – Afternoon (PM)		X
V001	First Grade – Visually Impaired		X
V002	Second Grade – Visually Impaired		X
V51031	Language Arts (grade 3) - Visually Impaired		X
V51043	Reading (grade 3) - Visually Impaired		X
V52033	Mathematics (grade 3) - Visually Impaired		X
V51032	Language Arts (grade 4) - Visually Impaired		X
V51044	Reading (grade 4) - Visually Impaired		X
V52034	Mathematics (grade 4) - Visually Impaired		X
V53234	Science (grade 4) - Visually Impaired		X
V51033	Language Arts (grade 5) - Visually Impaired		X
V51045	Reading (grade 5) - Visually Impaired		X
V51135	Writing (grade 5) - Visually Impaired		X
V52035	Mathematics (grade 5) - Visually Impaired		X
V51034	Language Arts (grade 6) – Visually Impaired		X
V51046	Reading (grade 6) – Visually Impaired		X
V52036	Mathematics (grade 6) – Visually Impaired		X
V039994	General Science (grade 6) – Visually Impaired		X
V043051	Social Studies (grade 6) – Visually Impaired		X
V051161	General Music (grade 6) – Visually Impaired		X
V069971	Foreign Language Exploration (grade 6) – Visually Impaired		X
VEUG	Elementary Ungraded – Visually Impaired		X
V51035	Language Arts (grade 7) - Visually Impaired		X
V51047	Reading (grade 7) - Visually Impaired		X
V53237	Science (grade 7) - Visually Impaired		X
V0074	Grade 7 – Visually Impaired (General Music)		X
V0075	Grade 7 – Visually Impaired (General Art)		X
V0076	Grade 7 – Visually Impaired (Foreign Language Exploration)		X
V0077	Grade 7 – Visually Impaired (Social Studies)		X
V51036	Language Arts (grade 8) - Visually Impaired		X
V51048	Reading (grade 8) - Visually Impaired		X



Visually Impaired Course Codes

Code	Course Name	Course	
		SPP	Core
V51138	Writing (grade 8) - Visually Impaired		X
V52038	Mathematics (grade 8) - Visually Impaired		X
V53238	Science (grade 8) – Visually Impaired		X
V0084	Grade 8 – Visually Impaired (General Music)		X
V0085	Grade 8 – Visually Impaired (General Art)		X
V0086	Grade 8 – Visually Impaired (Foreign Language Exploration)		X
V0087	Grade 8 – Visually Impaired (Social Studies)		X
V0091	Grade 9 – Visually Impaired (English/Language Arts)		X
V0092	Grade 9 – Visually Impaired (General Math)		X
V0093	Grade 9 – Visually Impaired (General Science)		X
V0094	Grade 9 – Visually Impaired (General Music)		X
V0095	Grade 9 – Visually Impaired (General Art)		X
V0096	Grade 9 – Visually Impaired (Foreign Language Exploration)		X
V0097	Grade 9 – Visually Impaired (Social Studies)		X
V0101	Grade 10 – Visually Impaired (English/Language Arts)		X
V0102	Grade 10 – Visually Impaired (General Math)		X
V0103	Grade 10 – Visually Impaired (General Science)		X
V0104	Grade 10 – Visually Impaired (General Music)		X
V0105	Grade 10 – Visually Impaired (General Art)		X
V0106	Grade 10 – Visually Impaired (Foreign Language Exploration)		X
V0107	Grade 10 – Visually Impaired (Social Studies)		X
V0111	Grade 11 – Visually Impaired (English/Language Arts)		X
V0112	Grade 11 – Visually Impaired (General Math)		X
V0113	Grade 11 – Visually Impaired (General Science)		X
V0114	Grade 11 – Visually Impaired (General Music)		X
V0115	Grade 11 – Visually Impaired (General Art)		X
V0116	Grade 11 – Visually Impaired (Foreign Language Exploration)		X
V0117	Grade 11 – Visually Impaired (Social Studies)		X
V0121	Grade 12 – Visually Impaired (English/Language Arts)		X
V0122	Grade 12 – Visually Impaired (General Math)		X
V0123	Grade 12 – Visually Impaired (General Science)		X
V0124	Grade 12 – Visually Impaired (General Music)		X
V0125	Grade 12 – Visually Impaired (General Art)		X
V0126	Grade 12 – Visually Impaired (Foreign Language Exploration)		X
V0127	Grade 12 – Visually Impaired (Social Studies)		X
VSUG1	Secondary Ungraded – Visually Impaired (English/Language Arts)		X
VSUG2	Secondary Ungraded – Visually Impaired (General Math)		X
VSUG3	Secondary Ungraded – Visually Impaired (General Science)		X
VSUG4	Secondary Ungraded – Visually Impaired (General Music)		X
VSUG5	Secondary Ungraded – Visually Impaired (General Art)		X
VSUG6	Secondary Ungraded – Visually Impaired (Foreign Language Exploration)		X
VSUG7	Secondary Ungraded – Visually Impaired (Social Studies)		X

Hearing Impaired Course Codes

Code	Course Name	Course	
		SPP	Core
HPKF	PreK – Full Day – Hearing Impaired		X
HPKA	PreK – Half Day – Hearing Impaired – Morning (AM)		X
HPKP	PreK – Half Day – Hearing Impaired – Afternoon (PM)		X
HK4F	K4 – Full Day – Hearing Impaired		X
HK4A	K4 – Half Day – Hearing Impaired – Morning (AM)		X
HK4P	K4 – Half Day – Hearing Impaired – Afternoon (PM)		X
HK5F	K5 – Full Day – Hearing Impaired		X
HK5A	K5 – Half Day – Hearing Impaired – Morning (AM)		X
HK5P	K5 – Half Day – Hearing Impaired – Afternoon (PM)		X
H001	First Grade – Hearing Impaired		X
H002	Second Grade – Hearing Impaired		X
H51031	Language Arts (grade 3) - Hearing Impaired		X
H51043	Reading (grade 3) - Hearing Impaired		X
H52033	Mathematics (grade 3) – Hearing Impaired		X
H51032	Language Arts (grade 4) - Hearing Impaired		X
H51044	Reading (grade 4) - Hearing Impaired		X
H52034	Mathematics (grade 4) - Hearing Impaired		X
H53234	Science (grade 4) – Hearing Impaired		X
H51033	Language Arts (grade 5) - Hearing Impaired		X
H51045	Reading (grade 5) - Hearing Impaired		X
H51135	Writing (grade 5) - Hearing Impaired		X
H52035	Mathematics (grade 5) – Hearing Impaired		X
H51034	Language Arts (grade 6) - Hearing Impaired		X
H51046	Reading (grade 6) - Hearing Impaired		X
H51136	Writing (grade 6) – Hearing Impaired		X
H52036	Mathematics (grade 6) – Hearing Impaired		X
H039994	Science (grade 6) – Hearing Impaired		X
H043051	Social Studies (grade 6) – Hearing Impaired		X
H051161	General Music (grade 6) – Hearing Impaired		X
H059912	Art (grade 6) – Hearing Impaired		X
H069971	Foreign Language (grade 6) – Hearing Impaired		X
HEUG	Elementary Ungraded – Hearing Impaired		X
H51035	Language Arts (grade 7) - Hearing Impaired		X
H51047	Reading (grade 7) - Hearing Impaired		X
H51137	Writing (grade 7) - Hearing Impaired		X
H52037	Mathematics (grade 7) - Hearing Impaired		X
H53237	Science (grade 7) – Hearing Impaired		X
H0074	Grade 7 – Hearing Impaired (General Music)		X
H0075	Grade 7 – Hearing Impaired (General Art)		X
H0076	Grade 7 – Hearing Impaired (Foreign Language Exploration)		X
H0077	Grade 7 – Hearing Impaired (Social Studies)		X



Hearing Impaired Course Codes

Code	Course Name	Course	
		SPP	Core
H51036	Language Arts (grade 8) - Hearing Impaired		X
H51048	Reading (grade 8) - Hearing Impaired		X
H51138	Writing (grade 8) - Hearing Impaired		X
H52038	Mathematics (grade 8) - Hearing Impaired		X
H53238	Science (grade 8) – Hearing Impaired		X
H0084	Grade 8 – Hearing Impaired (General Music)		X
H0085	Grade 8 – Hearing Impaired (General Art)		X
H0086	Grade 8 – Hearing Impaired (Foreign Language Exploration)		X
H0087	Grade 8 – Hearing Impaired (Social Studies)		X
H0091	Grade 9 – Hearing Impaired (English/Language Arts)		X
H0092	Grade 9 – Hearing Impaired (General Math)		X
H0093	Grade 9 – Hearing Impaired (General Science)		X
H0094	Grade 9 – Hearing Impaired (General Music)		X
H0095	Grade 9 – Hearing Impaired (General Art)		X
H0096	Grade 9 – Hearing Impaired (Foreign Language Exploration)		X
H0097	Grade 9 – Hearing Impaired (Social Studies)		X
H0101	Grade 10 – Hearing Impaired (English/Language Arts)		X
H0102	Grade 10 – Hearing Impaired (General Math)		X
H0103	Grade 10 – Hearing Impaired (General Science)		X
H0104	Grade 10 – Hearing Impaired (General Music)		X
H0105	Grade 10 – Hearing Impaired (General Art)		X
H0106	Grade 10 – Hearing Impaired (Foreign Language Exploration)		X
H0107	Grade 10 – Hearing Impaired (Social Studies)		X
H0111	Grade 11 – Hearing Impaired (English/Language Arts)		X
H0112	Grade 11 – Hearing Impaired (General Math)		X
H0113	Grade 11 – Hearing Impaired (General Science)		X
H0114	Grade 11 – Hearing Impaired (General Music)		X
H0115	Grade 11 – Hearing Impaired (General Art)		X
H0116	Grade 11 – Hearing Impaired (Foreign Language Exploration)		X
H0117	Grade 11 – Hearing Impaired (Social Studies)		X
H0121	Grade 12 – Hearing Impaired (English/Language Arts)		X
H0122	Grade 12 – Hearing Impaired (General Math)		X
H0123	Grade 12 – Hearing Impaired (General Science)		X
H0124	Grade 12 – Hearing Impaired (General Music)		X
H0125	Grade 12 – Hearing Impaired (General Art)		X
H0126	Grade 12 – Hearing Impaired (Foreign Language Exploration)		X
H0127	Grade 12 – Hearing Impaired (Social Studies)		X
HSUG1	Secondary Ungraded – Hearing Impaired (English/Language Arts)		X
HSUG2	Secondary Ungraded – Hearing Impaired (General Math)		X
HSUG3	Secondary Ungraded – Hearing Impaired (General Science)		X
HSUG4	Secondary Ungraded – Hearing Impaired (General Music)		X
HSUG5	Secondary Ungraded – Hearing Impaired (General Art)		X



Hearing Impaired Course Codes

Code	Course Name	Course	
		SPP	Core
HSUG6	Secondary Ungraded – Hearing Impaired (Foreign Language Exploration)		X
HSUG7	Secondary Ungraded – Hearing Impaired (Social Studies)		X
KH02052	Keystone Algebra I - Hearing Impaired		X
KH03051	Keystone Biology - Hearing Impaired		X
KH01053	Keystone Literature - Hearing Impaired		X

Alternative Education Course Codes

Code	Course Name	Course	
		SPP	Core
AEPKF	PreK – Full Day – Alternative Education		X
AEPKA	PreK – Half Day – Alternative Education – Morning (AM)		X
AEPKP	PreK – Half Day – Alternative Education – Afternoon (PM)		X
AEK4F	K4 – Full Day – Alternative Education		X
AEK4A	K4 – Half Day – Alternative Education – Morning (AM)		X
AEK4P	K4 – Half Day – Alternative Education – Afternoon (PM)		X
AEK5F	K5 – Full Day – Alternative Education		X
AEK5A	K5 – Half Day – Alternative Education – Morning (AM)		X
AEK5P	K5 – Half Day – Alternative Education – Afternoon (PM)		X
AE001	First Grade – Alternative Education		X
AE002	Second Grade – Alternative Education		X
AE51031	Language Arts (grade 3) - Alternative Education		X
AE51043	Reading (grade 3) - Alternative Education		X
AE52033	Mathematics (grade 3) - Alternative Education		X
AE51032	Language Arts (grade 4) - Alternative Education		X
AE51044	Reading (grade 4) - Alternative Education		X
AE52034	Mathematics (grade 4) – Alternative Education		X
AE53234	Science (grade 4) – Alternative Education		X
AE51033	Language Arts (grade 5) - Alternative Education		X
AE51045	Reading (grade 5) - Alternative Education		X
AE51135	Writing (grade 5) - Alternative Education		X
AE52035	Mathematics (grade 5) – Alternative Education		X
AE51034	Language Arts (grade 6) - Alternative Education		X
AE51046	Reading (grade 6) - Alternative Education		X
AE51136	Writing (grade 6) – Alternative Education		X
AE52036	Mathematics (grade 6) – Alternative Education		X
AE039994	Science (grade 6) – Alternative Education		X
AE043051	Social Studies (grade 6) – Alternative Education		X
AE051161	General Music (grade 6) – Alternative Education		X
AE059912	Art (grade 6) – Alternative Education		X
AE069971	Foreign Language (grade 6) – Alternative Education		X
AEEUG	Elementary Ungraded – Alternative Education		X
AE51035	Language Arts (grade 7) - Alternative Education		X
AE51047	Reading (grade 7) - Alternative Education		X
AE51137	Writing (grade 7) - Alternative Education		X
AE52037	Mathematics (grade 7) - Alternative Education		X
AE53237	Science (grade 7) – Alternative Education		X
AE0074	Grade 7 – Alternative Education (General Music)		X
AE0075	Grade 7 – Alternative Education (General Art)		X
AE0076	Grade 7 – Alternative Education (Foreign Language Exploration)		X
AE0077	Grade 7 – Alternative Education (Social Studies)		X
AE51036	Language Arts (grade 8) - Alternative Education		X



Alternative Education Course Codes

Code	Course Name	Course	
		SPP	Core
AE51048	Reading (grade 8) - Alternative Education		X
AE51138	Writing (grade 8) - Alternative Education		X
AE52038	Mathematics (grade 8) – Alternative Education		X
AE53238	Science (grade 8) - Alternative Education		X
AE0084	Grade 8 – Alternative Education (General Music)		X
AE0085	Grade 8 – Alternative Education (General Art)		X
AE0086	Grade 8 – Alternative Education (Foreign Language Exploration)		X
AE0087	Grade 8 – Alternative Education (Social Studies)		X
AE0091	Grade 9 – Alternative Education (English/Language Arts)		X
AE0092	Grade 9 – Alternative Education (General Math)		X
AE0093	Grade 9 – Alternative Education (General Science)		X
AE0094	Grade 9 – Alternative Education (General Music)		X
AE0095	Grade 9 – Alternative Education (General Art)		X
AE0096	Grade 9 – Alternative Education (Foreign Language Exploration)		X
AE0097	Grade 9 – Alternative Education (Social Studies)		X
AE0101	Grade 10 – Alternative Education (English/Language Arts)		X
AE0102	Grade 10 – Alternative Education (General Math)		X
AE0103	Grade 10 – Alternative Education (General Science)		X
AE0104	Grade 10 – Alternative Education (General Music)		X
AE0105	Grade 10 – Alternative Education (General Art)		X
AE0106	Grade 10 – Alternative Education (Foreign Language Exploration)		X
AE0107	Grade 10 – Alternative Education (Social Studies)		X
AE0111	Grade 11 – Alternative Education (English/Language Arts)		X
AE0112	Grade 11 – Alternative Education (General Math)		X
AE0113	Grade 11 – Alternative Education (General Science)		X
AE0114	Grade 11 – Alternative Education (General Music)		X
AE0115	Grade 11 – Alternative Education (General Art)		X
AE0116	Grade 11 – Alternative Education (Foreign Language Exploration)		X
AE0117	Grade 11 – Alternative Education (Social Studies)		X
AE0121	Grade 12 – Alternative Education (English/Language Arts)		X
AE0122	Grade 12 – Alternative Education (General Math)		X
AE0123	Grade 12 – Alternative Education (General Science)		X
AE0124	Grade 12 – Alternative Education (General Music)		X
AE0125	Grade 12 – Alternative Education (General Art)		X
AE0126	Grade 12 – Alternative Education (Foreign Language Exploration)		X
AE0127	Grade 12 – Alternative Education (Social Studies)		X
AESUG1	Secondary Ungraded – Alternative Education (English/Language Arts)		X
AESUG2	Secondary Ungraded – Alternative Education (General Math)		X
AESUG3	Secondary Ungraded – Alternative Education (General Science)		X
AESUG4	Secondary Ungraded – Alternative Education (General Music)		X
AESUG5	Secondary Ungraded – Alternative Education (General Art)		X
AESUG6	Secondary Ungraded – Alternative Education (Foreign Language Exploration)		X



Alternative Education Course Codes

Code	Course Name	Course	
		SPP	Core
AESUG7	Secondary Ungraded – Alternative Education (Social Studies)		X
KAE02052	Keystone Algebra I - Alternative Education		X
KAE03051	Keystone Biology - Alternative Education		X
KAE01053	Keystone Literature - Alternative Education		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
51047	Reading (7 th grade)		X
51137	Writing (7 th grade)		X
51035	Language Arts (grade 7)		X
52037	Mathematics (grade 7)		X
53237	Science (7 th grade)		X
51048	Reading (8 th grade)		X
51138	Writing (8 th grade)		X
51036	Language Arts (grade 8)		X
52038	Mathematics (grade 8)		X
53238	Science (8 th grade)		X
01001	English/Language Arts I (9th grade)		X
01002	English/Language Arts II (10th grade)		X
01003	English/Language Arts III (11th grade)		X
01004	English/Language Arts IV (12th grade)		X
01005	AP English Language and Composition	X	X
K01005	Keystone – AP English Language and Composition	X	X
01006	AP English Literature and Composition	X	X
K01006	Keystone – AP English Literature and Composition	X	X
01007	IB Language A (English)	X	X
K01007	Keystone – IB Language A (English)	X	X
01008	ESL (English As 2nd Language)		X
01009	Language Arts Laboratory		X
01051	English/Literature (freshmen and sophomores)		X
01052	English/Literature (juniors and seniors)		X
01053	Literature (Other)		X
K01053	Keystone Literature		X
01054	Literature (American)		X
01055	American Literature/History		X
01056	Literature (English)		X
01057	British Literature/History		X
01058	World Literature		X
01059	Biblical Literature		X
01060	Literature of an Author		X
01061	Literature of a Genre		X
01062	Literature of a Period		X
01063	Literature of a Place		X
01064	Literature of a People		X
01065	Literature of a Theme		X
01066	Critical Reading		X
01067	Developmental Reading		X
01068	Remedial Reading		X
01097	Literature-Independent Study		X



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
01098	Literature-Workplace Experience		X
01099	Literature-Other		X
01101	English/Composition (freshmen and sophomores)		X
01102	English/Composition (juniors and seniors)		
01103	Composition/Writing		
01104	Creative Writing		
01105	Technical Writing		
01147	Composition-Independent Study		
01148	Composition-Workplace Experience		X
01149	Composition-Other		X
01151	Public Speaking		
01152	Forensic Speech-Inclusive		
01153	Speech/Debate		
01154	Forensic Speech-Individual Event		
01155	Communications		
01156	Applied Communication		
011561	Applied Communication (Ait)		
01197	Speech-Independent Study		
01198	Speech-Workplace Experience		
01199	Speech-Other		
01201	English Morphology and Grammar		X
01202	History of the English Language		X
01203	English-Test Preparation		X
01992	English Proficiency Development		
01995	English Language and Literature-Aide		
01997	English Language and Literature-Independent Study		X
01998	English Language and Literature-Workplace Experience		X
01999	English Language and Literature-Other		X
019991	IB English Grade 11	X	X
019992	IB English Grade 12	X	X
019993	College Prep English		X
02001	Informal Mathematics		X
02002	General Mathematics I		X
020022	General Mathematics II		X
020023	General Mathematics III		X
02003	Particular Topics in Foundation Math		X
02047	Foundation Math-Independent Study		X
02049	Foundation Math-Other		X
02051	Pre-Algebra		X
02052	Algebra I		X
02053	Algebra IA		X
02054	Algebra IB		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
02055	Transition Math (7th Grade)		X
02056	Algebra II		X
02057	Algebra III		X
02058	Particular Topics in Algebra		X
02061	Integrated Math Course I		X
020612	Integrated Math Course II		X
020613	Integrated Math Course III		X
02069	Algebra-Other		X
02071	Informal Geometry		X
02072	Geometry		X
02073	Geometry (Analytic)		X
02074	Principles of Algebra and Geometry		X
02075	Particular Topics in Geometry		X
02079	Geometry-Other		X
020791	Plane and Solid Geometry		X
020792	Applied Geometry (Cord)		X
02101	Number Theory		X
021011	Numerical Analysis		X
02102	Discrete Mathematics		X
02103	Trigonometry		X
02104	Math Analysis		X
02105	Trigonometry/Math Analysis		X
02106	Trigonometry/Algebra		X
02107	Trigonometry/Analytic Geometry		X
02108	Math Analysis/Analytic Geometry		X
02109	Elementary Functions		X
02110	Pre-Calculus		X
02111	Linear Algebra		X
02112	Linear Programming		X
02113	Abstract Algebra		X
02121	Calculus		X
02122	Multivariate Calculus		X
02123	Differential Calculus		X
02124	Advanced Placement Calculus AB	X	X
02125	Advanced Placement Calculus BC	X	X
02126	Particular Topics in Calculus		X
02131	IB Mathematical Studies	X	X
02132	IB Mathematics SL	X	X
K02132	Keystone Algebra I – International Baccalaureate	X	X
021322	IB Mathematics HL	X	X
021323	IB Mathematical Methods	X	X
02133	IB Mathematics and Computing-SL	X	X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
02134	IB Further Mathematics SL	X	X
02141	Particular Topics in Analytic Mathematics		X
02149	Analytic Mathematics-Other		X
02151	General Applied Math		X
021511	Applied Mathematics I (Cord)		X
021512	Applied Mathematics II (Cord)		X
021513	Applied Mathematics III(Cord)		X
021514	Mathematics and Applications		X
02152	Occupationally Applied Math		X
02153	Technical Math		X
02154	Business Mathematics		X
02155	Business Math with Algebra		X
02156	Computer Math with Algebra		X
02157	Consumer Mathematics		X
02201	Probability and Statistics		
02202	Inferential Probability and Statistics		
02203	AP Statistics	X	
02204	Particular Topics in Probability and Statistics		
02207	Probability and Statistics-Independent Study		
02209	Probability and Statistics-Other		
02991	History of Math		
02993	Mathematics-Test Preparation – Note: Accountability is only if this is remediation		
02994	Mathematics Proficiency Development		
02995	Mathematics-Aide		
02997	Mathematics-Independent Study		X
02998	Mathematics-Workplace Experience		X
02999	Mathematics-Other		X
03001	Earth Science		
03002	Geology		
03003	Environmental Science		X
030031	Ecology		X
03004	Astronomy		X
03005	Oceanology I		X
030052	Oceanology II		X
03006	Meteorology I		X
030062	Meteorology II		X
03007	Physical Geography		X
03008	Earth and Space Science I		X
030082	Earth and Space Science II		X
03047	Earth Science-Independent Study		X
03048	Earth Science-Workplace Experience		X
03049	Earth Science-Other		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
03051	Biology I – Note: Accountability is only if this is KE Biology		X
K03051	Keystone Biology		X
03052	Biology II		X
03053	Anatomy/Physiology		X
03054	Anatomy		X
03055	Physiology		X
03056	Advanced Placement Biology	X	X
K03056	Keystone Biology – Advanced Placement	X	X
03057	IB Biology	X	X
K03057	Keystone Biology – International Baccalaureate	X	X
03058	Botany I		X
030582	Botany II		X
03059	Genetics		X
03060	Microbiology		X
03061	Zoology		X
03062	Biology (Introduction)		X
03063	Biology III		X
03097	Biology-Independent Study		X
03098	Biology-Workplace Experience		X
03099	Biology-Other		X
03101	Chemistry I		X
03102	Chemistry II		X
03103	Organic Chemistry		X
03104	Physical Chemistry		X
03105	Chemistry (Introduction)		X
03106	Advanced Placement Chemistry	X	X
03107	IB Chemistry	X	X
03108	Chemistry III		X
03147	Chemistry-Independent Study		X
03148	Chemistry-Workplace Experience		X
03149	Chemistry-Other		X
03151	Physics I		X
03152	Physics II		X
003153	Principles of Technology I		X
031532	Principles of Technology II		X
031533	Prin of Tech I (Cord/ Ait)		X
031534	Prin of Tech II (Cord/ Ait)		X
03155	AP Physics B	X	X
03156	AP Physics C	X	X
03157	IB Physics	X	X
03159	Physical Science (Jr High)		X
031592	Physical Science (Sr High)		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
03160	IB Physical Science	X	X
03161	Conceptual Physics		X
03162	Physics (Applied)		X
03197	Physics-Independent Study		X
03198	Physics-Workplace Experience		X
03199	Physics-Other		X
03201	Integrated Science I		X
032012	Integrated Science II		X
032013	Integrated Science III		X
03202	Unified Science		X
03203	Applied Biology/ Chemistry		X
032031	Applied Biology/ Chem I (Cord)		X
032032	Applied Bio/Chem II (Cord)		X
03204	Technological Inquiry		X
03205	Origins of Science		X
03206	IB Design Technology	X	X
03207	AP Environmental Science	X	X
03208	IB Environmental Systems (SL)	X	X
03209	Aerospace		X
03210	Science, Tech, Society (STS)		X
03211	Technical Science		X
03212	Scientific Research and Design		X
03994	Life and Physical Sciences-Proficiency Development		
03995	Life and Physical Sciences-Aide		
03997	Life and Physical Sciences-Independent Study		X
03998	Life and Physical Sciences-Workplace Experience		X
03999	Life Science		X
039991	General Science (Jr High)		X
039992	General Science (Sr High)		X
039993	Genealogy		X
04001	Geography (World)		X
04002	Particular Topics in Geography		X
04003	IB Geography	X	X
04004	AP Human Geography	X	X
04047	Geography-Independent Study		X
04048	Geography-Workplace Experience		X
04049	Geography-Other		X
040491	Geography		X
040492	Geography (US)		X
04051	World History (Survey)		X
04052	World History and Geography		X
04053	Modern World History		X



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
04054	IB History	X	X
04055	Modern European History		X
04056	Advanced Placement Hist (Eur)	X	X
04057	AP World History	X	X
04058	Ancient Civilizations		X
04059	Medieval European History		X
04060	World History (Ancient)		X
04061	World Area Studies		X
04062	World Culture		X
04063	History of Western Civilization		X
04064	Contemporary World Issues		X
04065	Particular Topics in World History		X
04066	IB Islamic History	X	X
04097	World History-Independent Study		X
04098	World History-Workplace Experience		X
04099	World History-Other		X
04101	US History (Survey)		X
04102	US History To Reconstruction		X
04103	US History Since Reconstructn		X
04104	Advanced Placement Hist (US)	X	X
04105	Pennsylvania History		X
041051	Pennsylvania Civics & Govrnmt		X
04106	Contemporary U.S. Issues		X
04107	U.S. Ethnic Studies		X
04108	U.S. Gender Studies		X
04109	Particular Topics in U.S. History		X
04147	U.S. History-Independent Study		X
04148	U.S. History-Workplace Experience		X
04149	U.S. History-Other		X
041491	African American History		X
04151	U.S. Government-Comprehensive		X
04152	Particular Topics in U.S. Government		X
04153	Political Science		X
04154	Comparative Government		X
04155	International Relations		X
04156	United States and World Affairs		X
04157	AP U.S. Government and Politics	X	X
04158	Advanced Placement Govt & Pol	X	X
04159	AP Government	X	X
04160	Principles of Democracy		X
04161	Government or Civics		X
04162	Law Studies		X



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
04163	Consumer Law		X
04164	Business Law		X
04165	Legal System		X
04166	Particular Topics in Law		X
04197	Government, Politics and Law-Independent Study		X
04198	Government, Politics and Law-Workplace Experience		X
04199	Government, Politics and Law-Other		X
04201	Economics		X
04202	Comparative Economics		X
04203	AP Microeconomics	X	X
04204	AP Macroeconomics	X	X
04205	Advanced Placement Economics	X	X
04206	IB Economics	X	X
04207	Particular Topics in Economics		X
04247	Economics-Independent Study		X
04248	Economics-Workplace Experience		X
04249	Economics-Other		X
04251	Anthropology		X
04252	Particular Topics in Anthropology		X
04253	IB Social and Cultural Anthropology	X	X
04254	Psychology I		X
042542	Psychology II		X
04255	Particular Topics in Psychology		X
04256	Advanced Placement Psychology	X	X
04257	IB Psychology	X	X
04258	Sociology		X
04259	Particular Topics in Sociology		X
04260	Social Science		X
04261	Social Science Research		X
04262	IB Organization Studies	X	X
04297	Social Sciences-Independent Study		X
04298	Social Sciences-Workplace Experience		X
04299	Social Sciences-Other		X
042991	Integrated Social Studies I		X
042992	Integrated Social Studies II		X
042993	Integrated Social Studies III		X
042994	IB 20th Century Topics	X	X
04301	Humanities Survey		X
04302	Humanities		X
04303	Issues of Western Humanities		X
04304	IB Theory of Knowledge	X	X
04305	Social Studies		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
04306	Philosophy		X
04307	Particular Topics in Philosophy		X
04308	Modern Intellectual History		X
04309	IB Philosophy	X	X
04310	Particular Topics in Humanities		X
04347	Humanities-Independent Study		X
04348	Humanities-Workplace Experience		X
04349	Humanities-Other		X
04994	Social Sciences and History-Proficiency Development		X
04995	Social Sciences and History-Aide		X
04997	Social Sciences and History-Independent Study		X
04998	Social Sciences and History-Workplace Experience		X
04999	Social Sciences and History-Other		X
049991	History (General)		X
049992	History of Africa		X
049993	History of Estrn Civilization		X
049994	History of Europe		X
049995	History of Lat/ So Amer/ Canada		X
049998	IB History of Europe	X	X
049999	IB History of the Americas	X	X
05001	Dance Technique		X
05002	Dance Repertory		X
05003	Expressive Movement		X
05004	Dance Appreciation		X
05005	Choreography		X
05047	Dance-Independent Study		X
05048	Dance-Workplace Experience		X
05049	Dance		X
05051	Introduction to the Theater		X
05052	Theatre Arts		X
05053	Drama/Theater		X
05054	Exploration in Drama		X
05055	Drama-Acting/Performance		X
05056	Drama-Stagecraft		X
05057	Directing		X
05058	Playwriting		X
05059	History and Literature of the Theater		X
05097	Drama-Independent Study		X
05098	Drama-Workplace Experience		X
05099	Drama-Other		X
050991	IB Theatre Arts SL		X
050992	IB Theatre Arts HL		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
05101	General Band		X
05102	Concert Band		X
05103	Marching Band		X
05104	Orchestra		X
05105	Contemporary Band		X
05106	Instrumental Ensembles		X
05107	Piano		X
05108	Guitar		X
05109	Instrumental Music		X
05110	Choral Music		X
05111	Vocal Ensembles		X
05112	Individual Technique-Vocal Music		X
05113	Advanced Music Theorem		X
05114	Advanced Placement Music		X
05115	IB Music SL		X
051152	IB Music HL		X
05116	General Music		X
05117	Music History		X
05118	Music Appreciation		X
05119	Composition/Songwriting		X
05147	Music-Independent Study		X
05148	Music-Workplace Experience		X
05149	Music-Other		X
05151	Art Appreciation		X
05152	Art History		X
05153	Advanced Placement Art		X
05154	Creative Art-Comprehensive		X
05155	Creative Art-Drawing/Painting		X
05156	Creative Art-Drawing		X
05157	Creative Art-Painting		X
05158	Creative Art-Sculpture		X
05159	Ceramics/Pottery		X
05160	Printmaking/Graphics		X
05161	Printmaking		X
05162	Graphic Design		X
05163	Advertising Design		X
05164	Textiles		X
05165	Crafts		X
05166	Jewelry		X
05167	Photography		X
05168	Film Studies		X
05169	Computer-Assisted Art		X



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
05170	Studio Art		X
05171	AP Studio Art-General Portfolio		X
05172	AP Studio Art-Drawing Portfolio		X
05173	IB Visual Art SL		X
051732	IB Visual Art HL		X
05197	Visual Arts-Independent Study		X
05198	Visual Arts-Workplace Experience		X
05199	Visual Arts-Other		X
05201	Integrated Fine Arts		X
05995	Fine and Performing Art-Aide		
05997	Fine and Performing Art-Independent Study		
05998	Fine and Performing Art-Workplace Experience		X
05999	Fine and Performing Art-Other		X
059991	General Art		X
059992	Art Criticism		X
059993	Aesthetics		
06101	Spanish I		X
061011	Spanish (Introduction)		X
06102	Spanish II		X
06103	Spanish III		X
06104	Spanish IV		X
06105	Spanish V		X
06106	Spanish for Spanish Speakers		X
06107	Spanish Field Experience		
06108	Spanish (Conversational)		X
06109	Spanish Literature		X
06110	IB Language A (non-English)-Spanish		X
06111	IB Spanish		X
06112	Advanced Placement Spanish		X
06113	AP Spanish Literature		X
06121	French I		X
061211	French (Intro)		X
06122	French II		X
06123	French III		X
06124	French IV		X
06125	French V		X
06126	French for Native Speakers		X
06127	French Field Experience		
06128	French (Conversational)		X
06129	French Literature		X
06130	IB Language A (non-English)-French		X
06131	IB French		X



