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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF PODIATRY

TIME: 10:31 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Wednesday, February 15, 2023

State Board of Podiatry
February 15, 2023

BOARD MEMBERS:

Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Michael J. Paris, D.P.M., M.B.A., Chairman
Robert B. Weber, D.P.M., J.D., M.B.A., Vice Chairman
Dia D. McCaughan, D.P.M., Secretary
Eric B. Greenberg, D.P.M., J.D.
William D. Fetchik, D.O.

BUREAU PERSONNEL:

Carole Clarke Smith, Esquire, Board Counsel
Todd P. Kriner, Esquire, Board Counsel
Timothy J. Henderson, Esquire, Board Prosecution
Liaison
Paul J. Jarabeck, Esquire, Senior Board Prosecutor
Nichole Wray, Board Administrator
Carolyn A. DeLaurentis, Esquire, Executive Deputy
Chief Counsel, Department of State
Deena Parmelee, Legal Office Administrator 1,
Department of State
Danie Bendesky, Director of Intergovernmental
Affairs, Department of State
Andrew LaFratte, MPA, Executive Policy Specialist,
Department of State
Marc Farrell, Esquire, Regulatory Counsel

ALSO PRESENT:

Ben Morrow
Jennifer Smeltz
Mira Baylson

1 ***

2 State Board of Podiatry

3 February 15, 2023

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 10:00 a.m. the Board entered into Executive
7 Session with Todd P. Kriner, Esquire, Board Counsel,
8 for the purpose of conducting quasi-judicial
9 deliberations on the matters listed under the Report
10 of Board Counsel. The Board returned to open session
11 at 10:30 a.m.]

12 ***

13 The regularly scheduled meeting of the State
14 Board of Podiatry was held on Wednesday, February 15,
15 2023. Michael J. Paris, D.P.M., M.B.A., Chairman,
16 called the meeting to order at 10:31 a.m.

17 ***

18 Introduction of Board Members/Attendees

19 [Nichole Wray, Board Administrator, provided an
20 introduction of the Board members, staff, and
21 audience in attendance.

22 Ms. Wray also reminded everyone that the meeting
23 was being recorded, and voluntary participation
24 constituted consent to be recorded.]

25 ***

1 Approval of minutes of the December 21, 2022 meeting

2 CHAIRMAN PARIS:

3 Number 2 is approval of the minutes. I
4 know everyone has had a chance to read
5 the minutes from the last meeting.

6 Could we get a motion to approve the
7 minutes?

8 ACTING COMMISSIONER CLAGGETT:

9 So moved.

10 DR. WEBER:

11 Second.

12 CHAIRMAN PARIS:

13 Could we get a roll call vote?

14

15 Mr. Claggett, aye; Dr. Paris, aye; Dr.
16 Weber, aye; Dr. McCaughan, aye; Dr.

17 Greenberg, abstain; Dr. Fetchik, abstain.

18 [The motion carried. Eric Greenberg and William
19 Fetchik abstained from voting on the motion.]

20

21 Appointment - Prosecution Division Annual Report
22 Presentation

23 [Carolyn A. DeLaurentis, Esquire, Executive Deputy
24 Chief Counsel, Department of State, informed Board
25 members that she is now the Executive Deputy Chief

1 Counsel for the Department of State but is presenting
2 to the Board on behalf of the prosecution division in
3 her former role to provide the presentation.

4 Ms. DeLaurentis presented to the Board to provide
5 a summary of the prosecution division's role and
6 present annual numbers for 2022. She informed Board
7 members that the Bureau of Professional and
8 Occupational Affairs provides administrative and
9 legal support to all 29 licensing boards and
10 commissions with the mission to protect the health
11 and safety of the public and the integrity of the
12 professions. She noted legal support includes the
13 prosecution division, counsel division, hearing
14 examiners, and attorneys.

15 Ms. DeLaurentis explained that the Office of
16 Chief Counsel is under the Governor's Office of
17 General Counsel and assigned to the Department of
18 State, noting the prosecution division is one
19 division under the Office of Chief Counsel with about
20 38 prosecuting attorneys and support staff. She
21 noted the prosecution division works with the Bureau
22 of Enforcement and Investigation (BEI), along with
23 the Professional Compliance Office (PCO).

