

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE**

TIME: 10:36 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

May 29, 2025

State Board of Occupational Therapy
Education and Licensure
May 29, 2025

BOARD MEMBERS:

Kerri L. Hample, OTD, OTR/L, Chairperson
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Joanne M. Baird, Ph.D., OTR/L
Lisa Livingston, MS, OTR/L, SCDCM, Secretary
Jena Shovlin, OTR/L, Vice Chairperson
Wendy E. Walsh, Ph.D., OTR/L
Daniel Kline, Public Member

BUREAU PERSONNEL:

Sean C. Barrett, Esquire, Board Counsel
William Newport, Esquire, Senior Board Prosecutor
Paul Keller, Board Administrator
Liliana G. Fisher, Esquire, Board Prosecutor
Carlton Smith, Esquire, Deputy Chief Counsel,
Prosecution Division
Thomas Leech II, Board Administrator

ALSO PRESENT:

Stephanie Dunkerley, Legal Analyst, Office of General
Counsel
Chrissy Daeschner, OTD, MS, OTR/L, President of POTA,
(Pennsylvania Occupational Therapy Association)
Jeanne Coviello, OTR/L, Department of Health and
Rehabilitation
Jeanette Morales
Alexis Hartman
Amy V. Alcantara, Wellspan
Christina Morris
Rachel Wilbur-Adams, Sargent's Court Reporting
Service, Inc.

1 ***

2 State Board of Occupational Therapy

3 Education and Licensure

4 May 29, 2025

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 10:00 a.m. the Board entered into executive
8 session with Sean C. Barrett, Esquire, Board Counsel,
9 for the purpose of conducting quasi-judicial
10 deliberations on a number of matters currently
11 pending before the Board and to receive the advice of
12 counsel. The Board returned to open session at
13 10:30 a.m.]

14 ***

15 The regularly scheduled meeting of the State
16 Board of Occupational Therapy Education and Licensure
17 was held on Thursday, May 29, 2025. Chair Kerri
18 Hample, officially called the meeting to order at
19 10:30 a.m.

20 ***

21 [Sean C. Barrett, Esquire, Board Counsel, informed
22 everyone that the meeting was being recorded, and
23 those who continued to participate were giving their
24 consent to be recorded.]

25 ***

[Paul Keller, Board Administrator, began the meeting with an introduction of Board members and presenters. A quorum of Board members was present.]

Approval of Agenda

CHAIR HAMPLE:

Excellent. So with that, can I have a motion to approve today's Agenda?

MS. BAIRD:

So moved.

MR. KELLER:

Your name, please?

MS. BAIRD:

Joanne.

MR. KELLER:

And can we get a second, please?

MS. LIVINGSTON:

Second.

Claggett, aye; Baird, aye; Kline, aye; Livingston, aye; Walsh, no audible response; Shovlin, aye; Hample, aye.

[The motion carried.]

1 Approval of Minutes - December 18, 2024

2 CHAIR HAMPLE:

3 The next item on the Agenda is to
4 approve the Minutes from the December
5 18 meeting from 2024.

6 MS. BAIRD:

7 I motion to approve the meeting from
8 the December 2024 meeting.

9 MR. KELLER:

10 Can we have a second?

11 MS. LIVINGSTON:

12 Second.

13

14 Claggett, aye; Baird, aye; Kline, aye;
15 Livingston, aye; Walsh, no audible
16 response; Shovlin, aye; Hample, aye.

17 [The motion carried.]

18 ***

19 Approval of Minutes - February 27, 2025

20 CHAIR HAMPLE:

21 Next on the Agenda is the Minutes from
22 the February 27, 2025 meeting. Any
23 discussion on those Minutes?

24 MS. BAIRD:

25 I move to approve the February 27, 2025

1 meeting Minutes.

2 MR. KELLER:

3 Can we get a second, please?

4 MS. LIVINGSTON:

5 Second.

6

7 Claggett, aye; Baird, aye; Kline, aye;

8 Livingston, aye; Walsh, no audible

9 response Shovlin, aye; Hample, aye.

10 [The motion carried.]

11 ***

12 Report of Board Counsel

13 [Sean C. Barrett, Esquire, Board Counsel, noted that
14 he and Thomas M. Davis, Esquire, Regulatory Counsel,
15 had no updates. He noted that they were expecting a
16 presentation from the Bureau of Finance and
17 Procurement regarding a potential fee increase
18 package. Once the Bureau provided a time, the
19 presentation would be added to the Agenda.]