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06132	Advanced Placement French		X
06133	AP French Literature		X
06141	Italian I		X
06142	Italian II		X
06143	Italian III		X
06144	Italian IV		X
06145	Italian V		X
06146	Italian for Native Speakers		X
06147	Italian Field Experience		
06148	Italian (Conversational)		X
06149	Italian Literature		X
06150	IB Language A (non-English)-Italian		X
06151	IB Language B-Italian		X
06161	Portuguese I		X
06162	Portuguese II		X
06163	Portuguese III		X
06164	Portuguese IV		X
06165	Portuguese V		X
06166	Portuguese for Native Speakers		X
06167	Portuguese Field Experience		
06168	Portuguese Conversation and Culture		X
06169	Portuguese Literature		X
06170	IB Language A (non-English)-Portuguese		X
06171	IB Language B-Portuguese		X
06181	Romance/Italic Language I		X
06182	Romance/Italic Language II		X
06183	Romance/Italic Language III		X
06184	Romance/Italic Language IV		X
06185	Romance/Italic Language V		X
06186	Romance/Italic Language for Native Speakers		X
06187	Romance/Italic Language Field Experience		X
06188	Romance/Italic Language Conversation and Culture		X
06189	Romance/Italic Literature		X
06190	IB Language A (non-English)-Romance/Italic Language		X
06191	IB Language B-Romance/Italic Language		X
06199	Romance/Italic Language-Other		X
06201	German I		X
062011	German (Introduction)		X
06202	German II		X
06203	German III		X
06204	German IV		X
06205	German V		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06206	German for Native Speakers		X
06207	German Field Experience		
06208	German (Conversational)		X
06209	German Literature		X
06210	IB Language A (non-English)-German		X
06211	IB German		X
06212	Advanced Placement German		X
06241	Germanic Language I		X
06242	Germanic Language II		X
06243	Germanic Language III		X
06244	Germanic Language IV		X
06245	Germanic Language V		X
06246	Germanic Language for Native Speakers		X
06247	Germanic Language Field Experience		
06248	Germanic Language Conversation and Culture		X
06249	Germanic Literature		X
06250	IB Language A (non-English)-Germanic Language		X
06251	IB Language B-Germanic Language		X
06259	Germanic Language-Other		X
06261	Celtic Language I		X
06262	Celtic Language II		X
06263	Celtic Language III		X
06264	Celtic Language IV		X
06265	Celtic Language V		X
06266	Celtic Language for Native Speakers		X
06267	Celtic Language Field Experience		
06268	Celtic Language Conversation and Culture		X
06269	Celtic Literature		X
06270	IB Language A (non-English)-Celtic Language		X
06271	IB Language B-Celtic Language		X
06279	Celtic Language-Other		X
06281	Greek I		X
06282	Greek II		X
06283	Greek III		X
06284	Greek IV		X
06285	Greek V		X
06286	Greek for Native Speakers		X
06287	Greek Field Experience		
06288	Greek Conversation and Culture		X
06289	Greek Literature		X
06290	IB Language A (non-English)-Greek		X
06291	IB Language B-Greek		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06299	Greek-Other		X
06301	Latin I		X
06302	Latin II		X
06303	Latin III		X
06304	Latin IV		X
06305	Latin V		X
06311	IB Latin		X
06313	Advanced Placement Latin		X
06321	Classical Greek I		X
06322	Classical Greek II		X
06323	Classical Greek III		X
06324	Classical Greek IV		X
06325	Classical Greek V		X
06331	IB Classical Greek		X
06359	Classical Languages-Other		X
06401	Chinese I		X
06402	Chinese II		X
06403	Chinese III		X
06404	Chinese IV		X
06405	Chinese V		X
06406	Chinese for Native Speakers		X
06407	Chinese Field Experience		
06408	Chinese Conversation and Culture		X
06409	Chinese Literature		X
06410	IB Language A (non-English)-Chinese		X
06411	IB Language B-Chinese		X
06421	Japanese I		X
06422	Japanese II		X
06423	Japanese III		X
06424	Japanese IV		X
06425	Japanese V		X
06426	Japanese for Native Speakers		X
06427	Japanese Field Experience		
06428	Japanese Conversation and Culture		X
06429	Japanese Literature		X
06430	IB Language A (non-English)-Japanese		X
06431	IB Japanese		X
06441	Korean I		X
06442	Korean II		X
06443	Korean III		X
06444	Korean IV		X
06445	Korean V		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06446	Korean for Native Speakers		X
06447	Korean Field Experience		
06448	Korean Conversation and Culture		X
06449	Korean Literature		X
06450	IB Language A (non-English)-Korean		X
06451	IB Language B-Korean		X
06481	East Asian Language I		X
06482	East Asian Language II		X
06483	East Asian Language III		X
06484	East Asian Language IV		X
06485	East Asian Language V		X
06486	East Asian Language for Native Speakers		X
06487	East Asian Language Field Experience		
06488	East Asian Language Conversation and Culture		X
06489	East Asian Literature		X
06490	IB Language A (non-English)-East Asian Language		X
06491	IB Language B-East Asian Language		X
06499	East Asian Language-Other		X
06501	Vietnamese I		X
06502	Vietnamese II		X
06503	Vietnamese III		X
06504	Vietnamese IV		X
06505	Vietnamese V		X
06506	Vietnamese for Native Speakers		X
06507	Vietnamese Field Experience		
06508	Vietnamese Conversation and Culture		X
06509	Vietnamese Literature		X
06510	IB Language A (non-English)-Vietnamese		X
06511	IB Language B-Vietnamese		X
06521	Filipino I		X
06522	Filipino II		X
06523	Filipino III		X
06524	Filipino IV		X
06525	Filipino V		X
06526	Filipino for Native Speakers		X
06527	Filipino Field Experience		X
06528	Filipino Conversation and Culture		X
06529	Filipino Literature		X
06530	IB Language A (non-English)-Filipino		X
06531	IB Language B-Filipino		X
06581	Southeast Asian Language I		X
06582	Southeast Asian Language II		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06583	Southeast Asian Language III		X
06584	Southeast Asian Language IV		X
06585	Southeast Asian Language V		X
06586	Southeast Asian Language for Native Speakers		X
06587	Southeast Asian Language Field Experience		
06588	Southeast Asian Language Conversation and Culture		X
06589	Southeast Asian Literature		X
06590	IB Language A (non-English)-Southeast Asian Language		X
06591	IB Language B-Southeast Asian Language		X
06599	Southeast Asian Language-Other		X
06601	Russian I		X
06602	Russian II		X
06603	Russian III		X
06604	Russian IV		X
06605	Russian V		X
06606	Russian for Native Speakers		X
06607	Russian Field Experience		
06608	Russian (Conversational)		X
06609	Russian Literature		X
06610	IB Language A (non-English)-Russian		X
06611	IB Language-Russian		X
06641	Balto-Slavic Language I		X
06642	Balto-Slavic Language II		X
06643	Balto-Slavic Language III		X
06644	Balto-Slavic Language IV		X
06645	Balto-Slavic Language V		X
06646	Balto-Slavic Language for Native Speakers		X
06647	Balto-Slavic Language Field Experience		
06648	Balto-Slavic Language Conversation and Culture		X
06649	Balto-Slavic Literature		X
06650	IB Language A (non-English)-Balto-Slavic Language		X
06651	IB Language B-Balto-Slavic Language		X
06659	Balto-Slavic Language-Other		X
06661	Turkic/Ural-Altaic Language I		X
06662	Turkic/Ural-Altaic Language II		X
06663	Turkic/Ural-Altaic Language III		X
06664	Turkic/Ural-Altaic Language IV		X
06665	Turkic/Ural-Altaic Language V		X
06666	Turkic/Ural-Altaic Language for Native Speakers		X
06667	Turkic/Ural-Altaic Language Field Experience		
06668	Turkic/Ural-Altaic Language Conversation and Culture		X
06669	Turkic/Ural-Altaic Literature		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06670	IB Language A (non-English)-Turkic/Ural-Altaic Language		X
06671	IB Language B-Turkic/Ural-Altaic Language		X
06679	Turkic/Ural-Altaic Language-Other		X
06681	Iranian/Persian Language I		X
06682	Iranian/Persian Language II		X
06683	Iranian/Persian Language III		X
06684	Iranian/Persian Language IV		X
06685	Iranian/Persian Language V		X
06686	Iranian/Persian Language for Native Speakers		X
06687	Iranian/Persian Language Field Experience		
06688	Iranian/Persian Language Conversation and Culture		X
06689	Iranian/Persian Literature		X
06690	IB Language A (non-English)-Iranian/Persian Language		X
06691	IB Language B-Iranian/Persian Language		X
06699	Iranian/Persian Language-Other		X
06701	Hebrew		X
06702	Hebrew II		X
06703	Hebrew III		X
06704	Hebrew IV		X
06705	Hebrew V		X
06706	Hebrew for Native Speakers		X
06707	Hebrew Field Experience		X
06708	Hebrew Conversation and Culture		
06709	Hebrew Literature		X
06710	IB Language A (non-English)-Hebrew		X
06711	IB Language B-Hebrew		X
06712	IB Classical Languages-Hebrew		X
06721	Arabic I		X
06722	Arabic II		X
06723	Arabic III		X
06724	Arabic IV		
06725	Arabic V		X
06726	Arabic for Native Speakers		X
06727	Arabic Field Experience		
06728	Arabic Conversation and Culture		X
06729	Arabic Literature		X
06730	IB Language A (non-English)-Arabic		X
06731	IB Language-Arabic		X
06732	IB Classical Languages-Arabic		X
06759	Semitic and Near/Middle Eastern Languages-Other		X
06761	Swahili I		X
06762	Swahili II		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06763	Swahili III		X
06764	Swahili IV		X
06765	Swahili V		X
06766	Swahili for Native Speakers		X
06767	Swahili Field Experience		
06768	Swahili Conversation and Culture		X
06769	Swahili Literature		X
06770	IB Language A (non-English)-Swahili		X
06771	IB Language B-Swahili		X
06781	Non-Semitic African Language I		X
06782	Non-Semitic African Language II		X
06783	Non-Semitic African Language III		X
06784	Non-Semitic African Language IV		X
06785	Non-Semitic African Language V		X
06786	Non-Semitic African Language for Native Speakers		X
06787	Non-Semitic African Language Field Experience		
06788	Non-Semitic African Language Conversation and Culture		X
06789	Non-Semitic African Literature		X
06790	IB Language A (non-English)-Non-Semitic African Language		X
06791	IB Language B-Non-Semitic African Language		X
06799	Non-Semitic African Language-Other		X
06801	Sign Language I		X
06802	Sign Language II		X
06803	American Sign Language III		X
06804	American Sign Language IV		X
06805	American Sign Language V		X
06819	American Sign Language-Other		X
06821	American Indian Language I		X
06822	American Indian Language II		X
06823	American Indian Language III		X
06824	American Indian Language IV		X
06825	American Indian Language V		X
06826	American Indian Language for Native Speakers		X
06827	American Indian Language Field Experience		
06828	American Indian Language Conversation and Culture		X
06829	American Indian Literature		X
06830	IB Language A (non-English)-American Indian Language		X
06831	IB Language B-American Indian Language		X
06839	American Indian Language-Other		X
06841	Indic Language I		X
06842	Indic Language II		X
06843	Indic Language III		X

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
06844	Indic Language IV		X
06845	Indic Language V		X
06846	Indic Language for Native Speakers		X
06847	Indic Language Field Experience		X
06848	Indic Language Conversation and Culture		X
06849	Indic Literature		X
06850	IB Language A (non-English)-Indic Language		X
06851	IB Language B-Indic Language		X
06859	Indic Language-Other		X
06861	Malayo-Polynesian Language I		X
06862	Malayo-Polynesian Language II		X
06863	Malayo-Polynesian Language III		X
06864	Malayo-Polynesian Language IV		X
06865	Malayo-Polynesian Language V		X
06866	Malayo-Polynesian Language for Native Speakers		X
06867	Malayo-Polynesian Language Field Experience		
06868	Malayo-Polynesian Language Conversation and Culture		X
06869	Malayo-Polynesian Literature		X
06870	IB Language A (non-English)-Malayo-Polynesian Language		X
06871	IB Language B-Malayo-Polynesian Language		X
06879	Malayo-Polynesian Language-Other		X
06995	Foreign Language and Literature-Aide		
06997	Foreign Language Exploration		X
06998	Foreign Language and Literature-Workplace Experience		X
06999	Braille		X
07001	Religious Foundations		
07002	Religious Studies		
07003	Eastern Religions		
07004	Western Religions		
07005	Scriptures		
07006	Old Testament		
07007	New Testament		
07008	Bible History		
07009	Christology		
07010	Religious Figures		
07011	Liturgy and Prayer		
07012	Prayer and Spirituality		
07013	Religious Ethics and Morality		
07014	Justice, Peace, and Faith		
07015	Faith and Lifestyle		
07016	Ministry		
07995	Religious Education and Theology-Aide		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
07997	Religious Education and Theology-Independent Study		
07998	Religious Education and Theology-Workplace Experience		
07999	Religious Education and Theology-Other		
08001	Physical Education		
08002	Team Sports		
08003	Individual/Dual Sports		
08004	Recreation Sports		
08005	Fitness/Conditioning Activities		
08006	Corps Movement		
08007	Adapted Physical Education		
08008	Gymnastics		
08009	Weight Training		
08010	Aquatics/Water Sports		
08011	Tennis		
08012	Self-defense		
08013	Specific Sports Activities		
08014	Physical Education Equivalent		
08015	Off-Campus Sports		
08016	Lifetime Fitness Education		
08017	Sports Physiology		
08047	Physical Education-Independent Study		
08048	Physical Education-Workplace Experience		
08049	Physical Education-Other		
08051	Health		
08052	Health and Fitness		
08053	Community Health		
08054	Special Needs Health Education		
08055	Safety and First Aid		
08056	Health for Parenting Teens		
08057	Health and Life Management		
08058	Substance Abuse Prevention		
08097	Health Education-Independent Study		
08098	Health Education-Workplace Experience		
08099	Health Education-Other		
08151	Classroom Theory		
08152	Behind-the-Wheel Practicum		
08197	Drivers' Education-Independent Study		
08198	Drivers' Education-Workplace Experience		
08199	Drivers' Education-Other		
08201	Physical Education/Health/Drivers' Education		
08995	Physical, Health, and Safety Education-Aide		
08997	Physical, Health, and Safety Education-Independent Study		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
08998	Physical, Health, and Safety Education-Workplace Experience		
08999	Physical, Health, and Safety Education-Other		
09001	Introduction to Jr. ROTC		
09002	Military Jr. ROTC-unspecified branch		
09003	ROTC Drill		
09004	Military Leadership		
09051	Army Junior ROTC I		
09052	Army Junior ROTC II		
09053	Army Junior ROTC III		
09054	Army Junior ROTC IV		
09101	Naval Junior ROTC I		
09102	Naval Junior ROTC II		
09103	Naval Junior ROTC III		
09104	Naval Junior ROTC IV		
09151	Air Force Junior ROTC I		
09152	Air Force Junior ROTC II		
09153	Air Force Junior ROTC III		
09154	Air Force Junior ROTC IV		
09201	Marine Corps Junior ROTC I		
09202	Marine Corps Junior ROTC II		
09203	Marine Corps Junior ROTC III		
09204	Marine Corps Junior ROTC IV		
09995	Military Science-Aide		
09997	Military Science-Independent Study		
09998	Military Science-Workplace Experience		
09999	Military Science-Other		
10001	Introduction to Computers		
10002	Computing Systems		
10003	Computer and Information Technology		
10004	Computer Applications (Intro)		
100042	Computer Applications (Adv)		
10005	Business Computer Applications		
10006	Telecommunications		
10007	IB Information Technology in a Global Society		
10008	Particular Topics in Computer Literacy		
10047	Computer Literacy-Independent Study		
10048	Computer Literacy-Workplace Experience		
10049	Computer Literacy-Other		
10051	Information Management		
10052	Database Management and Data Warehousing		
10053	Database Applications		
10054	Business Data Processing I		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
100542	Business Data Processing II		
10055	Particular Topics in Management Information Systems		
10097	Management Information Systems-Independent Study		
10098	Management Information Systems-Workplace Experience		
10099	Management Information Systems-Other		
10101	Network Technology		
10102	Networking Systems		
10103	Area Network Design and Protocols		
10104	Router Basics		
10105	NetWare Routing		
10106	Wide Area Telecommunications and Networking		
10107	Wireless Networks		
10108	Network Security		
10109	Essentials of Network Operating Systems		
10110	Microsoft Certified Professional (MCP)		
10111	Particular Topics in Networking Systems		
10147	Networking Systems-Independent Study		
10148	Networking Systems-Workplace Experience		
10149	Networking Systems-Other		
10151	Business Programming		
10152	Computer Programming I		
101522	Computer Programming II		
101523	Computer Programming III		
10153	Visual Basic (VB) Programming		
10154	C++ Programming		
10155	Java Programming		
10156	Computer Programming-Other Language		
10157	AP Computer Science A		
10158	AP Computer Science AB		
10159	IB Computer Science		
10160	Particular Topics in Computer Programming		
10197	Computer Programming-Independent Study		
10198	Computer Programming-Workplace Experience		
10199	Computer Programming-Other		
10201	Web Page Design		
10202	Computer Graphics		
10203	Interactive Media		
10204	Particular Topics in Media Technology		
10247	Media Technology-Independent Study		
10248	Media Technology-Workplace Experience		
10249	Media Technology-Other		
10251	Computer Technology		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
10252	Computer Maintenance		
10253	Information Support and Services		
10254	IT Essentials: PC Hardware and Software		
10255	CISCO-The Panduit Network Infrastructure Essentials (PNIE)		
10256	Particular Topics in Information Support and Services		
10297	Information Support and Services-Independent Study		
10298	Information Support and Services-Workplace Experience		
10299	Information Support and Services-Other		
10995	Computer and Information Sciences-Aide		
10997	Computer and Information Sciences-Independent Study		
10998	Computer and Information Sciences-Workplace Experience		
10999	Computer Science I		
109992	Computer Science II		
109993	Computer Science III		
109994	Computer Science IV		
11001	Introduction to Communication		
11002	Communication Technology		
11003	Particular Topics in Communication		
11047	Communication-Independent Study		
11048	Communication-Workplace Experience		
11049	Communication-Other		
11051	Audio/Visual Production		
11052	Commercial Photography		
11053	Photographic Laboratory and Darkroom		
11054	Photo Imaging		
11055	Video		
11056	Particular Topics in Audio/Video Technology and Film		
11097	Audio/Video Technology and Film-Independent Study		
11098	Audio/Video Technology and Film-Workplace Experience		
11099	Audio/Video Technology and Film-Other		
11101	Journalism/ Newspaper/ Yearbook		
11102	Photojournalism		
11103	Broadcasting Technology		
11104	Publication Production		
11105	Particular Topics in Journalism and Broadcasting		
11147	Journalism and Broadcasting-Independent Study		
11148	Journalism and Broadcasting-Workplace Experience		
11149	Broadcast Communication		
11151	Digital Media Technology		
11152	Desktop Publishing		
11153	Digital Media Design and Production		
11154	Commercial Graphic Design		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
11155	Graphic Technology		
11156	Photography and Printing Technology		
11157	Photoengraving		
11158	Print Press Operations		
11159	Particular Topics in Printing Technology and Production		
11197	Printing Technology-Independent Study		
11198	Printing Technology-Workplace Experience		
11199	Printing Technology-Other		
11995	Communication and Audio/Video Technology-Aide		
11997	Communication and Audio/Video Technology-Independent Study		
11998	Communication and Audio/Video Technology-Workplace Experience		
11999	Communication and Audio/Video Technology-Other		
12001	Business/Office Career Exploration		
12002	Office Procedures		
12003	Office and Administrative Technologies		
12004	Office Services		
12005	Keyboarding		
120051	Formatting (Typing I)		
120052	Doc Processing (Typing II)		
120053	Note/ Shorthand/ Speedwriting		
12006	Word Processing (Intro)		
120062	Word Processing (Advanced)		
12007	Recordkeeping		
12008	Particular Topics in Administration		
12009	Business English/ Communctn		
12047	Administration-Independent Study		
12048	Administration-Workplace Experience		
12049	Administration-Other		
12051	Business (Introduction)		
12052	Business Management		
12053	Entrepreneurship		
12054	Business Law		
12055	Business Principles and Management		
12056	International Business and Marketing		
12057	Human Resources and Labor Relations		
12058	Human Resources Management		
12059	IB Business and Management		
12097	Management-Independent Study		
12098	Management-Workplace Experience		
12099	Management-Other		
12101	Banking and Finance		
12102	Banking		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
12103	Finance		
12104	Accounting I		
121042	Accounting II		
121043	Accounting III		
12105	Business/ Consumer Economics		
12106	Risk Management and Insurance		
12107	Investing		
12147	Finance-Independent Study		
12148	Finance-Workplace Experience		
12149	Finance-Other		
12151	Marketing Career Exploration		
12152	Marketing		
12153	Marketing-Fashion		
12154	Marketing-Real Estate		
12155	Marketing-Transportation		
12156	Marketing-Food/Beverage Industry		
12157	Marketing-Insurance		
12158	Marketing-Floristry		
12159	Marketing-Hospitality/Tourism		
12160	Marketing-Merchandising		
12161	Retail Marketing		
12162	Internet Marketing		
12163	Sports and Entertainment Marketing		
12164	Principles of Marketing		
12165	Principles of Advertising		
12166	Marketing Management		
12167	Marketing-Other Specialization		
12197	Marketing-Independent Study		
12198	Marketing-Workplace Experience		
12199	Marketing-Other		
12201	Cashier/Checker Operations		
12202	Principles of Selling		
12247	Sales-Independent Study		
12248	Sales-Workplace Experience		
12249	Sales-Other		
12995	Business and Marketing-Aide		
12997	Business and Marketing-Independent Study		
12998	Business and Marketing-Workplace Experience		
12999	Business and Marketing-Other		
13001	Exploration of Manufacturing Occupations		
13002	Manufacturing-Comprehensive		
13003	Industrial Arts/ Technology Ed		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
13004	Industrial Safety/First Aid		
13052	Material and Processes		
13053	Metal and Wood Processing/Production		
13054	Wood Processing/Production		
13055	Metal Processing/Production		
13056	Plastics Processing/Production		
13057	Ceramic Processing/Production		
13058	Particular Topics in Processing and Production		
13097	Processing/Production-Independent Study		
13098	Processing/Production-Workplace Experience		
13099	Processing/Production-Other		
13101	Production Systems		
13102	Electro-Mechanical Systems		
13103	Product Development		
13147	Production Systems-Independent Study		
13148	Production Systems-Workplace Experience		
13149	Production Systems-Other		
13201	Metalwork Occupations		
13202	Metalworking		
13101	Production Systems		
13102	Electro-Mechanical Systems		
13103	Product Development		
13147	Production Systems-Independent Study		
13148	Production Systems-Workplace Experience		
13149	Production Systems-Other		
13201	Metalwork Occupations		
13202	Metalworking		
13203	Machining		
13204	Particular Topics in Machining		
13205	Sheet Metal		
13206	Particular Topics in Sheet Metal		
13207	Welding		
13208	Particular Topics in Welding		
13209	Particular Topics in Metalwork		
13247	Metalwork-Independent Study		
13248	Metalwork-Workplace Experience		
13249	Metalwork-Other		
13301	Appliance Repair		
13302	Equipment Maintenance and Repair		
13347	Repair-Independent Study		
13348	Repair-Workplace Experience		
13349	Repair-Other		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
13995	Manufacturing-Aide		
13997	Manufacturing-Independent Study		
13998	Manufacturing-Workplace Experience		
13999	Manufacturing-Other		
14001	Exploration of Health Care Occupations		
14002	Health Occupations Ed/ Careers		
14051	Nursing		
14052	Nursing-LPN		
14053	Home Health Care		
14054	Dental Science		
14055	Emergency Medical Technology		
14056	Surgical Technology		
14057	Vision Care		
14058	Optometrics		
14059	Gerontology		
14060	Physical Therapy		
14061	Respiratory Therapy		
14062	Care of Athletes		
14063	Particular Topics in Therapeutic Services		
14097	Therapeutic Services-Independent Study		
14098	Therapeutic Services-Workplace Experience		
14099	Therapeutic Services-Other		
14101	Dental Laboratory Technology		
14102	Medical Lab Technology		
14103	EKG Technology		
14104	Phlebotomy		
14105	Particular Topics in Diagnostic Services		
14147	Diagnostic Services-Independent Study		
14148	Diagnostic Services-Workplace Experience		
14149	Diagnostic Services-Other		
14151	Medical/Clerical Assisting		
14152	Pharmacy Assisting		
14153	Medical Office Procedures		
14154	Medical Terminology		
14155	Particular Topics in Health Information		
14197	Health Information-Independent Study		
14198	Health Information-Workplace Experience		
14199	Health Information-Other		
14201	Central Service Technology		
14202	Health Support Services		
14203	Health Unit Coordination		
14204	Particular Topics in Support Services		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
14247	Health Support Services-Independent Study		
14248	Health Support Services-Workplace Experience		
14249	Health Support Services-Other		
14251	Health Science		
14252	Biotechnology		
14253	Pharmacology		
14254	Particular Topics in Health Sciences		
14297	Health Sciences-Independent Study		
14298	Health Sciences-Workplace Experience		
14299	Health Sciences-Other		
14995	Health Care Sciences-Aide		
14997	Health Care Sciences-Independent Study		
14998	Health Care Sciences-Workplace Experience		
14999	Health Care Sciences-Other		
15001	Exploration of Public Service Careers		
15051	Criminal Justice		
15052	Corrections		
15053	Particular Topics in Law Enforcement		
15097	Law Enforcement-Independent Study		
15098	Law Enforcement-Workplace Experience		
15099	Law Enforcement-Other		
15101	Public Safety		
15102	Security Services		
15103	Particular Topics in Security		
15147	Security and Protection-Independent Study		
15148	Security and Protection-Workplace Experience		
15149	Security and Protection-Other		
15151	Fire Science		
15152	Fire Fighting		
15153	Particular Topics in Fire Management		
15197	Fire Management-Independent Study		
15198	Fire Management-Workplace Experience		
15199	Fire Management-Other		
15201	Public Administration		
15202	Community Protection		
15203	Public Policy		
15247	Government Service-Independent Study		
15248	Government Service-Workplace Experience		
15249	Government Service-Other		
15995	Public, Protective, and Government Service-Aide		
15997	Public, Protective, and Government Service-Independent Study		
15998	Public, Protective, and Government Service-Workplace Experience		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
15999	Public, Protective, and Government Service-Other		
16001	Exploration of Hospitality Careers		
16051	Exploration of Restaurant, Food and Beverage Services		
16052	Restaurant, Food and Beverage Services-Comprehensive		
16053	Food Service		
16054	Nutrition and Food Preparation		
16055	Restaurant Management and Operations		
16056	Culinary Art Specialty		
16057	Particular Topics in Restaurant, Food and Beverage Services		
16097	Restaurant, Food and Beverage Services-Independent Study		
16098	Restaurant, Food and Beverage Services-Workplace Experience		
16099	Restaurant, Food and Beverage Services-Other		
16101	Exploration of Lodging Careers		
16102	Lodging-Comprehensive		
16103	Institutional Maintenance		
16104	Particular Topics in Lodging		
16147	Lodging-Independent Study		
16148	Lodging-Workplace Experience		
16149	Lodging-Other		
16151	Introduction to Travel and Tourism		
16152	Travel and Tourism-Comprehensive		
16153	World Travel and Tourism		
16154	Eco-tourism		
16155	Particular Topics in Travel and Tourism		
16197	Travel and Tourism-Independent Study		
16198	Travel and Tourism-Workplace Experience		
16199	Travel and Tourism-Other		
16201	Exploration of Recreation, Amusement and Attractions		
16202	Recreation, Amusement and Attractions-Comprehensive		
16203	Particular Topics in Recreation, Amusement and Attractions		
16247	Recreation, Amusement and Attractions-Independent Study		
16248	Recreation, Amusement and Attractions-Workplace Experience		
16249	Recreation, Amusement and Attractions-Other		
16995	Hospitality and Tourism-Aide		
16997	Hospitality and Tourism-Independent Study		
16998	Hospitality and Tourism-Workplace Experience		
16999	Hospitality and Tourism-Other		
17001	Construction Careers Exploration		
17002	Construction-Comprehensive		
17003	Carpentry		
17004	Framing Carpentry		
17005	Particular Topics in Carpentry		

Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
17006	Woodworking		
17007	Cabinetmaking		
17008	Masonry		
17009	Building Maintenance		
17010	Home Maintenance		
17011	Wall Finishings		
17012	Upholstering		
17047	General Construction-Independent Study		
17048	General Construction-Workplace Experience		
17049	General Construction-Other		
17051	Air Conditioning		
17053	Heating		
17054	Air Conditioning/Refrigeration		
17055	Air Conditioning, Heating, and Refrigeration		
17056	Heating, Ventilation, and Air Conditioning		
17057	Particular Topics in HVACR		
17097	Air Conditioning, Heating and Plumbing-Independent Study		
17098	Air Conditioning, Heating and Plumbing-Workplace Experience		
17099	Air Conditioning, Heating and Plumbing-Other		
17101	Exploration of Electricity/Electronics		
17102	Electricity-Comprehensive		
17103	Residential Wiring		
17104	Industrial Electricity		
17105	Particular Topics in Electricity		
17106	Electronics		
17107	Particular Topics in Electronics		
17108	Electricity/Electronics-General		
17109	Particular Topics in Electricity/Electronics		
17110	Analog and Digital Circuits		
17111	Analog Circuits		
17112	Digital Circuits		
17147	Electricity/Electronics-Independent Study		
17148	Electricity/Electronics-Workplace Experience		
17149	Electricity/Electronics-Other		
17152	Refrigeration		
17158	Plumbing		
17159	Plumbing and Heating		
17995	Architecture and Construction-Aide		
17997	Architecture and Construction-Independent study		
17998	Architecture and Construction-Workplace Experience		
17999	Architecture and Construction-Other		
18001	Introduction to Agriculture and Natural Resources		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
18002	Agriculture Education		
18003	Agriculture and Natural Resources-Comprehensive		
18051	Plant Production/Science		
18052	General Horticulture		
18053	Ornamental Horticulture		
18054	Turf and Landscape Management		
18055	Soil Science		
18056	Particular Topics in Plant Systems		
18097	Plant Systems-Independent Study		
18098	Plant Systems-Workplace Experience		
18099	Plant Systems-Other		
18101	Animal Production/Science		
18102	Small Animal Care		
18103	Large Animal Care		
18104	Equine Science		
18105	Veterinary Science		
18106	Particular Topics in Animal Systems		
18147	Animal Systems-Independent Study		
18148	Animal Systems-Workplace Experience		
18149	Animal Systems-Other		
18201	Agribusiness Management		
18202	Agricultural Entrepreneurship		
18203	Agricultural Leadership		
18204	Particular Topics in Agribusiness		
18247	Agribusiness-Independent Study		
18248	Agribusiness-Workplace Experience		
18249	Agribusiness-Other		
18301	Agricultural Production		
18302	Agricultural Processing		
18303	Plant Processing		
18304	Animal Processing		
18305	Food Product Processing		
18306	Aquaculture		
18307	Agriculture and Society		
18308	Agricultural Biotechnology		
18309	Particular Topics in Agricultural Production/Processing		
18347	Agricultural Production and Processing-Independent Study		
18348	Agricultural Production and Processing-Workplace Experience		
18349	Agricultural Production and Processing-Other		
18401	Agriculture Mechanics/Equipment/Structures		
18402	Agriculture Mechanics and Equipment		
18403	Agriculture Structures		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
18404	Agriculture Welding		
18405	Particular Topics in Agricultural Mechanics and Construction		
18447	Agricultural Mechanics and Construction-Independent Study		
18448	Agricultural Mechanics and Construction-Workplace Experience		
18449	Agricultural Mechanics and Construction-Other		
18501	Wildlife Management		
18502	Forestry		
18503	Forestry Harvesting		
18504	Natural Resources Management		
18505	Particular Topics in Natural Resources		
18547	Natural Resources-Independent Study		
18548	Natural Resources-Workplace Experience		
18549	Natural Resources-Other		
18995	Agriculture, Food, and Natural Resources-Aide		
18997	Agriculture, Food, and Natural Resources-Independent Study		
18998	Agriculture, Food, and Natural Resources-Workplace Experience		
18999	Agriculture, Food, and Natural Resources-Other		
19001	Human Services Career Exploration		
19051	Child Care		
19052	Child Development		
19053	Elder Care		
19054	Caregiving Service		
19055	Particular Topics in Child and Elder Care		
19097	Child and Elder Care-Independent Study		
19098	Child and Elder Care-Workplace Experience		
19099	Child and Elder Care-Other		
19101	Cosmetology-Licensing		
19102	Barbering		
19103	Hair Styling		
19104	Cosmetology-Non-licensing		
19105	Cosmetology-Nail Specialization		
19106	Cosmetology-Facial Specialization		
19107	Particular Topics in Cosmetology		
19147	Cosmetology-Independent Study		
19148	Cosmetology-Workplace Experience		
19149	Cosmetology-Other		
19151	Teaching Profession		
19152	Educational Methodology		
19153	Early Childhood Education		
19154	Particular Topics in Education		
19197	Education-Independent Study		
19198	Education-Workplace Experience		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
19199	Education-Other		
19201	Clothing and Textiles		
19202	Clothing/Textile Maintenance		
19203	Apparel Construction		
19204	Apparel and Textile Services		
19205	Home Furnishing		
19206	Home Furnishings Production		
19207	Particular Topics in Apparel and Furnishings		
19247	Apparel and Furnishings-Independent Study		
19248	Apparel and Furnishings-Workplace Experience		
19249	Apparel and Furnishings-Other		
19995	Human Services-Aide		
19997	Human Services-Independent Study		
19998	Human Services-Workplace Experience		
19999	Human Services-Other		
20001	Exploration of Transportation, Distribution and Logistics		
20051	Truck and Bus Driving		
20052	Heavy Equipment Operation		
20053	Aviation		
20054	Boat Operation		
20097	Operation-Independent Study		
20098	Operation-Workplace Experience		
20099	Operation-Other		
20101	Energy/Power		
20102	Power and Mechanics		
20103	Introduction to Automobiles		
20104	Automotive Mechanics-Comprehensive		
20105	Particular Topics in Automotive Mechanics		
20106	Automotive Service		
20107	Diesel Mechanics-Comprehensive		
20108	Particular Topics in Diesel Mechanics		
20109	Small Vehicle Mechanics		
20110	Small Engine Mechanics		
20111	Marine Mechanics		
20112	Heavy Equipment Mechanics		
20113	Aircraft Power Plant		
20114	Aircraft Airframe		
20115	Automotive Detailing and Reconditioning		
20116	Automotive Body Repair and Refinishing-Comprehensive		
20117	Particular Topics in Automotive Body Repair and Refinishing		
20118	Boat Repair/Refinishing		
20147	Mechanics and Repair-Independent Study		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
20148	Mechanics and Repair-Workplace Experience		
20149	Mechanics and Repair-Other		
20151	Distribution-Comprehensive		
20152	Warehouse Operations		
20197	Distribution and Logistics-Independent Study		
20198	Distribution and Logistics-Workplace Experience		
20199	Distribution and Logistics-Other		
20995	Transportation, Distribution and Logistics-Aide		
20997	Transportation, Distribution and Logistics-Independent Study		
20998	Transportation, Distribution and Logistics-Workplace Experience		
20999	Transportation, Distribution and Logistics-Other		
21001	Pre-Engineering Technology		
21002	Engineering Applications		
21003	Engineering Technology		
21004	Principles of Engineering		
21005	Engineering-Comprehensive		
21006	Engineering Design		
21007	Engineering Design and Development		
21008	Digital Electronics		
21009	Robotics		
21010	Computer Integrated Manufacturing		
21012	Civil Engineering and Architecture		
21013	Aerospace Engineering		
21014	Biotechnical Engineering		
21015	Particular Topics in Engineering		
21047	Engineering-Independent Study		
21048	Engineering-Workplace Experience		
21049	Engineering-Other		
21051	Technological Literacy		
21052	Technological Processes		
21053	Emerging Technologies		
21054	Technology Innovation and Assessment		
21055	Aerospace Technology		
21056	Particular Topics in Technology Applications		
21097	Technology-Independent Study		
21098	Technology-Workplace Experience		
21099	Technology-Other		
21101	Drafting Careers Exploration		
21102	Drafting-General		
21103	Drafting-Architectural		
21104	Drafting-Civil/Structural		
21105	Drafting-Electrical/Electronic		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
21106	Drafting-Technical/Mechanical		
21107	CAD Design and Software		
21108	Blueprint Reading		
21147	Drafting-Independent Study		
21148	Drafting-Workplace Experience		
21149	Drafting-Other		
21995	Engineering and Technology-Aide		
21997	Engineering and Technology-Independent Study		
21998	Engineering and Technology-Workplace Experience		
21999	Engineering and Technology-Other		
22001	Standardized Test Preparation		
22002	State Test Preparation		
22003	Study Skills		
22004	Dropout Prevention Program		
22005	Tutorial		
22006	Study Hall		
22051	Office Aide		
22052	Guidance Aide		
22053	Library/AVC Aide		
22054	Tutoring Practicum		
22101	Leadership		
22102	School Orientation		
22103	School Governance		
22104	Community Service		
22105	Values Clarification		
22106	Seminar		
22151	Career Exploration		
22152	Employability Skills		
22153	Diversified Occupations		
22201	Family & Consumer SCI/Home Ec		
22202	Nutrition		
22203	Food Science		
22204	Child Development/Parenting		
22205	Clothing/Sewing		
22206	Life Skills		
22207	Self-Management		
22208	Family Living		
22209	Personal Development		
22210	Consumer Economics/Personal Finance		
22211	Home Décor		
22245	Family and Consumer Science-Aide		
22247	Family and Consumer Science-Independent Study		



Secondary Course Codes (numerical order)

Code	Course Name	Course	
		SPP	Core
22249	Family and Consumer Science-Other		
22995	Miscellaneous-Aide		
22997	Miscellaneous-Independent Study		
22998	Miscellaneous-Workplace Experience		
22999	Miscellaneous-Other		

Appendix B – Staff Assignment Codes

Chief School Administrator Assignments (alphabetical order)

IMPORTANT NOTE: Every LEA must have one, and only one, Administrator code entered into Field 3 (ASSIGNMENT CODE) of the Staff Assignment template.

