

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE**

TIME: 10:31 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

September 25, 2025

State Board of Occupational Therapy
Education and Licensure
September 25, 2025

BOARD MEMBERS:

Kerri L. Hample, OTD, OTR/L, Chairperson
Matthew Eaton, Deputy Commissioner, on behalf of
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Joanne M. Baird, Ph.D., OTR/L
Lisa Livingston, MS, OTR/L, SCDCM, Secretary
Jena Shovlin, OTR/L, Vice Chairperson
Wendy E. Walsh, Ph.D., OTR/L - Absent
Daniel Kline, Public Member

BUREAU PERSONNEL:

Sean C. Barrett, Esquire, Board Counsel
William Newport, Esquire, Senior Board Prosecutor
Paul Keller, Board Administrator
J. Karl Geschwindt, Esquire, Senior Board Prosecutor
and Prosecution Liaison
Adrianne McClendon, Esquire, Board Prosecutor and
Prosecution Liaison
Riley Baker, Esquire, Board Prosecutor
Ronald Rouse, Esquire, PA Office of General Counsel
Andrew LaFratte, MPA, Deputy Policy Director, Office
of Policy, Department of State
Thomas M. Davis, Esquire, Regulatory Counsel
Shana M. Walter, Esquire, Deputy Chief Counsel,
Prosecution Division
Stephanie Dunkerley, Legal Analyst, Office of
General Counsel

ALSO PRESENT:

Jeanne Coviello, OTD, OTR/L, Associate Professor of
Instruction, Temple University
Rachel Wilbur-Adams, Sargent's Court Reporting
Service, Inc.

State Board of Occupational Therapy

Education and Licensure

September 25, 2025

[Pursuant to Section 708(a)(5) of the Sunshine Act,
at 10:00 a.m. the Board entered into executive
session with Sean C. Barrett, Esquire, Board Counsel,
for the purpose of conducting quasi-judicial
deliberations on a number of matters currently
pending before the Board and to receive the advice of
counsel. The Board returned to open session at
10:30 a.m.]

The regularly scheduled meeting of the State
Board of Occupational Therapy Education and Licensure
was held on Thursday, September 25, 2025. Chair
Kerri Hample, officially called the meeting to order
at 10:31 a.m.

[Paul Keller, Board Administrator, began the meeting
with an introduction of Board members and attendees.
A quorum of Board members was present.]

Approval of Minutes - May 29, 2025

1 CHAIR HAMPLE:

2 We will move to the approval of the
3 Minutes for the last Board Meeting.

4 MS. LIVINGSTON:

5 I make a motion to approve.

6 CHAIR HAMPLE:

7 Do we have a second?

8 MS. SHOVLIN:

9 Second.

10 CHAIR HAMPLE:

11 Do we have any discussion on the
12 minutes from the prior meeting? Can we
13 get a vote?

14

15 Eaton, abstain; Baird, aye; Kline, aye;
16 Livingston, aye; Shovlin, aye; Hample,
17 aye.

18 [The motion carried. Mr. Eaton abstained from voting
19 on the matter.]

20 ***

21 Report of Board Prosecution

22 [William Newport, Esquire, Senior Board Prosecutor,
23 presented the VRP Consent Agreement for Agenda Item
24 No. 3, Case No. 25-67-009152.]

25 ***

1 CHAIR HAMPLE:

2 Is there any discussion related to the
3 Consent Agreement?

4 Hearing none, I have a motion to
5 approve the order as written.

6 MS. LIVINGSTON:

7 Motion to approve.

8 MS. SHOVLIN:

9 Second.

10 CHAIR HAMPLE:

11 Mr. Keller, can we do our vote?

12
13 Eaton, aye; Baird, aye; Kline, aye;
14 Livingston, aye; Shovlin, aye; Hample,
15 aye.

16 [The motion carried unanimously.]

17 ***

18 [J. Karl Geschwindt, Esquire, Senior Board Prosecutor
19 and Prosecution Liaison, stated Adrienne McClendon
20 would be taking over as the Prosecution Liaison for
21 the Occupational Therapy Board. Ms. McClendon
22 introduced herself.]

23 ***

24 Appointment - Shana Walter - (New) Deputy Chief
25 Counsel - Introduction to the Board

1 [Shana M. Walter, Esquire, Deputy Chief Counsel,
2 Prosecution Division, introduced herself as the new
3 Deputy Chief Counsel. She provided a summary of her
4 time with the State. She looked forward to meeting
5 the Board again in January 2026 for its 2025 annual
6 report.]

7 ***

8 Report of Board Chairperson - No Report

9 ***

10 Report of Commissioner

11 [Matthew Eaton, Designee for Arion R. Claggett,
12 Acting Commissioner, Bureau of Professional and
13 Occupational Affairs, acknowledged Paul Keller's work
14 for the Board relative to the license modernization
15 project for the new licensing system. Mr. Eaton
16 answered questions regarding the new system from the
17 Board. The Occupational Therapy Board is part of
18 phase two of the project, which is planned to go live
19 mid-2026.]

20 ***

21 Report of Board Administrator

22 [Paul Keller, Board Administrator, confirmed Mr.
23 Kline would be attending a conference October 24-25,
24 2025.]

25 ***

1 [Paul Keller, Board Administrator, noted the next
2 Board meeting is scheduled for December 5, 2025.]

3 ***

4 Adjournment

5 CHAIR HAMPLE:

6 Do we have a motion to adjourn?

7 MS. LIVINGSTON:

8 Motion to adjourn.

9 MS. SHOVLIN:

10 I second the motion.

11 CHAIR HAMPLE:

12 Thank you. Have a nice day.

13 ***

14 [There being no further business, the Pennsylvania
15 State Board of Occupational Therapy Education and
16 Licensure adjourned at 10:42 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Occupational Therapy Licensure and Education Meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Occupational Therapy Licensure and Education Meeting.



Rachel Wilbur-Adams,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE
REFERENCE INDEX

September 25, 2025

TIME

AGENDA

10:00	Executive Session
10:30	Open Session
10:31	Official Call to Order
10:31	Introduction of Board Members/Attendees
10:32	Approval of Minutes
10:32	Report of Board Prosecution
10:34	Appointment - Shana Walter
10:35	Report of Commissioner
10:40	Report of Board Administrator
10:42	Adjournment