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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF VEHICLE MANUFACTURERS,  
DEALERS, AND SALESPERSONS**

TIME: 10:30 A.M.

Held at

**PENNSYLVANIA DEPARTMENT OF STATE**

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

**VIA MICROSOFT TEAMS**

February 6, 2026

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State Board of Vehicle Manufacturers,  
Dealers, and Salespersons  
February 6, 2026

BOARD MEMBERS:

- Irving Stein, Chairman - Absent
- William Heeney, Secretary - Absent
- Arion R. Claggett, Acting Commissioner, Bureau of Professional and Occupational Affairs
- Mark W. Wolfe, Deputy Attorney General
- Angel Layton, Department of Transportation
- Mark Baer, Professional Member
- William Egan, Professional Member
- Jeffrey Foster, Professional Member
- Steve T. Fretz, Professional Member
- William Metzinger, Professional Member - Absent
- Richard Perez, Professional Member
- Dale J. Yingst, Professional Member

BUREAU PERSONNEL:

- Laura J. Neal, Esquire, Board Counsel
- James Kushlan, Board Administrator
- Willow Marsh, Legislative Aide
- Paul Jarabeck, Esquire, Senior Prosecutor-in-Charge
- Timothy Henderson, Esquire, Board Prosecution Liaison
- Denice Szekely, Esquire, Board Prosecutor
- Ryan Lysaght, Esquire, Office of General Counsel
- Marc Farrell, Esquire, Regulatory Counsel, Office of Chief Counsel
- Taylor Koch, Fiscal Chief, Bureau of Finance and Procurement
- Tamie Laudenslager, Fiscal Management Specialist, Bureau of Finance and Procurement

ALSO PRESENT:

- Michael Howard, Department of Human Services
- Erin Badstuebner, Sargent's Court Reporting Service, Inc.

1 \*\*\*

2 State Board of Vehicle Manufacturers,  
3 Dealers, and Salespersons

4 February 6, 2026

5 \*\*\*

6 The regularly scheduled meeting of the State  
7 Board of Vehicle Manufacturers, Dealers, and  
8 Salespersons was held on Friday, February 6, 2026.  
9 Acting Commissioner Claggett called the meeting to  
10 order at 10:30 a.m.

11 \*\*\*

12 [Laura J. Neal, Esquire, Board Counsel, noted  
13 pursuant to Section 708(a)(5) of the Sunshine Act,  
14 the Board entered into Executive Session at 9:00 a.m.  
15 to conduct quasi-judicial deliberations and to  
16 receive advice of counsel on certain matters listed  
17 on the agenda.

18 She stated the Board meeting was being recorded  
19 for purposes of completing the required minutes.  
20 Voluntary participation in the meeting constituted  
21 consent to be recorded.]

22 \*\*\*

23 Roll Call/Introduction of Attendees

24 [James Kushlan, Board Administrator, provided a roll  
25 call of Board members and introduction of attendees.]

1 A quorum of Board members was present.]

2 \*\*\*

3 Public Comments - None

4 \*\*\*

5 Approval of Minutes of the December 16, 2025 meeting

6 MS. NEAL:

7 At this time, Mr. Chair, I believe the  
8 Board would entertain a motion to  
9 approve the minutes from the December  
10 16, 2025 meeting.

11 ACTING COMMISSIONER CLAGGETT:

12 Do I have a motion?

13 MR. YINGST:

14 Yingst makes a motion.

15 MR. EGAN:

16 Egan, second.

17

18 Wolfe, aye; Layton, aye; Baer, aye;

19 Egan, aye; Foster, aye; Fretz, aye;

20 Perez, abstain; Yingst, aye; Claggett,

21 aye.

22 [The motion carried. Mr. Perez abstained from voting  
23 on the matter.]