Code	Staff Assignments
1151	Acting Superintendent
1099	Chief Administrative Officer / Chief Executive Officer (charter schools only)
2300	Director, Vocational Education
1160	Intermediate Unit Executive Director
1152	Substitute Superintendent
1150	Superintendent

Staff Assignments (alphabetical order)

Code	Staff Assignments
1610	Accounting/Bookkeeping
1156	Acting Assistant Superintendent
2501	Aeronautical Technology
2026	Agricultural Mechanics
2222	Agricultural Power and Machinery
1200	Agriculture
2010	Air Conditioning
2001	Air Conditioning/Refrigeration
2504	Aircraft Engine Mechanic
2503	Aircraft Maintenance
2502	Airframe
2298	Allied Health Science Technology
9440	Alternate Education Program, K-6
9450	Alternate Education, Middle Level English, 7-9
9460	Alternate Education, Middle Level Math, 7-9
9480	Alternate Education, Middle Level Science, 7-9
9470	Alternate Education, Middle Level Social Studies, 7-9
9455	Alternate Education, Secondary English, 10-12
9465	Alternate Education, Secondary Math, 10-12
9485	Alternate Education, Secondary Science, 10-12
9475	Alternate Education, Secondary Social Studies, 10-12
9425	Alternative Education, K-12 Resource Room
8805	Anthropology
2003	Appliance Repair
4005	Arabic
8400	Arboretum, Aviary, Greenhouse
2105	Architectural-Design Technology
1401	Art, Elementary (PreK-6)



Staff Assignments (alphabetical order)

Code	Staff Assignments
1402	Art, Secondary (7-12)
1101	Assistant or Vice Elementary Principal
1112	Assistant or Vice Middle School Principal
1106	Assistant or Vice Secondary Principal
1155	Assistant Superintendent
1810	Assistant to the Superintendent in Charge of Business Affairs
1805	Assistant to the Superintendent in Charge of Instruction
2301	Assistant Vocational Director
2510	Audio-visual Communications Technology
2004	Auto Parts Counterman
2084	Auto-Diesel Mechanic
2005	Automotive Body and Fender
2002	Automotive Machinist
2006	Automotive Maintenance
2007	Automotive Mechanics
2028	Automotive Specialist
2575	Automotive Technician
2008	Automotive Technology
2009	Baker
2011	Barbering
2580	Biological Technology
8405	Biology
2085	Blue Print Reading
2056	Brick Masonry
2014	Building Construction Trades
2013	Building Trades Maintenance
1605	Business Education, Elementary
1606	Business Education, Secondary
2015	Business Machine Maintenance
9910	Business Manager
2017	Carpentry
2210	Central Supply Technology
2018	Ceramics, Vocational
2101	Chemical Technology
8420	Chemistry
2216	Child Care Services
4405	Chinese
8825	Citizenship
2103	Civil Technology
2208	Clinical Lab Assistant
2019	Commercial Art
2020	Commercial Photography
1001	Computer Science, Elementary, PreK-6
1002	Computer Science, Secondary, 7-12



Staff Assignments (alphabetical order)

Code	Staff Assignments
2102	Computer Servicing Technology
2121	Computer Technology
9950	Computer Technology Specialist
2022	Consumer Services
2021	Cook/Chef
2361	Cooperative Education
1822	Coordinator, Audio-visual Materials
1668	Coordinator, Marketing/Distributive Education
2220	Coordinator, Practical Nursing
2935	Coordinator, Specially Funded Programs
2310	Coordinator, Vocational Education
2351	Coordinator, Vocational Industrial Education
2023	Cosmetology
2520	Custodial Services
2200	Dance
1625	Data Processing
2201	Dental Assistant
1830	Dental Hygienist
2203	Dental Laboratory Technician
7606	Developmental Reading, Elementary Classes, PreK-6
7607	Developmental Reading, Secondary Classes, 7-12
7655	Diagnostic/Prescriptive Reading, Elementary, PreK-6
7656	Diagnostic/Prescriptive Reading, Secondary, 7-12
2025	Diesel Mechanic
2585	Digital Technology
1130	Director of Athletics
9920	Director of Management Information Systems
9930	Director of Personnel
8000	Director of Recreation
1665	Distributive Education
2027	Drafting
2032	Drafting-Architectural
2034	Drafting-Mechanical
3220	Drama
2091	Drapery and Slip Cover
2100	Drawing and Mathematics as Related Subjects
2029	Dressmaking
5210	Driver Education
8440	Earth and Space Science, Advanced
8441	Earth and Space Science, Intermediate
8830	Economics
2700	Education Program Specialist
2088	Electrical Occupations
2092	Electrical Power and Comm. Lineperson



Staff Assignments (alphabetical order)

Code	Staff Assignments
2107	Electrical Technology
2031	Electrical, Construction/Maintenance
2033	Electrical, General
2035	Electrical, Industrial
2109	Electro-Mechanical Technology
2090	Electronic Composition
2570	Electronic Product Servicing
2030	Electronics
2110	Electronics Communications
2111	Electronics Technology
1100	Elementary Principal
1836	Elementary School Counselor
2845	Elementary, Intermediate Grades 4-6 1/
2844	Elementary, Primary Grades 1-3 1/
2104	Engineering Related Technology
4498	English as Second Language, Elementary, PreK-6
4499	English as Second Language, K-12 Resource (Take student out for language support)
9550	English as Second Language, Middle Level English, 7-9
9560	English as Second Language, Middle Level Math, 7-9
9580	English as Second Language, Middle Level Science, 7-9
9570	English as Second Language, Middle Level Social Studies, 7-9
9555	English as Second Language, Secondary English, 10-12
9565	English as Second Language, Secondary Math, 10-12
9585	English as Second Language, Secondary Science, 10-12
9575	English as Second Language, Secondary Social Studies, 10-12
3200	English/Communication, 10-12
2113	Environmental Control Technology
4820	Environmental Education
2204	Environmental Health Assistant
2037	Fabric Maintenance Services
5601	Family/Consumer Sciences, Elementary, PreK-6
5602	Family/Consumer Sciences, Secondary, 7-12
2074	Floor Covering Installation
2114	Floriculture
9970	Food Service Manager
2039	Foundry
4410	French, 6-12
4411	French, Elementary, PreK-6
2038	Furniture Finisher/Refinisher
8451	General Science, Advanced, 10-12
8450	General Science, Intermediate, 10-12
8840	Geography, 10-12
4420	German, 7-12
4421	German, Elementary, PreK-6



Staff Assignments (alphabetical order)

Code	Staff Assignments
2811	Gifted Classes, Elementary. PreK-6
1177	Gifted Classes, Tutorial/Resource, Secondary, 7-12
8842	Government, 10-12
2087	Graphic Arts
2076	Graphic Occupations
4010	Greek
4810	Health
4801	Health and Physical Education, Elementary, PreK-6
4802	Health and Physical Education, Secondary, 7-12
2202	Health Assistant
2214	Health Related Technology
9140	Hearing Impaired Elementary, PreK-6
9150	Hearing Impaired Middle Level English, 7-9
9160	Hearing Impaired Middle Level Math, 7-9
9180	Hearing Impaired Middle Level Science, 7-9
9170	Hearing Impaired Middle Level Social Studies, 7-9
9125	Hearing Impaired Resource, PreK-12
9155	Hearing Impaired Secondary English, 10-12
9165	Hearing Impaired Secondary Math, 10-12
9185	Hearing Impaired Secondary Science, 10-12
9175	Hearing Impaired Secondary Social Studies, 10-12
2040	Heating
2044	Heavy Equipment Construction
4020	Hebrew
8845	History, 10-12
1850	Home and School Visitor
5605	Home Economics
2212	Homemakers Aide
2012	Horticulture/Floriculture
2205	Hospital Food Service
2086	Hotel/Motel Management
2042	Hydraulics
6014	Industrial Arts, Art Crafts Unit Shop
6025	Industrial Arts, Automotives Unit Shop
6035	Industrial Arts, Ceramics Unit Shop
6010	Industrial Arts, Drawing Unit Shop
6020	Industrial Arts, Electricity Unit Shop
6030	Industrial Arts, Graphic Arts Unit Shop
6040	Industrial Arts, Metal Unit Shop
6045	Industrial Arts, Plastics Unit Shop
6060	Industrial Arts, Printing Unit Shop
6055	Industrial Arts, Textiles Unit Shop
6050	Industrial Arts, Wood Unit Shop
6005	Industrial Arts/Technology Education



Staff Assignments (alphabetical order)

Code	Staff Assignments
2089	Industrial Production and Maintenance
2112	Industrial Technology
9210	Instructional Support Teachers 2
1825	Instructional Technology Specialist
2115	Instrumentation Technology
2041	Instruments Maintenance and Repair
2050	Interior Decorating
1165	Intermediate Unit Assistant Executive Director
1170	Intermediate Unit Program Specialist
4430	Italian
4440	Japanese
3240	Journalism
2842	Kindergarten, age 4 (K4)
2843	Kindergarten, age 5 (K5)
4025	Korean
4030	Latin, 7-12
4035	Latin, Elementary, PreK-6
2048	Law Enforcement
6410	Library Sciences, Elementary, PreK-6
6411	Library Sciences, Secondary, 7-12
8404	Life Science, Intermediate, 10-12
7620	Literacy, Staff Coach
4450	Lithuanian
2093	Lumbering
2043	Machine Shop
1640	Marketing/Sales
2054	Masonry
2082	Masonry Occupations
2045	Masonry/Bricklaying
2046	Material Handling
6800	Mathematics, 10-12
6820	Mathematics, Staff Coach
2058	Meat Cutting
2106	Mechanical Design Technology
2096	Mechanical Drawing (Vocational)
2117	Mechanical Technology
2207	Medical Assistant
2209	Medical Laboratory Assistant
2206	Medical Records Technology
2211	Medical X-ray Technician
2052	Metal Fabrication
2119	Metallurgical Technology
2072	Metalworking Occupations
2850	Middle Level English, 7-9



Staff Assignments (alphabetical order)

Code	Staff Assignments
2860	Middle Level Mathematics, 7-9
2880	Middle Level Science, 7-9
2870	Middle Level Social Studies, 7-9
2083	Military Science (ROTC)
2047	Millwork and Cabinet Making
2530	Mine Equipment Maintenance
7201	Music, Elementary, PreK-6
7202	Music, Secondary, 7-12
2560	Network Systems Technology
8471	Nuclear Science
2120	Nuclear Technology
2213	Nurses' Aide
1870	Occupational Therapist
2215	Occupational Therapy Assistant
2064	Occupations - Retarded Youth
1658	Office Technologies
2116	Optics
2540	Ornamental Horticulture
1601	Other Business Subjects
9900	Other Not Listed Above (certificated personnel)
9999	Other Not Listed Above (non-certificated personnel)
2049	Painting and Decorating
2094	Passenger Transportation Marketing
2051	Patternmaking
2036	Petroleum Production
8870	Philosophy
2081	Photogrammetry
4817	Physical Education
8469	Physical Science, Advanced, 10-12
8468	Physical Science, Intermediate, 10-12
1885	Physical Therapist
2217	Physical Therapy Assistant
8470	Physics, 10-12
8401	Planetarium, Meteorological Station
2053	Plastics
2055	Plumbing
4460	Polish
4470	Portuguese
2066	Power Mechanics Occupations
2070	Power Sewing
2219	Practical Nursing
2841	Pre-Kindergarten (PreK)
1111	Principal, K12 or Middle School
2057	Printing



Staff Assignments (alphabetical order)

Code	Staff Assignments
2122	Protective Service Occupations
1880	Psychological Examiner
8861	Psychology, Interdisciplinary Science
8860	Psychology, Social or Behavioral Science
2059	Quantity Foods
2061	Radio/Television
2024	Refrigeration
2099	Related Subjects
2080	Research Laboratory Assistant
2060	Restaurant Practice
2565	Retail Commercial Baking
8867	ROTC Instructor
4475	Rumanian
4480	Russian
5400	Safety Education
4040	Sanskrit
1890	School Nurse
1175	School Program Specialist
1875	School Psychologist
9998	School Security Personnel
9940	School Social Worker
8490	Science, Interdisciplinary Advanced, 10-12
1105	Secondary Principal
1837	Secondary School Counselor
1655	Secretarial, Shorthand, and Office Practice
2098	Security Services
2062	Sewing
2063	Sheet Metal
2065	Shoe Manufacturing/Repair
4485	Slovak
2067	Small Engine Repair
9800	Social Restoration
8865	Social Science
8875	Social Studies, 10-12
8880	Sociology, 10-12
4490	Spanish, 7-12
4491	Spanish, Elementary, PreK-6
9340	Special Ed, Elementary Subjects, PreK-6
9350	Special Ed, Middle Level English, 7-9
9360	Special Ed, Middle Level Math, 7-9
9380	Special Ed, Middle Level Science, 7-9
9370	Special Ed, Middle Level Social Studies, 7-9
9225	Special Ed, Resource PreK-12
9355	Special Ed, Secondary English, 10-12



Staff Assignments (alphabetical order)

Code	Staff Assignments
9365	Special Ed, Secondary Math, 10-12
9385	Special Ed, Secondary Science, 10-12
9375	Special Ed, Secondary Social Studies, 10-12
3250	Speech
9272	Speech Correction, Elementary, PreK-6
9273	Speech Correction, Secondary, 7-12
1215	Supervisor, Agriculture
1412	Supervisor, Art, Elementary
1415	Supervisor, Art, K-12
1413	Supervisor, Art, Secondary, 7-12
1615	Supervisor, Business Education
2615	Supervisor, Comprehensive Vocational Education
2515	Supervisor, Cooperative Education
2915	Supervisor, Curriculum and Instruction
2315	Supervisor, Distributive Education
2827	Supervisor, Early Childhood
2815	Supervisor, Elementary Education
3215	Supervisor, English/Communication
4897	Supervisor, Environmental Education
4415	Supervisor, Foreign Languages
1178	Supervisor, Gifted Programs
4827	Supervisor, Health
4812	Supervisor, Health and Physical Education, Elementary
4815	Supervisor, Health and Physical Education, K-12
4813	Supervisor, Health and Physical Education, Secondary
2297	Supervisor, Health Occupations
5615	Supervisor, Home Economics
5915	Supervisor, Industrial Arts
1829	Supervisor, Instructional Technology
6415	Supervisor, Library Science
6815	Supervisor, Mathematics
7212	Supervisor, Music, Elementary
7215	Supervisor, Music, K-12
7213	Supervisor, Music, Secondary
4816	Supervisor, Physical Education
2930	Supervisor, Pupil Personnel Services
7615	Supervisor, Reading
5227	Supervisor, Safety Education/Driver Education
1815	Supervisor, School Guidance Services
1891	Supervisor, School Health Services
1877	Supervisor, School Psychological Services
1855	Supervisor, School Social Services
8415	Supervisor, Science
2821	Supervisor, Secondary Education



Staff Assignments (alphabetical order)

Code	Staff Assignments
8815	Supervisor, Social Studies
9215	Supervisor, Special Education
2340	Supervisor, Trade-Industrial Education
2097	Supervisor, Vocational Education
2221	Surgical (Operating Room) Technician
2069	Tailoring
6076	Technology Education, Elementary, PreK-6
6077	Technology Education, Secondary, 7-12
2590	Telecommunications Technology
2071	Textile Production/Fabrication
6811	Title I/Remedial Math, Elementary, PreK-6
6812	Title I/Remedial Math, Secondary, 7-12
2123	Tool and Die Design Technology
2073	Tool and Die Making
2000	Trade and Industrial
1660	Typewriting
4493	Ukrainian
2075	Upholstering
2016	Vending Machine Repair
2550	Veterinarian Assistant
4495	Vietnamese
9640	Visually Impaired Elementary, PreK-6
9650	Visually Impaired Middle Level English, 7-9
9660	Visually Impaired Middle Level Math, 7-9
9680	Visually Impaired Middle Level Science, 7-9
9670	Visually Impaired Middle Level Social Studies, 7-9
9625	Visually Impaired Resource, PreK-12
9655	Visually Impaired Secondary English, 10-12
9665	Visually Impaired Secondary Math, 10-12
9685	Visually Impaired Secondary Science, 10-12
9675	Visually Impaired Secondary Social Studies, 10-12
2600	Vocational Instruction
2077	Waiter/Waitress
2078	Warehousing
2079	Welding



Appendix C – Highest Level of Education Completed

Code	Highest Level of Education Completed Description
9998	Less than HS graduate
2409	High school equivalency (e.g., GED)
1044	High school diploma
0819	Vocational certificate
1049	Some college but no degree
1050	Associate's degree (two years or more)
1051	Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)
1054	Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)
1055	Specialist's degree (e.g., Ed.S.)
1057	Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)

Appendix D – State and County Codes

State Codes

Code	State
AL	Alabama
AK	Alaska
AZ	Arizona
AR	Arkansas
CA	California
CO	Colorado
CT	Connecticut
DE	Delaware
DC	District of Columbia
FL	Florida
GA	Georgia
HI	Hawaii
ID	Idaho
IL	Illinois
IN	Indiana
IA	Iowa
KS	Kansas
KY	Kentucky
LA	Louisiana
ME	Maine

Code	State
MD	Maryland
MA	Massachusetts
MI	Michigan
MN	Minnesota
MS	Mississippi
MO	Missouri
MT	Montana
NE	Nebraska
NV	Nevada
NH	New Hampshire
NJ	New Jersey
NM	New Mexico
NY	New York
NC	North Carolina
ND	North Dakota
OH	Ohio
OK	Oklahoma
OR	Oregon
PA	Pennsylvania
RI	Rhode Island

Code	State
SC	South Carolina
SD	South Dakota
TN	Tennessee
TX	Texas
UT	Utah
VT	Vermont
VA	Virginia
WA	Washington
WV	West Virginia
WI	Wisconsin
WY	Wyoming

Territories

AS	American Samoa
GU	Guam
MP	Northern Mariana Islands
PR	Puerto Rico
PW	Palau
VI	U.S. Virgin Islands

Outside USA

XX	Outside USA
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PA County Codes

County Code	County Name
01	Adams
02	Allegheny
03	Armstrong
04	Beaver
05	Bedford
06	Berks
07	Blair
08	Bradford
09	Bucks
10	Butler
11	Cambria
12	Cameron
13	Carbon
14	Centre
15	Chester
16	Clarion
17	Clearfield
18	Clinton
19	Columbia
20	Crawford
21	Cumberland
22	Dauphin
23	Delaware

County Code	County Name
24	Elk
25	Erie
26	Fayette
27	Forest
28	Franklin
29	Fulton
30	Greene
31	Huntingdon
32	Indiana
33	Jefferson
34	Juniata
35	Lackawanna
36	Lancaster
37	Lawrence
38	Lebanon
39	Lehigh
40	Luzerne
41	Lycoming
42	McKean
43	Mercer
44	Mifflin
45	Monroe
46	Montgomery

County Code	County Name
47	Montour
48	Northampton
49	Northumberland
50	Perry
51	Philadelphia
52	Pike
53	Potter
54	Schuylkill
55	Snyder
56	Somerset
57	Sullivan
58	Susquehanna
59	Tioga
60	Union
61	Venango
62	Warren
63	Washington
64	Wayne
65	Westmoreland
66	Wyoming
67	York
Outside PA	
00	Outside PA

Appendix E – Enrollment Codes

The codes listed below are only to be used for the School Enrollment template. These codes do not replace any existing codes that may be native to your local SIS. Please continue to use enrollment codes in your SIS which support other purposes, such as Child Accounting aggregate calculations, scheduling changes, room changes, etc. The codes listed in the table below are the only codes that will be accepted in the School Enrollment template submission to PIMS.

Course Entry Code

Code	Description
E1	Student enters a course

School Entry and Withdrawal Codes

Code	Description
E01	Entry: Student enrolled in this local education agency (LEA) or re-enters the local education agency (LEA)
WD01	<p>Student left school without transferring or dropped out:</p> <ul style="list-style-type: none"> a. Moved from district and/or to another state, not known to be in school b. Quit school c. Left school without diploma or other certification after passing age up to which the district was required to provide a free, public education. d. Issued a General Employment Certificate, Farm or Domestic Service Exemption Permit e. Attends an institution that is not primarily academic (military, Job Corps, corrections, etc.) and does not offer a secondary education f. Attended Kindergarten and withdrew g. Whereabouts unknown h. Student kidnapped i. Is not in school but known to be suspended or expelled and their term of suspension or expulsion is over j. Is not in school but known to be expelled with NO option to return k. Is not in school but known to be ill, NOT verified as legitimate l. Attends a nontraditional education setting, such as hospital/homebound institution, residential special education facility, correctional institution, community or technical college where the program is classified as adult education that is NOT approved, administered or tracked by a regular school district m. Lacks proper immunization
WD02	<p>Student transferred to another public local educating agency (LEA):</p> <ul style="list-style-type: none"> a. Moved from district & known to be in school b. Transferred to or is reported by another public LEA in Pennsylvania c. NOT in school but known to be expelled and enrolled in another school and/or district d. Committed to correctional institution and is enrolled in an education program e. Attends a nontraditional education setting, such as hospital/homebound instruction, residential special education facility, correctional institution, community or technical college where the program is administrated by an agency that is considered a special school district or extension of a regular school district or the program is an off-campus offering of a regular school district

WD03	<p>Student transferred to a private or nonpublic school or out of the state of PA, or out of the United States:</p> <ul style="list-style-type: none"> a. Transferred to a home schooling program b. Transferred to a non-public or private institution c. Transferred out of the state of PA or foreign exchange program d. Moved out of the United States, enrollment status not known e. Attends postsecondary institution (early college) f. Attends an institution that is NOT primarily academic (military, possibly Job Corps, corrections, etc.) and offers a secondary education program g. Verified physically or mentally incapacitated h. Is not in school but known to be ill, verified as legitimate i. Is not in school but known to be suffering long-term illness and NOT receiving education services (residential drug treatment, severe physical or mental illness) j. Is not in school but known to be suspended or expelled and their term of suspension or expulsion is not yet over k. Is not in school but known to be planning to enroll late (e.g., extended family vacation, seasonal work)
WD04	Student fulfilled graduation requirements. Received some other recognized credential, such as a certificate of attendance or GED
WD05	Student changes schools or grade level within the local education agency (LEA)
WD06	Student deceased
WD07	Student exited due to maximum age and completed educational goals (Special Education student)
WD08	Student exited due to maximum age and did not complete educational goals (Special Education student)
WD09	<p>Student enrolled but did not show:</p> <ul style="list-style-type: none"> a. Status is unknown <p>Attended summer school – was not enrolled during the regular school year</p>

Local education agency (LEA) includes the following public schools: school district, charter and cyber charter school, career technology center, intermediate unit, approved private school, and private residential rehabilitative institution.

Appendix F – Program Codes

The programs listed below are tracked using the Program Fact template.

Appendix F – Program Codes

Code	Program Code Description	Additional Program Notes
001	Retired	
002	Retired	
003	Retired	
004	Retired	
005	Accountability Block Grant Tutoring - Reading	Report if the student is receiving tutoring provided through the specified state funding source.
006	Accountability Block Grant Tutoring - Math	Report if the student is receiving tutoring provided through the specified state funding source.
009	21st Century Tutoring - Reading	Report if the student is receiving tutoring provided through the specified state funding source.
010	21st Century Tutoring - Math	Report if the student is receiving tutoring provided through the specified state funding source.
011	Other Tutoring Program - Reading	Report if the student is receiving tutoring provided through a state funding source. You need to specify the funding source in this case.
012	Other Tutoring Program - Math	Report if the student is receiving tutoring provided through a state funding source. You need to specify the funding source in this case.
013	Retired	
014	Retired	
015	Title I Part A	PIMS is collecting the data on individual students participating in Title I programs. If your Title I program is delivered school-wide, please submit a programs fact template for each of your students.
016	Title I Part B – Even Start Program	PIMS is collecting the data on individual students participating in Title I programs. If your Title I program is delivered school-wide, please submit a programs fact template for each of your students.
017	Title I Part C – Migrant Education	PIMS is collecting the data on individual students participating in Title I programs. If your Title I program is delivered school-wide, please submit a programs fact template for each of your students.
018	Title I Part D	PIMS is collecting the data on individual students participating in Title I programs. If your Title I program is delivered school-wide, please submit a programs fact template for each of your students.
021	Full Day Kindergarten	Report if the student is attending an LEA based Full Day Kindergarten program. (Includes extended day.)
022	Pre-Kindergarten	Report if the student is attending an LEA based Pre-Kindergarten program.
023	Retired	
025	Dual Enrollment	Refers to students who are enrolled in both a public school and a postsecondary institution simultaneously. It does not refer to a student who is simultaneously enrolled in a private or parochial school and a public school.

Appendix F – Program Codes

Code	Program Code Description	Additional Program Notes
026	Eligible for Tutoring Program - Reading	Report if the student is eligible for tutoring. If they are also receiving tutoring, report a corresponding record (001, 003, 005, 007, 009, 011) as well.
027	Eligible for Tutoring Program – Math	Report if the student is eligible for tutoring. If they are also receiving tutoring, report a corresponding record (002, 004, 006, 008, 010, 012) as well.
029	Head Start	Report Head Start students if Head Start is part of an authorized program of the LEA. Refer to the PIMS User Manual Volume 1, pages 9-10, for additional clarification.
030	Pre-K Counts	Report the student if they are participating in an LEA based Pre-K Counts program. Refer to the PIMS User Manual Volume 1, pages 9-10, for additional clarification.
032	Retired	This Program Code has been superseded by codes 055 (Homeless – Unaccompanied) and 056 (Homeless – Accompanied) for students identified as homeless.
033	Retired	
034	Retired	
035	AEDY – School District	Report if student is in a district operated AEDY Program regardless of program location.
036	AEDY – Intermediate Unit	Report if student is in an intermediate unit operated AEDY Program regardless of program location.
037	AEDY – CTC	Report if student is in a CTC operated AEDY Program regardless of program location.
038	AEDY – Private	Report if student is in an AEDY Private Provider operated AEDY Program regardless of program location.
039	Core Program – Sheltered English Instruction (ESL)	Sheltered English Instruction programs often serve ELLs from more than one language background. Instruction is in English adapted to the students’ English proficiency levels and provides modified curriculum-based content. Teachers enhance context by providing visual props, hands-on learning experiences, drawings, pictures, graphic organizers, and small-group learning opportunities. Sheltered English instruction programs offer instruction to ELLs at lower English proficiency levels, who are often newcomers to the United States. The goal of the program is English and academic content acquisition.
040	Core Program – Structured English Immersion (ESL)	Structured English Immersion programs serve ELLs in the mainstream classroom. Usually students receive individual support, often from ESL teachers or bilingual instructional aides in the classroom setting.

Appendix F – Program Codes

Code	Program Code Description	Additional Program Notes
041	Core Program – Content-based (ESL)	Content-Based ESL (CBE) programs teach language through content by contextualizing the English but maintaining the crucial academic content and concepts. CBE programs are frequently used in Local Education Agencies (LEAs) serving large numbers of ELLs. English is the language of instruction and is taught through language related to the content areas of mathematics, English language arts, science, and social studies. The goal is twofold: proficiency in English and academic achievement in the content areas.
042	Core Program – Pull-out (ESL)	Pull-out ESL programs remove ELLs from general education classes to pre-teach, teach, or re-teach English language skills and/or academic content covered by the general education classroom teacher. Some programs, especially those with smaller populations, work with ELLs outside of the regular classroom to review academic content before the regular classroom teacher covers that same content in the classroom. For the latter, both ESL and classroom teachers coordinate lesson plans throughout the year.
043	Core Program – Two-Way Immersion and Dual Language (Bilingual)	Two-Way Immersion and Dual Language programs use two languages in instruction with bilingualism and biliteracy as the goal. A two-way immersion program is a type of dual language program and is sometimes called a “two-way dual language” program. These are bilingual programs that serve English speakers and ELLs in the same classroom, usually with a 50-50 mix of students from each language population. Both English and the first or native language of the ELLs are used for approximately 80%-90% of content and language arts instruction in early grades, with a gradual reduction to 50% of instruction in the native language of the ELLs in content and language arts.
044	Core Program – Transitional Bilingual (Bilingual)	Transitional Bilingual education programs (sometimes called “early-exit”) use the first language of the ELLs in instruction but with a rapid transition to providing all or most of the instruction in English. Native language skills are developed only to assist the students’ transition to English. The goal of such program is English acquisition and a quick transfer into mainstream (English-only) classrooms.
045	Core Program – Developmental Bilingual (Bilingual)	Developmental Bilingual Education programs (sometimes called “late-exit,” “maintenance,” or “one-way dual language” programs) use the primary language of the ELLs as the medium of instruction.
046	Core Program – Heritage Language (Bilingual)	Heritage Language programs use the non-English-language background (heritage language) of the students as the primary language of instruction to renew/reclaim that language (e.g., Native American languages). The program also provides instruction in and through English.

Appendix F – Program Codes

Code	Program Code Description	Additional Program Notes
047	Title III Supplemental LEP – Sheltered English Instruction (ESL)	Sheltered English Instruction programs often serve ELLs from more than one language background. Instruction is in English adapted to the students’ English proficiency levels and provides modified curriculum-based content. Teachers enhance context by providing visual props, hands-on learning experiences, drawings, pictures, graphic organizers, and small-group learning opportunities. Sheltered English instruction programs offer instruction to ELLs at lower English proficiency levels, who are often newcomers to the United States. The goal of the program is English and academic content acquisition.
048	Title III Supplemental LEP - Structured English Immersion (ESL)	Structured English Immersion programs serve ELLs in the mainstream classroom. Usually students receive individual support, often from ESL teachers or bilingual instructional aides in the classroom setting.
049	Title III Supplemental LEP – Content-based (ESL)	Content-Based ESL (CBE) programs teach language through content by contextualizing the English but maintaining the crucial academic content and concepts. CBE programs are frequently used in Local Education Agencies (LEAs) serving large numbers of ELLs. English is the language of instruction and is taught through language related to the content areas of mathematics, English language arts, science, and social studies. The goal is twofold: proficiency in English and academic achievement in the content areas.
050	Title III Supplemental LEP - Pull-out (ESL)	Pull-out ESL programs remove ELLs from general education classes to pre-teach, teach, or re-teach English language skills and/or academic content covered by the general education classroom teacher. Some programs, especially those with smaller populations, work with ELLs outside of the regular classroom to review academic content before the regular classroom teacher covers that same content in the classroom. For the latter, both ESL and classroom teachers coordinate lesson plans throughout the year.
051	Title III Supplemental LEP - Two-Way Immersion and Dual Language (Bilingual)	Two-Way Immersion and Dual Language programs use two languages in instruction with bilingualism and biliteracy as the goal. A two-way immersion program is a type of dual language program and is sometimes called a “two-way dual language” program. These are bilingual programs that serve English speakers and ELLs in the same classroom, usually with a 50-50 mix of students from each language population. Both English and the first or native language of the ELLs are used for approximately 80%-90% of content and language arts instruction in early grades, with a gradual reduction to 50% of instruction in the native language of the ELLs in content and language arts.

Appendix F – Program Codes

Code	Program Code Description	Additional Program Notes
052	Title III Supplemental LEP - Transitional Bilingual (Bilingual)	Transitional Bilingual education programs (sometimes called “early-exit”) use the first language of the ELLs in instruction but with a rapid transition to providing all or most of the instruction in English. Native language skills are developed only to assist the students’ transition to English. The goal of such program is English acquisition and a quick transfer into mainstream (English-only) classrooms.
053	Title III Supplemental LEP - Developmental Bilingual (Bilingual)	Developmental Bilingual Education programs (sometimes called “late-exit,” “maintenance,” or “one-way dual language” programs) use the primary language of the ELLs as the medium of instruction.
054	Title III Supplemental LEP - Heritage Language (Bilingual)	Heritage Language programs use the non-English-language background (heritage language) of the students as the primary language of instruction to renew/reclaim that language (e.g., Native American languages). The program also provides instruction in and through English.
055	Homeless, Unaccompanied	Student meets the McKinney Vento definition of homelessness and is not in the physical custody of a parent or legal guardian. This includes youth who have run away from home, been thrown out of their home, been abandoned by parents or guardians, or separated from their parents for any other reason.
056	Homeless, Accompanied	Student meets the McKinney Vento definition of homelessness and is in the physical custody of a parent or legal guardian.

NOTES:

- Several programs will be tracked directly on the student record. Please refer to the Student template and Student Snapshot template for specific details and code sets for these programs:
 - IEP (Not Gifted)
 - Plan 504
- Please refer to the Student template and Student Snapshot template and Program Fact template for specific details and code sets for these programs:
 - LEP / ELL
- Some programs may be tracked in aggregate at the IU level, not the student level. Please refer to the District Annual Facts template for specific details on how to collect this information. Currently these include:
 - EP Service Plan
- Some programs may be tracked at the school level, not the student level. Currently these include:
 - Project 720
- Students coded here as 055 and 056 should also have a nighttime status recorded in the Program Fact template, Field 18
- The McKinney-Vento Act defines the term "homeless children and youths" as individuals who lack a fixed, regular, and adequate nighttime residence. The Act explicitly includes within the definition of "homeless children and youths" those who are "awaiting foster care placement."

This Basic Education Circular (BEC) explains the categories of children who are "homeless" and entitled to the protections of the federal law. These categories include:

- (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
- (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- (iv) "migratory children" who qualify as homeless under federal law because the children are living in circumstances described in clauses (i) through (iii) above. The term "migratory children" means children who are (or whose parent(s) or spouse(s) are) migratory agricultural workers, including migratory dairy workers or migratory fishermen, and who have moved from one school district to another in the preceding 36 months, in order to obtain (or accompany such parents or spouses in order to obtain) temporary or seasonal employment in agricultural or fishing work.
- (v) Children and youths "awaiting foster care placement," which means children who are placed in shelters, emergency foster care, transitional foster care or respite care. These placement settings are intended to be short term, and do not typically last longer than 30 days. However, individual circumstances may, at times, require a longer length of stay. If the placement exceeds 30 days, contact should be made with the child welfare worker and the local McKinney-Vento Coordinator to determine if there is any valid reason to conclude that the child is still "awaiting foster care placement."

Appendix G – Employment Eligibility Verification Codes

Code	Employment Eligibility Verification Description
1018	U.S. passport
1019	Certificate of U.S. citizenship (INS Form N-560 or N-561)
1020	Certificate of naturalization (INS Form N-550 or N-570)
1024	Unexpired employment authorization card (INS Form I-688A)
1022	Alien registration receipt card with photograph (INS Form I-151 or I-155)
1023	Unexpired temporary resident card (INS Form I-688)
1025	Unexpired reentry permit (INS Form I-327)
1026	Unexpired refugee travel document (INS Form I-571)
1034	Unexpired employment authorization document issued by the INS (other than those listed above)
1028	U.S. social security card issued by the Social Security Administration (other than a card stating it is not valid for employment)
1029	Certification of birth abroad issued by the Department of State (Form FS-545 or Form DS-1350)
1030	Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
1031	Native American tribal document
1032	U.S. citizen ID card (INS Form I-197)
1033	ID card for use of resident citizen in the United States (INS Form I-179)
9999	Other

Appendix H – Disability Codes (Challenge Types)

Disability Code	Disability Description
2121	Autistic/Autism
2122	Deaf-blindness
2123	Hearing impairment including deafness
2124	Intellectual disability (formerly Mental Retardation)
2125	Multiple disabilities
2126	Orthopedic impairment
2127	Emotional disturbance
2128	Specific learning disability
2129	Speech or language impairment
2130	Traumatic brain injury
2131	Visual impairment including blindness
2132	Other health impairment
2134	Developmental delay NOTE: this code is not valid for the Special Education collection (Student/Student Snapshot/Special Education Snapshot templates)
2135	Infants and Toddlers with Disabilities NOTE: this code is not valid for the Special Education collection (Student/Student Snapshot/Special Education Snapshot templates)

NOTE: Codes listed above are permissible values for both Primary and Secondary Disability; the following code may be indicated as a Secondary Disability only.

