



STATE REAL ESTATE COMMISSION  
PO Box 2649  
Harrisburg PA 17105-2649

Phone Number 717-783-3658  
Fax Number: 717-787-0250  
www.dos.pa.gov/estate

### REAL ESTATE EDUCATION PROVIDER INSTRUCTOR APPLICATION

Answer all questions on this application. All information must be type or legibly printed in black or blue ink.

A real estate education provider shall maintain documentation substantiating the instructor's ongoing education and experience. Documentation does not need to be submitted with this application.

1. Instructor's Name: \_\_\_\_\_

2. Instructor's Address: \_\_\_\_\_  
\_\_\_\_\_

3. Instructor's Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Business Home

4. Instructor's Email Address: \_\_\_\_\_

5. Instructor's approval number, if previously approved: \_\_\_\_\_

6. Instructor's real estate license number, if applicable: \_\_\_\_\_

7. Education Provider's Name, as it appears on the license: \_\_\_\_\_

8. Education Provider's Approval Number: \_\_\_\_\_

9. Type(s) of course(s) instructor will be teaching (mark all that apply):

- Real Estate Fundamentals     Real Estate Practice     Broker Pre-License
- Continuing Education     Time-share Pre-License     Campground Pre-License

10. Education Director's Certification:

This is to certify that the applicant meets *at least one* of the following requirements:

- ✓ Possesses an undergraduate, graduate, or postgraduate degree in the subject matter of the course(s) to be taught.
- ✓ Has 3 years of practical or teaching experience in a professional, trade, or occupation directly related to the subject matter of the course(s) to be taught.

\_\_\_\_\_  
(Education Director's Signature)

\_\_\_\_\_  
(Date)

**FEES:** \$20.00 fee in the form of a check or money order made payable to the "Commonwealth of Pennsylvania."

A \$20.00 processing fee will be charged for any check returned unpaid by your bank, regardless of the reason.

**NOTE:** The application fee is NON-REFUNDABLE regardless of the issuance of an approval.