24 Ms. DeLaurentis stated BEI, PCO, and prosecution
25 are all tasked with receiving complaints,

1 investigating allegations, ensuring public safety,
2 and enforcing compliance with the acts and
3 regulations that govern the 29 licensing boards and
4 commissions.

5 Ms. DeLaurentis stated the prosecution division
6 has five senior prosecuting attorneys because the
7 division is broken into five teams. She stated Paul
8 Jarabeck is the senior prosecutor for their Board,
9 along with acting senior prosecutor, Karl Geschwindt;
10 Heather McCarthy; Ray Michalowski; and William
11 Newport as senior counsel for other boards. She
12 mentioned there are currently 32 prosecuting
13 attorneys serving under the senior attorneys,
14 including liaisons.

15 Ms. DeLaurentis explained that the office is a
16 complaint-driven agency, noting complaints are
17 received from any source but prefer complaints be
18 submitted through the Pennsylvania Licensing System
19 (PALS) at pals.pa.gov because it is the most
20 efficient. She noted prosecution also accepts
21 complaints from sister agencies, state and federal
22 agencies, law enforcement, through media reports, and
23 the Pennsylvania Justice Network (JNET).

24 Ms. DeLaurentis discussed levels of review,
25 including jurisdiction checks to see if the complaint

1 falls under their jurisdiction. She mentioned
2 complaints are referred to the appropriate agency if
3 prosecution does not have jurisdiction.

4 Ms. DeLaurentis stated the prosecution works with
5 BEI inspectors and investigators to determine whether
6 there is a violation. She noted BEI interviews
7 witnesses, gathers documents, and social media
8 evidence.

9 Ms. DeLaurentis addressed the various levels of
10 review and determining whether there was a violation.
11 She explained that matters could be closed if there
12 is not a violation and focus attention on cases where
13 there may be a violation.

14 Ms. DeLaurentis noted attorneys make charging
15 decisions and determine whether to file an order to
16 show cause or issue a citation. She addressed due
17 process rights with formal charges through a hearing
18 process, noting it is similar to a regular trial,
19 where both sides are able to present witnesses,
20 present evidence, and present legal arguments.

21 Ms. DeLaurentis noted hearing examiners issue a
22 proposed adjudication and order and then the final
23 decision is made by the Board. She addressed consent
24 agreements, where both sides have negotiated and
25 reached terms they wished to present before the

1 Board, but the Board has the final authority of
2 whether to accept or reject the consent agreement.

3 Ms. DeLaurentis addressed the prosecution
4 division's role at Board meetings, including
5 presenting consent agreements and listening to
6 concerns of the Board. She pointed out that
7 prosecution has a confidentiality statute that
8 applies to their files, where all of the contents
9 within their files is confidential under the law and
10 is why prosecution cannot speak on some matters. She
11 noted all of the prosecuting attorneys and staff sign
12 confidentiality affidavits indicating they understand
13 all records are confidential and privileged and may
14 be disciplined for any violations.

15 Ms. DeLaurentis stated BEI conducts interviews
16 for some boards and inspections to gather evidence.
17 She noted BEI also serves subpoenas and deliver
18 orders and letters, along with testifying to the
19 results of their investigations and inspections. She
20 noted BEI is not considered law enforcement in
21 Pennsylvania and does not have search warrant
22 authority.

23 Ms. DeLaurentis addressed document authority,
24 where some boards have regulations that require
25 cooperation if a request is made to review their

1 records but not everyone complies, where a subpoena
2 may be warranted.

3 Ms. DeLaurentis addressed post-investigation,
4 where BEI is gathering facts and present the evidence
5 to the legal office for review. She stated BEI is
6 not determining whether or not a law has been
7 violated or determining whether discipline should be
8 issued because that is the role of the prosecution
9 division. She noted prosecuting attorneys work with
10 legal analysts to determine whether there was a
11 violation to decide whether to close the matter or
12 file charges.