NOTE: Appendix H is for use with Field 34 (CHALLENGE TYPE) in the Student and Student Snapshot templates, and Fields 11 (PRIMARY DISABILITY) and 12 (SECONDARY DISABILITY) in the Special Education Snapshot template.

2106	Gifted with Disability
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Appendix I – Country Codes

Use the NCES country code. The list below is to be used for Country of Birth.

Additionally, for each student who speaks Spanish or Arabic as his or her primary language, use the list below to identify the country of origin of the dialect spoken by the student. This will be populated in the Race/Ethnicity Subgroup field.

*Denotes former countries without a two-digit ISO code

Appendix I – Country Codes

NCES Code	ISO Code	Country Description
0010	AF	Afghanistan
0020	AX	Aland Islands
0030	AL	Albania
0040	DZ	Algeria
0050	AS	American Samoa
0060	AD	Andorra
0070	AO	Angola
0080	AI	Anguilla
0090	AQ	Antarctica
0100	AG	Antigua and Barbuda
0110	AR	Argentina
0120	AM	Armenia
0130	AW	Aruba
0140	AU	Australia
0150	AT	Austria
0160	AZ	Azerbaijan
0170	BS	Bahamas
0180	BH	Bahrain
0190	BD	Bangladesh
0200	BB	Barbados
0210	BY	Belarus
0220	BE	Belgium
0230	BZ	Belize
0240	BJ	Benin
0250	BM	Bermuda
0260	BT	Bhutan
0270	BO	Bolivia
0280	BA	Bosnia and Herzegovina
0290	BW	Botswana
0300	BV	Bouvet Island
0310	BR	Brazil
0320	IO	British Indian Ocean Territory
0330	BN	Brunei Darussalam

Appendix I – Country Codes

NCES Code	ISO Code	Country Description
0340	BG	Bulgaria
0350	BF	Burkina Faso
0360	BI	Burundi
0370		Byelorussian SSR*
0380	KH	Cambodia
0390	CM	Cameroon
0400	CA	Canada
0410	CV	Cape Verde
0420	KY	Cayman Islands
0430	CF	Central African Republic
0440	TD	Chad
0450	CL	Chile
0460	CN	China
0470	CX	Christmas Island
0480	CC	Cocos (Keeling) Islands
0490	CO	Colombia
0500	KM	Comoros
0510	CG	Congo
0520	CD	Congo, The Democratic Republic of the, also known as Zaire
0530	CK	Cook Islands
0540	CR	Costa Rica
0550	CI	Cote D'Ivoire (Ivory Coast)
0560	HR	Croatia
0570	CU	Cuba
0580	CY	Cyprus
0590	CZ	Czech Republic
0600		Czechoslovakia*
0610	YE	Democratic Yemen, also known as Yemen
0620	DK	Denmark
0630	DJ	Djibouti
0640	DM	Dominica
0650	DO	Dominican Republic
0660	EC	Ecuador
0670	EG	Egypt
0680	SV	El Salvador
0690	GQ	Equatorial Guinea
0700	ER	Eritrea
0710	EE	Estonia
0720	ET	Ethiopia
0730	FK	Falkland Islands (Malvinas)
0740	FO	Faroe Islands
0750	FJ	Fiji
0760	FI	Finland
0770	FR	France

Appendix I – Country Codes

NCES Code	ISO Code	Country Description
0780		France, Metropolitan*
0790	GF	French Guiana
0800	PF	French Polynesia
0810	TF	French Southern Territories
0820	GA	Gabon
0830	GM	Gambia
0840	GE	Georgia
0850		German Democratic Republic*
0860	DE	Germany
0870	GH	Ghana
0880	GI	Gibraltar
0890	GR	Greece
0900	GL	Greenland
0910	GD	Grenada
0920	GP	Guadeloupe
0930	GU	Guam
0940	GT	Guatemala
0950	GN	Guinea
0960	GW	Guinea-Bissau
0970	GY	Guyana
0980	HT	Haiti
0990	HM	Heard Island and McDonald Islands
1000	VA	Holy See (Vatican City State)
1010	HN	Honduras
1020	HK	Hong Kong
1030	HU	Hungary
1040	IS	Iceland
1050	IN	India
1060	ID	Indonesia
1070	IR	Iran, Islamic Republic of
1080	IQ	Iraq
1090	IE	Ireland
1100	IL	Israel
1110	IT	Italy
1120	JM	Jamaica
1130	JP	Japan
1140	JO	Jordan
1150	KZ	Kazakhstan
1160	KE	Kenya
1170	KI	Kiribati
1180	KP	Korea, Democratic People's Republic of
1190	KR	Korea, Republic of
1200	KW	Kuwait
1210	KG	Kyrgyzstan



Appendix I – Country Codes

NCES Code	ISO Code	Country Description
1220	LA	Lao People's Democratic Republic
1230	LV	Latvia
1240	LB	Lebanon
1250	LS	Lesotho
1260	LR	Liberia
1270	LY	Libyan Arab Jamahiriya
1280	LI	Liechtenstein
1290	LT	Lithuania
1300	LU	Luxembourg
1310	MO	Macao
1320	MK	Macedonia, Former Yugoslav Republic of
1330	MG	Madagascar
1340	MW	Malawi
1350	MY	Malaysia
1360	MV	Maldives
1370	ML	Mali
1380	MT	Malta
1390	MH	Marshall Islands
1400	MQ	Martinique
1410	MR	Mauritania
1420	MU	Mauritius
1430	YT	Mayotte
1440	MX	Mexico
1450	FM	Micronesia, Federated States of
1460	MD	Moldova, Republic of
1470	MC	Monaco
1480	MN	Mongolia
1490	MS	Montserrat
1500	MA	Morocco
1510	MZ	Mozambique
1520	NM	Myanmar (Burma)
1530	NA	Namibia
1540	NR	Nauru
1550	NP	Nepal
1560	NL	Netherlands
1570	AN	Netherlands Antilles
1580	NC	New Caledonia
1590	NZ	New Zealand
1600	NI	Nicaragua
1610	NE	Niger
1620	NG	Nigeria
1630	NU	Niue
1640	NF	Norfolk Island
1650	MP	Northern Mariana Islands

Appendix I – Country Codes

NCES Code	ISO Code	Country Description
1660	NO	Norway
1670	OM	Oman
1680	PK	Pakistan
1690	PW	Palau
1700	PS	Palestinian Territory, Occupied
1710	PA	Panama
1720	PG	Papua New Guinea
1730	PY	Paraguay
1740	PE	Peru
1750	PH	Philippines
1760	PN	Pitcairn
1770	PL	Poland
1780	PT	Portugal
1790	PR	Puerto Rico
1800	QA	Qatar
1810	RE	Reunion
1820	RO	Romania
1830	RU	Russian Federation
1840	RW	Rwanda
1850	SH	Saint Helena
1860	KN	Saint Kitts and Nevis
1870	LC	Saint Lucia
1880	PM	Saint Pierre and Miquelon
1890	VC	Saint Vincent and the Grenadines
1900	WS	Samoa
1910	SM	San Marino
1920	ST	Sao Tome and Principe
1930	SA	Saudi Arabia
1940	SN	Senegal
1950	CS	Serbia and Montenegro
1960	SC	Seychelles
1970	SL	Sierra Leone
1980	SG	Singapore
1990	SK	Slovakia
2000	SI	Slovenia
2010	SB	Solomon Islands
2020	SO	Somalia
2030	ZA	South Africa
2040	GS	South Georgia and the South Sandwich Islands
2050	ES	Spain
2060	LK	Sri Lanka
2070	SD	Sudan
2080	SR	Suriname
2090	SJ	Svalbard and Jan Mayen

Appendix I – Country Codes

NCES Code	ISO Code	Country Description
2100	SZ	Swaziland
2110	SE	Sweden
2120	CH	Switzerland
2130	SY	Syrian Arab Republic
2140	TW	Taiwan, Province of China
2150	TJ	Tajikistan
2160	TZ	Tanzania, United Republic of
2170	TH	Thailand
2180	TL	Timor-Leste
2190	TG	Togo
2200	TK	Tokelau
2210	TO	Tonga
2220	TT	Trinidad and Tobago
2230	TN	Tunisia
2240	TR	Turkey
2250	TM	Turkmenistan
2260	TC	Turks and Caicos Islands
2270	TV	Tuvalu
2280	UG	Uganda
2290	UA	Ukraine
2300		Union of Soviet Socialist Republics
2310	AE	United Arab Emirates
2320	GB	United Kingdom (Great Britain)
2330	US	United States of America
2340	UM	United States Minor Outlying Islands
2350	UY	Uruguay
2360	UZ	Uzbekistan
2370	VU	Vanuatu
1000	VA	Vatican City State, see Holy See
2380	VE	Venezuela
2390	VN	Vietnam
2400	VG	Virgin Islands, British
2410	VI	Virgin Islands, U.S.
2420	WF	Wallis and Futuna
2430	EH	Western Sahara
2440	YE	Yemen, also known as Democratic Yemen
0520	CD	Zaire, see Congo, The Democratic Republic of the
2450	ZM	Zambia
2460	ZW	Zimbabwe

Appendix J – Language Codes

Use the NCES language code.

Often, a particular language can have multiple names, depending on local dialect that is spoken. The list below contains only the NCES standard language names, not any local variants.

If you are unable to find a particular language in the list below, please use this site to research the language, to see if variants of its name exist: <http://www.ethnologue.com/>

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
0010	abk	Abkhazian
0020	ace	Achinese
0030	ach	Acoli
0040	ada	Adangme
0050	ady	Adygei
0060	ady	Adyghe
0070	aar	Afar
0080	afh	Afrihili
0090	afr	Afrikaans
0100	afa	Afro-Asiatic (Other)
0105	ain	Ainu
0110	aka	Akan
0120	akk	Akkadian
0130	alb/sqi*	Albanian
0135	gsw	Alemannic
0140	ale	Aleut
0150	alg	Algonquian languages
0155	gsw	Alsatian
0160	tut	Altaic (Other)
0170	amh	Amharic
0175	anp	Angika
0180	apa	Apache languages
0190	ara	Arabic
0200	arg	Aragonese
0210	arc	Aramaic
0220	arp	Arapaho
0230	arn	Araucanian
0240	arw	Arawak
0250	arm/hye*	Armenian
0255	rup	Aromanian
0260	art	Artificial (Other)
0265	rup	Arumanian
0270	asm	Assamese

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
0280	ast	Asturian
0285	ast	Asturleonese
0290	ath	Athapascan languages
0300	aus	Australian languages
0310	map	Austronesian (Other)
0320	ava	Avaric
0330	ave	Avestan
0340	awa	Awadhi
0350	aym	Aymara
0360	aze	Azerbaijani
0380	ban	Balinese
0390	bat	Baltic (Other)
0400	bal	Baluchi
0410	bam	Bambara
0420	bai	Bamileke languages
0430	bad	Banda
0440	bnt	Bantu (Other)
0450	bas	Basa
0460	bak	Bashkir
0470	baq/eus*	Basque
0480	btk	Batak (Indonesia)
0485	bej	Bedawiyet
0490	bej	Beja
0500	bel	Belarusian
0510	bem	Bemba
0520	ben	Bengali
0530	ber	Berber (Other)
0540	bho	Bhojpuri
0550	bih	Bihari
0560	bik	Bikol
0570	byn	Bilin
0580	bin	Bini
0590	bis	Bislama
0600	byn	Blin
0610	nob	Bokmål, Norwegian
0615	zbl	Bliss
0616	zbl	Blissymbolics
0617	zbl	Blissymbols
0620	bos	Bosnian
0630	bra	Braj
0640	bre	Breton
0650	bug	Buginese
0660	bul	Bulgarian
0670	bua	Buriat

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
0680	bur/mya*	Burmese
0690	cad	Caddo
0700	car	Carib
0710	spa	Castilian
0720	cat	Catalan
0730	cau	Caucasian (Other)
0740	ceb	Cebuano
0750	cel	Celtic (Other)
0760	cai	Central American Indian (Other)
0765	khm	Central Khmer
0770	chg	Chagatai
0780	cmc	Chamic languages
0790	cha	Chamorro
0800	che	Chechen
0810	chr	Cherokee
0820	nya	Chewa
0830	chy	Cheyenne
0840	chb	Chibcha
0850	nya	Chichewa
0860	chi/zho*	Chinese (Mandarin)
0861	chi/zho*	Chinese (Hakka)
0862	chi/zho*	Chinese (Yue/Cantonese)
0863	chi/zho*	Chinese (Minnan Fukiene)
0870	chn	Chinook jargon
0880	chp	Chipewyan
0890	cho	Choctaw
0900	zha	Chuang
0910	chu	Church Slavic
0920	chu	Church Slavonic
0930	chk	Chuukese
0940	chv	Chuvash
0945	nwc	Classical Nepal Bhasa
0950	nwc	Classical Newari
0955	syc	Classical Syriac
0956	rar	Cook Islands Maori
0960	cop	Coptic
0970	cor	Cornish
0980	cos	Corsican
0990	cre	Cree
1000	mus	Creek
1010	crp	Creoles and pidgins (Other)
1020	cpe	Creoles and pidgins, English-based (Other)
1030	cpf	Creoles and pidgins, French-based (Other)
1040	cpp	Creoles and pidgins, Portuguese-based (Other)

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
1050	crh	Crimean Tatar
1060	crh	Crimean Turkish
1070	hrv	Croatian
1080	cus	Cushitic (Other)
1090	cze/ces*	Czech
1100	dak	Dakota
1110	dan	Danish
1120	dar	Dargwa
1130	day	Dayak
1140	del	Delaware
1145	chp	Dene Suline
1146	div	Dhivehi
1147	zza	Dimili
1148	zza	Dimli
1150	din	Dinka
1160	div	Divehi
1170	doi	Dogri
1180	dgr	Dogrib
1190	dra	Dravidian (Other)
1200	dua	Duala
1210	dut/nld*	Dutch / Flemish
1220	dum	Dutch, Middle
1230	dyu	Dyula
1240	dzo	Dzongkha
1245	frs	Eastern Frisian
1246	bin	Edo
1250	efi	Efik
1260	egy	Egyptian (Ancient)
1270	eka	Ekajuk
1280	elx	Elamite
1290	eng	English (Barbados)
1291	eng	English (Guyana)
1292	eng	English (Jamaican)
1293	eng	English (Trinidad)
1320	myv	Erzya
1330	epo	Esperanto
1340	est	Estonian
1350	ewe	Ewe
1360	ewo	Ewondo
1370	fan	Fang
1380	fat	Fanti
1390	fao	Faroese
1400	fij	Fijian
1401	fil	Filipino

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
1410	fin	Finnish
1420	fiu	Finno-Ugrian (Other)
1425	dut/nld5	Flemish
1430	fon	Fon
1440	fre/fra*	French
1450	frm	French, Middle (ca.1400-1600)
1460	fro	French, Old (842-ca.1400)
1470	fry	Frisian
1480	fur	Friulian
1490	ful	Fulah
1500	gaa	Ga
1510	gla	Gaelic
1515	car	Galibi Carib
1516	glg	Galician
1520	glg	Gallegan
1530	lug	Ganda
1540	gay	Gayo
1550	gba	Gbaya
1560	gez	Geez
1570	geo/kat	Georgian
1580	ger/deu*	German
1590	nds	German, Low
1600	gmh	German, Middle High (ca. 1050-1500)
1610	goh	German, Old High (ca.750-1050)
1620	gem	Germanic (Other)
1630	kik	Gikuyu: Kikkuyu
1640	gil	Gilbertese
1650	gon	Gondi
1660	gor	Gorontalo
1670	got	Gothic
1680	grb	Grebo
1690	grc	Greek, Ancient (to 1453)
1700	gre/ell*	Greek, Modern (1453-)
1701	kal	Greenlandic; Kalaallisut
1710	grn	Guarani
1720	guj	Gujarati
1730	gwi	Gwich'in
1740	hai	Haida
1750	hat	Haitian
1760	hat	Haitian Creole
1770	hau	Hausa
1780	haw	Hawaiian
1790	heb	Hebrew
1800	her	Herero

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
1810	hil	Hiligaynon
1820	him	Himachali
1830	hin	Hindi
1840	hmo	Hiri Motu
1850	hit	Hittite
1860	hmn	Hmong
1870	hun	Hungarian
1880	hup	Hupa
1890	iba	Iban
1900	ice/isl*	Icelandic
1910	ido	Ido
1920	ibo	Igbo
1930	ijo	Ijo
1940	ilo	Iloko
1945	arc	Imperial Aramaic (700-300 BCE)
1950	smn	Inari Sami
1960	inc	Indic (Other)
1970	ine	Indo-European (Other)
1980	ind	Indonesian
1990	inh	Ingush
2000	ina	Interlingua (International Auxiliary Language Association)
2010	ile	Interlingue
2020	iku	Inuktitut
2030	ipk	Inupiaq
2040	ira	Iranian (Other)
2050	gle	Irish
2060	mga	Irish, Middle (900-1200)
2070	sga	Irish, Old (to 900)
2080	iro	Iroquoian languages
2090	ita	Italian
2100	jpn	Japanese
2110	jav	Javanese
2115	kac	Jingpho
2120	jrb	Judeo-Arabic
2130	jpr	Judeo-Persian
2140	kbd	Kabardian
2150	kab	Kabyle
2160	kac	Kachin
2170	kal	Kalaallisut; Greenlandic
2180	xal	Kalmyk
2190	kam	Kamba
2200	kan	Kannada
2210	kau	Kanuri
2215	pam	Kapampangan

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
2220	krc	Karachay-Balkar
2230	kaa	Kara-Kalpak
2235	krl	Karelian
2240	kar	Karen
2250	kas	Kashmiri
2260	csb	Kashubian
2270	kaw	Kawi
2280	kaz	Kazakh
2290	kha	Khasi
2300	khm	Khmer
2310	khi	Khoisan (Other)
2320	kho	Khotanese
2330	kik	Kikuyu
2340	kmb	Kimbundu
2350	kin	Kinyarwanda
2355	zza	Kirdki
2360	kir	Kirghiz
2365	zza	Kirmanjki
2370	tlh	Klingon
2380	kom	Komi
2390	kon	Kongo
2400	kok	Konkani
2410	kor	Korean
2420	kos	Kosraean
2430	kpe	Kpelle
2440	kro	Kru
2450	kua	Kuanyama
2460	kum	Kumyk
2470	kur	Kurdish
2480	kru	Kurukh
2490	kut	Kutenai
2500	kua	Kwanyama
2505	kir	Kyrgyz
2510	lad	Ladino
2520	lah	Lahnda
2530	lam	Lamba
2540	lao	Lao
2545	day	Land Dayak languages
2550	lat	Latin
2560	lav	Latvian
2570	ltz	Letzeburgesch
2575	ast	Leonese
2580	lez	Lezghian
2590	lim	Limborgan

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
2600	lim	Limburger
2610	lim	Limburgish
2620	lin	Lingala
2630	lit	Lithuanian
2640	jbo	Lojban
2650	nds	Low German
2660	nds	Low Saxon
2670	dsb	Lower Sorbian
2680	loz	Lozi
2690	lub	Luba-Katanga
2700	lua	Luba-Lulua
2710	lui	Luiseno
2720	smj	Lule Sami
2730	lun	Lunda
2740	luo	Luo (Kenya and Tanzania)
2750	lus	Lushai
2760	ltz	Luxembourgish
2770	mac/mkd*	Macedonian
2775	rup	Macedo-Romanian
2780	mad	Madurese
2790	mag	Magahi
2800	mai	Maithili
2810	mak	Makasar
2820	mlg	Malagasy
2830	may/msa*	Malay
2840	mal	Malayalam
2845	div	Maldivian
2850	mlt	Maltese
2860	mnc	Manchu
2870	mdr	Mandar
2880	man	Mandingo
2890	mni	Manipuri
2900	mno	Manobo languages
2910	glv	Manx
2920	mao/mri	Maori
2925	arn	Mapuche
2926	arn	Mapudungun
2930	mar	Marathi
2940	chm	Mari
2950	mah	Marshallese
2960	mwr	Marwari
2970	mas	Masai
2980	myn	Mayan languages
2990	men	Mende

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
3000	mic	Micmac
3001	mic	Mi'kmaq
3010	min	Minangkabau
3011	mwl	Mirandese
3030	moh	Mohawk
3040	mdf	Moksha
3050	ron/rum	Moldavian
3055	ron/rum	Moldovan
3060	mkh	Mon-Khmer (Other)
3070	lol	Mongo
3080	mon	Mongolian
3090	mos	Mossi
3110	mun	Munda languages
3115	nqo	N'Ko
3120	nah	Nahuatl
3130	nau	Nauru
3140	nav	Navaho
3150	nav	Navajo
3160	nde	Ndebele, North
3170	nbl	Ndebele, South
3180	ndo	Ndonga
3190	nap	Neapolitan
3195	new	Nepal Bhasa
3200	nep	Nepali
3210	new	Newari; Nepal Bhasa
3220	nia	Nias
3230	nic	Niger-Kordofanian (Other)
3240	ssa	Nilo-Saharan (Other)
3250	niu	Niuean
3260	nog	Nogai
3270	non	Norse, Old
3280	nai	North American Indian (Other)
3285	frr	Northern Frisian
3290	sme	Northern Sami
3291	nso	Northern Sotho
3300	nde	North Ndebele
3310	nor	Norwegian
3320	nob	Norwegian Bokmål
3330	nno	Norwegian Nynorsk
3340	nub	Nubian languages
3345	iii	Nuosu
3350	nym	Nyamwezi
3360	nya	Nyanja
3370	nyn	Nyankole

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
3380	nno	Nynorsk, Norwegian
3390	nyo	Nyoro
3400	nzi	Nzima
3405	ile	Occidental
3410	oci	Occitan (post 1500)
3415	pro	Occitan, Old (to1500)
3416	arc	Official Aramaic (700-300 BCE)
3417	xal	Oirat
3420	oji	Ojibwa
3430	chu	Old Bulgarian
3440	chu	Old Church Slavonic
3450	nwc	Old Newari
3460	chu	Old Slavonic
3470	ori	Oriya
3480	orm	Oromo
3490	osa	Osage
3500	oss	Ossetian
3510	oss	Ossetic
3520	oto	Otomian languages
3530	pal	Pahlavi
3540	pau	Palauan
3550	pli	Pali
3560	pam	Pampanga
3570	pag	Pangasinan
3580	pan	Panjabi
3590	pap	Papiamento
3600	paa	Papuan (Other)
3605	pus	Pashto
3601	nso	Pedi
3610	per/fas*	Persian
3620	peo	Persian, Old (ca.600-400)
3630	phi	Philippine (Other)
3640	phn	Phoenician
3641	fil	Pilipino
3650	pon	Pohnpeian
3660	pol	Polish
3670	por	Portuguese
3680	pra	Prakrit languages
3690	oci	Provençal;Occitan (post 1500)
3700	pro	Provençal, Old (to 1500)
3710	pan	Punjabi
3720	pus	Pushto
3730	que	Quechua
3740	roh	Raeto-Romance

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
3750	raj	Rajasthani
3760	rap	Rapanui
3770	rar	Rarotongan
3790	roa	Romance (Other)
3800	rum/ron*	Romanian
3805	roh	Romansh
3810	rom	Romany
3820	run	Rundi
3830	rus	Russian
3840	sal	Salishan languages
3850	sam	Samaritan Aramaic
3860	smi	Sami languages (Other)
3870	smo	Samoan
3880	sad	Sandawe
3890	sag	Sango
3900	san	Sanskrit
3910	sat	Santali
3920	srd	Sardinian
3930	sas	Sasak
3940	nds	Saxon, Low
3950	sco	Scots
3960	gla	Scottish Gaelic
3970	sel	Selkup
3980	sem	Semitic (Other)
3981	nso	Sepedi
3990	srp	Serbian
4000	srr	Serer
4010	shn	Shan
4020	sna	Shona
4030	iii	Sichuan Yi
4031	scn	Sicilian
4040	sid	Sidamo
4050	sgn	Sign languages
4060	bla	Siksika
4070	snd	Sindhi
4071	sin	Sinhala
4080	sin	Sinhalese
4090	sit	Sino-Tibetan (Other)
4100	sio	Siouan languages
4110	sms	Skolt Sami
4120	den	Slave (Athapascan)
4130	sla	Slavic (Other)
4140	slo/slk*	Slovak
4150	slv	Slovenian

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
4160	sog	Sogdian
4170	som	Somali
4180	son	Songhai
4190	snk	Soninke
4200	wen	Sorbian languages
4210	nso	Sotho, Northern
4220	sot	Sotho, Southern
4230	sai	South American Indian (Other)
4235	alt	Southern Altai
4240	sma	Southern Sami
4250	nbl	South Ndebele
4260	spa	Spanish
4265	srn	SrananTongo
4270	suk	Sukuma
4280	sux	Sumerian
4290	sun	Sundanese
4300	sus	Susu
4310	swa	Swahili
4320	ssw	Swati
4330	swe	Swedish
4335	gsw	Swiss German
4340	syr	Syriac
4350	tgl	Tagalog
4360	tah	Tahitian
4370	tai	Tai (Other)
4380	tgk	Tajik
4390	tmh	Tamashek
4400	tam	Tamil
4410	tat	Tatar
4420	tel	Telugu
4430	ter	Tereno
4440	tet	Tetum
4450	tha	Thai
4460	tib/bod*	Tibetan
4470	tig	Tigre
4480	tir	Tigrinya
4490	tem	Timne
4500	tiv	Tiv
4510	tlh	tlhIngan-Hol
4520	tli	Tlingit
4530	tpi	Tok Pisin
4540	tkl	Tokelau
4550	tog	Tonga (Nyasa)
4560	ton	Tonga (Tonga Islands)

Appendix J – Language Codes

NCES Code	ISO Code	Language Description
4570	tsi	Tsimshian
4580	tso	Tsonga
4590	tsn	Tswana
4600	tum	Tumbuka
4610	tup	Tupi languages
4620	tur	Turkish
4630	ota	Turkish, Ottoman (1500-1928)
4640	tuk	Turkmen
4650	tlv	Tuvalu
4660	tyv	Tuvianian
4670	twi	Twi
4680	udm	Udmurt
4690	uga	Ugaritic
4700	uig	Uighur; Uyghur
4710	ukr	Ukrainian
4720	umb	Umbundu
4730	und	Undetermined
4740	hsb	Upper Sorbian
4750	urd	Urdu
4755	uig	Uyghur
4760	uzb	Uzbek
4770	vai	Vai
4780	cat	Valencian
4790	ven	Venda
4800	vie	Vietnamese
4810	vol	Volapük
4820	vot	Votic
4830	wak	Wakashan languages
4840	wal	Walamo
4850	wln	Walloon
4860	war	Waray
4870	was	Washo
4880	wel/cym*	Welsh
4885	fry	Western Frisian
4886	wal	Wolaitta
4887	wal	Wolaytta
4890	wol	Wolof
4900	xho	Xhosa
4910	sah	Yakut
4920	yao	Yao
4930	yap	Yapese
4940	yid	Yiddish
4950	yor	Yoruba
4960	ypk	Yupik languages



Appendix J – Language Codes

NCES Code	ISO Code	Language Description
4970	znd	Zande
4980	zap	Zapotec
4985	zza	Zaza
4986	zza	Zazaki
4990	zen	Zenaga
5000	zha	Zhuang
5010	zul	Zulu
5011	zun	Zuni

Appendix K – Grade Level

Code	Grade Level Descriptions	Notes
PKA	PreK Half Day – Morning (AM)	This is not a valid code for the Special Education Collections of December and July
PKP	PreK Half Day – Afternoon (PM)	This is not a valid code for the Special Education Collections of December and July
PKF	PreK Full Day	This is not a valid code for the Special Education Collections of December and July
K4A	K4 Half Day – Morning (AM)	
K4P	K4 Half Day – Afternoon (PM)	
K4F	K4 Full Day	
K5A	K5 Half Day – Morning (AM)	
K5P	K5 Half Day – Afternoon (PM)	
K5F	K5 Full Day	
001	Grade 1	
002	Grade 2	
003	Grade 3	
004	Grade 4	
005	Grade 5	
006	Grade 6	
007	Grade 7	
008	Grade 8	
009	Grade 9	
010	Grade 10	
011	Grade 11	
012	Grade 12	
AAP	Adult Affidavit Program	<p>Use to identify adult students enrolled in Adult Affidavit Programs (which are adult only programs) formally registered with the Bureau of Career and Technical Education via the Career and Technical Education Information System (CATS) for this reporting year.</p> <p>NOTE: This grade code DOES NOT apply to adults enrolled in “adult intergenerational programs” (historically referred to as “Adults in Secondary Programs”). This type of adult student is not to be reported in PIMS.</p>

NOTE: Transitional First Grade is not a grade level in PIMS. Please enter students in Transitional First Grade as follows:

1. On the Student and Student Snapshot records, enter the "Current Grade Level" field as one of the K5 codes (K5F, K5A, K5P) and the "Repeating Last Year" field = Y.
2. On the School Enrollment record, enter the same "Enrollment Grade Level" as was entered in the "Current Grade Level" field coded in #1.



3. On the Student Course Enrollment record, enter the local course code that equates to the type of kindergarten coded in #1 and #2 in the "Course Code Long" field.

Appendix L – Student Status

Code	Student Status Descriptions
A	Home-schooled student attending public school part-time
B	Court placed (Not in a foster home)
E	Special Education student placed inside district
F	Student placed into an alternative education program
G	Special Education student placed into an Alternative Education program
H	APS student – funding approved
P	APS student – funding not approved
I	Student attends an IU
J	ELL student tested outside district / school
K	Special Education student placed in a hospital
L	Special Education student placed in a correctional facility
M	Special Education student placed in a day treatment / education program
N	Special Education student placed in a residential treatment / education program
D	Special Education student placed outside district
O	Non-Public student attending a public school part-time or full-time
R	Agency placed (Not in a foster home)
S	Student reported with invalid PAsecureID

Appendix M – Expected Post Graduate and Post Dropout Activity

Expected Post Dropout Activity Codes

Code	Expected Post Dropout Activity	Definitions
110	Farm Worker	Definitions can be found in the definitions of the table below.
120	Homemaker	
130	Military	
140	White Collar Worker	
150	Blue Collar Worker	
160	Service Worker	
170	Unemployed	
180	Unknown	
997	Independent Living (IEP Only)	
998	GED/Other Education	

Expected Post Graduate Activity Codes

Code	Expected Post Graduate Activity	Definitions
010	Community College -- in PA	
020	Private 2-Year College -- in PA	
030	State University -- in PA	Bloomsburg, California, Cheyney, Clarion, East Stroudsburg, Edinboro, Indiana, Kutztown, Lock Haven, Mansfield, Millersville, Shippensburg, Slippery Rock and West Chester.
040	State-Related Commonwealth University -- in PA	Lincoln, Penn State (including Penn College of Technology, a PSU affiliate), Temple and University of Pittsburgh.
050	Private 4-year College or University -- in PA	
060	Other Postsecondary School (AST or ASB Degree) -- in PA	A postsecondary institution in Pennsylvania legally authorized to grant an Associate in Specialized Technology (AST) or an Associate in Specialized Business (ASB) degree.
070	Other Postsecondary School (non-degree) -- in PA	A school licensed or approved by the state to offer a certificate, diploma or some similar type of recognition of achievement issued by the institution.
080	2-Year College -- not in PA	
090	4-Year College or University -- not in PA	
100	Other Postsecondary School -- not in PA	
110	Farm Worker	Agricultural, forestry, fishing and related occupations such as: animal caretaker, farm worker/manager, nursery worker, fisher, hunter, trapper and forestry and logging worker/operator.
120	Homemaker	Those whose primary occupation is homemaking, which involves all aspects of home and family living.
130	Military	Those enlisted in the armed services, National Guard, reserves or the merchant marine.



Expected Post Graduate Activity Codes

Code	Expected Post Graduate Activity	Definitions
140	White Collar Worker	<p><i>Administrative support, including clerical:</i> supervisor, computer equipment operator, secretary, interviewer, stenographer, typist, information clerk, records processing clerk, bank teller; duplicating, mail, and other office machine operator, communications equipment operator, mail and message distributing; material recording, scheduling and distributing clerk, adjuster, investigator; teacher aide and library assistant.</p> <p><i>Executive, administrative, and managerial:</i> accountant, auditor, purchasing agent and buyer.</p> <p><i>Sales:</i> cashier, sales representative, sales worker, real estate agent and travel agent.</p> <p><i>Professional and technical:</i> health occupations, dental hygienist, dietetics technician, emergency medical technician; social, recreation, and religious worker; artist, musician, athlete, reporter, engineering technician, science technician and computer programmer.</p>
150	Blue Collar Worker (Continued on next page)	<p><i>Handlers, equipment cleaners, helpers, and laborers:</i> nursery worker, groundskeeper, gardener, animal caretaker, timber cutting and logging, fisher, hunter, trapper; garbage collector, machine feeder, garage and service station related occupations, vehicle washer, equipment cleaner, hand packer.</p> <p><i>Machine operators, assemblers, and inspectors:</i> metalworking and plastic working (lathe, drilling and boring, grinding, metal plating); woodworking machine operator, printing machine operator (printing press, typesetter, compositor, photoengraver and lithographer); textile, apparel, and furnishings machine operator (laundering, dry cleaning, pressing, textile sewing, weaving); assorted materials machine operator (cementing, gluing, packaging, filling, extruding, forming, mixing and blending, painting, baking, pickling, folding, crushing and grinding; photographic process; motion picture projectionist); fabricator, assembler, and hand-working occupations (welder, cutter, trimmer, painter, engraver); production inspector, tester and sampler.</p> <p><i>Precision production, craft and repair occupations:</i> mechanic (aircraft, automobile, bus, truck, farm equipment, heavy equipment, heating, air conditioning, refrigeration); repairer (small engine, industrial machinery, electronics, data processing equipment, household appliance, power tools,</p>



Expected Post Graduate Activity Codes

Code	Expected Post Graduate Activity	Definitions
		<p>communications equipment, bicycle, camera, watch, musical instrument, locksmith and safe, office machine, vending machine, elevator, mechanical controls and valve), millwright; construction trades occupations (supervisor, brickmason, stonemason, tilesetter, carpenter, electrician, power transmission installer, painter, paperhanger, plasterer, plumber, pipefitter, steamfitter, carpet installer, drywall installer, glazier, insulation worker, roofer, sheetmetal duct installer, structural metal worker, earth driller; paving, surfacing, and tamping equipment operator); extractive occupations (oil well driller, explosives worker, mining machine operator); metal working and woodworking occupations (tool and die maker, assembler, machinist, boilermaker; grinder, filer and tool sharpener; patternmaker and modelmaker; engraver, precious stones and metals worker, sheet metal worker, cabinet maker and bench carpenter, furniture and wood finisher); textile, apparel, and furnishings machine worker (dressmaker, tailor, upholsterer, shoe/leather worker); assorted materials worker (hand molder, patternmaker, cutter, optical goods worker, dental laboratory technician; bookbinder, electrical and electronic equipment assembler); food production occupations (butcher, meat cutter, baker, and food batchmaker); inspector, tester, grader, adjuster and calibrator; plant and system operator (water and sewage treatment plant and power plant); precision production supervisor.</p> <p><i>Transportation and material moving occupations:</i> motor vehicle operator (truck, bus, taxicab); chauffer, parking lot attendant; railroad transportation and water transportation occupations; material moving equipment operator (hoist and winch, crane and tower, grader, dozer, scraper, excavating and loading).</p>



Expected Post Graduate Activity Codes

Code	Expected Post Graduate Activity	Definitions
160	Service Worker	<p><i>Cleaning and building service occupations:</i> janitor, cleaner, maid, houseman, elevator operator and pest control worker.</p> <p><i>Food service:</i> bartender, chef, cook, food preparation worker, waiter and waitress.</p> <p><i>Health service occupations:</i> health aide, nursing aide, orderly and attendant.</p> <p><i>Personal service occupations:</i> amusement and recreation facility attendant, baggage porter and bellhop, barber, hairdresser, cosmetologist, guide and usher, child care worker, public transportation attendant and welfare service aide.</p> <p><i>Protective service occupations:</i> correction officer, crossing guard, detective, firefighter, fire prevention, guard, police and sheriff.</p>
170	Unemployed	
180	Unknown	
997	Independent Living (IEP Only)	

Appendix N - Residency Status and District Codes

Residence Status Code is populated in the Student Calendar Fact template (field 7) and the School Enrollment template (field 10). **District Code of Residence** is populated in the Student/Student Snapshot template (field 117) and the Student Calendar Fact template (field 5). **Funding District Code** is populated in the Student/Student Snapshot template (field 189) and the Student Calendar Fact template (field 6).