24 \*\*\*

25 Appointment - Annual Budget Presentation

1 [Tamie Laudenslager, Fiscal Management Specialist,  
2 Bureau of Finance and Procurement, presented the  
3 Board with the Annual Budget Presentation. She  
4 explained the renewable license counts from the last  
5 six years starting from fiscal year 2020 through the  
6 current fiscal year 2025. In biannual FY 22/23, the  
7 Board had 39,828 licenses. For FY 24/25, the license  
8 count dropped to 39,213, a reduction of 615 licenses  
9 with most of the licenses dropping from the  
10 salesperson category.

11 Ms. Laudenslager stated the Board renews in June  
12 of odd years with the most recent renewal in June  
13 2025 with the last increment of the fee package  
14 implemented in 2021.

15 Ms. Laudenslager provided a list of revenue  
16 definitions before reviewing the biannual revenue.  
17 She reported FY 22/23 showed a revenue of \$4,950,000  
18 and there is a projected revenue of \$6,047,000 for FY  
19 24/25. She noted 95 percent of revenue is comprised  
20 from renewals and applications.

21 Next Ms. Laudenslager presented the cost category  
22 definitions. She explained the three ways expenses  
23 hit the Board are timesheet bases, direct charges,  
24 and licensed population. The FY 22/23 biannual  
25 period showed expenses of \$5,734,000 while the

1 current biannual period is projected at \$7,621,000.  
2 She noted there were higher expenses due to the  
3 ongoing license system modernization.

4 Ms. Laudenslager presented a slide showing the  
5 revenue and expenses together. Due to the expenses  
6 exceeding the revenue, BFP suggested another fee  
7 increase for the Board despite having just come out  
8 of an increase.

9 Taylor Koch, Fiscal Chief, Bureau of Finance and  
10 Procurement, stated BFP would like to return in  
11 October to review a fee increase package. He  
12 explained fee increases are now being aligned with  
13 the beginning of a renewal cycle but it takes a  
14 little over two years for the implementation to  
15 happen due to the steps involved. He added the 2027  
16 renewal was too soon to implement a package so the  
17 implementation would be planned for the 2029 renewal.  
18 He stated the Board would need to approve the fee  
19 package by February 2027. He shared, by BFP  
20 presenting in October, they would have a more  
21 accurate data reporting of how the current fiscal  
22 year ended and noted expenses could still shift.

23 Ms. Laudenslager concluded by reminding the Board  
24 if they had any questions they could reach out via  
25 the Board Administrator for BFP to provide answers.]

1 \*\*\*

2 Report of Prosecutorial Division  
3 [Timothy Henderson, Esquire, Board Prosecution  
4 Liaison, presented the Consent Agreements for Agenda  
5 Item No. 3, Case Nos. 23-60-008200 and 23-60-008208;  
6 Agenda Item No. 4, Case Nos. 23-60-010903 and 24-60-  
7 013662; and Agenda Item No. 5, Case No. 20-60-  
8 008359.]

9 \*\*\*

10 MS. NEAL:

11 At this time, Mr. Chair, I believe the  
12 Board would entertain a motion to  
13 approve the Consent Agreement at Agenda  
14 Item 3 for Case Nos. 23-60-008200 and  
15 23-60-008208.

16 ACTING COMMISSIONER CLAGGETT:

17 Do I have a motion?

18 MR. YINGST:

19 I'll make a motion as presented,  
20 Yingst.

21 MR. EGAN:

22 Second, Egan.

23  
24 Wolfe, aye; Layton, aye; Baer, aye;  
25 Egan, aye; Foster, aye; Fretz, aye;



1 aye.

2 [The motion carried. Mr. Perez abstained from  
3 deliberations and voting on the matter. The  
4 Respondent at Agenda Item No. 4, Case Nos. 23-60-  
5 010903 and 24-60-013662, is KIA ON THE BOULEVARD.]

6 \*\*\*

7 MS. NEAL:

8 Finally, Mr. Chair, at this time, I  
9 believe the Board would also entertain  
10 a motion to approve the Consent  
11 Agreement at Agenda Item 5, Case No.  
12 20-60-008359.