13 Ms. DeLaurentis addressed immediate temporary
14 suspensions, where a license is immediately suspended
15 if someone is an immediate danger to the health and
16 safety of the public. She noted automatic
17 suspensions, to include 302 commitments and drug act
18 violations,. She also noted orders for examination
19 and noted that petitions for appropriate relief are
20 when someone has violated a board order.

21 Ms. DeLaurentis stated the levels of discipline
22 include revocations, suspensions, probations,
23 reprimands, fines, remedial education, and cost of
24 the investigation.

25 Ms. DeLaurentis referred to the confidentiality

1 statute under 63 Pa.C.S. § 3109, where prosecution and
2 investigative files are deemed privileged and
3 confidential under the law. She explained that
4 investigative records are deemed noncriminal
5 investigative records and exempt from disclosure
6 under the Right-to-Know Law.

7 Ms. DeLaurentis stated information could be
8 shared with other agencies in furtherance of
9 investigative efforts but only their final action
10 could be shared publicly, including final
11 adjudications and orders, final consent agreements,
12 and closing letters.

13 Ms. DeLaurentis provided data as of January 3,
14 2023, where the number of open cases for the
15 prosecution division was 13,154, which is down from
16 2022 at 15,141. She stated 16,084 cases were opened
17 in 2022 and is down from 2021 at 18,363 cases. She
18 reported closing 17,826 files in 2022 and is up from
19 2021, where 15,994 cases were closed. She thanked
20 the prosecution division, counsel division, hearing
21 examiners, BEI, and the Board for their group effort.

22 Ms. DeLaurentis informed Board members that an
23 annual report is issued to the General Assembly,
24 which includes a breakdown of case categories, and
25 counsel would be notified when the report is

1 finalized.

2 Ms. DeLaurentis addressed specific information
3 for the State Board of Podiatry, noting 69 cases were
4 opened in 2022 and 94 in 2021. She noted 81 cases
5 were closed in 2022 and 74 in 2021. She noted 75
6 open cases as of January 3 and 86 at the same time
7 last year.

8 Ms. DeLaurentis referred to disposition of closed
9 cases, including discipline and non-discipline. She
10 noted the Board is a compliant licensee population
11 with only 1 reprimand. She reported 2 fines in 2022
12 and 6 in 2021, and 3 suspensions in 2022 and 2 in
13 2021.

14 Ms. DeLaurentis addressed the disposition of
15 closed cases without discipline and referred to Z
16 codes that are used when closing cases. She noted a
17 Z02 code is prosecution not warranted. She referred
18 to code Z18, which are warning letters, and reported
19 6 warning letters in 2022 and 13 in 2021. She
20 explained that warning letters are not disciplinary
21 and are de minimis violations. She noted warning
22 letters are a great tool for prosecutors on behalf of
23 the Board to remind licensees to follow the act and
24 regulations.

25 Ms. DeLaurentis mentioned that warning letters

1 are also used to ensure that the health and safety of
2 the public is protected and licensees are following
3 the rules.

4 Chairman Paris thanked Ms. DeLaurentis for the
5 presentation.]

6 ***

7 Report of Prosecutors - No Report

8 ***

9 [Todd P. Kriner, Esquire, Board Counsel, noted the
10 Board engaged in quasi-judicial deliberations during
11 Executive Session on the matters listed under the
12 Report of Board Counsel.]

13 ***

14 Report of Board Counsel - Motion to Deem Facts

15 Admitted

16 MR. KRINER:

17 Number 4 is Steven Nielson, D.P.M., Case
18 No. 20-44-007743. It is my understanding
19 that the Board would entertain a motion
20 to grant the Motion to Deem Facts
21 Admitted and Enter Default and Board
22 Counsel be directed to prepare an
23 Adjudication and Order in accordance with
24 our discussion in Executive Session.

25 CHAIRMAN PARIS:

1 We're looking for a motion.

2 DR. FETCHIK:

3 So moved.

4 CHAIRMAN PARIS:

5 Do we have a second?

6 DR. WEBER:

7 Second.

8 CHAIRMAN PARIS:

9 Could we get a roll call vote?

10

11 Mr. Claggett, aye; Dr. Paris, aye; Dr.

12 Weber, aye; Dr. McCaughan, aye; Dr.

13 Greenberg, aye; Dr. Fetchik, aye.

14 [The motion carried unanimously.]