Definitions:

- **District Code:** The unique, 9-digit AUN assigned by the Pennsylvania Department of Education.
NOTE: If a student is enrolled in a magnet school within his/her District of Residence, the Location Code of Residence should be the magnet school.
- **District Code of Residence:** The AUN for the school district where the natural/adoptive parent or legal guardian resides. For a 1305 or 1306 student with no known school district of residence, enter the PA State code (999999999). Students whose natural/adoptive parent resides out-of-state should use the Out-of-State code (888888888).
- **Funding District Code:** The AUN for the school district that is financially responsible for the student. This is generally the same as District of Residence, except for non-resident students as noted in the appendix below.

NOTE: Codes apply to all grade levels **with the exception of Adult Affidavit Program (AAP) students.** Reporting Adult Affidavit Program (AAP) students in the School Enrollment template is not required or needed. LEAs may report “999999999” in the District Code of Residence and should report the AUN of the school district where the CTE educating LEA is located in the Funding District Code for AAP students.

Codes Used by Educating School District

Code	Residence Status	District Code	District Code of Residence	Funding District Code
A	Resident (includes 1302 Guardianship and Resident Foster Children)	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent or Legal Guardian SD
Code A: the District Code = District Code of Residence = Funding District.				
B	1305, Non-resident Foster Child (Resident Foster Parent)	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD, PA State Code or Out-of-State Code	Foster Parent SD NOTE: Educating LEA is also the Foster/Funding District Code.
Code B: the District Code = Funding (foster) District. The District Code of Residence ≠ Funding District.				
C	1305, Non-resident Foster Child (Non-resident Foster Parent)	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD, PA State Code or Out-of-State Code	Foster Parent SD NOTE: Educating LEA is not the Foster/Funding District Code.
Code C: the District Code ≠ Funding (foster) District. The District Code of Residence ≠ Funding District. The Funding District contracted with the Educating SD for education.				

Codes Used by Educating School District

Code	Residence Status	District Code	District Code of Residence	Funding District Code
D	1306, Institutionalized Non-resident, Unknown District of Residence (formerly referred to as "Ward of State")	Educating LEA	PA State Code or Out-of-State Code	Host SD – where institution is located NOTE: Educating LEA is the Funding/Host SD.
Code D: the District Code = Funding (host) District. The District Code of Residence ≠ Funding District.				
L	1306, Institutionalized Non-resident, Unknown District of Residence (formerly referred to as "Ward of State")	Educating LEA	PA State Code or Out-of-State Code	Host SD – where institution is located NOTE: Educating LEA is not the Funding/Host SD.
Code L: the District Code ≠ Funding (host) District. The District Code of Residence ≠ Funding District. The Funding District contracted with the Educating SD for education.				
E	1306, Institutionalized Non-resident, Unknown District of Residence – Detention (formerly referred to as "Ward of State")	Educating LEA	PA State Code or Out-of-State Code	Host SD – where institution is located
Code E: the District Code = Funding (host) District. The District Code of Residence ≠ Funding District. For students with no known resident district in JIAF program, use Code D.				
F	Rule modified for up-front edit. Use code M			
M	1306, Institutionalized Non-resident Acknowledged	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent or Legal Guardian SD
Code M: the District Code of Residence = Funding District Code.				
G	Non-resident District Paid Tuition	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent or Legal Guardian SD
Code G: the District Code of Residence = Funding District Code. The Resident District contracted with the Educating SD for education.				
H	Non-resident Parent Paid Tuition	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	SD receiving tuition payment for non-resident membership
I	Non-resident Tuition Waiver In-State	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	SD waiving tuition for non-resident membership
J	Non-resident OOS	Educating LEA	Out-of-State Code	SD waiving tuition or receiving tuition payment for out-of-state membership
K	Non-resident Act 6 – specifically, Philadelphia City SD	Educating LEA (Philadelphia City SD)	Out-of-State Code	Host SD – Philadelphia City SD AUN



Codes Used by Educating School District

Code	Residence Status	District Code	District Code of Residence	Funding District Code
Codes H, I, J, and K: the District Code of Residence ≠ Funding District Code.				

Codes Used by IU, CTC, CS, PRRI, APS, and SJCI

Code	Residence Status	District Code	District Code of Residence	Funding District Code
A	Resident (includes 1302 Guardianship and Resident Foster Children)	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent or Legal Guardian SD
Code A: the District Code of Residence = Funding District.				
B	Rule modified for up-front edit. Use Code C.			
C	1305, Non-resident Foster Child (Non-resident Foster Parent)	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD, PA State Code or Out-of-State Code	Foster Parent SD
Code C: the District Code of Residence ≠ Funding District.				
D	Rule modified for up-front edit. Use Code L.			
L	1306, Institutionalized Non-resident, Unknown District of Residence (formerly referred to as "Ward of State")	Educating LEA	PA State Code or Out-of-State Code	Host SD – where institution is located
Code L: the District Code of Residence ≠ Funding District.				
E	1306, Institutionalized Non-resident, Unknown District of Residence – Detention (formerly referred to as "Ward of State")	Educating LEA	PA State Code or Out-of-State Code	Host SD – where institution is located
Codes E: the District Code of Residence ≠ Funding District. For students with no known resident district in JIAF program, use Code L.				
F	1306, Institutionalized Non-resident Acknowledged	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Host SD – where institution is located, financially responsible to pay educating IU, CTC, PRRI, or APS
Code F: the District Code of Residence ≠ Funding District Code. Code F is not applicable to CSs.				



Codes Used by IU, CTC, CS, PRRI, APS, and SJCI

Code	Residence Status	District Code	District Code of Residence	Funding District Code
M	1306, Institutionalized Non-resident Acknowledged	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent SD or Legal Guardian, financially responsible to pay Educating IU, CTC, PRRI, or APS
Code M: the District Code of Residence = Funding District Code. For acknowledged students in JIAF program, use Code F.				
G	Non-resident District Paid Tuition	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	Natural/Adoptive Parent or Legal Guardian SD
Code G: the District Code of Residence = Funding District Code.				
H	Non-resident Parent Paid Tuition	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	SD receiving tuition payment for non-resident membership
I	Non-resident Tuition Waiver In-State	Educating LEA	Natural/Adoptive Parent or Legal Guardian SD	SD waiving tuition for non-resident membership
J	Non-resident OOS	Educating LEA	Out-of-State Code	SD waiving tuition or receiving tuition payment for out-of-state membership
Codes H, I, and J: the District Code of Residence ≠ Funding District Code. Codes H and I are not applicable to CSs, APSs, PRRI, or SJCI. Code J is not applicable to CSs.				
K	Not applicable for this educating LEA type.			

Key: LEA – local education agency, SD – school district, IU – intermediate unit, CTC – career technology center, PRRI – Private Residential Rehabilitative Institution, APS – Approved Private School, and SJCI – State Juvenile Correctional Institution



Appendix O – Semester Values

Code	Semester Value
Q1	Course offered in Marking Period 1
Q2	Course offered in Marking Period 2
Q3	Course offered in Marking Period 3
Q4	Course offered in Marking Period 4
FQ	Course offered in all four marking periods quarters
S1	Course offered in Semester 1 only
S2	Course offered in Semester 2 only
B	Course offered in Semester 1 & Semester 2
FY	Full year Course
S	Summer school course
T1	Course offered in Trimester 1
T2	Course offered in Trimester 2
T3	Course offered in Trimester 3
T4	Course offered in all three Trimesters
P1	Course offered in (6-week) Marking Period 1
P2	Course offered in (6-week) Marking Period 2
P3	Course offered in (6-week) Marking Period 3
P4	Course offered in (6-week) Marking Period 4
P5	Course offered in (6-week) Marking Period 5
P6	Course offered in (6-week) Marking Period 6
SP	Course offered in all six 6-week Marking Periods
F1	Course offered in (4-week) Marking Period 1
F2	Course offered in (4-week) Marking Period 2
F3	Course offered in (4-week) Marking Period 3
F4	Course offered in (4-week) Marking Period 4
F5	Course offered in (4-week) Marking Period 5
F6	Course offered in (4-week) Marking Period 6
F7	Course offered in (4-week) Marking Period 7
F8	Course offered in (4-week) Marking Period 8
F9	Course offered in (4-week) Marking Period 9
FA	Course offered in all 4-week Marking Periods

Appendix P – CTE Status Type Codes

Secondary CTE Students:

Code	Secondary CTE Program Student Status Type Descriptions
10	CONTINUED OR WILL CONTINUE CTE AT THIS SCHOOL – Use for students continuing any reimbursable CTE programs at the same school offering the student’s reported CIP. “Same school” refers to reported CIP Location Code (Field 4 in CTE Student Fact Template).
22	TRANSFERRED OR WILL TRANSFER TO A DIFFERENT SCHOOL – Use when students exit or intend to exit CTE at the school identified with CIP Location Code (Field #4 in CTE Student Fact Template) and transfer to a different school. Use this selection for students that exit CTCs to return to their sending schools OR for students that exit CTE at a regular high school to then enroll at a CTC for other CTE. Also, use this selection for students that relocate.
28	TRANSFERRED OR WILL TRANSFER TO NON-CTE PROGRAM AT THIS SAME SCHOOL – Use when students exit or intend to exit CTE to a non-CTE program at the same school. “Same school” refers to reported CIP Location Code.
30	COMPLETED CTE PROGRAM AND DID NOT GRADUATE* – Use for a secondary CTE student who has (1) completed all secondary-level competencies necessary to achieve his/her career objective (or met appropriate related IEP objectives) and (2) completed a PDE approved occupational end-of-program assessment (or completed a program which has an assessment waiver); however, <u>DID NOT</u> attain a high school diploma or equivalent.
40	COMPLETED CTE PROGRAM AND GRADUATED* – Use for a secondary CTE student who has (1) completed all secondary-level competencies necessary to achieve his/her career objective (or met appropriate related IEP objectives), (2) completed a PDE approved occupational end-of-program assessment (or completed a program which has an assessment waiver) and (3) attained a high school diploma or equivalent. SELECTION IDENTIFIES A CTE SECONDARY COMPLETER.
60	GRADUATED AND DID NOT COMPLETE CTE PROGRAM* – Use for a secondary CTE student who attained a high school diploma or equivalent; however, <u>EITHER</u> (1) DID NOT complete all appropriate secondary-level competencies necessary to achieve his/her career objective <u>OR</u> (2) DID NOT complete a PDE approved occupational end-of-program assessment (or did not complete a program which has an assessment waiver).
71	DROPPED OUT OF SCHOOL – Use for students who, for any other reason other than death, leave school before graduation without transferring to another school/institution.
80	DECEASED

* Students with IEPs who participate in (take) the Pennsylvania Alternate System of Assessment (PASA) in lieu of an approved state academic assessment are granted a waiver on the PDE approved end-of-program technical skills assessment, as long as the PASA being required for the student is documented in the student’s IEP. Therefore, IEP students participating in PASA can be considered as “completing the CTE program” as long as appropriate student IEP CTE program-related objectives are met.



Code	Adult Affidavit Program (AAP) Student CTE Status Type Descriptions
11	CONTINUE AAP CTE AT THIS SCHOOL – Use for student who did not complete the reported AAP during the reporting year however, intend to continue any CTE AAP at the same school in the coming year. “Same school” refers to reported CIP Location Code (Field 4 in the CTE Student Fact template).
23	EXITED CTE WITHOUT COMPLETING REPORTED AAP – Use when students exit or intend to exit CTE AAP at this school either during or at the end of this reporting year without completing the reported AAP program (CIP reported in Field 6 of the Student Fact template). “This school” refers to the CIP Location Code (Field 4 in the CTE Student Fact template).
41	COMPLETED CTE AAP – Use for CTE AAP student who has: 1.) completed the AAP sequence of instruction to fulfill the program’s occupational objectives by the end of this school year, and 2.) received a certificate or other formal award. NOTE: THIS SELECTION IDENTIFIES A CTE AAP COMPLETER. Do not use this code for adult students enrolled in Young Farmers Programs (CIP 01.0301). Only use code 11, 23 or 80 for adults enrolled in Young Farmers Programs (CIP 01.0301), as appropriate.
80	DECEASED

Appendix Q – Industry Credential (Certification) Codes

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Other Adult Affidavit Program (AAP) Certification Provider	OTHER AAP INDUSTRY CREDENTIAL – Use to record industry credentials earned by AAP students not listed below. Contact Bureau of Career and Technical Education at (717) 772-4864 to confirm any industry certification is considered acceptable to report for AAP students.	999
AC Delco	Electrical State 1 & 2	474
AC Delco	Battery Starting and Charging System	475
A*S*K Institute	A*S*K Certification	025
Air Conditioning & Refrigeration Institute	EPA 608 Certification	077
Air Conditioning & Refrigeration Institute	Industry Competency Exam - Commercial Refrigeration	087
Air Conditioning & Refrigeration Institute	Industry Competency Exam - Light Commercial Air Conditioning and Heating	088
Air Conditioning & Refrigeration Institute	Industry Competency Exam - Residential Air Conditioning and Heating	089
American Academy of Orthopaedic Surgeons	Assessment and Treatment of Trauma (ATT)	405
American Academy of Pediatrics	Pediatric First Aid	476
American Academy of Pediatrics	CPR	477
American Culinary Federation	Certified Culinarian (CC)	050
American Culinary Federation	Certified Junior Culinarian (CJC)	381
American Culinary Federation	Certified Pastry Culinarian (CPC)	061
American Design Drafting Association	Certified Drafter	051
American Heart Association	Advanced Cardiac Life Support for EMT (ACLS)	401
American Heart Association	BLS Healthcare Provider	297
American Heart Association	BLS Instructor	393



Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
American Heart Association	CPR for Family and Friends	073
American Heart Association	Heartsaver AED	081
American Heart Association	Heartsaver Bloodborne Certifications	482
American Heart Association	Heartsaver CPR	082
American Heart Association	Heartsaver First Aid	083
American Heart Association	Pediatric Emergency Assessment Recognition & Stabilization (PEARS)	403
American Hotel and Lodging Educational Institute	Certified Rooms Division Specialist (CRDS)	064
American Ladder Institute	Step Ladder	478
American Ladder Institute	Single and Extension Ladder	479
American Ladder Institute	Articulated Ladder	480
American Ladder Institute	Mobile Ladder	481
American Red Cross	Adult CPR	027
American Red Cross	AED Essentials	028
American Red Cross	Community First Aid and Safety	069
American Red Cross	First Aid	079
American Red Cross	First Aid, CPR, AED Instructor (or higher level instructor certifications)	273
American Red Cross	Infant and Child CPR	090
American Safety & Health Institute	Automated External Defibrillation (AED)	030
American Safety & Health Institute	Basic First Aid	033
American Safety & Health Institute	CPR and AED	071
American Safety & Health Institute	CPR PRO	074
American Welding Society	Certified Welder	439
American Welding Society	Level I - Entry Welder	095



Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
American Welding Society	Level II - Advanced Welder	096
APCO Institute	Public Safety Telecommunicator 1	327
Apple Inc.	Final Cut Pro Level One	387
Apple Inc.	Final Cut Pro Level Two	389
Autodesk	Autodesk Certified User	346
Automotive Youth Educational Systems	AYES Certificate	032
Briggs and Stratton Corporation	Master Service Technician	498
Bureau of Career & Technical Education/PDE	CDA-Ready certificate	333
C-TECH	Telecommunications Technology	429
C-TECH	Network Cabling Specialist – Copper	433
C-TECH	Network Cabling Specialist – Fiber	431
Carnelian Software, Inc.	HIPAA Employee Training Program	084
Center for Dairy Excellence	Dairy Leaders of Tomorrow	472
Certification Partners	CIW Associate Design Specialist	398
Certification Partners	CIW Site Development Associate	394
Certification Partners	CIW Web Design Specialist	396
Certified Horsemanship Association	Disabilities Certification	075
Certified Horsemanship Association	Equine Facility Manager Certification	078
Certified Horsemanship Association	Instructor Certification	091
Certified Horsemanship Association	Seasonal Equestrian Staff Certification	131
Certified Horsemanship Association	Trail Guide Certification	138
Certiport	Adobe Certified Associate – Graphic Design & Illustration Using Adobe Illustration	507
Certiport	Adobe Certified Associate – Print & Design Media Publication Using Adobe Indesign	508

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Certiport	Adobe Certified Associate – Rich Media Communication	376
Certiport	Adobe Certified Associate – Video Communication	427
Certiport	Adobe Certified Associate – Visual Communication	378
Certiport	Adobe Certified Associate – Visual Communication Using Adobe Photoshop	506
Certiport	Adobe Certified Associate – Web Communication	374
Certiport	Internet and Computing Core Certification (IC3)	093
Certiport	Microsoft Office Master	098
Certiport	Microsoft Office Specialist - Microsoft Access (2000, XP, 2003, 2007, 2010)	099
Certiport	Microsoft Office Specialist - Microsoft Excel - Expert Level (2000,XP, 2003, 2007, 2010)	100
Certiport	Microsoft Office Specialist - Microsoft Excel (2000, XP, 2003, 2007, 2010)	101
Certiport	Microsoft Office Specialist - Microsoft Outlook (2000, XP, 2003, 2007, 2010)	102
Certiport	Microsoft Office Specialist - Microsoft PowerPoint (2000, XP, 2003, 2007, 2010)	103
Certiport	Microsoft Office Specialist - Microsoft Project (2000, XP, 2003, 2007)	104
Certiport	Microsoft Office Specialist - Microsoft Word - Expert Level (2000, XP, 2003, 2007, 2010)	105
Certiport	Microsoft Office Specialist - Microsoft Word (2000, XP, 2003, 2007, 2010)	106
Certiport	Microsoft Technology Associate – Database Administration Fundamentals	511
Certiport	Microsoft Technology Associate – Networking Fundamentals	422
Certiport	Microsoft Technology Associate – Security Fundamentals	420
Certiport	Microsoft Technology Associate – Server Fundamentals	418
Certiport	Microsoft Technology Associate – Software Developer Fundamentals	510
Certiport	Microsoft Technology Associate – Windows Operating System Fundamentals	509
Cisco Systems	Cisco Certified Design Associate (CCDA)	287
Cisco Systems	Cisco Certified Entry Networking Technician (CCENT)	289
Cisco Systems	Cisco Certified Network Associate (CCNA)	068
Computing Technology Industry Association	A+	026
Computing Technology Industry Association	IT Fundamentals	512

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Computing Technology Industry Association	Network+	112
Computing Technology Industry Association	Security+	133
Computing Technology Industry Association	Server+	134
Computing Technology Industry Association	Strata	437
Council for Professional Recognition	Child Development Associate (CDA)	417
Dental Assisting National Board	Radiation Health & Safety (RHS)	344
Electronics Technicians Association, International	Certified Electronics Technician Associate (CETa)	053
Electronics Technicians Association, International	Customer Service Specialist	443
Electronics Technicians Association, International	EM1-DC Basics	445
Electronics Technicians Association, International	EM2-AC Basics	459
Electronics Technicians Association, International	EM4 – Digital Basics	469
Electronics Technicians Association, International	Student Electronics Technician (SET)	136

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Emergency Management Institute	NIMS IS 100 Series	409
Emergency Management Institute	NIMS IS 200 Series	411
Emergency Management Institute	NIMS IS 700 Series	413
Emergency Management Institute	NIMS IS 800 Series	415
Environmental Protection Agency (EPA)	Lead Safety for Renovation, Repair, and Painting Certified Renovator	483
Environmental Protection Agency (EPA)	Lead Abatement	484
Environmental Protection Agency (EPA)	Lead Renovator Refresher	514
Equipment & Engine Training Council	Outdoor Power Equipment Technician Certification	118
ESCO	EPA 608 Refrigerant Recovery	485
Genex Cooperative, Inc.	AI Training	029
Hazardous Occupations and Safety Training in Agriculture (HOSTA)	National Safe Tractor and Machinery Operator	110
Home Builders Institute	Residential Construction Academy (RCA) National Registry	129
HVAC Excellence	EPA 608 Refrigerant Recovery	486
HVAC Excellence	Student Outcome Assessment	137
I-CAR	I-CAR Certification(s)	464
International Association of Drilling Contractors	Safeland USA	515
International Computer Driving License-US	International Computer Driving License (ICDL)	092
International Foundation for Protection Officers	Certified Protection Officer, CPO	331
International Society of Arboriculture	ISA Certified Tree Worker/Climber Specialist	094

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
LabSim	Comp TIA	487
LabSim	A+	488
LabSim	Network+	489
LabSim	NetworkPro	500
LabSim	PC-Pro	499
Mainstream Engineering	EPA 608	455
Mainstream Engineering	Indoor Air Quality	457
Manufacturing Skill Standards Council	Certified Logistics Associate (CLA)	350
Manufacturing Skill Standards Council	Certified Logistics Technician (CLT)	351
Michigan State University/Emergency Response Solutions	Hazardous Materials Response-Awareness	467
Microsoft	Microsoft Certified Professional (MCP)	097
Microsoft	Microsoft Office Specialist – Microsoft Word	015
Microsoft	Microsoft Office Specialist – Microsoft Excel	490
Microsoft	Microsoft Office Specialist – Microsoft Access	491
Microsoft	Microsoft Office Specialist – Microsoft PowerPoint	492
Mobile Air Conditioning Society Worldwide	Section 609 Certification for Refrigerant Recycling and Recovery	132
National Automatic Merchandising Association	NAMA certification level I	340
National Automatic Merchandising Association	NAMA certification level II	341
National Automotive Technicians Education Foundation	Automotive Service Excellence Certification (ASE)	031
National Center for Construction Education and Research (NCCER)	NCCER Credentials (various trades)	111
National Consortium on Health Science and Technology Education	National Health Care Foundation Skill Standards Assessment/Certificate Program	108

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
National Healthcareer Association	Certified Billing and Coding Specialist (CBCS)	048
National Healthcareer Association	Certified Clinical Medical Assistant (CCMA)	049
National Healthcareer Association	Certified EKG/ECG Technician (CET)	052
National Healthcareer Association	Certified Medical Administrative Assistant (CMAA)	056
National Healthcareer Association	Certified Medical Laboratory Assistant (CMLA)	057
National Healthcareer Association	Certified Medical Transcriptionist (CMT)	058
National Healthcareer Association	Certified Nurse Technician (CNT)	060
National Healthcareer Association	Certified Patient Care Technician (CPCT)	062
National Healthcareer Association	Certified Pharmacy Technician (CPhT)	063
National Healthcareer Association	Certified Phlebotomy Technician (CPT)	391
National Institute for Automotive Service Excellence	Section 609 Certification for Refrigerant Recycling and Recovery	501
National Institute for Metalworking Skills, Inc	NIMS CNC Milling: Programming Setup & Operations	448
National Institute for Metalworking Skills, Inc	NIMS CNC Turning: Programming Setup & Operations	447
National Institute for Metalworking Skills, Inc	NIMS Machining Level I	113
National Institute for Metalworking Skills, Inc	NIMS Machining Level I CNC Milling	319
National Institute for Metalworking Skills, Inc	NIMS Machining Level I CNC Turning	317
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Manual Milling	307

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Manual Surface Grinding	313
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Manual Turning Between Centers	309
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Manual Turning with Chucking	311
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Manual Drill Press Operations	315
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Measurement, Materials and Safety	303
National Institute for Metalworking Skills, Inc	NIMS Machining Level I Planning, Benchwork, Layout	305
National Institute for Metalworking Skills, Inc	NIMS Machining Level II	114
National Pork Board	Youth Pork Quality Assurance Program	139
National Restaurant Association	ServSafe/Manager Food Safety Certification	435
National Retail Federation Foundation	National Professional Certification in Customer Service	109
National Retail Federation Foundation	ProStart National Certification	502
National Safety Council	Bloodborne and Airborne Pathogens	035
National Safety Council	CPR and AED	072
National Safety Council	First Aid	080
National Safety Council	Fork Lift Operator	348
National Safety Council	Pediatric First Aid, CPR, and AED	119
National Safety Council	Standard First Aid, CPR, and AED	135



Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
North American Technician Excellence (NATE)	NATE Certification (various certification exams)	107
Novell	Certified Novell Administrator (CNA)	059
Occupational Safety and Health Administration (OSHA)	OSHA Certification	117
Oracle	Oracle Certification - Certification path based on product	116
Pennsylvania Beef Quality Assurance	Pennsylvania Beef Quality Assurance Certification	121
Pennsylvania Builders Association	Pennsylvania Builders Association Skills Certificate	334
Pennsylvania Department of Agriculture	Pennsylvania Nutrient Management Certification	126
Pennsylvania Department of Agriculture	Pennsylvania Pesticide Applicator Certification	127
Pennsylvania Department of Health	BLS Healthcare Provider	299
Pennsylvania Department of Health	EMT	329
Pennsylvania Department of Health	First Responder	301
Pennsylvania Department of Health	Nurse Aide Registry	115
Pennsylvania Department of Public Welfare	Personal Care Home Direct Care Staff Certificate	407
Pennsylvania Department of State, State Board of Barber Examiners	Barber License	323
Pennsylvania Department of State, State Board of Cosmetology	Cosmetologist	070
Pennsylvania Department of State, State Board of Cosmetology	Cosmetology Teacher	271

Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Pennsylvania Department of State, State Board of Cosmetology	Esthetician	441
Pennsylvania Department of State, State Board of Cosmetology	Manicurist	291
Pennsylvania Department of Transportation	CDL/A License	493
Pennsylvania Department of Transportation	CDL/B License	338
Pennsylvania Department of Transportation	Certified Emissions Inspector	054
Pennsylvania Department of Transportation	Certified Safety Inspector, Cat I	065
Pennsylvania Department of Transportation	Certified Safety Inspector, Cat II	293
Pennsylvania Department of Transportation	Certified Safety Inspector, Cat III	295
Pennsylvania Landscape & Nursery Association	Certified Landscape Technician (CLT)	055
Pennsylvania Landscape & Nursery Association	Pennsylvania Certified Horticulturist (PCH)	122
Pennsylvania Restaurant & Lodging Association (PRLA)	Pro-Start National Certificate of Achievement	494
Pennsylvania State Board of Nursing	LPN	497
Pennsylvania State Fire Academy	Basic Wildland Firefighter/PA-130	034
Pennsylvania State Fire Academy	Certificate of Training - Basic Rigging for Rope Rescue	038



Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
Pennsylvania State Fire Academy	Certificate of Training - Basic Vehicle Rescue Awareness	039
Pennsylvania State Fire Academy	Certificate of Training - Basic Vehicle Rescue Operations	040
Pennsylvania State Fire Academy	Certificate of Training - Emergency Response to Terrorism Basic Concepts	041
Pennsylvania State Fire Academy	Certificate of Training - Hazardous Materials First Responder Awareness	042
Pennsylvania State Fire Academy	Certificate of Training - Incident Command System	043
Pennsylvania State Fire Academy	Certificate of Training - PA Essentials of Firefighting	044
Pennsylvania State Fire Academy	Certificate of Training - Recognition and Identification of Hazardous Materials	045
Pennsylvania State Fire Academy	Certificate of Training - Rope Rescue I	046
Pennsylvania State Fire Academy	Certificate of Training - Rope Rescue II	047
Pennsylvania State Fire Academy	Local Level Fire Instructor	274
Personal Protection Consultants, Inc	MDTS - Monadnock Defensive Tactics System	325
Personal Protection Consultants, Inc	PPBT – Personal Protection Baton Tactics	281
Personal Protection Consultants, Inc	MOAB - Management of Aggressive Behavior, for public safety officers	280
Personal Protection Consultants, Inc	OCAT - Oleoresin Capsicum Aerosol Training	285
Personal Protection Consultants, Inc	PATH - Practical and Tactical Handcuffing	283
Refrigeration Service Engineers Society (RSES)	RSES Student Technician	130
S/P2	S/P2 – Automotive	277
S/P2	S/P2 – Construction	505
S/P2	S/P2 – Cosmetology	503
S/P2	S/P2 – Culinary	504
CareerSafe	OSHA Certification	036
The National Academies of Emergency Dispatch	Emergency Telecommunicator (ETC)	076



Appendix Q – Industry Credential (Certification) Codes

Provider Name	Industry Credential (Certification) Name	Industry Credential (Certification Code)
The Pennsylvania State University, Department of Environmental Protection, Department of Agriculture	Pennsylvania Environment Agricultural Conservation Certification of Excellence (PEACCE)	124
US Environmental Protection Agency Region III	Worker Protection Standard Training Certification for Greenhouse Workers and Handlers	495
Valvoline	Motor Oil Certification	496
World Association of Webmasters (WOW)	Certified Web Professional (Various Certification Titles - Apprentice, Associate, and Professional Levels)	066

Appendix R – Calendar Program Codes

Calendar Program Code is Field 8 (CALENDAR PROGRAMS CODE) in the School Calendar template. The purpose of the code is to identify a student's days enrolled in a specific program. The data is used in subsidy calculations.

All School Calendars uploaded by a CTC, APS, or PRRI must include a Calendar Program Code.

Appendix R – Calendar Program Codes

Code	Calendar Program Codes	Educating LEA
ACTP	Approved career and technical education program operated by school district or charter school	SD, CS
AEDY	Alternative education for disruptive youth	SD, IU, CS, CTC
APS-A	Approved Private School – placement approved by PDE (PDE-4010, PDE-4011)	APS
APS-N	Approved Private School – placement not approved by PDE	APS
CTE-FD	CTC/AVTS full day program (all vocational)	CTC
CTE-FD-H	Home calendar for students in CTC/AVTS full day program	SD, IU, CS
CTE-FT	CTC/AVTS full-time program (includes academics)	CTC
CTE-PT	CTC/AVTS part-time program	CTC
CTE-PT-H	Home calendar for students in CTC/AVTS part-time program	SD, IU, CS
CT-NR	CTC/AVTS non-reimbursable program through Secondary CTE Subsidy	CTC
EI-H	School-Age Early Intervention Half-Time: report school-age early intervention program for students with an Individualized Education Plan (IEP) in an LEA based <u>half-time program</u>	SD, IU
EI-F	School-Age Early Intervention Full-Time: report school-age early intervention program for students with an Individualized Education Plan (IEP) in an LEA based <u>full-time program</u> .	SD, IU
ICP001	PPS Autistic Support at John Merck	IU 2
ICP002	PPS ES Program - Mercy Behavioral Health	IU 2
ICP003	Mayview State Hospital	IU 3
ICP004	Mars Home for Youth	IU 4
ICP006	Specialized Treatment Center - Mercer	IU 4
ICP007	Erie Homes	IU 5
ICP008	Health South Rehabilitation Hospital	IU 5
ICP009	Warren State Hospital	IU 5
ICP010	Bullion Specialized Treatment Services Inc.	IU 6
ICP011	Westmoreland Youth Shelter (YMCA)	IU 7
ICP012	Cambria County Sheltered Care Program	IU 8
ICP013	Hoffman Homes	IU 12
ICP014	Paradise School for Boys	IU 12
ICP015	Summit Quest Academy	IU 13
ICP016	Hershey Medical Center	IU 15
ICP017	Danville State Hospital	IU 16
ICP018	Geisinger Medical Center	IU 16



Appendix R – Calendar Program Codes

Code	Calendar Program Codes	Educating LEA
ICP019	La Sa Quik	IU 17
ICP020	Lourdesmont	IU 19
ICP021	St. Joseph's	IU 19
ICP022	Point Pleasant Pediatric Special Care	IU 22
ICP023	Foundations Behavioral Health	IU 22
ICP024	Ridge Crest Life Path	IU 22
ICP025	Holland Glen	IU 23
ICP026	Lynch Home - Dekalb Pike	IU 23
ICP027	Norristown State Hospital	IU 23
ICP028	Don Guanella School	IU 25
ICP029	PA Psychiatric Institute	IU 15
JIAF	Juvenile incarcerated in adult facilities	SD, IU
JIAF-IMM	Juvenile incarcerated in adult facilities–immigrant	Central York SD and IU12 only
JIAF-IMS	Juvenile incarcerated in adult facilities–immigrant–special education	Central York SD and IU12 only
JIAF-S	Juvenile incarcerated in adult facilities-special education	SD, IU
OOS	Student placed out of state	SD, CS
PRRI-CP1	Private Residential Rehabilitation Institutions – student court-placed with 180 maximum days	PRRI
PRRI-CP2	Private Residential Rehabilitation Institutions – student court-placed over 180 days	PRRI
PRRI-NCP	Private Residential Rehabilitation Institutions – student not court-placed	PRRI
PRRI-O	Private Residential Rehabilitation Institutions – out-of-state student, court placed and not court placed	PRRI
PRRI-OS	Private Residential Rehabilitation Institutions – Special education out-of-state student, court placed and not court placed	PRRI
PRRICP1S	Private Residential Rehabilitation Institutions – special education student court-placed with 180 maximum days	PRRI
PRRICP2S	Private Residential Rehabilitation Institutions – special education student court-placed with over 180 days	PRRI
PRRINCPS	Private Residential Rehabilitation Institutions – special education student not court-placed	PRRI

Legend: **SD** = School District; **IU** = Intermediate Unit; **CS** = Charter School; **CTC** = Career Technology Center; **APS** = Approved Private School; **PRRI** = Private Residential Rehabilitation Institution

Appendix S – Family Educational Rights and Privacy Act

Student education records are official and confidential documents protected by one of the nation's strongest privacy protection laws, the Family Educational Rights and Privacy Act (FERPA). FERPA, also known as the Buckley Amendment, defines education records as all records that schools or education agencies maintain about students.

FERPA gives parents (as well as students in postsecondary schools) the right to review and confirm the accuracy of education records. This and other United States "privacy" laws ensure that information about citizens collected by schools and government agencies can be released only for specific and legally defined purposes. Since enacting FERPA in 1974, Congress has strengthened privacy safeguards of education records through this law, refining and clarifying family rights and agency responsibilities to protect those rights.

FERPA's legal statute citation can be found in the U.S. Code (20 USC 1232g), which incorporates all amendments to FERPA. FERPA regulations are found in the Federal Register (34 CFR Part 99). FERPA's 1994 amendments are found in Public Law (PL) 103-382.

FERPA Protects Privacy

FERPA applies to public schools and state or local education agencies that receive Federal education funds, and it protects both paper and computerized records. In addition to the Federal laws that restrict disclosure of information from student records, most states also have privacy protection laws that reinforce FERPA. State laws can supplement FERPA, but compliance with FERPA is necessary if schools are to continue to be eligible to receive Federal education funds.

FERPA requires schools and local education agencies to have written and accessible policies about how they restrict the release of student records. The policies must explain parents' rights under FERPA, define what qualifies as "directory information" (personal information that can be made public), set procedures for reviewing and correcting records, and explain how and when student information can be disclosed. When students reach the age of 18, or when they become students at postsecondary education institutions, rights under FERPA transfer from the parents to the students.