13 ACTING COMMISSIONER CLAGGETT:

14 Do I have a motion?

15 MR. YINGST:

16 I'll make a motion as presented,  
17 Yingst.

18 MR. EGAN:

19 Second, Egan.

20  
21 Wolfe, aye; Layton, aye; Baer, aye;  
22 Egan, aye; Foster, aye; Fretz, aye;  
23 Perez, abstain; Yingst, aye; Claggett,  
24 aye.

25 [The motion carried. Mr. Perez abstained from

1 deliberations and voting on the matter. The  
2 Respondent at Agenda Item No. 5, Case No. 20-60-  
3 008359, is Ryan C. Kelly.]

4 \*\*\*  
5 [Denice Szekely, Esquire, Board Prosecutor, presented  
6 the Consent Agreement for Agenda Item No. 6, Case No.  
7 22-60-007439.]

8 \*\*\*  
9 MS. NEAL:  
10 Mr. Chair, I believe the Board would  
11 entertain a motion to approve of the  
12 Consent Agreement at Agenda Item 7,  
13 Case No. 22-60-007439.

14 ACTING COMMISSIONER CLAGGETT:  
15 Do I have a motion?

16 MR. YINGST:  
17 I'll make a motion as presented,  
18 Yingst.

19 MR. EGAN:  
20 Second, Egan.  
21  
22 Wolfe, aye; Layton, aye; Baer, aye;  
23 Egan, aye; Foster, aye; Fretz, aye;  
24 Perez, abstain; Yingst, aye; Claggett,  
25 aye.

1 [The motion carried. Mr. Perez abstained from  
2 deliberations and voting on the matter. The  
3 Respondent at Agenda Item No. 6, Case No. 22-60-  
4 007439, is Marion Dean Patterson, IV.]

5 \*\*\*

6 Report of Board Prosecution - Final Adjudication and  
7 Orders

8 MS. NEAL:

9 Next, we have two Final Adjudications  
10 and Orders.

11 Mr. Chair, at this time, I believe  
12 the Board would entertain a motion to  
13 adopt the Final Adjudications and  
14 Orders in Agenda Item 7, Case No. 20-  
15 60-012226, Jeffar Saidi; and Agenda  
16 Item 8, Case No. 21-60-018508, Terrence  
17 L. Newmeyer Jr.

18 ACTING COMMISSIONER CLAGGETT:

19 Do I have a motion?

20 MR. YINGST:

21 I'll make a motion as presented,  
22 Yingst.

23 MR. EGAN:

24 Second, Egan.

25

1 Wolfe, aye; Layton, aye; Baer, aye;  
2 Egan, aye; Foster, aye; Fretz, aye;  
3 Perez, abstain; Yingst, aye; Claggett,  
4 aye.

5 [The motion carried. Mr. Perez abstained from  
6 deliberations and voting on the matter.]

7 \*\*\*

8 Application Review

9 MS. NEAL:

10 First, we have a Facility Application,  
11 Midnight Towing Sales & Service,  
12 AA0003754426.

13 At this time, Mr. Chair, I believe  
14 the Board would entertain a motion to  
15 provisionally deny the Application for  
16 Dealer of Midnight Towing Sales &  
17 Services at Agenda Item 9.

18 ACTING COMMISSIONER CLAGGETT:

19 Do we have a motion?

20 MR. YINGST:

21 I'll make a motion as presented,  
22 Yingst.

23 MR. EGAN:

24 Second, Egan.  
25

1 Wolfe, aye; Layton, aye; Baer, aye;  
2 Egan, aye; Foster, aye; Fretz, aye;  
3 Perez, abstain; Yingst, aye; Claggett,  
4 aye.

5 [The motion carried. Mr. Perez abstained from  
6 deliberations and voting on the matter.]