15

16 [Eric B. Greenberg, D.P.M., J.D., asked Ms.

17 DeLaurentis when the Board starts to be charged for

18 the investigation process and whether all of the

19 boards are being charged the same amount.

20 Ms. DeLaurentis explained that staff starts to
21 bill the specific board as soon as the complaint is
22 received, and prosecutors and investigators keep
23 track of their time starting with reviewing the case
24 through post-investigation. She stated charges are
25 based upon the salary of the charging individual and

1 further explained that attorneys at the Office of
2 General Counsel (OGC) are ranked as attorney one
3 through five, where an attorney one salary billing
4 rate may be lower than an attorney four.

5 Dr. Greenberg asked whether there was an internal
6 audit control system for costs charged to different
7 boards.

8 Ms. DeLaurentis explained that all of the hours
9 by the attorneys are done through timesheets and
10 approved by their supervisor. She stated the fiscal
11 office reaches out and touches base with prosecution
12 about twice a year regarding the budget and any
13 trends they are noticing.

14 Dr. Greenberg asked for clarification that there
15 is no independent audit and only the supervisor who
16 looks over the hours for reasonable or unusual
17 circumstances for the cost charged to the boards.

18 Ms. DeLaurentis stated there is no auditor
19 routinely looking at every single timesheet billed.
20 She noted that they trust their attorneys, and all of
21 the timesheets are submitted with the understanding
22 that they have to be forthright.

23 Dr. Greenberg asked whether there was an office
24 of an auditor in the Bureau of Professional and
25 Occupational Affairs.

1 Mr. Kriner noted he is still drafting 16A-4418
2 regarding the administration and prescription of
3 drugs and CE. He noted he would have the addition of
4 medications for discussion at the next Board meeting.

5 Mr. Kriner provided the annex for 16A-4419
6 regarding licensure by endorsement and qualifications
7 for licensure for the Board's review. He referred to
8 § 29.76(a)(2)(ii), successfully passing all parts of
9 the American Podiatric Medical Licensing Examination
10 (APMLE) and asked board members whether APMLE had
11 just a competency portion, where instead of passing
12 the entire exam because it has to do with proving
13 competency to just put the portion of the exam that
14 tests competency. He stated they already passed the
15 exam and are coming in through experience as far as
16 establishing competency.

17 Mr. Kriner noted that he would find out whether
18 someone could actually just take the competency
19 portion of the exam but asked whether the Board would
20 be willing to change the language from all parts to
21 just the competency portion.

22 Chairman Paris informed Mr. Kriner that he wanted
23 to know what the parts of the exam are currently
24 before making a decision.

25 Mr. Kriner offered to reach out to APMLE and

1 present the information at the next meeting.

2 Mr. Kriner provided an annex and preamble for
3 16A-4420 regarding radiographic assistants and asked
4 whether the Board agreed with the language in
5 § 29.83(b).

6 Dr. McCaughan commented that it covered
7 everything discussed at the previous meeting.

8 Mr. Kriner will be asking for a vote on the
9 language to move forward with an exposure draft for
10 comments at the next meeting due to technical
11 difficulty bringing up the annex.

12 Chairman Paris asked for an update regarding the
13 carryover of continuing medical education (CME).

14 Mr. Kriner stated that was included in 16A-4418
15 regarding the administration and prescription of
16 drugs. He noted prior Board discussion concerning
17 therapeutic drugs and would have that available at
18 the next meeting.]

19 ***

20 Report of Board Counsel - Other

21 [Todd P. Kriner, Esquire, Board Counsel, noted the
22 legislative initiative regarding the definition of
23 physician to include podiatrist is still in a holding
24 pattern due to the administration change.

25 Mr. Kriner addressed Act 35 regarding military

1 and veteran licensure was deployed on January 25 and
2 pertains to all of the qualifications across the
3 different branches and the professions and how those
4 licenses would translate.

5 Acting Commissioner Claggett informed everyone
6 that the military crosswalk information is on the
7 Board web page for review. He also informed everyone
8 that Act 35 allows for expedited review of initial
9 applications, renewals, and reactivation.