FERPA gives both parents, custodial and non-custodial, equal access to student information unless the school has evidence of a court order or state law revoking these rights.

FERPA Defines an Education Record

Education records include a range of information about a student that is collected in schools, such as:

date and place of birth; parent(s) and/or guardian addresses; where parents can be contacted in emergencies; grades; test scores; courses taken; academic specializations and activities; official letters regarding a student's status in school; Special Education records; disciplinary records; medical and health records that the school creates or collects and maintains; documentation of attendance; schools attended; courses taken; awards conferred; and degrees earned; personal information such as a student's state-provided identification number, picture, or other information that would make it easy to identify or locate a student.

Personal notes made by teachers and other school officials that are not shared with others are not considered education records. Additionally, law enforcement records created and maintained by a school or district's law enforcement unit are not education records.

Part of the education record, known as **directory information**, includes personal information about a student that can be made public according to a school system's FERPA policy. Directory information may include a student's name, address, and telephone number, and other information typically found in school yearbooks or athletic programs. Other examples are names and pictures of participants in various extracurricular activities or recipients of awards, pictures of students, and height and weight of athletes.

Each year schools must give parents public notice of the types of information designated as directory information. By a specified time after parents are notified of their review rights, parents may ask to remove all or part of the information on their child that they do not wish to be available to the public without their consent.

FERPA Guarantees Parent Review and Appeal

If, upon review, parents find an education record is inaccurate or misleading, they may request changes or corrections, and schools and education agencies must respond promptly to these requests.

Requests should be made in writing according to local policies. Within a reasonable time period, the school or agency must decide if the request to change the record is consistent with its own assessment of the accuracy of the record. If a parent's request is denied, he or she must be offered the opportunity for a hearing. If parents' disagreement with the record continues after the hearing, they may insert an explanation of their objection in the record.

FERPA's provisions do not apply to grades and educational decisions about children that school personnel make.

While parents have a right to review records, schools are not required by federal law to provide copies of information, unless providing copies would be the only way of giving parents access. Schools may charge a reasonable fee for obtaining records, and they may not destroy records if a request for access is pending.

FERPA Restricts Disclosure of Student Records

Local education agencies and schools may release information from students' education records with the prior written consent of parents, under limited conditions specified by law, and as stated in local agencies' student records policies. The same rules restricting disclosures apply to records maintained by third parties acting on behalf of schools, such as state and local education agencies, intermediate administrative units, researchers, psychologists, or medical practitioners who work for or are under contract to schools.

A school district is required, however, to have a policy that specifies the categories of officials and parties to whom records may be released without parental consent. The policy should be readily accessible to parents for review.

Teachers and school officials who work with the students and schools to which students apply for entrance may also have access to education records without parental consent. In addition, information from students' records may be released to State and local education officials to conduct audits or to review records in compliance with Federal laws. Schools may also disclose information from education records without the consent of parents in response to subpoenas or court orders. A school official must make a reasonable effort to notify the parent before complying with the subpoena unless the subpoena is issued to enforce a law and specifies not to notify the parent.

In emergencies, school officials can provide information from education records to protect the health or safety of the student or others.

There are cases when schools or school systems decide it is in the public interest to participate in policy evaluations or research studies. If student records are to be released for these purposes, the school or school system must obtain prior parent consent. Signed and dated written consent must:

1. specify the records that will be released;
2. state the reason for releasing the records;
3. identify the groups or individuals who will receive the records.

In general, information about each request for records access and each disclosure of information from an education record must be maintained as part of the record until the school or agency destroys the education record. Outside parties receiving records must receive a written explanation of the restrictions on the re-release of information.

Additional FERPA Provisions

In 1994, the Improving America's Schools Act amended several components of FERPA, tightening privacy assurances for students and families. The amendments apply to the following key areas:

parents have the right to review the education records of their children maintained by state education agencies;

any agency or institution that inappropriately re-releases personally identifiable information from an education record cannot have access to education records for five years;

information about disciplinary actions taken against students may be shared, without parents' consent, with officials in other education institutions;

schools may release records in compliance with certain law enforcement judicial orders and subpoenas without notifying parents.

Questions?

Call your local school system, state agency, or the Family Policy Compliance Office.

School districts, state education agencies, and the U.S. Department of Education offer assistance about FERPA. Before contacting federal officials, you can often get a direct and immediate response from your local or state education officials.



Appendix T – Appendix is deleted

Appendix U – Educational Environment

(eScholar Lookup – Primary Setting Code)

Code	Description
01	Approved Private School (Non Residential)
02	Approved Private School (Residential)
05	Public Separate Facility (Residential)
06	Other Private Separate Facility (Residential)
09	Hospital/Home Bound
12	Public Separate Facility (Non Residential)
14	Out of State Facility
15	Instruction in the Home
16	Other Private Separate Facility (Non Residential);
18	Correctional Facility
19	Inside the regular class 80 percent or more of the day (formerly Special Education Outside the Regular Class Less Than 21% of the day)
20	Inside regular class no more than 79% of day and no less than 40% of the day (formerly Special Education Outside the Regular Class At Least 21% of the Day (21-60%))
21	Inside regular class less than 40 percent of the day (formerly Special Education Outside the Regular Class More than 60% of the Day (61% or more))

NOTE: Appendix U is for use with Field 44 (EDUCATIONAL ENVIRONMENT) in the Special Education Snapshot template.

Appendix V – Reason for Exiting Special Education (eScholar Lookup – Primary Exit Reason Code)

Code	Description
01	Graduated with Regular High School Diploma
02	Received a GED
03	Reached Maximum Age (age 21)
04	Dropped Out
05	Transferred to Regular Education
06	Moved out of Pennsylvania, known to be continuing
09	Died

NOTE: Appendix V is for use with Field 52 (REASON FOR EXITING SPECIAL EDUCATION) in the Special Education Snapshot template.



Appendix W – Appendix is deleted

Appendix X – Officer Definitions

"School police officer" means an officer employed by a school district who has been granted powers under subsection (c) (2), (3) or (4), or any combination thereof. The term does not include a school resource officer under section 778.1 or a school security officer under section 778.2. A number of school districts have their own school police departments. These officers are typically full-time, in-house school officers with police powers who are employed directly by the school district rather than directly by a law enforcement agency outside of the school district.

"School resource officer" (SRO) means a law enforcement officer commissioned by a law enforcement agency whose duty station is in a school. SROs are law enforcement officers from local, county or state law enforcement agencies assigned to schools in cooperative agreements with education officials.

"School security officer" means a noncommissioned officer employed by a school district or a vendor who is assigned to a school for routine safety and security duties and who has not been granted powers under section 778 (c) (2),(3) or (4). In-house school security personnel, although sometimes commissioned with limited arrest authority depending upon jurisdiction, qualifications, and other issues, typically are civilian, non-police classified school support personnel without full police powers. In many school systems, these officials are the backbone of school operations with respect to providing school safety support services, enhanced campus supervision, assistance with disruptive students, monitoring visitors, coordination with law enforcement officials, and a host of other functions geared toward improving and maintaining school safety.

Appendix Y – Incident Place Codes

Code	Description
1	On school property/grounds (e.g., school building, athletic fields)
2	At an offsite alternative placement facility
3	At a school-sponsored event or at an event within the school's jurisdiction (e.g., athletic competition)
4	Off school grounds at an activity under the jurisdiction of another school (e.g., another school's play)
5	Off school grounds at an activity, function or event sponsored by the school (e.g., visit to a museum)
6	On district provided public conveyance providing transportation to and from school
7	On district provided public conveyance providing transportation to a school (sponsored activity, event or function)
8	Off school grounds while en route to or from school

Appendix Z – Infraction Codes

Appendix Z – Infraction Codes

Infr. Code	Infraction Description	Infraction Category	Alternate Infraction Category	Infraction has Victims?
1	Simple Assault on Student	Misconduct-Against a Person	Assaults on Students	Yes
2	Aggravated Assault on Student	Misconduct-Against a Person	Assaults on Students	Yes
3	Simple Assault on Staff	Misconduct-Against a Person	Assaults on Staff	Yes
4	Aggravated Assault on Staff	Misconduct-Against a Person	Assaults on Staff	Yes
5	Rape	Misconduct-Against a Person	Sexual Offenses	Yes
6	Involuntary Sexual Deviate Intercourse	Misconduct-Against a Person	Sexual Offenses	Yes
7	Statutory Sexual Assault	Misconduct-Against a Person	Sexual Offenses	Yes
8	Sexual Assault	Misconduct-Against a Person	Sexual Offenses	Yes
9	Aggravated Indecent Assault	Misconduct-Against a Person	Sexual Offenses	Yes
10	Indecent Assault	Misconduct-Against a Person	Sexual Offenses	Yes
11	Indecent Exposure	Misconduct-Against a Person	Sexual Offenses	Yes
12	Open Lewdness	Misconduct-Against a Person	Sexual Offenses	Yes
13	Obscene and other sexual materials and performances	Misconduct-Against a Person	Sexual Offenses	No
14	Sexual Harassment	Misconduct-Against a Person	Sexual Offenses	Yes
15	Racial/Ethnic Intimidation	Misconduct-Against a Person	Misconduct	Yes
16	All Other Forms of Harassment/Intimidation	Misconduct-Against a Person	Misconduct	Yes
17	Fighting	Misconduct-Against a Person	Misconduct	No (all fight participants are offenders)
18	Minor Altercation	Misconduct-Against a Person	Misconduct	Yes
19	Stalking	Misconduct-Against a Person	Misconduct	Yes

Appendix Z – Infraction Codes

Infr. Code	Infraction Description	Infraction Category	Alternate Infraction Category	Infraction has Victims?
20	Kidnapping / Interference with Custody of Child	Misconduct-Against a Person	Misconduct	Yes
21	Unlawful Restraint	Misconduct-Against a Person	Misconduct	Yes
22	Threatening School Official/Student	Misconduct-Against a Person	Misconduct	Yes
23	Reckless Endangering	Misconduct-Against a Person	Misconduct	Yes
24	Robbery	Misconduct-Against a Person	Misconduct	Yes
25	Theft	Misconduct-Against a Person	Misconduct	Yes
26	Attempt / Commit Murder / Manslaughter	Misconduct-Against a Person	Misconduct	Yes
27	Bullying	Misconduct-Against a Person	Misconduct	Yes
28	Suicide - Attempted	Misconduct-Against a Person	Suicide	No
29	Suicide - Committed	Misconduct-Against a Person	Suicide	No
30	Burglary	Misconduct-Against Property/Society	Against Property	No
31	Arson	Misconduct-Against Property/Society	Against Property	No
32	Vandalism	Misconduct-Against Property/Society	Against Property	No
33	Criminal Trespass	Misconduct-Against Property/Society	Against Property	No
34	Rioting	Misconduct-Against Property/Society	Against Society	No
35	Bomb Threats	Misconduct-Against Property/Society	Against Society	No
36	Terroristic Threats (excluding bomb threats)	Misconduct-Against Property/Society	Against Society	No
37	Failure of Disorderly Persons to Disperse upon Official Order	Misconduct-Against Property/Society	Against Society	No
38	Disorderly Conduct	Misconduct-Against Property/Society	Against Society	In some cases

Appendix Z – Infraction Codes

Infr. Code	Infraction Description	Infraction Category	Alternate Infraction Category	Infraction has Victims?
39	Possession of Handgun	Misconduct-Illegal Possession of a Weapon	Possession of Firearm	No
40	Possession of Rifle/Shotgun	Misconduct-Illegal Possession of a Weapon	Possession of Firearm	No
41	Possession of Other Firearm	Misconduct-Illegal Possession of a Weapon	Possession of Firearm	No
42	Possession of Knife	Misconduct-Illegal Possession of a Weapon	Possession of Knife	No
43	Possession of Cutting Instrument (razor, box cutter, etc.)	Misconduct-Illegal Possession of a Weapon	Possession of Other Weapon	No
44	Possession of Explosive (bomb, missile, etc.)	Misconduct-Illegal Possession of a Weapon	Possession of Other Weapon	No
45	Possession of BB / Pellet Gun	Misconduct-Illegal Possession of a Weapon	Possession of Other Weapon	No
46	Possession of Other Weapon	Misconduct-Illegal Possession of a Weapon	Possession of Other Weapon	No
47	Possession / Use of a Controlled Substance	Misconduct-Illegal Possession (Other)	Misconduct-Illegal Possession (Other)	No
48	Sale/Distribution of a Controlled Substance	Misconduct-Illegal Possession (Other)	Misconduct-Illegal Possession (Other)	No
49	Sale, Possession, Use, or Under the Influence of Alcohol	Misconduct-Illegal Possession (Other)	Misconduct-Illegal Possession (Other)	No
50	Possession, Use or Sale of Tobacco	Misconduct-Illegal Possession (Other)	Misconduct-Illegal Possession (Other)	No
51	Cyber Harassment of a Child	Misconduct-Against a Person	Misconduct	Yes

Definitions

The following definitions are included to provide a uniform fundamental understanding of a particular criminal offense or key item as it relates to completion of the School Safety Report. Some of the definitions include actual definitions and citations from Title 18 Crime Code for further clarification.

- **Incident:** A specific act or offense involving one or more victims and one or more offenders. A reportable incident includes one or more acts of misconduct, involving one or more offenders violating criteria defined under Pennsylvania’s Act 26 of 1995. These include but are not limited to any behavior that violates a school’s educational mission or climate of respect or jeopardizes the intent of the school to be free of aggression against persons or property, drugs, weapons, disruptions, and disorder. Examples are incidents involving acts of violence, possession of a weapon, or the possession, use or sale of a controlled substance, alcohol, or tobacco by any person on school property; at school-sponsored events; and on school transportation to and from school. The “Misconduct Definitions” provides a listing and definition of all reportable incidents.
- **Aggravated Assault:** An unlawful attack by one person upon another in which the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe lacerations, or loss of consciousness. This also includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease) by biting, spitting, etc.
 - **Assault Resulting in Serious Injury:** An intentional physical attack causing the victim **obvious severe or aggravated** bodily injury involving (a) broken bones, loss of teeth, possible internal injuries; severe lacerations and bleeding; or loss of consciousness; and/or (b) requiring emergency medical services by trained school personnel or other health professionals (e.g. EMS) and/or hospitalization. If the offender used a weapon in an assault resulting in serious injury, report **both** Assault Resulting in Serious Injury and Assault Involving Use of a Weapon. Fights or affrays, where no weapon was used, resulting in no apparent or serious injuries are required to be reported only if the incident resulted in suspensions or expulsion for the student. Local School Board policy may require reporting of fights or affrays to law enforcement.
 - **Assault Involving Use of a Weapon:** An assault by one person against another where the attacker either uses a weapon or displays a weapon in a threatening manner. Weapon is defined as: any firearm or explosive device; force-impacting device; knife or sharp-edged or sharp-pointed utensil, device or tool; or any article, instrument or substance which can or is likely to produce death or great bodily harm.
 - **Assault on School Employee (crime against a person):** An unlawful attack by one person upon another. By definition there can be no attempted assaults, only completed assaults. The act should be intentionally, knowingly, or recklessly causing bodily injury or serious bodily injury to an employee(s).
 - **Assault on Student (crime against a person):** An unlawful attack by one student upon another. By definition there can be no attempted assaults, only completed assaults. The act should intentionally, knowingly, or recklessly cause bodily injury and/or serious bodily injury to a student(s).
 - **Reckless Endangering (crime against persons):** Engaging in conduct that places or may place another person in danger of death or serious bodily injury.

Crime Code Citation: §901. Criminal Attempt: A person commits an attempt when with intent to commit a specific crime; he/she does any act which constitutes a substantial step toward the commission of that crime

Crime Code Citation: §2702. Aggravated Assault: A person is guilty of aggravated assault if he/she:

- (1) Attempts to cause serious bodily injury to another or causes such injury intentionally. Knowingly or recklessly under circumstances manifesting extreme indifference to the value of human life;
- (2) Attempts to cause or intentionally, knowingly or recklessly causes serious bodily injury to any of the officers, agents, employees or other persons enumerated below or to an employee of an agency, company or other entity engaged in public transportation, while in the performance of duty;
- (3) Attempts to cause or intentionally or knowingly causes bodily injury to any of the officers, agents, employees or other persons enumerated below in the performance of duty;
- (4) Attempts to cause or intentionally or knowingly causes bodily injury to another with a deadly weapon;
- (5) Attempts to cause or intentionally or knowingly causes bodily injury to a teaching staff member, school board member or other employee, including a student employee, of any elementary or secondary publicly-funded educational institution, any elementary or secondary private school licensed by the Department of Education or any elementary or secondary parochial school while acting in the scope of his or her employment or because of his or her employment relationship to the school;
- (6) Attempts by physical menace to put any of the officers, agents, employees or other persons enumerated below while in the performance of duty, in fear of imminent serious bodily injury;
- (7) Uses tear or noxious gas or uses an electric or electronic incapacitation device against any officer or other person enumerated below.

The officers, agents, employees and other persons referred to above shall be as follows:

- (1) Police officer
- (2) Firefighter
- (3) County adult probation or parole officer
- (4) County juvenile probation or parole officer
- (5) An agent of the Pennsylvania Board of Probation and Parole
- (6) Sheriff
- (7) Deputy Sheriff
- (8) Liquor control enforcement agent
- (9) Officer or employee of a correctional institution, county jail or prison, juvenile detention center or any other facility to which the person has been ordered by the court pursuant to a petition alleging delinquency under 42.Pa.C.S. Ch. 63 (relating to juvenile matters).
- (10) Judge of any court in the unified judicial system
- (11) The Attorney General
- (12) A deputy attorney general
- (13) A district attorney
- (14) An assistant district attorney
- (15) A public defender
- (16) An assistant public defender
- (17) A federal law enforcement official
- (18) A state law enforcement official
- (19) A local law enforcement official
- (20) Any person employed to assist or who assists ANY federal, state or local law enforcement official
- (21) Emergency medical services personnel
- (22) Parking enforcement officer
- (23) A district justice

- (24) A constable
- (25) A deputy constable
- (26) A psychiatric aide
- (27) A teaching staff member, a school board member or other employee, including a student employee, of any elementary or secondary publicly funded educational institution, any elementary or secondary private school licensed by the Department of Education or any elementary or secondary parochial school while acting in the scope of his or her employment or because of his or her employment relationship to the school.
- (28) Governor
- (29) Lieutenant Governor
- (30) Auditor General
- (31) State Treasurer
- (32) Member of the General Assembly
- (33) An employee of the Department of Environmental Protection
- (34) An individual engaged in the private detective business as defined in section 2(a) and (b) of the act of August 21, 1953 (P.L. 1273, No. 361), known as the Private Detective Act of 1953
- (35) An employee or agent of a county children and youth social service agency.

Crime Code Citation: §2705. Recklessly Endangering another Person: A person commits a misdemeanor of the second degree if he/she recklessly engages in conduct which places or may place another person in danger of death or serious bodily injury.

Arson: The unlawful and intentional damage or attempt to damage any real or personal property by fire or incendiary device. Setting a fire (by match, lighter, fireworks, firecrackers, trashcan fires, Molotov cocktails, or any other incendiary device) providing aid, counsel or pay toward same. This category does not include a simple act of lighting a match.

Crime Code Citation: §3301 Arson and other Related Offenses:

(1) Arson endangering persons – A person commits a felony of the first degree if he intentionally starts a fire or causes an explosion, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, whether on his own property or on that of another, and if:

- (i.) he thereby recklessly places another person in danger of death or bodily injury, including but not limited to a firefighter, police officer or other person actively engage in fighting the fire; or
- (ii.) he commits the act with the purpose of destroying or damaging an inhabited building or occupied structure of another.

(2) Arson endangering property – A person commits a felony of the second degree if he intentionally starts a fire or causes an explosion whether on his own property or that of another, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, and if:

- (i.) he commits the act with intent of destroying or damaging a building or unoccupied structure of another;
- (ii.) he thereby recklessly places an inhabited building or occupied structure of another in danger of damage or destruction; or
- (iii.) he commits the act with intent of destroying or damaging any property, whether his own or of another, to collect insurance for such loss.

(3) Reckless burning or exploding – A person commits a felony of the third degree if he intentionally starts a fire or causes an explosion, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, whether on his own property or on that of another, and thereby recklessly:

- (i.) places an uninhabited building or unoccupied structure of another in danger of damage or destruction; or

- (ii.) places any personal property of another having a value that exceeds \$5,000 or if the property is an automobile, airplane, motorcycle, motorboat or other motor-propelled vehicle in danger of damage or destruction.

(4) Possession of explosive or incendiary materials or devices – A person commits a felony of the third degree if he possesses, manufactures or transports any incendiary or explosive material with the intent to use or to provide such device or material to commit any offense described in (1), (2) or (3).

Bodily Injury: Impairment of physical condition or inflicting substantial pain.

Bullying: By law, "bullying" shall mean an intentional electronic, written, verbal or physical act, or a series of acts:

- (1) directed at another student or students;
- (2) which occurs in a school setting;
- (3) that is severe, persistent or pervasive; and
- (4) that has the effect of doing any of the following:
 - (i.) substantially interfering with a student's education;
 - (ii.) creating a threatening environment; or
 - (iii.) substantially disrupting the orderly operation of the school; and "school setting" shall mean in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervise or sanctioned by the school.

However, it should be noted that both genders can engage in direct or indirect bullying, and it can be either physical and/or psychological in nature. Bullying can be carried out by a single individual or by a group. The target/victim of bullying can be a single individual or a group of students.

The behavior can be either overt or covert in nature utilizing various methods of communication. For example, the term cyber bullying is being used to describe bullying behavior which occurs on the Internet.

The term bullying should not be used when there is a mutual confrontation between two students or groups of students. Behavior is clearly bullying when: (1) **there is intent to harm** - the perpetrator appears to find pleasure in taunting and continues even when the target's distress is obvious. Mutual "teasing" should not be confused with bullying behavior and (2) **there is intensity and duration** - the taunting continues over a period of time, and is not welcomed by the target.

Please note: *The intent of this reporting system is to document all incidents of bullying behavior. Incidents which involve law enforcement, although they may fall under the definitions provided, should not be considered the only reportable incidents of bullying behavior.*

3127. Indecent exposure

(a) Offense defined.--A person commits indecent exposure if that person exposes his or her genitals in any public place or in any place where there are present other persons under circumstances in which he or she knows or should know that this conduct is likely to offend, affront or alarm.

(b) Grading.--If the person knows or should have known that any of the persons present are less than 16 years of age, indecent exposure under subsection (a) is a misdemeanor of the first degree. Otherwise, indecent exposure under subsection (a) is a misdemeanor of the second degree.

5901. Open lewdness: A person commits a misdemeanor of the third degree if he does any lewd act which he knows is likely to be observed by others who would be affronted or alarmed.

5903. Obscene and other sexual materials and performances

(a) Offenses defined.--No person, knowing the obscene character of the materials or performances involved, shall:

(1) display or cause or permit the display of any explicit sexual materials as defined in subsection (c) in or on any window, showcase, newsstand, display rack, billboard, display board, viewing screen, motion picture screen, marquee or similar place in such manner that the display is visible from any public street, highway, sidewalk, transportation facility or other public thoroughfare, or in any business or commercial establishment where minors, as a part of the general public or otherwise, are or will probably be exposed to view all or any part of such materials;

(2) sell, lend, distribute, transmit, exhibit, give away or show any obscene materials to any person 18 years of age or older or offer to sell, lend, distribute, transmit, exhibit or give away or show, or have in his possession with intent to sell, lend, distribute, transmit, exhibit or give away or show any obscene materials to any person 18 years of age or older, or knowingly advertise any obscene materials in any manner;

(3) design, copy, draw, photograph, print, utter, publish or in any manner manufacture or prepare any obscene materials;

(4) write, print, publish, utter or cause to be written, printed, published or uttered any advertisement or notice of any kind giving information, directly or indirectly, stating or purporting to state where, how, from whom, or by what means any obscene materials can be purchased, obtained or had;

(5) produce, present or direct any obscene performance or participate in a portion thereof that is obscene or that contributes to its obscenity;

(6) hire, employ, use or permit any minor child to do or assist in doing any act or thing mentioned in this subsection;

(7) knowingly take or deliver in any manner any obscene material into a State correctional institution, county prison, regional prison facility or any other type of correctional facility;

(8) possess any obscene material while such person is an inmate of any State correctional institution, county prison, regional prison facility or any other type of correctional facility; or

(9) knowingly permit any obscene material to enter any State correctional institution, county prison, regional prison facility or any other type of correctional facility if such person is a prison guard or other employee of any correctional facility described in this paragraph.

(a.1) Dissemination of explicit sexual material via an electronic communication.--No person, knowing the content of the advertisement to be explicit sexual materials as defined in subsection (c)(1) and (c)(2), shall transmit or cause to be transmitted an unsolicited advertisement in an electronic communication as defined in section 5702 (relating to definitions) to one or more persons within this Commonwealth that contains explicit sexual materials as defined in subsections (c)(1) and (c)(2) without including in the advertisement the term "ADV-ADULT" at the beginning of the subject line of the advertisement.

Violation of Student Code of Conduct

These are offenses as related to the Local Student Code of Conduct.

Burglary (crimes against property): The unlawful entry into a building or other structure with the intent to commit a felony or theft. It is not necessary that force be used in gaining entry, neither is it necessary that property loss occur. Attempts to unlawfully enter a structure without expressed permission are also counted in this category.

Crime Code Citation: §3502. Burglary: A person is guilty of burglary if he enters a building or occupied structure, or separately secured or occupied portion thereof, with intent to commit a crime therein, unless the premises are at the time open to the public or the actor is licensed or privileged to enter.

Dangerous incident: A weapons possession incident resulting in arrest (guns, knives, or other weapons) or a violent incident resulting in arrest (homicide, kidnapping, robbery, sexual offenses, and assaults) as reported on the Violence and Weapons Possession Report (PDE-360).

Department shall mean the Pennsylvania Department of Education.

Disorderly Conduct: A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he:

- (1) engages in fighting or threatening, or in violent or tumultuous behavior;
- (2) makes unreasonable noise;
- (3) uses obscene language, or makes an obscene gesture; or
- (4) creates a hazardous or physically offensive condition by any act which serves no legitimate purpose of the actor.

Crime Code Citation: §5503. Disorderly Conduct: A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he/she:

- (1) engages in fighting or threatening, or in violent or tumultuous behavior;
- (2) makes unreasonable noise;
- (3) uses obscene language, or makes an obscene gesture; or
- (4) creates a hazardous or physically offensive condition by any act which serves no legitimate purpose of the actor.

Fighting (Mutual Altercation): A student confrontation with another student in which the altercation is mutual, requiring physical restraint or resulting in injury or property damage. If the incident does not rise to that level, the incident should be classified as minor disruptive behavior or a minor infraction. Mutual participation in a fight involving physical violence, where there is no one main offender and no major injury. This does not include verbal confrontations, tussles or other minor confrontations. Law enforcement officers may refer this offense as simple assault. Administrators need to consider age and developmentally appropriate behavior before using this category.

Harassment: A person commits the crime of harassment when, with the intent to harass, annoy or alarm another, the person:

- (1) Strikes, shoves, kicks or otherwise subjects the other person to physical contact, or attempts or threatens to do the same;
- (2) Follows the other person in or about a public place or places; or
- (3) Engages in a course of conduct or repeatedly commits acts that serve no legitimate purpose.

Crime Code Citation: §2709. Harassment: A person commits the crime of harassment when, with intent to harass, annoy or alarm another, the person:

- (1) strikes, shoves, kicks or otherwise subjects the other person to physical contact, or attempts or threatens to do the same;

- (2) follows the other person in or about a public place or places;
- (3) engages in a course of conduct or repeatedly commits acts which serve no legitimate purpose;
- (4) Communicates to or about such other persons any lewd, lascivious, threatening or obscene words, language, drawings or caricatures;
- (5) communicates repeatedly in an anonymous manner;
- (6) communicates repeatedly at extremely inconvenient hours; or
- (7) communicates repeatedly in a manner other than specified in sections (4), (5) and (6).

Crime Code Citation: §279.1. Stalking: A person commits the crime of stalking when the person either:

- (1) Engages in a course of conduct or repeatedly commits acts towards another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or
- (2) Engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

Crime Code Citation: §5504. Harassment and Stalking by Communication or Address:

- (a) Harassment by communication or address – A person commits the crime of harassment by communication or address when, with intent to harass, annoy or alarm another, the person:
 - (1) Communicates to or about such other person any lewd, lascivious, threatening or obscene words, language, drawings or caricatures; or
 - (2) Communicates repeatedly in an anonymous manner;
 - (3) Communicates repeatedly at extremely inconvenient hours; or
 - (4) Communicates repeatedly in a manner not covered by paragraphs (2) and (3).
- (b) Stalking by communication or address – A person commits the crime of stalking by communication or address when the person engages in a course of conduct or repeatedly communicates to another under circumstances which demonstrate or communicate either of the following:
 - (1) An intent to place such other person in reasonable fear of bodily injury.
 - (2) An intent to cause substantial emotional distress to such other person.

Cyber Harassment of a Child

(1) A person commits the crime of cyber harassment of a child if, with intent to harass, annoy or alarm, the person engages in a continuing course of conduct of making any of the following by electronic means directly to a child or by publication through an electronic social media service:

- (i) seriously disparaging statement or opinion about the child's physical characteristics, sexuality, sexual activity or mental or physical health or condition; or
- (ii) threat to inflict harm.

Definitions.--As used in this section, the following words and phrases shall have the meanings given to them in this subsection:

"Communicates." Conveys a message without intent of legitimate communication or address by oral, nonverbal, written or electronic means, including telephone, electronic mail, internet, facsimile, telex, wireless communication or similar transmission.

"Course of Conduct." A pattern of actions composed of more than one act over a period of time, however short, evidencing a continuity of conduct. The term includes lewd, lascivious, threatening or obscene words, language, drawings, caricatures or actions, either in person or anonymously. Acts indicating a course of

conduct which occur in more than one jurisdiction may be used by any other jurisdiction in which an act occurred as evidence of a continuing pattern of conduct or a course of conduct.

"Emotional distress." A temporary or permanent state of mental anguish.

"Family or household member." Spouses or persons who have been spouses, persons living as spouse or who lived as spouses, parents and children, other persons related by consanguinity or affinity, current or former sexual or intimate partners or persons who share biological parenthood.

"Seriously disparaging statement or opinion." A statement or opinion which is intended and under the circumstances is reasonably likely to cause substantial emotional distress to a child of the victim's age and which produces some physical manifestation of the distress.

An offense shall constitute a misdemeanor of the third degree.

Homicide (Crime against a Person) (Murder or Manslaughter): Occurs when a person intentionally, knowingly, recklessly, or negligently causes the death of a human being. Homicide is classified as murder, voluntary manslaughter, or involuntary manslaughter.

- Suicide is not considered homicide.
- Attempted murder or assault with intent to murder should be reported as aggravated assault.
- Justifiable homicide (e.g., legitimate self-defense) or the killing of a perpetrator of a serious criminal offense by a peace officer or by a private individual should be reported as other.

Crime Code Citation: §2501. Criminal homicide: A person is guilty of criminal homicide if he/she intentionally, knowingly, recklessly or negligently causes the death of another human being. Criminal homicide shall be classified as murder, voluntary manslaughter, or involuntary manslaughter.

Crime Code Citation: §2502. Murder:

- (a) Murder of the first degree – A criminal homicide constitutes murder of the first degree when it is committed by an intentional killing.
- (b) Murder of the second degree - A criminal homicide constitutes murder of the second degree when it is committed while defendant was engaged as a principal or an accomplice in the perpetration of a felony.
- (c) Murder of the third degree - All other kinds of murder shall be murder of the third degree. Murder of the third degree is a felony of the first degree.
- (d) Definitions – As used in this section the following words and phrases shall have the meanings given to them in this subsection:

"Intentionally Killing" – Killing by means of poison, or by lying in wait, or by any other kind of willful, deliberate and premeditated killing.

"Perpetration of a felony" – The act of the defendant in engaging in or being an accomplice in the commission of, or an attempt to commit, or flight after committing, or attempting to commit robbery, rape, or deviate sexual intercourse by force or threat of force, arson, burglary or kidnapping.

Crime Code Citation: §2503. Voluntary manslaughter: A person who kills an individual without lawful justification commits voluntary manslaughter if at the time of the killing he/she is acting under a sudden and intense passion resulting from serious provocation by:

- (1) the individual killed; or

(2) another whom the actor endeavors to kill, but he negligently or accidentally causes the death of the individual killed.

Crime Code Citation: §2504. Involuntary manslaughter: A person is guilty of involuntary manslaughter when as a direct result of the doing of an unlawful act in a reckless or grossly negligent manner, or the doing of a lawful act in a reckless or grossly negligent manner, he/she causes the death of another person.

Kidnapping (Crime against Persons): The removal, restraining or confinement of an individual by another through force, threat, or deception or (if person is under 14 years) without consent of a parent, guardian or school. Kidnapping/abduction includes hostage taking. A parent taking a child in violation of a court order, although it may be a crime, is not kidnapping for this purpose.

Crime Code Citation: §2901. Kidnapping: A person is guilty of kidnapping if he unlawfully removes another a substantial distance under the circumstances from the place where he/she is found, or if he/she unlawfully confines another for a substantial period in a place of isolation, with any of the following intentions:

- (1) To hold for ransom or reward, or as a shield or hostage.
- (2) To facilitate commission of any felony or flight thereafter.
- (3) To inflict bodily injury on or to terrorize the victim or another.
- (4) To interfere with the performance by public officials of any governmental or political function.

Local Educational Agency or LEA shall include a school district, an area vocational-technical school, an intermediate unit, or a charter school.

Minor Altercation: An incident which involves a single offender who commits a minor violent act against another individual and the other individual does not respond and the incident does not elevate to a more severe type of incident such as a fight or assault (e.g., "Student A" strikes "Student B" resulting in little injury and the "Student B" does not retaliate).

Persistently Dangerous School shall mean any public elementary, secondary, or charter school that meets any of the following criteria in the most recent school year and in one additional year of the two years prior to the most recent school year:

1. for a school whose enrollment is 250 or less, at least 5 dangerous incidents;
2. for a school whose enrollment is 251 to 1000, a number of dangerous incidents that represents at least 2% of the school's enrollment;
3. for a school whose enrollment is over 1000, 20 or more dangerous incidents.

Racial/Ethnic Intimidation (Crime against a Person): Malicious intent toward another's person or property based on race, color, religion or national origin is a hate crime.

Crime Code Citation: §2710. Ethnic intimidation: A person commits the offense of ethnic intimidation if, with malicious intention towards the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender or gender identity of another individual or group of individuals, he/she commits an offense under any other provision of this article or under Chapter 33 (relating to arson, criminal mischief and other property destruction) exclusive of section 3307 (relating to institutional vandalism) or under section 3503 (relating to criminal trespass) with respect to such individual or his or her property or with respect to one or more members of such group or to their property.

Robbery (Crime against Person): The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm. The type of weapon used is to be entered into question 8 (Type

of weapon involved). Because some type of assault may be an element of the crime of robbery, an assault should not be reported as an assault as long as it was performed in furtherance of the robbery. However, if the injury resulted in death, the incident must be reported as a homicide. A carjacking is a robbery offense where a motor vehicle is taken into force or threat of force.

- **Robbery with a Dangerous Weapon (Armed Robbery):** Theft or attempted theft of anything of value from the person of another, or from the area under the immediate bodily control of the other, by using a dangerous weapon or by an act threatening use of a dangerous weapon. A dangerous weapon is any article, instrument or substance that is likely to produce death or great bodily harm. Forcible theft or attempted theft from a person without the use of a dangerous weapon should be reported under Robbery without a Dangerous Weapon.
- **Robbery without a Dangerous Weapon:** The taking or attempting to take anything of value from another's person, by force, or by an act threatening force or violence, which puts a victim in fear, without the use of a weapon. The stealing of someone's property without the use of force or from a source other than the victim's person is not included in this offense. If the taking from the person involves use of a dangerous weapon the incident is reported under Robbery with a Dangerous Weapon.