7 \*\*\*

8 MS. NEAL:

9 Next, we have the Vehicle Salesperson  
10 Application of Taylor Robert Bird,  
11 AA0006726619, Agenda Item 10.

12 At this time, Mr. Chair, I believe  
13 the Board would entertain a motion to  
14 conditionally grant that license.

15 ACTING COMMISSIONER CLAGGETT:

16 Do I have a motion?

17 MR. YINGST:

18 I'll make a motion as presented,  
19 Yingst.

20 MR. EGAN:

21 Second, Egan.

22  
23 Wolfe, aye; Layton, aye; Baer, aye;  
24 Egan, aye; Foster, aye; Fretz, aye;  
25 Perez, abstain; Yingst, aye; Claggett,

1 aye.

2 [The motion carried. Mr. Perez abstained from  
3 deliberations and voting on the matter.]

4 \*\*\*

5 MS. NEAL:

6 Next, we have the Vehicle Salesperson  
7 License, Robert Eder, IV, AA0006739738.

8 At this time, I believe the Board  
9 would entertain a motion to grant the  
10 Vehicle Salesperson License of Robert  
11 Eder, IV, Agenda Item 11.

12 ACTING COMMISSIONER CLAGGETT:

13 Do I have a motion?

14 MR. YINGST:

15 I'll make a motion as presented,  
16 Yingst.

17 MR. EGAN:

18 Second, Egan.

19  
20 Wolfe, aye; Layton, aye; Baer, aye;  
21 Egan, aye; Foster, aye; Fretz, aye;  
22 Perez, abstain; Yingst, aye; Claggett,  
23 aye.

24 [The motion carried. Mr. Perez abstained from  
25 deliberations and voting on the matter.]

1 \*\*\*

2 MS. NEAL:

3 Last, we have the Vehicle Salesperson  
4 License of Emmelia Rose Gourley,  
5 AA0006719579.

6 At this time, Mr. Chair, I believe  
7 the Board would entertain a motion to  
8 postpone a decision on that Application  
9 pending submission of additional  
10 evidence for the Board's review.

11 ACTING COMMISSIONER CLAGGETT:

12 Do we have a motion?

13 MR. YINGST:

14 I'll make a motion as presented,  
15 Yingst.

16 MR. EGAN:

17 Second, Egan.

18  
19 Wolfe, aye; Layton, aye; Baer, aye;  
20 Egan, aye; Foster, aye; Fretz, aye;  
21 Perez, abstain; Yingst, aye; Claggett,  
22 aye.

23 [The motion carried. Mr. Perez abstained from  
24 deliberations and voting on the matter.]

25 \*\*\*

1 Report of Board Chairman - No Report

2 \*\*\*

3 Report of Acting Commissioner - No Report

4 \*\*\*

5 Report of Board Administrator - No Report

6 \*\*\*

7 New Business - None.

8 \*\*\*

9 Adjournment

10 ACTING COMMISSIONER CLAGGETT:

11 At this time, I would accept a motion  
12 for adjournment.

13 MR. YINGST:

14 Motion to adjourn.

15 MR. EGAN:

16 Second.

17 ACTING COMMISSIONER CLAGGETT:

18 And we do not need a roll call vote for  
19 adjournment. Meeting is adjourned.

20 Thank you all. Have a great day.

21 \*\*\*

22 [There being no further business, the Pennsylvania  
23 State Board of Vehicle Manufacturers, Dealers and  
24 Salespersons adjourned at 11:03 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Vehicle Manufacturers, Dealers and Salespersons meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Vehicle Manufacturers, Dealers and Salespersons meeting.



Erin Badstuebner,  
Minute Clerk  
Sargent's Court Reporting  
Service, Inc.

STATE BOARD OF VEHICLE MANUFACTURERS,  
DEALERS, AND SALESPERSONS  
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TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:30	Open Session/Call to Order
10:31	Roll Call/Introduction of Attendees
10:35	Approval of Minutes
10:37	Appointment - Annual Budget Presentation
10:48	Report of Prosecutorial Division
10:57	Report of Board Counsel
10:58	Application Review
11:03	Adjournment