10 Mr. Kriner referred to the disciplinary matter of
11 Dr. Lawrence Kansky, noting the Board filed their
12 brief and is waiting to hear whether they are going
13 to schedule an argument or make their decision but
14 have not heard anything from the court.

15 Chairman Paris referred to the legislative
16 initiative concerning the definition of physician to
17 include podiatrist, noting the letter was sent to the
18 governor's office but asked whose desk it is on at
19 this point and whether it would need to be sent again
20 due to the new administration.

21 Mr. Kriner did not know where it is in the
22 process, because of the change in administration but
23 would provide an answer at the next Board meeting.]

24 ***

25 Report of Board Chair

1 [Michael J. Paris, D.P.M., M.B.A., Chairman, Dr.
2 Weber will be entering their until successor
3 qualifies (USQ) period and assuming they would be
4 there through a good portion of the year but did not
5 know whether that is a guarantee. He asked whether
6 there were any applicants in the queue at this point.

7 Acting Commissioner Claggett had nothing to
8 provide on applicants that are in the queue but
9 stated Chairman Paris and Dr. Weber would more than
10 likely be there until the end of their USQ in
11 September.]

12 ***

13 Report of Acting Commissioner

14 [Arion R. Claggett, Acting Commissioner, Bureau of
15 Professional and Occupational Affairs, informed
16 everyone of new functionality being created to notify
17 applicants their license has expired. He noted they
18 would receive an email stating their license has
19 expired.

20 Acting Commissioner Claggett referred to prior
21 Board discussion concerning the Medical Care
22 Availability and Reduction of Error (MCARE)
23 presentation with the Department of Insurance. He is
24 working with the executive director of MCARE and are
25 trying to put something together for the April

1 meeting.]

2

3 Report of Board Administrator

4 [Nichole Wray, Board Administrator, informed Board
5 members that they would be receiving the annual
6 Financial Disclosure Statement for the State Ethics
7 Commission and a Code of Conduct for administration.
8 She encouraged Board members to file those forms
9 online, noting the information would be saved for the
10 next year. She provided Board members with the
11 direct website for filing in chat.]

12

13 Continuing Education Program Approval

14 [Michael J. Paris, D.P.M., M.B.A., Chairman, noted
15 the Jefferson Health Podiatry Grand Rounds Program
16 for March 23, 2023.

17 Ms. Wray mentioned that it is a ratification of
18 the CE Committee approval.]

19 DR. FETCHIK:

20

Motion to ratify.

21 DR. WEBER:

22

Second.

23 CHAIRMAN PARIS:

24

Roll call vote.

25 ACTING COMMISSIONER CLAGGETT:

1 DR. WEBER:

2 Second.

3 CHAIRMAN PARIS:

4 Roll call vote.

5

6 Mr. Claggett, aye; Dr. Paris, aye; Dr.

7 Weber, aye; Dr. McCaughan, aye; Dr.

8 Fetchik, aye; Dr. Greenberg, abstain.

9 [The motion carried. Eric Greenberg abstained from
10 voting on the motion.]

11

12 For the Board's Information/Discussion - Old

13 Business/New Business - Annual Election of Officers

14 DR. MCCAUGHAN:

15 I'd like to nominate Michael Paris to

16 stay in his position as current Chair.

17 MS. WRAY:

18 At this time, we have Dr. Paris as the

19 nominee. Are there any other nominations

20 for Board Chair? Hearing none.

21 Could we have a motion to close

22 nominations and elect Dr. Paris as Board

23 Chair?

24 DR. FETCHIK:

25 You may close the nominations.

1 DR. WEBER:

2 Second.

3 MS. WRAY:

4 This is to close and to elect Dr. Paris.

5

6 Mr. Claggett, aye; Dr. Paris, aye; Dr.

7 Weber, aye; Dr. McCaughan, aye; Dr.

8 Fetchik, aye.

9 [The motion carried. Eric Greenberg abstained from
10 voting on the motion.]

