

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF VEHICLE MANUFACTURERS,
DEALERS, AND SALESPERSONS**

TIME: 10:00 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

June 03, 2025

State Board of Vehicle Manufacturers,
Dealers, and Salespersons
June 03, 2025

BOARD MEMBERS:

Irving Stein, Chairman
William Heeney, Secretary
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Mark W. Wolfe, Deputy Attorney General
Angel Layton, Department of Transportation
Mark Baer, Professional Member
Kirk Davis, Professional Member - Absent
Jeffrey Foster, Professional Member
Steve T. Fretz, Professional Member
Dale J. Yingst, Professional Member

BUREAU PERSONNEL:

Laura Neal, Esquire, Board Counsel
Timothy J. Henderson, Esquire, Board Prosecution
Liaison
James Kushlan, Board Administrator
Sarah Buhite, Esquire, Board Prosecutor
Paul Jarabeck, Esquire, Senior Prosecutor In Charge
Mark Zogby, Esquire, Board Prosecutor
Marc Farrell, Esquire, Regulatory Counsel
Kathy Mullen, Esquire, Deputy Chief Counsel
Jason C. Giurintano, Esquire Deputy Chief Counsel
Willow Marsh, Legislative Aide, Department of State
Denise Szekely, Esquire, Board Prosecutor
Gregory S. Liero, Esquire, Board Prosecutor

ALSO PRESENT:

Timothy E. Gates, Esquire, Myers, Brier & Kelly
Mark Stein, Pennsylvania Automobile Association
Allison Walker, Sargent's Court Reporting Service,
Inc.

1 ***

2 State Board of Vehicle Manufacturers,
3 Dealers, and Salespersons

4 June 03, 2025

5 ***

6 The regularly scheduled meeting of the State
7 Board of Vehicle Manufacturers, Dealers, and
8 Salespersons was held on Wednesday, June 03, 2025.

9 Chair Stein called the meeting to order at 10:00
10 a.m.

11 ***

12 [Laura J. Neal, Esquire, Board Counsel, noted
13 pursuant to Section 708(a)(5) of the Sunshine Act,
14 the Board entered into Executive Session at 9:00 a.m.
15 to conduct quasi-judicial deliberation and to receive
16 advise of counsel on certain matters listed on the
17 agenda.

18 She stated the Board meeting was being recorded
19 for purposes of completing the required minutes.
20 Voluntary participation in the meeting constituted
21 consent to be recorded.]

22 ***

23 Roll Call/Introduction of Attendees

24 [James Kushlan, Board Administrator, provided a roll
25 call of Board members and introduction of attendees.

1 A quorum of Board members was present.]

2 ***

3 Approval of Minutes of the April 15, 2025 meeting

4 CHAIR STEIN

5 Approval of the minutes.

6 MR. HEENEY

7 I make a motion to approve the Minutes.

8 MR. YINGST

9 I second the motion.

10 CHAIR STEIN:

11 Roll call?

12

13 Heeney, aye; Claggett, aye; Wolfe, aye;

14 Layton, aye; Baer, aye; Foster, aye;

15 Fretz, aye; Yingst, aye; Stein, aye.

16 [The motion carried unanimously.]

17 ***

18 Report of Prosecutorial Division

19 [Timothy J. Henderson, Esquire, Board Prosecution

20 Liaison, presented Agenda Item 3, the Consent

21 Agreement for Case No. 23-60-017208.]

22 MS. NEAL:

23 Mr. Chair, I believe at this time the

24 Board would consider a motion to

25 approve the Consent Agreement at Item

1 MR. YINGST:

2 I'll second the motion.

3

4 Heeney, aye; Claggett, aye; Wolfe, aye;

5 Layton, aye; Baer, aye; Foster, aye;

6 Fretz, aye; Yingst, aye; Stein, aye.

7 [The motion carried unanimously. The Respondent's
8 name is Robert R. Reynolds.]

9

10 [Denise Szekely, Esquire, Board Prosecutor, presented
11 Agenda item 4, the Consent Agreement for Case No. 24-
12 60-014530.]

13 MS. NEAL:

14 And to clarify for the Minutes, that
15 was Item four, the Case No. is 24-60-
16 014530. And at this time, Mr. Chair, I
17 believe the Board would consider a
18 motion to approve the Consent Agreement
19 at Item No. 4.

20 MR. HEENEY:

21 I recommend we approve the Agreement.

22 MR. YINGST;

23 I second the motion.

24

25 Heeney, aye; Claggett, aye; Wolfe, aye;

1 Layton, aye; Baer, aye; Foster, aye;
2 Fretz, aye; Yingst, aye; Stein, aye.
3 [The motion carried unanimously. The Respondent's
4 name is Eric Edward Hoffman.]