Crime Code Citation: §3701. Robbery:

(1) A person is guilty of robbery if, in the course of committing a theft, he:

- (i.) inflicts serious bodily injury upon another;
- (ii.) threatens another with or intentionally puts him in fear of immediate serious bodily injury;
- (iii.) commits or threatens immediately to commit any felony of the first or second degree;
- (iv.) inflicts bodily injury upon another or threatens another with or intentionally puts him in fear of immediate bodily injury; or physically takes or removes property from the person of another by force however slight.

(2) An act shall be deemed "in the course of committing a theft" if it occurs in an attempt to commit theft or in flight after the attempt or commission.

Crime Code Citation: §3702. Robbery of motor vehicle: A person commits a felony of the first degree if he steals or takes a motor vehicle from another person in the presence of that person or any other person in lawful possession of the motor vehicle.

Safe Public School shall mean a public school that has not been designated as a persistently dangerous school under the standards for identifying persistently dangerous schools, or that has had that designation removed by the Department.

Serious bodily injury is a bodily injury that creates a substantial risk of death, or that causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Sexual Related Offenses: Sexual Offense (Crime against a Person) includes sexual intercourse, sexual contact or other unlawful behavior or conduct intended to result in sexual gratification. This category includes rape, statutory sexual assault, involuntary deviate sexual assault, sexual assault, aggravated indecent assault, indecent assault, and indecent exposure. Also included are prostitution and indecent exposure of private parts to the sight of another person in a lewd or indecent manner. This category doesn't include kissing, mooning, swearing or profanity. Administrators need to consider age and developmentally appropriate behavior before using this category.

Rape. Rape may be statutory or forcible.

- **Forcible Rape** is vaginal intercourse committed by force and without the consent of the victim, regardless of age.

- **Statutory Rape** is vaginal intercourse committed on a child under the age of 16 by a person who is at least 12 years old and at least 4 years older than the victim, regardless of whether the victim consented. Consensual vaginal intercourse between a 13, 14 or 15 year old girl or boy and a 16 year old girl or boy is not a crime; statutory rape requires at least four years between birthdays of the victim and perpetrator. Some examples of incidents which must be reported under this category are consensual intercourse between a 19-year old and a 15-year old; consensual intercourse with a person who is mentally handicapped or incapacitated, or physically helpless, regardless of whether the victim consented; or intercourse with an intoxicated or drugged victim who is too incapacitated to give consent.
- **Indecent Assault.** Committing a sexual act with or in the presence of a child under the age of 16 years, by a person at least age 16 and at least five years older than the child, for sexual gratification, regardless of whether force was used, or whether the victim consented. Examples of acts to be reported under this category are intentional exposure of genitals in front of a child; showing a child pornography, secretly or in the child's presence; or photographing girls changing clothes or using toilets, if these acts are done for sexual gratification.
- **Sexual Assault (Not Involving Rape or Sexual Offense).** An assault of a sexual nature. An unauthorized and unwanted, intentional, or forcible touching of a sex organ of a person of either sex. Sex organs are the breasts of females and genital areas of males and females. This category includes forcibly and intentionally grabbing the clothed or unclothed breast or genitals of a person, without the consent of the victim. Report **attempted rape** and **attempted sexual offense** under this category. **The difference between Sexual Assault and Sexual Offense** is that Sexual Assault involves **forcible and intentional touching without penetration** of a sex organ, and Sexual Offense involves **penetration** of a sex organ or anus by any object, or touching another's mouth or anus by the male sex organ.
- **Sexual Harassment (Crime against a Person)** Is discrimination against a student based on the student's submission or rejection of sexual advances and/or requests or creating an atmosphere of harassment based on sexual issues/activity. The unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communication of a sexual nature, and any other gender based harassment which has the purpose or effect to interfere with the individual performance, work environment, or participation in school sponsored activities, or creates an intimidating, hostile, or offensive educational environment. This includes students and staff. Examples include behaviors such as leering, pinching, grabbing, suggestive comments, gestures, jokes or pressure to engage in sexual activity.
- **Institutional Sexual Assault – §3142.2.** A person who is an employee or agent of the Department of Corrections or a county correctional authority, youth development center, youth forestry camp, state or county juvenile detention facility, other licensed residential facility serving children and youth, or mental health or mental retardation facility or institution commits a felony of the third degree when that person engages in sexual intercourse, deviate sexual intercourse or indecent contact with an inmate, detainee, patient or resident. As used in this section, the term "agent" means a person who is assigned to work in a state or county correctional or juvenile detention facility, a youth development center, youth forestry camp, other licensed residential facility serving children and youth, or mental health or mental retardation facility or institution who is employed by any State or county agency or any person employed by an entity providing contract services to the agency.

Crime Code Related Citations Definitions:

Deviate sexual intercourse. Sexual intercourse per os or per anus between human beings and any form of sexual intercourse with an animal. The term also includes penetration, however slight, of the genitals or anus of another person with a foreign object for any purpose other than good faith medical, hygienic or law enforcement procedures.

- **Forcible compulsion.** Compulsion by use of physical, intellectual, moral, emotional or psychological force, either express or implied. The term includes, but is not limited to, compulsion resulting in another person's death, whether the death occurred before, during or after sexual intercourse.
- **Indecent contact.** Any touching of the sexual or other intimate parts of the person for the purposes of arousing or gratifying sexual desire, in either person.

Sexual intercourse. In addition to its ordinary meaning, includes intercourse per os and per anus, with some penetration, however slight; emission is not required.

Crime Code Citation: §3121. Rape: A person commits a felony of the first degree when the person engages in sexual intercourse with a complainant:

- (1) By forcible compulsion.
- (2) By threat of forcible compulsion that would prevent resistance by a person of reasonable resolution.
- (3) Who is unconscious or where the person knows that the complainant is unaware that the sexual intercourse is occurring.
- (4) Where the person has substantially impaired the complainant's power to appraise or control his or her conduct by administering or employing, without the knowledge of the complainant, drugs, intoxicants or other means for the purposes of preventing resistance.
- (5) Who suffers from mental disability which renders the complainant incapable of consent.

- **Rape of a child.** A person commits the offense of rape of a child, a felony of the first degree, when the person engages in sexual intercourse with a complainant who is less than 13 years old.
- **Rape of a child with serious bodily injury.** A person commits the offense of rape of a child resulting in serious bodily injury, a felony of the first degree, when the person engages in sexual intercourse with a complainant who is less than 13 years of age and the complainant suffers serious bodily injury in the course of the offense.

Crime Code Citation: §3122.1. Statutory sexual assault: A person commits a felony of the second degree when that person engages in sexual intercourse with a complainant under the age of 16 years and that person is four or more years older than the complainant and the complainant and the person are not married to each other.

Crime Code Citation: §3123. Involuntary deviate sexual intercourse: A person commits a felony of the first degree when the person engages in deviate sexual intercourse with a complainant:

- (1) By forcible compulsion;
- (2) By threat of forcible compulsion that would prevent resistance by a person of reasonable resolution;
- (3) Who is unconscious or where the person knows that the complainant is unaware that the sexual intercourse is occurring;
- (4) Where the person has substantially impaired the complainant's power to appraise or control his or her conduct by administering or employing, without the knowledge of the complainant, drugs, intoxicants or other means for the purpose of preventing resistance;
- (5) Who suffers from mental disability which renders him or her incapable of consent; or
- (6) Who is less than 16 years of age and the person is four or more years older than the complainant and the person are not married to each other.

Involuntary deviate sexual intercourse with a child. A person commits involuntary deviate sexual intercourse with a child, a felony of the first degree, when the person engages in deviate sexual intercourse with a complainant who is less than 13 years of age.

Involuntary deviate sexual intercourse with a child with serious bodily injury. A person commits an offense under this section with a child resulting in serious bodily injury, a felony of the first degree, when the person violates this section and the complainant is less than 13 years of age and the complainant suffers serious bodily injury in the course of the offense.

Crime Code Citation: §3124.1. Sexual assault. Except as provided in §3121 (relating to rape) or 3123 (relating to involuntary deviate sexual intercourse), a person commits a felony of the second degree when that person engages in sexual intercourse or deviate sexual intercourse with a complainant without the complainant's consent.

Crime Code Citation: §3125. Aggravated indecent assault. Except as provided in §§ 3121 (relating to rape), 3122.1 (relating to statutory sexual assault), 3123 (relating to involuntary deviate sexual intercourse) and 3124.1 (relating to sexual assault), a person who engages in penetration, however slight, of the genitals or anus of a complainant with a part of his person's body for any purpose other than good faith medical, hygienic or law enforcement procedures commits aggravated indecent assault if:

- (1) The person does so without the complainant's consent;
- (2) The person does so by forcible compulsion;
- (3) The person does so by threat of forcible compulsion that would prevent resistance by a person of reasonable resolution;
- (4) The complainant is unconscious or the person knows that the complainant is unaware that the penetration is occurring;
- (5) The person has substantially impaired the complainant's power to appraise or control his or her conduct by administering or employing, without the knowledge of the complainant, drugs, intoxicants or other means for the purpose of preventing resistance;
- (6) The complainant suffers from mental disability which renders him or her incapable of consent;
- (7) The complainant is less than 13 years of age; or
- (8) The complainant is less than 16 years of age and the person is four or more years older than the complainant and the person are not married to each other.

Crime Code Citation: §3126. Indecent assault. A person who has indecent contact with the complainant or causes the complainant to have indecent contact with the person is guilty of indecent assault if:

- (1) The person does so without the complainant's consent;
- (2) The person does so by forcible compulsion;
- (3) The person does so by threat of forcible compulsion that would prevent resistance by a person of reasonable resolution;
- (4) The complainant is unconscious or the person knows that the complainant is unaware that the indecent contact is occurring;
- (5) The person has substantially impaired the complainant's power to appraise or control his or her conduct by administering or employing, without the knowledge of the complainant, drugs, intoxicants or other means for the purpose of preventing resistance;
- (6) The complainant suffers from mental disability which renders him or her incapable of consent;
- (7) The complainant is less than 13 years of age; or
- (8) The complainant is less than 16 years of age and the person is four or more years older than the complainant and the person are not married to each other.

Crime Code Citation: §3124.2. Institutional sexual assault. A person who is an employee or agent of the Department of Corrections or a county correctional authority, youth development center, youth forestry camp, state or county juvenile detention facility, other licensed residential facility serving young children and youth, or mental health or mental retardation facility or institution commits a felony of the third degree when that person engages in sexual intercourse, deviate sexual intercourse or indecent contact with an inmate, detainee, patient or resident. As used in this section, the term “agent” means a person who is assigned to work in a state or county correctional or juvenile detention facility, a youth development center, youth forestry camp, other licensed residential facility serving children and youth, or mental health or mental retardation facility or institution who is employed by any state or county agency or any person employed by an entity providing contract services to the agency.

Simple assault is the unlawful physical attack by one student upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Crime Code Citation: §2701. Simple Assault. A person is guilty if he/she:

- (1) Attempts to cause or intentionally, knowingly or recklessly causes bodily injury to another;
- (2) Negligently causes bodily injury to another with a deadly weapon;
- (3) Attempts by physical menace to put another in fear of imminent serious bodily injury; or
- (4) Conceals or attempts to conceal a hypodermic needle on his person and intentionally or knowingly penetrates a law enforcement officer or an officer or an employee of a correctional institution, county jail or prison, detention facility or mental hospital during the course of an arrest or any search of the person.

Theft by Unlawful Taking or Disposition:

- (1) Movable property – A person is guilty of theft if he unlawfully takes, or exercises unlawful control over, movable property of another with intent to deprive him thereof.
- (2) Immovable property – A person is guilty of theft if he unlawfully transfers, or exercises unlawful control over, immovable property of another or any interest therein with intent to benefit himself or another not entitled thereto.
- (3) If amount is \$50 or more but less than \$200 it is a misdemeanor 2nd degree.
- (4) If amount is less than \$50 it is a misdemeanor 3rd degree

Threatening or Intimidating a School Official or a Student (Crime against persons) (Physical, verbal, written, or electronic threat (e.g., internet) or intimidation) is to unlawfully place another person in fear of bodily harm through verbal threats without displaying a weapon or subjecting the person to actual physical attack; stalking (i.e., secretly or stealthily pursuing another, spying on or watching another person, with or without the intent to harm, frighten, or coerce) should be included.

Vandalism is the unlawful desecration of a building or other structure with the intent to commit damage.

Crime Code Citation: §3307. Institutional vandalism. A person commits the offense of institutional vandalism if he knowingly desecrates, vandalizes, defaces or otherwise damages:(1) Any church, synagogue or other facility or place used for religious worship or other religious purposes;

- (2) Any cemetery, mortuary or other facility used for the purpose of burial or memorializing the dead;
- (3) Any school, educational facility, community center, municipal building, courthouse facility or juvenile detention center;
- (4) The grounds adjacent to and owned or occupied by any facility set forth in paragraph (1), (2) or (3); or
- (5) Any personal property located in any facility set forth in this subsection.

Victim shall mean the student/person against whom a criminal offense has been perpetrated while the student/person was in or on the grounds or under the supervision of their public elementary or secondary school.

ALCOHOL and CONTROLLED SUBSTANCES-RELATED CITATIONS:

Drug shall mean controlled substance as defined under the 13 act of April 14, 1972 (P.L.233, No.64), known as "The Controlled Substance, Drug, Device and Cosmetic Act."

"*Drug*" means: (i) substances recognized in the official United States Pharmacopoeia, or official National Formulary or any supplement to either of them; and (ii) substances intended for use in the diagnosis, cure, mitigation, treatment or prevention of disease in man or other animals; and (iii) substances (other than food) intended to affect the structure or any function of the human body or other animal body; and (iv) substances intended for use as a component of any article specified in clause (i), (ii) or (iii), but not including devices or their components, parts or accessories.

Drug paraphernalia shall mean paraphernalia as defined under the act of April 14, 1972 (P.L.233, No.64), known as "The Controlled Substance, Drug, Device and Cosmetic Act."

"*Drug paraphernalia*" means all equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of this act. It includes, but is not limited to:

- (1) Kits used, intended for use or designed for use in planting, propagating, cultivating, growing or harvesting of any species of plant which is a controlled substance or from which a controlled substance can be derived.
- (2) Kits used, intended for use or designed for use in manufacturing, compounding, converting, producing, processing or preparing controlled substances.
- (3) Isomerization devices used, intended for use or designed for use in increasing the potency of any species of plant which is a controlled substance.
- (4) Testing equipment used, intended for use or designed for use in identifying or in analyzing the strength, effectiveness or purity of controlled substances.
- (5) Scales and balances used, intended for use or designed for use in weighing or measuring controlled substances.
- (6) Diluents and adulterants, such as quinine hydrochloride, mannitol, mannite, dextrose and lactose, used, intended for use or designed for use in cutting controlled substances.
- (7) Separation gins and sifters used, intended for use or designed for use in removing twigs and seeds from or in otherwise cleaning or refining marijuana.
- (8) Blenders, bowls, containers, spoons and mixing devices used, intended for use or designed for use in compounding controlled substances.
- (9) Capsules, balloons, envelopes and other containers used, intended for use or designed for use in packaging small quantities of controlled substances.
- (10) Containers and other objects used, intended for use or designed for use in storing or concealing controlled substances.
- (11) Hypodermic syringes, needles and other objects used, intended for use, or designed for use in parenterally injected controlled substances into the human body.
- (12) Objects used, intended for use or designed for use in ingesting, inhaling or otherwise introducing marijuana, cocaine, hashish or hashish oil into the human body, such as:
 - (i) Metal, wooden, acrylic, glass, stone, plastic or ceramic pipes with or without screens, permanent screens, hashish heads or punctured metal bowls.

- (ii) Water pipes.
- (iii) Carburetion tubes and devices.
- (iv) Smoking and carburetion masks.
- (v) Roach clips; meaning objects used to hold burning material such as a marijuana cigarette, that has become too small or too short to be held in the hand.
- (vi) Miniature cocaine spoons and cocaine vials.
- (vi) Chamber pipes.
- (viii) Carburetor pipes.
- (ix) Electric pipes.
- (x) Air-driven pipes.
- (xi) Chillums.
- (xii) Bongs.
- (xiii) Ice pipes or chillers.

In determining whether an object is drug paraphernalia, a court or other authority should consider, in addition to all other logically relevant factors, statements by an owner or by anyone in control of the object concerning its use, prior convictions, if any, of an owner, or of anyone in control of the object, under any State or Federal law relating to any controlled substance, the proximity of the object, in time and space, to a direct violation of this act, the proximity of the object to controlled substances, the existence of any residue of controlled substances on the object, direct or circumstantial evidence of the intent of an owner, or of anyone in control of the object, to deliver it to persons who he knows, or should reasonably know, intend to use the object to facilitate a violation of this act, the innocence of an owner or of anyone in control of the object, as to a direct violation of this act should not prevent a finding that the object is intended for use or designed for use as drug paraphernalia, instructions, oral or written, provided with the object concerning its use, descriptive materials accompanying the object which explain or depict its use, national and local advertising concerning its use, the manner in which the object is displayed for sale, whether the owner, or anyone in control of the object, is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of tobacco products, direct or circumstantial evidence of the ratio of sales of the objects to the total sales of the business enterprise, the existence and scope of legitimate uses for the object in the community, and expert testimony concerning its use.

The Crime Code contains too numerous citations related to alcohol to place on this site. Some of the citations are as follows:

- Crime Code Citation: §6310.3** Carrying a false identification card.
- Crime Code Citation: §6310.2** Manufacture or sale of false identification cards.
- Crime Code Citation: §6307** Misrepresentation of age.
- Crime Code Citation: §6308** Purchase, consumption possession or transportation of alcoholic beverages.
- Crime Code Citation: §6310.6** Misrepresentation of age to secure alcoholic beverages.
- Crime Code Citation: §5505** Chemically-influenced persons, public appearances.
- Crime Code Citation: §7508** Growing marijuana.
- Crime Code Citation: §6317** Driving under the influence in drug free zones, schools and school districts.
- Crime Code Citation: §7509** Drug free urine, sale or use, tests.
- Crime Code Citation: §308.** Intoxication.

TOBACCO RELATED CITATIONS:

Crime Code Citation: §6306. Furnishing cigarettes or cigarette papers. A person commits an offense if he furnishes to any minor, by gift, sale or otherwise, any cigarettes or cigarette paper.

Crime Code Citation: §6306.1. Use of tobacco in schools prohibited. A pupil who possesses or uses tobacco in a school building, a school bus or on school property owned by, leased by or under the control of a school district commits a summary offense. A summary offense under this section shall not be a criminal offense of record, shall not be reportable as a criminal act and shall not be placed on the criminal record of the offending school-age person if any such record exists.

Crime Code Citation: §6305. Sale of tobacco. A person is guilty of a summary offense if the person:

- (1) Sells a tobacco product to any minor;
- (2) Furnishes, by purchase, gift or other means, a tobacco product to a minor;
- (3) Locates or places a tobacco vending machine containing a tobacco product in a location accessible to minors;
- (4) Displays or offers a cigarette for sale out of a pack of cigarettes; or
- (5) Displays or offers for sale tobacco products in any manner which enables an individual other than the retailer or an employee of the retailer to physically handle tobacco products prior to purchase unless the tobacco products are located within the line of sight or under the control of a cashier or other employee during business hours.

An offense under this subsection shall not be a criminal offense of record, shall not be reportable as a criminal act and shall not be placed on the criminal record of the offender.

BOMB THREAT-RELATED CITATIONS:

Crime Code Citation: §2706. Terroristic threats. A person commits the crime of terroristic threats if the person communicates, either directly or indirectly, a threat to:

- (1) Commit any crime of violence with intent to terrorize another;
- (2) Cause evacuation of a building, place of assembly or facility of public transportation; or
- (3) Otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term "communicates" means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.

Crime Code Citation: §4906. False reports to law enforcement authorities.

- (1) Falsely incriminating another – A person who knowingly gives false information to any law enforcement officer with intent to implicate another commits a misdemeanor of the second degree.
- (2) Fictitious reports – A person commits a misdemeanor of the third degree if he/she:
 - (a) Reports to law enforcement authorities an offense or other incident within their concern knowing that it did not occur; or
 - (b) Pretends to furnish such authorities with information relating to an offense or incident when he knows he has no information relating to such offense or incident.

Crime Code Citation: §6161. Carrying explosives on conveyances. A person is guilty of a misdemeanor of the second degree if he/she enters into or upon any railroad train, locomotive, tender or car thereof, or into or upon any automobile or other conveyance used for carrying of freight or passengers, having in his/her custody or about his person any nitroglycerine or other explosive, other than as freight regularly shipped as such.

Crime Code Citation: §5516. Facsimile weapons of mass destruction. A person commits an offense if the person intentionally, knowingly or recklessly manufactures, sells, purchases, transports or causes another to transport, delivers or causes another to deliver, possesses or uses a facsimile weapon of mass destruction and by such action, causes any of the following:

- (1) Terrifying, intimidating, threatening or harassing an individual.

- (2) Alarm or reaction on the part of any of the following:
 - (i.) A public or volunteer organization that deals with emergencies involving danger to life or property.
 - (ii.) A law enforcement organization.
- (3) Serious public inconvenience not limited to the evacuation of a building, place of assembly or facility of public transportation.

WEAPONS-RELATED CITATIONS:

Crime Code Citation: §6110.1. Possession of firearm by minor. A person under 18 years of age shall not possess or transport a firearm anywhere in this Commonwealth.

Crime Code Citation: §908. Prohibited offensive weapons. Person commits a misdemeanor of the first degree, if, except as authorized by law, he/she makes repairs, sells, or otherwise deals in, uses, or possesses any offensive weapon. As used in this section, the following words and phrases shall have the meanings given to them:

- Firearm – Any weapon which is designed to or may readily be converted to expel any projectile by the action of an explosive, or the frame or receiver of any such weapon.
- Offensive weapons – Any bomb, grenade, machine gun, sawed off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, or other implement for the infliction of serious bodily injury which serves no common lawful purpose.

Crime Code Citation: §912. Possession of weapon on school property. A person commits a misdemeanor of the first degree if he possesses a weapon in the buildings of, on the grounds of, or in any conveyance providing transportation to and from any elementary or secondary publicly-funded educational institution, any elementary or secondary private school licensed by the Department of Education or any elementary or secondary parochial school. Notwithstanding the definition of “weapon” in section 907 (relating to possessing instruments of crime), “weapon” for purposes of this section shall include but not be limited to any knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily harm.

CLARIFICATION: According to the Pennsylvania State Police, airsoft, pellet or replica guns are not considered a firearm as defined by the Crimes Code, Title 18. However, the possession of these types of guns in schools or on school property should be reported to local law enforcement. Furthermore, under the guidelines an incident of this nature is reportable under the "Possession of Other Weapon" category on the Safe School Report. It is also recommended that school districts have a policy in effect that "prohibits or bans" any type of replica weapon from the campus/property and transportation to/from school that clearly states the sanction received if found in possession of such a device or replica. School districts should discuss this issue with their solicitor, board, local law enforcement and other key decision makers involved with the district's school safety planning.

RIOT RELATED CITATION:

Crime Code Citation: §5501.Riot. A person is guilty of riot, a felony of the third degree, if he/she participates with two or more others in a course of disorderly conduct:

- (1) With the intent to commit or facilitate the commission of a felony or misdemeanor;
- (2) With intent to prevent or coerce official action;
- (3) When the actor or any other participant to the knowledge of the actor uses or plans to use a firearm or other deadly weapon.

Appendix AA – Categories to use in the Location Fact Template for Safe Schools

The below tables detail the values to use in the CATEGORY 1 – CATEGORY 4 fields as well as the COUNT field when reporting habitual truancy, the indication of no reportable School Safety incidents, expulsion and out of school suspension data within the Location Fact template.

NOTES:

- The CATEGORY 4 field does not apply to the habitual truancy data or the indication of no reportable School Safety incidents. In these situations leave this field blank.
- The grade level codes used are the same as the CURRENT GRADE LEVEL field within the Student and Student Snapshot templates.
- The ethnicity codes used are the same as the ETHNIC CODE SHORT field within the Student and Student Snapshot templates.
- The data reported in Category 1 and Category 2 must be reported in all UPPER CASE letters to pass validation.

Habitual Truancy

If a school has no habitual truant students for the entire school year submit one record using the category values shown in the table immediately below. Otherwise, submit the data as indicated in the second table.

Category 1	Category 2	Category 3	Description of what to include in COUNT field
TRUANCY	ZERO	ZERO	Include 0 to indicate that the school did not have any habitually truant students for the entire school year.

Category 1	Category 2	Category 3	Description of what to include in COUNT field
TRUANCY	GRADE	PKA	Aggregated # of habitually truant students for PreK Half Day - Morning (AM) at school
TRUANCY	GRADE	PKP	Aggregated # of habitually truant students for PreK Half Day - Afternoon (PM) at school
TRUANCY	GRADE	PKF	Aggregated # of habitually truant students for PreK Full Day at school
TRUANCY	GRADE	K4A	Aggregated # of habitually truant students for K4 Half Day - Morning (AM) at school
TRUANCY	GRADE	K4P	Aggregated # of habitually truant students for K4 Half Day - Afternoon (PM) at school
TRUANCY	GRADE	K4F	Aggregated # of habitually truant students for K4 Full Day at school
TRUANCY	GRADE	K5A	Aggregated # of habitually truant students for K5 Half Day - Morning (AM) at school
TRUANCY	GRADE	K5P	Aggregated # of habitually truant students for K5 Half Day - Afternoon (PM) at school
TRUANCY	GRADE	K5F	Aggregated # of habitually truant students for K5 Full Day at school
TRUANCY	GRADE	001	Aggregated # of habitually truant students for grade 1 at school
TRUANCY	GRADE	002	Aggregated # of habitually truant students for grade 2 at school

Category 1	Category 2	Category 3	Description of what to include in COUNT field
TRUANCY	GRADE	003	Aggregated # of habitually truant students for grade 3 at school
TRUANCY	GRADE	004	Aggregated # of habitually truant students for grade 4 at school
TRUANCY	GRADE	005	Aggregated # of habitually truant students for grade 5 at school
TRUANCY	GRADE	006	Aggregated # of habitually truant students for grade 6 at school
TRUANCY	GRADE	007	Aggregated # of habitually truant students for grade 7 at school
TRUANCY	GRADE	008	Aggregated # of habitually truant students for grade 8 at school
TRUANCY	GRADE	009	Aggregated # of habitually truant students for grade 9 at school
TRUANCY	GRADE	010	Aggregated # of habitually truant students for grade 10 at school
TRUANCY	GRADE	011	Aggregated # of habitually truant students for grade 11 at school
TRUANCY	GRADE	012	Aggregated # of habitually truant students for grade 12 at school
TRUANCY	ETHNICITY	1	Aggregated # of habitually truant American Indian / Alaskan Native (not Hispanic) students at school
TRUANCY	ETHNICITY	3	Aggregated # of habitually truant Black or African American (not Hispanic) students at school
TRUANCY	ETHNICITY	4	Aggregated # of habitually truant Hispanic (any race) students at school
TRUANCY	ETHNICITY	5	Aggregated # of habitually truant White (not Hispanic) students at school
TRUANCY	ETHNICITY	6	Aggregated # of habitually truant Multi-Racial (not Hispanic) students at school
TRUANCY	ETHNICITY	9	Aggregated # of habitually truant Asian (not Hispanic) students at school
TRUANCY	ETHNICITY	10	Aggregated # of habitually truant Native Hawaiian or other Pacific Islander (not Hispanic) students at school
TRUANCY	GENDER	M	Aggregated # of habitually truant males at school
TRUANCY	GENDER	F	Aggregated # of habitually truant females at school

Indication of no Reportable School Safety Incidents for a School

Reportable School Safety incidents are to be submitted in detail in the Discipline Domain templates. Some schools (most often elementary schools) may not have any reportable School Safety incidents for the entire school year. In this situation an LEA must indicate this by submitting a record in the Location Fact template for each school that does not have reportable incidents for the year. Use the categories in the table below.

Category 1	Category 2	Category 3	Description of what to include in COUNT field
INCIDENTS	ZERO	ZERO	Include 0 to indicate that the school did not have any reportable School Safety incidents for the entire school year.

Expulsions due to Academic or Student Code Violations

If a school has no expulsions due to academic or student code violations for the entire school year submit one record using the category values shown in the table immediately below. Otherwise, submit the data as indicated in the second table.

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
EXPULSION	ZERO	ZERO	ZERO	Include 0 to indicate that the school did not have any academic or student code violation expulsions for the entire school year.

Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
EXPULSION	GRADE	PKA	CONDUCT	Aggregated # of PreK Half Day - Morning (AM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	PKA	ACADEMIC	Aggregated # of PreK Half Day - Morning (AM) students expelled for academic violations at school
EXPULSION	GRADE	PKP	CONDUCT	Aggregated # of PreK Half Day - Afternoon (PM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	PKP	ACADEMIC	Aggregated # of PreK Half Day - Afternoon (PM) students expelled for academic violations at school
EXPULSION	GRADE	PKF	CONDUCT	Aggregated # of PreK Full Day students expelled for violation of student code of conduct at school
EXPULSION	GRADE	PKF	ACADEMIC	Aggregated # of PreK Full Day students expelled for academic violations at school
EXPULSION	GRADE	K4A	CONDUCT	Aggregated # of K4 Half Day - Morning (AM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K4A	ACADEMIC	Aggregated # of K4 Half Day - Morning (AM) students expelled for academic violations at school
EXPULSION	GRADE	K4P	CONDUCT	Aggregated # of K4 Half Day - Afternoon (PM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K4P	ACADEMIC	Aggregated # of K4 Half Day - Afternoon (PM) students expelled for academic violations at school
EXPULSION	GRADE	K4F	CONDUCT	Aggregated # of K4 Full Day students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K4F	ACADEMIC	Aggregated # of K4 Full Day students expelled for academic violations at school
EXPULSION	GRADE	K5A	CONDUCT	Aggregated # of K5 Half Day - Morning (AM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K5A	ACADEMIC	Aggregated # of K5 Half Day - Morning (AM) students expelled for academic violations at school



Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
EXPULSION	GRADE	K5P	CONDUCT	Aggregated # of K5 Half Day - Afternoon (PM) students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K5P	ACADEMIC	Aggregated # of K5 Half Day - Afternoon (PM) students expelled for academic violations at school
EXPULSION	GRADE	K5F	CONDUCT	Aggregated # of K5 Full Day students expelled for violation of student code of conduct at school
EXPULSION	GRADE	K5F	ACADEMIC	Aggregated # of K5 Full Day students expelled for academic violations at school
EXPULSION	GRADE	001	CONDUCT	Aggregated # of grade 1 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	001	ACADEMIC	Aggregated # of grade 1 students expelled for academic violations at school
EXPULSION	GRADE	002	CONDUCT	Aggregated # of grade 2 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	002	ACADEMIC	Aggregated # of grade 2 students expelled for academic violations at school
EXPULSION	GRADE	003	CONDUCT	Aggregated # of grade 3 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	003	ACADEMIC	Aggregated # of grade 3 students expelled for academic violations at school
EXPULSION	GRADE	004	CONDUCT	Aggregated # of grade 4 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	004	ACADEMIC	Aggregated # of grade 4 students expelled for academic violations at school
EXPULSION	GRADE	005	CONDUCT	Aggregated # of grade 5 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	005	ACADEMIC	Aggregated # of grade 5 students expelled for academic violations at school
EXPULSION	GRADE	006	CONDUCT	Aggregated # of grade 6 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	006	ACADEMIC	Aggregated # of grade 6 students expelled for academic violations at school
EXPULSION	GRADE	007	CONDUCT	Aggregated # of grade 7 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	007	ACADEMIC	Aggregated # of grade 7 students expelled for academic violations at school
EXPULSION	GRADE	008	CONDUCT	Aggregated # of grade 8 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	008	ACADEMIC	Aggregated # of grade 8 students expelled for academic violations at school
EXPULSION	GRADE	009	CONDUCT	Aggregated # of grade 9 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	009	ACADEMIC	Aggregated # of grade 9 students expelled for academic violations at school

Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
EXPULSION	GRADE	010	CONDUCT	Aggregated # of grade 10 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	010	ACADEMIC	Aggregated # of grade 10 students expelled for academic violations at school
EXPULSION	GRADE	011	CONDUCT	Aggregated # of grade 11 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	011	ACADEMIC	Aggregated # of grade 11 students expelled for academic violations at school
EXPULSION	GRADE	012	CONDUCT	Aggregated # of grade 12 students expelled for violation of student code of conduct at school
EXPULSION	GRADE	012	ACADEMIC	Aggregated # of grade 12 students expelled for academic violations at school
EXPULSION	ETHNICITY	1	CONDUCT	Aggregated # of American Indian / Alaskan Native (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	1	ACADEMIC	Aggregated # of American Indian / Alaskan Native (not Hispanic) students expelled for academic violations at school
EXPULSION	ETHNICITY	3	CONDUCT	Aggregated # of Black / African American (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	3	ACADEMIC	Aggregated # of Black / African American (not Hispanic) students expelled for academic violations at school
EXPULSION	ETHNICITY	4	CONDUCT	Aggregated # of Hispanic (any race) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	4	ACADEMIC	Aggregated # of Hispanic (any race) students expelled for academic violations at school
EXPULSION	ETHNICITY	5	CONDUCT	Aggregated # of White (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	5	ACADEMIC	Aggregated # of White (not Hispanic) students expelled for academic violations at school
EXPULSION	ETHNICITY	6	CONDUCT	Aggregated # of Multi-Racial (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	6	ACADEMIC	Aggregated # of Multi-Racial (not Hispanic) students expelled for academic violations at school
EXPULSION	ETHNICITY	9	CONDUCT	Aggregated # of Asian (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	9	ACADEMIC	Aggregated # of Asian (not Hispanic) students expelled for academic violations at school

Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
EXPULSION	ETHNICITY	10	CONDUCT	Aggregated # of Native Hawaiian or other Pacific Islander (not Hispanic) students expelled for violation of student code of conduct at school
EXPULSION	ETHNICITY	10	ACADEMIC	Aggregated # of Native Hawaiian or other Pacific Islander (not Hispanic) students expelled for academic violations at school
EXPULSION	GENDER	M	CONDUCT	Aggregated # of male students expelled for violation of student code of conduct at school
EXPULSION	GENDER	M	ACADEMIC	Aggregated # of male students expelled for academic violations at school
EXPULSION	GENDER	F	CONDUCT	Aggregated # of female students expelled for violation of student code of conduct at school
EXPULSION	GENDER	F	ACADEMIC	Aggregated # of female students expelled for academic violations at school

Out of School Suspensions due to Academic or Student Code Violations

If a school has no out of school suspensions due to academic or student code violations for the entire school year submit one record using the category values shown in the table immediately below. Otherwise, submit the data as indicated in the second table.

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	ZERO	ZERO	ZERO	Include 0 to indicate that the school did not have any out of school suspensions for the entire school year.

Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	GRADE	PKA	CONDUCT	Aggregated # of PreK Half Day - Morning (AM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	PKA	ACADEMIC	Aggregated # of PreK Half Day - Morning (AM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	PKP	CONDUCT	Aggregated # of PreK Half Day - Afternoon (PM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	PKP	ACADEMIC	Aggregated # of PreK Half Day - Afternoon (PM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	PKF	CONDUCT	Aggregated # of PreK Full Day students out of school suspended for violation of student code of conduct at school



Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	GRADE	PKF	ACADEMIC	Aggregated # of PreK Full Day students out of school suspended for academic violations at school
SUSPENSION	GRADE	K4A	CONDUCT	Aggregated # of K4 Half Day - Morning (AM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K4A	ACADEMIC	Aggregated # of K4 Half Day - Morning (AM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	K4P	CONDUCT	Aggregated # of K4 Half Day - Afternoon (PM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K4P	ACADEMIC	Aggregated # of K4 Half Day - Afternoon (PM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	K4F	CONDUCT	Aggregated # of K4 Full Day students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K4F	ACADEMIC	Aggregated # of K4 Full Day students out of school suspended for academic violations at school
SUSPENSION	GRADE	K5A	CONDUCT	Aggregated # of K5 Half Day - Morning (AM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K5A	ACADEMIC	Aggregated # of K5 Half Day - Morning (AM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	K5P	CONDUCT	Aggregated # of K5 Half Day - Afternoon (PM) students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K5P	ACADEMIC	Aggregated # of K5 Half Day - Afternoon (PM) students out of school suspended for academic violations at school
SUSPENSION	GRADE	K5F	CONDUCT	Aggregated # of K5 Full Day students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	K5F	ACADEMIC	Aggregated # of K5 Full Day students out of school suspended for academic violations at school
SUSPENSION	GRADE	001	CONDUCT	Aggregated # of grade 1 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	001	ACADEMIC	Aggregated # of grade 1 students out of school suspended for academic violations at school



Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	GRADE	002	CONDUCT	Aggregated # of grade 2 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	002	ACADEMIC	Aggregated # of grade 2 students out of school suspended for academic violations at school
SUSPENSION	GRADE	003	CONDUCT	Aggregated # of grade 3 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	003	ACADEMIC	Aggregated # of grade 3 students out of school suspended for academic violations at school
SUSPENSION	GRADE	004	CONDUCT	Aggregated # of grade 4 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	004	ACADEMIC	Aggregated # of grade 4 students out of school suspended for academic violations at school
SUSPENSION	GRADE	005	CONDUCT	Aggregated # of grade 5 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	005	ACADEMIC	Aggregated # of grade 5 students out of school suspended for academic violations at school
SUSPENSION	GRADE	006	CONDUCT	Aggregated # of grade 6 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	006	ACADEMIC	Aggregated # of grade 6 students out of school suspended for academic violations at school
SUSPENSION	GRADE	007	CONDUCT	Aggregated # of grade 7 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	007	ACADEMIC	Aggregated # of grade 7 students out of school suspended for academic violations at school
SUSPENSION	GRADE	008	CONDUCT	Aggregated # of grade 8 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	008	ACADEMIC	Aggregated # of grade 8 students out of school suspended for academic violations at school
SUSPENSION	GRADE	009	CONDUCT	Aggregated # of grade 9 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	009	ACADEMIC	Aggregated # of grade 9 students out of school suspended for academic violations at school
SUSPENSION	GRADE	010	CONDUCT	Aggregated # of grade 10 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	010	ACADEMIC	Aggregated # of grade 10 students out of school suspended for academic violations at school



Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	GRADE	011	CONDUCT	Aggregated # of grade 11 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	011	ACADEMIC	Aggregated # of grade 11 students out of school suspended for academic violations at school
SUSPENSION	GRADE	012	CONDUCT	Aggregated # of grade 12 students out of school suspended for violation of student code of conduct at school
SUSPENSION	GRADE	012	ACADEMIC	Aggregated # of grade 12 students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	1	CONDUCT	Aggregated # of American Indian / Alaskan Native (not Hispanic) students out of school suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	1	ACADEMIC	Aggregated # of American Indian / Alaskan Native (not Hispanic) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	3	CONDUCT	Aggregated # of Black / African American (not Hispanic) students out of school suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	3	ACADEMIC	Aggregated # of Black / African American (not Hispanic) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	4	CONDUCT	Aggregated # of Hispanic (any race) students out of school suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	4	ACADEMIC	Aggregated # of Hispanic (any race) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	5	CONDUCT	Aggregated # of White / Caucasian (not Hispanic) students out of school suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	5	ACADEMIC	Aggregated # of White / Caucasian (not Hispanic) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	6	CONDUCT	Aggregated # of Multi-Racial (not Hispanic) students out of school suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	6	ACADEMIC	Aggregated # of Multi-Racial (not Hispanic) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	9	CONDUCT	Aggregated # of Asian (not Hispanic) students out of school suspended for violation of student code of conduct at school



Categories to use in the Location Fact Template

Category 1	Category 2	Category 3	Category 4	Description of what to include in COUNT field
SUSPENSION	ETHNICITY	9	ACADEMIC	Aggregated # of Asian (not Hispanic) students out of school suspended for academic violations at school
SUSPENSION	ETHNICITY	10	CONDUCT	Aggregated # of Native Hawaiian or other Pacific Islander (not Hispanic) students suspended for violation of student code of conduct at school
SUSPENSION	ETHNICITY	10	ACADEMIC	Aggregated # of Native Hawaiian or other Pacific Islander (not Hispanic) students suspended for academic violations at school
SUSPENSION	GENDER	M	CONDUCT	Aggregated # of male students out of school suspended for violation of student code of conduct at school
SUSPENSION	GENDER	M	ACADEMIC	Aggregated # of male students out of school suspended for academic violations at school
SUSPENSION	GENDER	F	CONDUCT	Aggregated # of female students out of school suspended for violation of student code of conduct at school
SUSPENSION	GENDER	F	ACADEMIC	Aggregated # of female students out of school suspended for academic violations at school

Appendix AB – Categories to Use in the District Fact Template for Safe Schools

The below table details the values to use in the CATEGORY 1 and CATEGORY 2 fields as well as the COUNT field when reporting zero directly employed or contracted security staff. Alternately, if an LEA contracts with a security company that rotates staff, the values to use in the CATEGORY1, CATEGORY 2, and COUNT fields for the various aggregate security staff counts is listed.

NOTE: The data reported in Category 1 and Category 2 must be reported in all UPPER CASE letters to pass validation.

Category 1	Category 2	Description of what to include in COUNT field
SECURITY	ZERO	Include 0 to indicate that the entire LEA does not have any directly employed or contracted security staff
SECURITY	TOTAL	Aggregate number of security staff who provided services to the LEA during the school year
SECURITY	WEAPON	Total aggregate number of contracted security staff who provided services to the LEA during the school year and were authorized to carry a weapon
SECURITY	CPR	Aggregate number of contracted security staff who provided services to the LEA during the school year and were trained on CPR
SECURITY	FIRSTAID	Aggregate number of contracted security staff who provided services to the LEA during the school year and were trained in first aid
SECURITY	FIREARMS	Aggregate number of contracted security staff who provided services to the LEA during the school year and were firearms qualified
SECURITY	MPOETC	Aggregate number of contracted security staff who provided services to the LEA during the school year and received Municipal Police Officer's Education and Training Commission (MPOETC) training within the school year
SECURITY	NASRO	Aggregate number of contracted security staff who provided services to the LEA during the school year and received National Association of School Resource Officer's (NASRO) training within the school year
SECURITY	LOCAL	Aggregate number of contracted security staff who provided services to the LEA during the school year and received local training within the school year
SECURITY	SCOPE	The scope of security services provided by the contract security company during the school year Valid values: 1 – All schools in LEA 2 – High school(s) only 3 – Middle school(s) only 4 – High school(s) and middle school(s) 5 – Elementary school(s) only 6 - Other

Appendix AC – Program Provider Type Codes

The table below lists SES agencies or providers that are to be entered in Field 23 (PROGRAM PROVIDER TYPE CODE) of the Programs Fact Template.

NOTE: Providers are listed in alphabetical order.

Program Provider Type Code	SES Provider Name	City	State
00130	Achieve HighPoints from Datamatics, Inc	Duluth	GA
00008	AMERICAN TUTOR, INC.	Hillsborough	NJ
00200	Arrowhead Tutors, Inc.	Joliet	IL
00013	Attain Learning Centers	New Cumberland	PA
00016	Beyond the Basics	Detroit	MI
00026	Club Z In-Home Tutoring Services, Inc.	Tampa	FL
00027	Club Z Tutoring	Allentown	PA
00127	Digital Network Group	LARGO	MD
00201	Edumax Learning LLC	Chesterfield	MO
00202	Eduwizards	Dumont	NJ
00203	It's All Live, Inc.	Oberlin	OH
00114	Khepera Early Learning Academy And Cultural Center	Glenside	PA
00055	KnowledgePoints	Drexel Hill	PA
00204	L.A.'s Kids First, LLC	Pittsburgh	PA
00205	Lafiya Family Services Center	Philadelphia	PA
00206	Legacy Youth And Family Services	Charlotte	NC
00207	New Era Community Development Center	Detroit	MI
00184	One on One Learning	Miami	FL
00067	One On One Tutoring Service, Inc.	Philadelphia	PA
00069	Overbrook Learning Center	Philadelphia	PA
00075	Promises, Inc. dba Easy "A" in-home Tutoring Servi	Olyphant	PA
00208	Rodman's After School Program	Pittsburgh	PA
00085	Stay On Top Tutoring Services Inc.	Philadelphia	PA
00209	Studentnest, Inc.	Fresno	CA
00087	Sylvan Learning Center	Philadelphia	PA
00100	Sylvan Learning Center/Ace It	State College	PA
00157	Sylvan Learning Center of Hollidaysburg /Ace it Tutoring	Hollidaysburg	PA
00091	Sylvan Learning Center of Lancaster	Lancaster	PA
00094	Sylvan Learning Center/Ace It!	Johnstown	PA
00096	Sylvan Learning of Palmyra	Palmyra	PA
00099	Sylvan Learning of the Lehigh Valley	Easton	PA
00210	TC Tech	Newport	KY
00211	Teacher Direct Tutoring	EASTON	PA
00105	The Learning Lamp	Johnstown	PA
00197	The Reading Clinic, Inc.	Philadelphia	PA
00212	Titanium Tutoring, LLC	Yeadon	PA
00112	Tutorial Services	Saline	MI



Appendix AD – Appendix is Deleted

Appendix AE – Categories to Use in the District Fact Template for Title I

NOTE: The data reported in all categories (1 – 4) must be reported in all UPPER CASE letters to pass validation.

Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
TAS	SERVICE	INSRLA	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in Reading or Language Arts through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.
TAS	SERVICE	INSMATH	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in Math through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.
TAS	SERVICE	INSSCI	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in Science through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.
TAS	SERVICE	INSSOC	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in Social Studies through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.
TAS	SERVICE	INSVOC	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in Vocation or Career Studies through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.

Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
TAS	SERVICE	INSOTH	TITLE1STUD	COUNT	Indicate the number of students receiving instructional services in any subject area not listed above through a TAS program funded by Title I, Part A. A student may be counted once in any or each of the instructional areas listed in this section, as applicable. DO NOT enter any SWP data.
TAS	SERVICE	SUPHDE	TITLE1STUD	COUNT	Indicate the number of students receiving support services in the general area of Health, Dental or Eye Care through a TAS program funded by Title I, Part A. A student may be counted only once in this general area of support service (even if they received support in one or all of the specific areas in this category). DO NOT enter any SWP data.
TAS	SERVICE	SUPGUI	TITLE1STUD	COUNT	Indicate the number of students receiving support services in the general area of Guidance/Advocacy through a TAS program funded by Title I, Part A. A student may be counted only once in this area of support service (even if they received support in one or both of the specific areas in this category). DO NOT enter any SWP data.
TAS	SERVICE	SUPOTH	TITLE1STUD	COUNT	Indicate the number of students receiving support services in any area not previously mentioned in this section through a TAS program funded by Title I, Part A. A student may be counted only once in this "OTHER" area of support service. DO NOT enter any SWP data.
NONPUB	SERVED	TOTAL	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of nonpublic students participating in Title I, Part A programs of the LEA.
TAS	ETHNICITY	1	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> American Indian/Alaskan Native (not Hispanic)



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
TAS	ETHNICITY	9	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Asian (not Hispanic)
TAS	ETHNICITY	3	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Black or African American (not Hispanic)
TAS	ETHNICITY	4	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Hispanic (any race)
TAS	ETHNICITY	10	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Native Hawaiian or other Pacific Islander (not Hispanic)
TAS	ETHNICITY	5	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> White (not Hispanic)
TAS	ETHNICITY	6	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I TAS at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Multi-Racial (not Hispanic)



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
SWP	ETHNICITY	1	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> American Indian/Alaskan Native (not Hispanic)
SWP	ETHNICITY	9	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Asian (not Hispanic)
SWP	ETHNICITY	3	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Black or African American (not Hispanic)
SWP	ETHNICITY	4	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Hispanic (any race)
SWP	ETHNICITY	10	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Native Hawaiian or other Pacific Islander (not Hispanic)
SWP	ETHNICITY	5	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> White (not Hispanic)



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
SWP	ETHNICITY	6	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of public school students served by a Title I SWP at any time during the regular school year (pre-kindergarten through grade 12) in the following race/ethnic category: <ul style="list-style-type: none"> Multi-Racial (not Hispanic)
PUBTAS	GRADE	A02	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Age 0-2
PUBSWP	GRADE	A02	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Age 0-2
NONPUB	GRADE	A02	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Age 0-2
PUBTAS	GRADE	A35	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Age 3-5
PUBSWP	GRADE	A35	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Age 3-5
NONPUB	GRADE	A35	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Age 3-5
PUBTAS	GRADE	KDG	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> KDG
PUBSWP	GRADE	KDG	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> KDG
NONPUB	GRADE	KDG	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> KDG



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
PUBTAS	GRADE	001	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 1
PUBSWP	GRADE	001	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 1
NONPUB	GRADE	001	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 1
PUBTAS	GRADE	002	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 2
PUBSWP	GRADE	002	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 2
NONPUB	GRADE	002	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 2
PUBTAS	GRADE	003	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 3
PUBSWP	GRADE	003	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 3
NONPUB	GRADE	003	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 3
PUBTAS	GRADE	004	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 4
PUBSWP	GRADE	004	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 4



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
NONPUB	GRADE	004	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 4
PUBTAS	GRADE	005	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 5
PUBSWP	GRADE	005	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 5
NONPUB	GRADE	005	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 5
PUBTAS	GRADE	006	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 6
PUBSWP	GRADE	006	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 6
NONPUB	GRADE	006	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 6
PUBTAS	GRADE	007	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 7
PUBSWP	GRADE	007	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 7
NONPUB	GRADE	007	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 7
PUBTAS	GRADE	008	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 8



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
PUBSWP	GRADE	008	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 8
NONPUB	GRADE	008	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 8
PUBTAS	GRADE	009	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 9
PUBSWP	GRADE	009	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 9
NONPUB	GRADE	009	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 9
PUBTAS	GRADE	010	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 10
PUBSWP	GRADE	010	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 10
NONPUB	GRADE	010	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 10
PUBTAS	GRADE	011	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 11
PUBSWP	GRADE	011	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 11
NONPUB	GRADE	011	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 11



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
PUBTAS	GRADE	012	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I TAS programs for the following grade level: <ul style="list-style-type: none"> Grade 12
PUBSWP	GRADE	012	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I SWP programs for the following grade level: <ul style="list-style-type: none"> Grade 12
NONPUB	GRADE	012	TITLE1STUD	COUNT	Provide the <u>unduplicated</u> number of students participating in Title I Nonpublic programs for the following grade level: <ul style="list-style-type: none"> Grade 12
TAS	SPECIAL	WDISABL	TITLE1STUD	COUNT	Provide the number of public school students with disabilities (IDEA) served by Title I TAS programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include Pre-K through grade 12.
TAS	SPECIAL	HMLST1	TITLE1STUD	COUNT	Provide the number of public school students who are homeless served by Title I TAS programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
TAS	SPECIAL	LEP	TITLE1STUD	COUNT	Provide the number of public school LEP students served by Title I TAS programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
TAS	SPECIAL	MIGRNT	TITLE1STUD	COUNT	Provide the number of public school migratory students served by Title I TAS programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
SWP	SPECIAL	WDISABL	TITLE1STUD	COUNT	Provide the number of public school students with disabilities (IDEA) served by Title I SWP programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
SWP	SPECIAL	HMLST1	TITLE1STUD	COUNT	Provide the number of public school students who are homeless served by Title I SWP programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
SWP	SPECIAL	LEP	TITLE1STUD	COUNT	Provide the number of public school LEP students served by Title I SWP programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
SWP	SPECIAL	MIGRNT	TITLE1STUD	COUNT	Provide the number of public school migratory students served by Title I SWP programs at any time during the regular school year. Count each student in as many of the special services categories in this section that are applicable to the student. Include pre-kindergarten through grade 12.
TAS	STAFF	PARAS	TITLE1STAF	PERCENT	Provide the percentage of paraprofessionals funded in a Title I, Part A TAS program who were qualified in accordance with Section 1119 (c) and (d) of <i>ESEA</i> .
TAS	STAFF	TEACHER	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Teachers funded by a Title I, Part A TAS program. For staff working with both TAS and SWP, report only the FTE attributable to their TAS responsibilities.
TAS	STAFF	PARAS	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Paraprofessionals funded by a Title I, Part A TAS program.



Categories to use in the District Fact Template for Title I

Category 1	Category 2	Category 3	Category 4	Measure Type	For each data field, provide the requested data per the description below.
TAS	STAFF	CLERSUP	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Clerical Support Staff funded by a Title I, Part A TAS program. For staff working with both TAS and SWP, report only the FTE attributable to their TAS responsibilities.
TAS	STAFF	OTHPARA	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Other Paraprofessionals (translators, parental involvement, computer assistance) funded by a Title I, Part A TAS program. For staff working with both TAS and SWP, report only the FTE attributable to their TAS responsibilities.
TAS	STAFF	ADMNC	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Administrative (non-Clerical) Staff funded by a Title I, Part A TAS program. For staff working with both TAS and SWP, report only the FTE attributable to their TAS responsibilities.
SWP	STAFF	PARAS	TITLE1STAF	PERCENT	Provide the percentage of paraprofessionals funded in a Title I, Part A SWP program who were qualified in accordance with Section 1119 (c) and (d) of <i>ESEA</i> .
SWP	STAFF	PARAS	TITLE1STAF	AMOUNT	Provide the number of full-time equivalent (FTE) Paraprofessionals who served in a Title I, Part A SWP program.

Appendix AF – Categories to Use in the District Fact Template for LEP Program Survey and Title III Nonpublic Student Count

NOTE: The data reported in all Category 1 and Category 2 must be reported in all UPPER CASE letters to pass validation.

To be used with PIMS Collection 1, Data Set C1 Ttl 3 NPubSt15-16.

Category 1	Category 2	Category 3	Measure Type	Description of what to include in Count/Amount Field
LEP	NONPUBLICLEP	NONPUB	COUNT	Total number of nonpublic LEP students served by Title III
LEP	NONPUBLICICY	NONPUB	COUNT	Total number of nonpublic Immigrant Children and Youth served by Title III
LEP	NONPUBLICSCHOOL S	NONPUB	COUNT	Total number of nonpublic schools served by Title III

To be used with PIMS Collection 4, Data Set C4 LEP ProgSrv 15-16.

Category 1	Category 2	Category 3	Measure Type	Provide a Yes or No in Indicator field 10 in response to each of the questions below:
LEP_PROG_SURVEY	POLICY	4.26	INDICATOR	Does the LEA have a board approved policy that ensures the LEA's commitment to address the needs of ELLs (i.e., core curriculum, equal access, adequate resources/funds, adequate staffing/instructional time, program evaluations, and participation in large scale assessments)?
LEP_PROG_SURVEY	COMPREHENSIVE	4.26	INDICATOR	Does the LEA's local comprehensive plan address the needs of English language learners in the core foundations of the plan (standards curriculum, instruction, assessment, safe and supportive schools, materials and resources, professional education, and special education)? Practices for English language learners should be embedded throughout the plan.
LEP_PROG_SURVEY	PROGRAM	4.26	INDICATOR	Does the LEA have a written description of the K-12 English language instruction program, including a detailed description of the instructional model(s) employed?



To be used with PIMS Collection 4, Data Set C4 LEP ProgSrv 15-16.

Category 1	Category 2	Category 3	Measure Type	Provide a Yes or No in Indicator field 10 in response to each of the questions below:
LEP_PROG_SURVEY	TEACHER	4.26	INDICATOR	Has the LEA made available the K-12 English language instruction program to every teacher?
LEP_PROG_SURVEY	PARENTS	4.26	INDICATOR	Has the LEA made available the description of the K-12 English language instruction program for parents of ELLs?
LEP_PROG_SURVEY	HLS	4.26	INDICATOR	Does the LEA administer a Home Language Survey (HLS) to every student upon entrance to identify students who have a Primary home language other than English (PHLOTEs)?
LEP_PROG_SURVEY	FOLDER	4.26	INDICATOR	Does the LEA maintain a Home Language Survey in the permanent record folder for all students enrolled in the district through graduation?
LEP_PROG_SURVEY	30/14	4.26	INDICATOR	For students identified as PHLOTEs, does the LEA administer English language proficiency tests and begin ESL instruction within 30 days of enrollment at the beginning of the school year? For any child entering school, after the first 30 days of the school year, does the LEA administer English language proficiency tests and begin instruction within 14 days of enrollment?
LEP_PROG_SURVEY	PHLOTEs	4.26	INDICATOR	Does the LEA maintain an updated list of PHLOTEs?
LEP_PROG_SURVEY	LEVELS	4.26	INDICATOR	Does the LEA maintain in each ELL's permanent record their current English language proficiency level?
LEP_PROG_SURVEY	LSRW	4.26	INDICATOR	For the purpose of initial placement, ongoing assessment and reclassification, are ELLs assessed for the development of listening, speaking, reading, and writing?
LEP_PROG_SURVEY	ASSESSMENT	4.26	INDICATOR	Does the LEA administer a state English language proficiency assessment annually to all ELLs?

To be used with PIMS Collection 4, Data Set C4 LEP ProgSrv 15-16.

Category 1	Category 2	Category 3	Measure Type	Provide a Yes or No in Indicator field 10 in response to each of the questions below:
LEP_PROG_SURVEY	EXIT	4.26	INDICATOR	Has the LEA incorporated the State Required Exit Criteria into its English language instruction program plan?
LEP_PROG_SURVEY	MONITOR	4.26	INDICATOR	Does the LEA monitor the progress of students exited from an English language instruction program for a period of two years as per No Child Left Behind regulations?
LEP_PROG_SURVEY	EEOA	4.26	INDICATOR	Are ELLs in the English language instruction program guaranteed access to the full school curriculum (both required and elective courses) including career education and technology (e.g., guidance materials, registration handbook, career technology, criteria for selection, student schedules, club lists, handbooks)?
LEP_PROG_SURVEY	TRANSLATION	4.26	INDICATOR	Does the LEA provide information about assessment, academic achievement and related issues to parents in their preferred language and mode of communication?
LEP_PROG_SURVEY	BUDGET	4.26	INDICATOR	Does the LEA have a line item in the general budget for ESL instructional resources and staffing?
LEP_PROG_SURVEY	INTERPRETERS	4.26	INDICATOR	Does the LEA have a procedure for accessing interpreters (oral) and translators (written) who can be called upon when needed?
LEP_PROG_SURVEY	DAILY	4.26	INDICATOR	Does the LEA provide daily planned instruction for English language acquisition commensurate with proficiency level and delivered via ELPS aligned to the Reading, Writing, Listening, Speaking standards?
LEP_PROG_SURVEY	EVALUATION	4.26	INDICATOR	Does the LEA periodically evaluate its language instruction educational program to ensure all components are aligned and working effectively?
LEP_PROG_SURVEY	INSTRUCTION	4.26	INDICATOR	Does the LEA provide ELLs with meaningful, comprehensible access to instruction in all content areas?

Categories to use in the District Fact Template for LEP Program Survey

Category 1	Category 2	Category 3	Measure Type
		<p><i>Provide the two-digit valid value(s) listed below for the assessment(s) your LEA administers to ELLs upon entry, ongoing, and at the time of exiting an English language instruction program. More than one assessment listed below may be chose for entry, ongoing, and exit.</i></p>	<p><i>Provide NA in Indicator Field 10 where Category 2 is entry, ongoing, and exit.</i></p>
LEP_PROG_SURVEY	ENTRY	<p>Valid values: 01 – ACCESS for ELLs (WIDA) 02 – Acuity 03 – Alternate ACCESS for ELLs (WIDA) 04 – Bahia Oral Language Proficiency Test (BOLT) 05 – Basic English Skills Test (BEST) 06 – Bilingual Syntax Measure II – (English, Spanish) 07 – Bilingual Two Language Battery of Tests 08 – Combined English Language Skills Assessment (CELSA) 09 – Comprehensive English Language Test (CELT) 10 – Criterion Referenced English Syntax Test (CREST) 11 – Developmental Reading Assessment (DRA) 12 – Dynamic Indicator of Early Literacy Skills (DIBELS) 13 – English Language Skills Assessment (ELSA) 14 – Group Mathematics Assessment and Diagnostic Evaluation (GMADE) 15 – High Print Diagnostic Inventory 16 – IDEA Early Literacy – English Reading & Writing (IPT Early Literacy English R/W) 17 – IDEA Reading & Writing I, II, & III (IPT R/W I, II, & III) 18 – IDEA-Oral Language Proficiency Test (IPT I English & Spanish) 19 – IDEA-Oral Language Proficiency Test II (IPT II English & Spanish) 20 – keystones 21 – Language Assessment Battery (LAB) 22 – Language Assessment Scales – Oral (LAS-O English & Spanish) 23 – Language Assessment Scales – Reading and Writing (LAS-R/W English & Spanish) 24 – Language Assessment Scales Links – (LAS Links) 25 – Language Proficiency Test (LPT) 26 – Maculaitis Assessment Program (MAC II) 27 – PASA 28 – Peabody Picture Vocabulary Test – Revised (PPVT – III) 29 – Pre-IPT English 30 – Pre-IPT Spanish 31 – Pre-LAS English 32 – Pre-LAS Spanish</p>	INDICATOR

Categories to use in the District Fact Template for LEP Program Survey

Category 1	Category 2	Category 3	Measure Type
		33 – PSSA 34 – Reading and Writing (IPT II English & Spanish) 35 – Secondary Level English Proficiency Test (SLEP) 36 – Stanford Diagnostic Reading Test 37 – Stanford English Language Proficiency (SELP) 38 – Student Oral Language Observation Matrix (SOLOM) 39 – Test of English Proficiency Level (TEPL) 40 – W-APT (WIDA) 41 – WIDA MODEL 42 – Woodcock Language Proficiency Battery 43 – Woodcock-Munoz Language Survey – (English, Spanish) 44 – Other (Please email the assessment name to PDE to the following email account: ra-lep@pa.gov) 45 – Measure of Academic Progress (MAP) 46 – aimsweb 47 – Lead21 48 – Study Island 49 – Informal Reading Inventory 50 – Qualitative Reading Inventory 51 – The Fountas & Pinnell Benchmark Assessment System 52 – STAR Assessments 53 - i-Ready Diagnostic & Instruction 54 - Group Reading Assessment and Diagnostic Evaluation (GRADE) 55 – Burns/Roe Informal Reading Inventory 56 - English Language Gains Test 57 – Scholastic Reading Inventory Assessment (SRI) 58 – Scholastic Phonics Inventory Assessment (SPI)	
LEP_PROG_SURVEY	ONGOING	Choose from the assessments listed above in the Category 3 column	INDICATOR
LEP_PROG_SURVEY	EXIT	Choose from the assessments listed above in the Category 3 column	INDICATOR

Categories to use in the District Fact Template for LEP Program Survey

Category 1	Category 2	Category 3	Measure Type
		<i>If your LEA implements the Bilingual program model(s) indicated under category 2 (dual, two-way, transitional, developmental, heritage), provide the Language Code from Appendix J, PIMS User Manual Volume 2, for the language(s) of instruction, other than English. If your LEA does not implement the Bilingual Program model(s) indicated, provide 0000.</i>	<i>Provide NA in Indicator Field 10 where category 2 is dual, two-way, transitional, developmental, or exit.</i>
LEP_PROG_SURVEY	DUAL	Valid Values: <ul style="list-style-type: none"> Select the NCES Language Code(s) provided in Appendix J of the PIMS User Manual, Volume 2. 0000 – If the LEA does not implement a dual, two-way, transitional, developmental, or heritage bilingual program. 	INDICATOR
LEP_PROG_SURVEY	TWO-WAY		INDICATOR
LEP_PROG_SURVEY	TRANSITIONAL		INDICATOR
LEP_PROG_SURVEY	DEVELOPMENTAL		INDICATOR
LEP_PROG_SURVEY	HERITAGE		INDICATOR

Categories to use in the District Fact Template for LEP Program Survey

Category 1	Category 2	Category 3	Measure Type	Description of what to include in Count/Amount Field
LEP_PROG_SURVEY	FC	TEACHER	COUNT	Total number of all certified/licensed teachers currently working in a language instruction education program (core ESL program and, if applicable, supplemental Title III program)
LEP_PROG_SURVEY	NFC	TEACHER	COUNT	Total number of all teachers not fully certified currently working in a language instruction education program (core ESL program, and if applicable, supplemental Title III program)
LEP_PROG_SURVEY	5YEARS	TEACHER	COUNT	Estimated total number of additional certified/licensed teachers that will be needed for language instruction educational programs for the next five years (core ESL program and, if applicable, supplemental Title III program)
LEP_PROG_SURVEY	ESLBUDGET	BUDGET	AMOUNT	Provide the dollar amount allocated to the LEA's general budget for English language instruction programs.



Appendix AG – Appendix is deleted

Appendix AH – Job Description Codes

Job Description Code	Role	Definition	Example
SWS	School and Student Access	Access to PVAAS school level reporting and PVAAS student level data (includes value-added, diagnostic and student projection reports)	This often includes school level administrators, lead teachers, classroom teachers and other professional staff who need access to school level data AND student level data such as, but not limited to: Asst Principal, Dean of Students, Guidance Counselor, regular and special ed teachers responsible for instruction in state tested grades/subjects/courses, and teachers responsible for interventions/academic supports for students.
SNS	School and No Student Access	Access to PVAAS school level reporting, NO access to PVAAS student level data (includes value-added and diagnostic reports)	This often includes classroom teachers and other professional staff who need access to school level data, but do NOT need access to student level data such as, but not limited to teachers responsible for instruction in NON-state tested grades/subjects/courses.
NPA	No PVAAS Access/No Change to PVAAS Access	NO access provided to PVAAS reporting system or no change to current level of access.	This staff member does NOT need access to PVAAS reporting.

Appendix AI – Categories to use in the District Fact Template for LEP Professional Development Survey

NOTE: The data reported in all Category 1 and Category 2 must be reported in all UPPER CASE letters to pass validation.

Professional Development Survey – Complete template if LEA was a 2014-2015 Title III recipient as a single subgrantee or consortium member. Data reported in Category 3 is for the 2014-2015 school year and is collected during PIMS Collection 1 - October 1, 2015. If you are a Title III consortium member, contact the consortium lead for accurate data. It is the responsibility of the member district to report their individual professional development activities and counts. Refer to the PIMS Manual Volume 1 for more information.

Categories to use in the District Fact Template for LEP

Category 1	Category 2	Category 3	Measure Type	Where Category 3 is PROFDEV, professional development activities are only to be reported by Title III subgrantees. Where measure type is indicator, Title III subgrantees must provide a Yes or No in response to each activity listed below. Where measure type is count, Title III subgrantees must provide the number of participants attending the professional development provided.
LEP	ACT01	PROFDEV	INDICATOR	Activity 01 – Instructional strategies for LEP students
LEP	ACT02	PROFDEV	INDICATOR	Activity 02 - Understanding and implementation of assessment of LEP students
LEP	ACT03	PROFDEV	INDICATOR	Activity 03 - Understanding and implementation of ELP standards and academic content standards for LEP students
LEP	ACT04	PROFDEV	INDICATOR	Activity 04 - Alignment of the curriculum in language instruction educational programs to ELP standards
LEP	ACT05	PROFDEV	INDICATOR	Activity 05 – Subject matter knowledge for teachers
LEP	ACT06	PROFDEV	INDICATOR	Activity 06 - Other (Please email the professional development activity to PDE to the following email account: ra-lep@pa.gov)



Categories to use in the District Fact Template for LEP

Category 1	Category 2	Category 3	Measure Type	Where Category 3 is PROFDEV, professional development activities are only to be reported by Title III subgrantees. Where measure type is indicator, Title III subgrantees must provide a Yes or No in response to each activity listed below. Where measure type is count, Title III subgrantees must provide the number of participants attending the professional development provided.
LEP	CONTENTTEACH	PROFDEV	COUNT	Professional development provided to content classroom teachers
LEP	LEPTEACH	PROFDEV	COUNT	Professional development provided to LEP classroom teachers
LEP	PRINCIPALS	PROFDEV	COUNT	Professional development provided to principals
LEP	ADMINISTRATORS	PROFDEV	COUNT	Professional development provided to administrators other than principals
LEP	OTHERS	PROFDEV	COUNT	Professional development provided to other school personnel/non administrative
LEP	COMMUNITY	PROFDEV	COUNT	Professional development provided to community-based organization



Appendix AJ – Categories to use in the Student Fact Template for Special Education Act 16 Funds

Code	Description	Category
ACT 16 FUNDS 1	\$0 - \$24,999.99	Category 1 special education funding formula
ACT 16 FUNDS 2	\$25,000.00 - \$49,999.99	Category 2 special education funding formula
ACT 16 FUNDS 3	\$50,000.00 - \$74,999.99	Category 3 special education funding formula
ACT 16 FUNDS 4	\$75,000.00 and over	Category 3 special education funding formula

Appendix AK – Test Descriptions and Subtest Identifiers

TEST DESCRIPTION CODE	TEST DESCRIPTION DEFINITION	SUBTEST IDENTIFIER	SUBTEST IDENTIFIER DEFINITION
KALG1	KEYSTONE - Algebra I	KALG1M1SPR	Keystone Algebra I M1 Spring
KALG1	KEYSTONE - Algebra I	KALG1M1SUM	Keystone Algebra I M1 Summer
KALG1	KEYSTONE - Algebra I	KALG1M1WIN	Keystone Algebra I M1 Winter
KBIO	KEYSTONE - Biology	KBIOM1SPR	Keystone Biology M1 Spring
KBIO	KEYSTONE - Biology	KBIOM1SUM	Keystone Biology M1 Summer
KBIO	KEYSTONE - Biology	KBIOM1WIN	Keystone Biology M1 Winter
KLIT	KEYSTONE - Literature	KLITM1SPR	Keystone Literature M1 Spring
KLIT	KEYSTONE - Literature	KLITM1SUM	Keystone Literature M1 Summer
KLIT	KEYSTONE - Literature	KLITM1WIN	Keystone Literature M1 Winter
PSSAELA	PSSA English Language Arts	PSSAELA3	PSSA English/Language Arts Grade 3
PSSAELA	PSSA English Language Arts	PSSAELA4	PSSA English/Language Arts Grade 4
PSSAELA	PSSA English Language Arts	PSSAELA5	PSSA English/Language Arts Grade 5
PSSAELA	PSSA English Language Arts	PSSAELA6	PSSA English/Language Arts Grade 6
PSSAELA	PSSA English Language Arts	PSSAELA7	PSSA English/Language Arts Grade 7
PSSAELA	PSSA English Language Arts	PSSAELA8	PSSA English/Language Arts Grade 8
PSSAM	PSSA Mathematics	PSSAM3	PSSA Math Grade 3
PSSAM	PSSA Mathematics	PSSAM4	PSSA Math Grade 4
PSSAM	PSSA Mathematics	PSSAM5	PSSA Math Grade 5
PSSAM	PSSA Mathematics	PSSAM6	PSSA Math Grade 6
PSSAM	PSSA Mathematics	PSSAM7	PSSA Math Grade 7
PSSAM	PSSA Mathematics	PSSAM8	PSSA Math Grade 8
PSSASCI	PSSA Science	PSSASCI4	PSSA Science Grade 4
PSSASCI	PSSA Science	PSSASCI8	PSSA Science Grade 8