11 ***

12 MS. WRAY:

13 Do we have any nominations for Vice
14 Chair?

15 DR. MCCAUGHAN:

16 I would like to nominate Dr. Robert Weber
17 as Vice Chair.

18 MS. WRAY:

19 We have a nomination for Dr. Weber. Are
20 there any other nominations for Vice
21 Chair? Hearing none.

22 Do we have a motion to close
23 nominations and elect Dr. Weber as Vice
24 Chair?

25 DR. FETCHIK:

1 You may close the nominations for Vice
2 Chair.

3 MS. WRAY:

4 Second?

5 ACTING COMMISSIONER CLAGGETT:

6 Second.

7 MS. WRAY:

8 We have a first and a second. This is to
9 close nominations and to elect Dr. Weber
10 as Vice Chair.

11

12 Mr. Claggett, aye; Dr. Paris, aye; Dr.
13 Weber, aye; Dr. McCaughan, aye; Dr.
14 Fetchik, aye.

15 [The motion carried.] Eric Greenberg abstained from
16 voting on the motion.

17

18 MS. WRAY:

19 Do we have any nominations for secretary?

20 DR. FETCHIK:

21 I'd like to nominate Dia McCaughan for
22 secretary.

23 MS. WRAY:

24 We have Dr. McCaughan's nomination. Are
25 there any other nominations? Hearing

1 none.

2 Do we have a motion to close
3 nominations and elect Dr. McCaughan as
4 secretary?

5 DR. FETCHIK:

6 I'd like to close nominations.

7 DR. WEBER:

8 Second.

9 MS. WRAY:

10 This is to close nominations and to elect
11 Dr. McCaughan as secretary.

12

13 Mr. Claggett, aye; Dr. Paris, aye; Dr.
14 Weber, aye; Dr. McCaughan, aye; Dr.
15 Fetchik, aye.

16 [The motion carried. Eric Greenberg abstained from
17 voting on the motion.]

18

19 For the Board's Information/Discussion - Old
20 Business/New Business - Review Members for the Act
21 41 Committee, Continuing Education Committee, and
22 Probable Cause Screening Committee

23 [Michael J. Paris, D.P.M., M.B.A., Chairman, noted
24 the current members for the Act 41 Committee are Dr.
25 Weber, Dr. McCaughan, and himself and the committee

1 would stay the same for 2023. He mentioned they
2 would also keep the current members for the CE
3 Committee and Probable Cause Screening Committee.

4 Ms. Wray stated the member of the CE Committee
5 would be Dr. McCaughan. She also noted the primary
6 for the Probable Cause Screening Committee would be
7 Dr. McCaughan and Dr. Weber designated as an
8 alternate.]

9 ***

10 Adjournment

11 CHAIRMAN PARIS:

12 We are looking for a motion to adjourn
13 the meeting.

14 DR. FETCHIK:

15 Motion to adjourn the meeting.

16 ACTING COMMISSIONER CLAGGETT:

17 Second.

18 CHAIRMAN PARIS:

19 The meeting is now adjourned.

20 ***

21 [There being no further business, the State Board of
22 Podiatry Meeting adjourned at 11:45 a.m.]

23 ***

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Podiatry meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Podiatry meeting.



Ben Morrow,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF PODIATRY
REFERENCE INDEX

February 15, 2023

	TIME	AGENDA
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8		
9	10:00	Executive Session
10	10:30	Return to Open Session
11		
12	10:31	Official Call to Order
13		
14	10:31	Introduction of Board Members/Attendees
15		
16	10:33	Approval of Minutes
17		
18	10:34	Appointment - Carolyn A. DeLaurentis,
19		Esquire, Executive Deputy Chief
20		Counsel, Department of State, Annual
21		Prosecutorial Division Presentation
22		
23	11:02	Report of Board Counsel
24		
25	11:03	Appointment - Carolyn A. DeLaurentis,
26		Esquire, Executive Deputy Chief
27		Counsel, Department of State, Annual
28		Prosecutorial Division
29		Presentation (cont.)
30		
31	11:11	Report of Board Counsel (cont.)
32		
33	11:30	Report of Board Chair
34		
35	11:31	Report of Acting Commissioner
36		
37	11:32	Report of Board Administrator
38		
39	11:34	Continuing Education Program
40		
41	11:36	For the Board's Information/Discussion
42		
43	11:45	Adjournment
44		
45		
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50		