5 ***

6 Report of Board Counsel
7 Proposed Adjudication and Order
8 MS. NEAL

9 And under the Report of Board and
10 counsel heading, we have a Proposed
11 Adjudication and Order as per
12 discussions in Executive Session. I
13 believe the Board, Mr. Chair, would
14 entertain a motion at this time to
15 postpone deliberation of the Proposed
16 Adjudication at Item No. 5, Anthony L.
17 Fletcher.

18 MR. HEENEY:

19 I make a motion to postpone.

20 MR. YINGST:

21 I second the motion.

22
23 Heeney, aye; Claggett, aye; Wolfe, aye;
24 Layton, aye; Baer, aye; Foster, aye;
25 Fretz, aye; Yingst, aye; Stein, aye.

1 [The motion carried unanimously. The item will be
2 placed on the July 22, 2025 Agenda.]

3 ***

4 Report of Board Chairman - No Report

5 ***

6 Report of Acting Commissioner - No Report

7 ***

8 Report of Board Administrator

9 [James Kushlan, Board Administrator, stated that the
10 biannual renewal period for all Vehicle Board
11 licenses had concluded successfully, with a high
12 percentage of renewals. He noted that phone traffic
13 was currently heavy due to individuals who missed the
14 deadline and that a significant period of
15 reactivations was expected.

16 He also reported progress on developing the Evoke
17 system to replace PALS, describing the project as
18 promising and tailored to the Vehicle Board's needs,
19 with anticipated improvements in licensing
20 efficiency.]

21 ***

22 Application Review

23 MS. NEAL:

24 Mr. Chair, at this time, I believe the
25 Board would consider a motion to grant

1 the Applications, and I'm going to do
2 these as a group, at Item No. 8, Aaron
3 James Albright; Item No. 10, Samuel
4 Britt; Item No. 11, Rachel Daniels;
5 Item No. 13, Joseph Lindermuth; Item
6 No. 15, Richard Earl Ritter; Item 16,
7 Zachariah Schantz; and Item 17, James
8 P. Worsley.

9 CHAIR STEIN:

10 Do we have a motion?

11 MR. HEENEY:

12 I make a motion, we approve the Board's
13 recommendation.

14 MR. YINGST:

15 I second that motion.

16
17 Heeney, aye; Claggett, aye; Wolfe, aye;
18 Layton, aye; Baer, aye; Foster, aye;
19 Fretz, aye; Yingst, aye; Stein, aye.

20 [The motion carried unanimously.]

21 ***

22 MS. NEAL:

23 At this time, Mr. Chair, I believe the
24 Board would also consider a motion to
25 grant the Applications of the following

1 individuals with probationary offers
2 pursuant to discussions during
3 Executive Session: Item 7, Elijahjuan
4 Adams; Item 9, Beau Thomas Angelo; Item
5 12, Cameron James Hawkins; and Item 14,
6 Frank J. Pometti.

7 MR. HEENEY:

8 I make a motion. We accept the Board's
9 recommendations.

10 MR. YINGST:

11 I second that motion.

12
13 Heeney, aye; Claggett, aye; Wolfe, aye;
14 Layton, aye; Baer, aye; Foster, aye;
15 Fretz, aye; Yingst, aye; Stein, aye.

16 [The motion carried unanimously.]

17 ***

18 New Business

19 Licensing Committee

20 [Irving Stein, Chairman, noted that Mr. Heeney, Mr.
21 Baer, and himself stated that they will serve on the
22 Licensing Committee.]

23 ***

24 Adjournment

25 CHAIR STEIN:

Any other business? Meeting is
adjourned. Have a good day, everyone.
Thank you.

[There being no further business, the Pennsylvania
State Board of Vehicle Manufacturers, Dealers and
Salespersons adjourned at 10:14 a.m.]

CERTIFICATE

I hereby certify that the foregoing summary
minutes of the State Board of Vehicle Manufacturers,
Dealers and Salespersons meeting, was reduced to
writing by me or under my supervision, and that the
minutes accurately summarize the substance of the
State Board of Vehicle Manufacturers, Dealers and
Salespersons meeting.



Allison Walker,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF VEHICLE MANUFACTURERS,
DEALERS, AND SALESPERSONS
REFERENCE INDEX

June 03, 2025

TIME	AGENDA
9:00	Executive Session
10:00	Return to Open Session
10:00	Open Session/Call to Order
10:02	Roll Call/Introduction of Attendees
10:03	Approval of Minutes
10:04	Report of Prosecutorial Division
10:09	Report of Board Counsel
10:10	Report of Board Administrator
10:11	Application Review
10:14	New Business
10:14	Adjournment