



## Bureau of Special Education Fiscal Training 2025

The federal Office of Special Education Programs (OSEP) oversees states' compliance with federal special education regulations and requirements. As part of its compliance monitoring process, OSEP includes a fiscal verification review that focuses on key federal areas such as the use of funds for Coordinated Early Intervening Services (CEIS), Maintenance of Effort (MOE), and the general use of federal funds under the Individuals with Disabilities Education Act, Part B (IDEA-B).

To support local educational agencies in understanding both federal requirements and related state processes, the Pennsylvania Department of Education is providing training for special education directors and business administrators. This training will address topics including IDEA-B, Contingency Funding, Act 16, Maintenance of Effort, Data Collection, and the Approved Private School Electronic Management System (APSEM).

Participation in this training is required for all school districts, charter schools, and intermediate units. Given the focus on IDEA-B fiscal reporting and data verification, PDE strongly recommends that both the special education director and business administrator attend. If a district, charter school, or intermediate unit contracts its business services, the contracted business representative should also attend.

This year, there will be five training options. Please register for **one** of the following:

### In-Person Sessions

- PaTTAN Central - Tuesday, September 16, 2025 | 9:00- 12:00 PM
- PaTTAN East - Wednesday, September 17, 2025 | 9:00 – 12:00 PM
- PaTTAN West - Thursday, September 25, 2025 | 9:00 - 12:00 P

### Live Virtual Sessions

- Online (Live via Zoom) – Wednesday, September 24, 2025 | 9:00- 12:00 PM
- Self-Paced Option
  - Schoology Course – Available September 8–October 5, 2025

Registration and session information is available on the [PaTTAN Events webpage](#).

Any questions about registration should be directed to Sharon Kennedy, PaTTAN, 717-901-2265 or [skennedy@pattan.net](mailto:skennedy@pattan.net). Any other questions regarding the fiscal training should be directed to Marcia Wilson, PDE Division of Analysis & Financial Reporting, at 717-736-7266 or [marciawils@pa.gov](mailto:marciawils@pa.gov).



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