20 ***

21 Report of Board Prosecution - No Report

22 ***

23 Report of Board Chairperson

24 [Kerri L. Hample, OTD, OTR/L, Chairperson, reported
25 that three board members attended the American

1 Occupational Therapy Association conference in
2 Philadelphia during the spring and would share key
3 takeaways at the September meeting. She also noted
4 that the Pennsylvania Occupational Therapy
5 Association conference would take place in October at
6 King's College and invited members to represent the
7 Board at that event.

8 It was noted that the Agenda would need to be
9 amended and voted in order to compensate for a
10 scheduling crunch regarding the Pennsylvania
11 Occupational Therapy Association conference.]

12 CHAIR HAMPLE:

13 So, we're going to have a motion to
14 amend the Agenda for today to add the
15 POTA conference.

16 MS. BAIRD:

17 So moved.

18 MR. KELLER:

19 Can I get a second?

20 MS. LIVINGSTON:

21 Second.

22
23 Claggett, aye; Baird, aye; Kline, aye;
24 Livingston, aye; Walsh, aye; Shovlin,
25 aye; Hample, aye.

1 [The motion carried unanimously.]

2 ***

3 [Chair Hample noted the Pennsylvania Occupational
4 Therapy Conference (October 24-25, 2025) would be
5 taking place at King's College, Wilkes-Barre. She
6 requested that two Board members volunteer to make
7 the presentation at the conference.

8 Mr. Kline and Ms. Walsh volunteered to present at
9 the POTA conference upon the resolution of Ms.
10 Walsh's technical difficulties.]

11 CHAIR HAMPLE:

12 Could we have a motion to support Wendy
13 and Daniel in attending the POTA
14 conference and providing a presentation
15 that we will help them craft?

16 MS. BAIRD:

17 So moved.

18 MR. KELLER:

19 Can I get a second?

20 MS. LIVINGSTON:

21 Second.

22
23 Claggett, aye; Baird, aye; Kline, aye;
24 Livingston, aye; Walsh, aye; Shovlin,
25 aye; Hample, aye.

1 [The motion carried unanimously.]

2 ***

3 Report of Commissioner - No Report

4 ***

5 Report of Board Administrator

6 [Paul Keller, Board Administrator announced that the
7 renewal cycle for occupational therapists was halfway
8 complete, running from May 1, 2025 through June 30,
9 2025 with approximately 35 percent of renewals
10 submitted so far.]

11 Chair Hample responded that the current renewal
12 rate was consistent with past cycles, noting that
13 most individuals tend to wait until the end.]

14 MR. BARRETT:

15 For No. 4 on the Agenda, based on
16 Executive Session deliberations, I
17 believe the Board Chair would entertain
18 a motion to provisionally deny the
19 Application of Amy Alcantara.

20 MS. BAIRD:

21 So moved.

22 MS. LIVINGSTON:

23 Second.

24

25 Claggett, aye; Baird, aye; Kline, aye;

1 Livingston, aye; Walsh, aye; Shovlin,
2 aye; Hample, aye.

3 [The motion carried unanimously.]

4 ***

5 MR. BARRETT:

6 And No. 5 on the Agenda, based on
7 Executive Session deliberations, I
8 believe the Board Chair would entertain
9 a motion to approve the application of
10 Elisabeth Thompson.

11 MS. BAIRD:

12 So moved.

13 MS. LIVINGSTON:

14 Second.

15
16 Claggett, aye; Baird, aye; Kline, aye;
17 Livingston, aye; Walsh, aye; Shovlin,
18 aye; Hample, aye.

19 [The motion carried unanimously.]

20 ***

21 Miscellaneous - Election of Chair

22 CHAIR HAMPLE:

23 Next item on the Agenda is the election
24 of officers. So at this time, I would
25 entertain nominations for the role of

1 Chair.

2 MS. BAIRD:

3 I nominate Kerri Hampel to be the
4 Chair.

5 MS. LIVINGSTON:

6 Second.

7 MR. BARRETT:

8 And Chair Kerri Hampel. Do you choose
9 to accept that nomination in that
10 position? And would you wish to serve
11 in that position?

12 CHAIR HAMPLE:

13 I do choose to accept and wish to
14 serve.

15 MR. BARRETT:

16 Are there any other nominations for the
17 position of chair? Okay, hearing none.
18 Would you roll call on the election of
19 Kerri Hample as Chairperson?

20
21 Claggett, aye; Baird, aye; Kline, no
22 audible response; Livingston, aye;
23 Walsh, aye; Shovlin, aye; Hample, aye.

24 [The motion carried.]

25 ***

1 Miscellaneous - Election of Vice-Chair

2 CHAIR HAMPLE

3 At this point, I would entertain
4 nominations for the position of Vice-
5 Chair.

6 MS. BAIRD:

7 I would like to nominate Jena Shovlin
8 for the position of Vice-Chair.

9 MS. LIVINGSTON:

10 Second.

11 MR. BARRETT:

12 And Board Member Shovlin, if you were
13 elected to that position of Vice-Chair,
14 would you wish to serve in that
15 capacity?

16 MS. SHOVLIN:

17 Yes, I will accept.

18 MR. BARRETT:

19 Are there any other nominations for the
20 position of Vice-Chair? Okay. Hearing
21 none. We could do a vote for the
22 election of Jenna Shovlin as Vice-
23 Chair.

24 ***

25 [Daniel Kline, Public Member, exited the meeting at

1 10:49 a.m. due to technical difficulties.]

2 ***

3 Claggett, aye; Baird, aye; Livingston,
4 aye; Walsh, aye; Shovlin, aye; Hample,
5 aye.

6 [The motion carried unanimously.]

7 ***

8 Miscellaneous - Election of Secretary

9 CHAIR HAMPLE:

10 The next position I'd like to entertain
11 nominations for is the position of
12 Secretary.

13 MS. BAIRD:

14 I would like to nominate Wendy Walsh
15 for position of secretary.

16 MS. LIVINGSTON:

17 Second.

18 MR. BARRETT:

19 And Board Member Walsh, if elected to
20 the position of Secretary, would you
21 wish to serve in that capacity?

22 MS. WALSH:

23 If elected, I wish to serve. Thank
24 you.

25 MR. BARRETT:

1 Are there any other nominations for the
2 position of Secretary? Okay. Hearing
3 none, can we have rollcall vote for the
4 election of Wendy Walsh as Secretary of
5 the Board?

6 ***

7 [Daniel Kline, Public Member, re-entered the meeting
8 at 10:51.]

9 ***

10 Claggett, aye; Baird, aye; Kline, aye;
11 Livingston, aye; Walsh, aye; Shovlin,
12 aye; Hample, aye.

13 [The motion carried unanimously.]

14 ***

15 Public Comment

16 [Sean C. Barrett, Esquire, Board Counsel, explained
17 to public member, Christina Morris, that when an
18 application is provisionally denied, the applicant
19 receives a letter outlining the reasons for the
20 denial and instructions for appealing within 30 days.

21 The letter details the appeal process, during
22 which the applicant may present character evidence or
23 other supporting documentation. He emphasized that
24 such evidence would only be considered after an
25 appeal is filed, and not during the current meeting.

1 Ms. Morris thanked the Board for answering her
2 question and the Board welcomed the next public
3 commenter.

4 To answer a question posed by public member, Amy
5 Alcantara, Mr. Barrett stated that a letter would be
6 sent to Ms. Alcantara outlining the steps to appeal
7 the Board's determination, and that appeals are
8 typically sent to both the physical and email
9 addresses on file in PALS.

10 Ms. Alcantara asked for clarification on whether
11 she needed to wait until the next Board meeting on
12 September 25 to appeal; to which, it was noted that
13 the appeal hearing would typically be scheduled
14 separately based on availability, and not necessarily
15 tied to a Board meeting.]

16 ***

17 [Chair Hample noted that the next Board meeting will
18 take place on September 25, 2025.]

19 ***

20 Adjournment

21 CHAIR HAMPLE:

22 Hearing no further public comment.

23 Then we will move forward with a motion
24 to adjourn.

25 MS. BAIRD:

1 So moved.

2 MS. LIVINGSTON:

3 I'll second.

4 CHAIR HAMPLE:

5 Thank you very much.

6 ***

7 [There being no further business, the Pennsylvania
8 State Board of Occupational Therapy Education and
9 Licensure adjourned at 10:56 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Occupational Therapy Licensure and Education Meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Occupational Therapy Licensure and Education Meeting.



Rachel Wilbur-Adams,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE
REFERENCE INDEX

May 29, 2025

TIME

AGENDA

10:00	Executive Session
10:30	Open Session
10:36	Official Call to Order
10:36	Introduction of Board Members/Attendees
10:37	Approval of Minutes
10:40	Report of Board Counsel
10:41	Report of Board Chairperson
10:46	Report of Commissioner
10:46	Report of Board Administrator
10:48	Miscellaneous - Election of Officers
10:52	Public Session
10:56	Adjournment