COMMONWEALTH OF PENNSYLVANIA

DEPARTMENT OF STATE

BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF EXAMINERS OF

NURSING HOME ADMINISTRATORS

TIME: 10:33 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

August 5, 2026

State Board of Examiners of
Nursing Home Administrators
August 5, 2026

BOARD MEMBERS:

Ilene Warner-Maron, Ph.D., RN, NHA, Chair
Arion Claggett, Commissioner, Bureau of Professional and Occupational Affairs
Sara King, NHA, Vice Chair
David R. Hoffman, Esquire, Public Member, Secretary
Ann Chronister, Designee, Department of Health
Michael P. Kelly, NHA - Absent
Christie Kennedy, NHA
Francis J. King, NHA
Thomas Micozzie, NHA
Carrie E. Wilson, Designee, Office of Attorney General, Bureau of Consumer Protection
Candice Whitsel-McMullen, NHA - Absent
Edward B. Michalik, Psy.D.

BUREAU PERSONNEL:

Michael Merten, Esquire, Board Counsel
Kathryn Bellfy, Esquire, Board Prosecution Liaison
Sage McCool, Board Administrator
Addie Abelson, Esquire, Regulatory Counsel
Codi Tucker, Esquire, Board Prosecution Liaison
Jacqueline Wolfgang, Esquire, Regulatory Counsel
Ronald Rouse, Esquire, Senior Counsel, Office of General Counsel
Nichole Maloney, Division Chief, Bureau of Professional and Occupational Affairs, Health Licensing Division
Jason C. Giurintano, Esquire, Deputy Chief Counsel, Counsel Division

ALSO PRESENT:

Cassie Edgreen, Director of Rehabilitation, Waynesburg Nursing and Rehabilitation
Heather Carroll, Business Office Manager and Human Resources, Shippensburg Rehabilitation and Health Care Center
Jacob Hill, Sargent’s Court Reporting Service, Inc.

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State Board of Examiners of

Nursing Home Administrators

August 5, 2026

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[Pursuant to Section 708(a)(5) of the Sunshine Act, at 10:00 a.m. the Board entered into Executive Session with Michael Merten, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations and to receive legal advice. The Board returned to open session at 10:33 a.m.]

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The regularly scheduled meeting of the State Board of Examiners of Nursing Home Administrators was held on Wednesday, August 5, 2026. Ilene Warner-Maron, Ph.D., RN, NHA, Chair, called the meeting to order at 10:33 a.m.

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Roll Call of Board Members

[Sage McCool, Board Administrator, provided a roll call of Board members and introduction of attendees. A quorum of Board members was present.]

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[Michael Merten, Esquire, Board Counsel, noted the meeting was being recorded, and those who continued

to participate were giving their consent to be recorded.

Mr. Merten also noted the Board entered into Executive Session for the purpose of conducting quasi-judicial deliberations on a number of matters that are currently pending before the Board and to receive the advice of counsel.]

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Report of Prosecution - No Report

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Approval of Minutes

CHAIR WARNER-MARON:

We'll move to the approval of minutes from our meeting of May 6, 2026. Does anyone have any comments, corrections, deletions, or changes that need to be made to those minutes?

[Acting Commissioner Claggett noted a correction to the credentials of Thomas Miller.]

CHAIR WARNER-MARON:

Any other changes that need to be made?

With that, we'll have a role call for the approval of minutes with the edit.

MR. MERTEN:

Would the Board entertain a motion to approve the minutes from the May 6, 2026 meeting of the Board of Examiners of Nursing Home Administrators with edits?

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

MR. MICOZZIE:

Second, Micozzie.

Warner-Maron, aye; Claggett, aye; Sara King, aye; Hoffman, aye; Chronister, abstain; Kennedy, aye; Francis King, abstain; Micozzie, aye; Wilson, aye; Michalik, abstain.

[The motion carried. Ms. Chronister, Mr. King, and Dr. Michalik abstained from voting on the motion.]

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[Ilene Warner-Maron, Ph.D., RN, NHA, Chair, and David R. Hoffman, Esquire, Public Member, Secretary, exited the meeting at 10:39 a.m. for recusal purposes.]

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Appointment - NHA by Exam - Heather Carroll

[An interview was conducted with Heather Carroll, Business Office Manager and Human Resources,

Shippensburg Rehabilitation and Health Care Center, regarding her application for nursing home administrator licensure by exam. Ms. King, Mr. Micozzie, and Mr. King asked questions regarding her current role, experience, and problem-solving skills. Ms. Carroll answered all of the questions posed.]

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[Pursuant to Section 708(a)(5) of the Sunshine Act, at 10:56 a.m., the Board entered into Executive Session with Michael Merten, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations and to receive the advice of Board Counsel. The Board returned to open session at 11:02 a.m.]

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[Ilene Warner-Maron, Ph.D., RN, NHA, Chair, reentered the meeting at 11:02 a.m.]

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MR. MERTEN:

I believe, at this time, the Board would entertain a motion to approve the application for nursing home administrator licensure by exam of Heather Carroll at Agenda Item 3.

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

Do we have a second?

MS. KENNEDY:

I'll second, Christie Kennedy.

ACTING COMMISSIONER CLAGGETT:

Thank you.

MR. MERTEN:

Can we have a roll call?

Warner-Maron, recuse; Claggett, aye; Sara King, aye; Chronister, aye; Kennedy, aye; Francis King, aye; Micozzie, aye; Wilson, aye; Michalik, aye.

[The motion carried. Chair Warner-Maron was recused from deliberations and voting on the motion. Mr. Hoffman was recused from deliberations and voting on the motion; however, he was not present during the vote.]

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MR. MERTEN:

I believe further, at this time, that the Board would entertain a motion to table and issue a discrepancy seeking further information to the application

at Agenda Item No. 4, NHA by exam, Olivia Brooks.

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

CHAIR WARNER-MARON:

Second?

MS. KENNEDY:

Kennedy, second.

MR. MERTEN:

Thank you. Can we roll call?

Warner-Maron, aye; Claggett, aye; Sara King, aye; Chronister, aye; Kennedy, aye; Francis King, recuse; Micozzie, aye; Wilson, aye; Michalik, aye.

[The motion carried. Mr. King was recused from deliberations and voting on the motion.]

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[David R. Hoffman, Esquire, Public Member, Secretary reentered the meeting at 11:05 a.m.]

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Report of Board Counsel - No Report

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Report of Regulatory Counsel

[Addie Abelson, Esquire, Regulatory Counsel, reported

Regulation 16A-6218, child abuse reporting guidelines, were approved in its final form at the prior meeting. Since then, the regulation was approved at various levels with the Independent Regulatory Review Commission (IRRC) notifying Regulatory Counsel of the intention to deem approval at IRRC's September 17, 2026 meeting.

Regarding Regulation 16A-6220, Licensure by Endorsement or Act 41, Ms. Abelson explained the proposed form had been approved in April 2026, and no comments were received. She presented the final form Annex and Preamble for the Board's approval to continue moving the regulation through the regulatory process.]

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MS. ABELSON:

If there are no questions, would the Board entertain a motion to approve the final form Preamble and Annex for Regulation 16A-6220, Licensure by Endorsement?

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

CHAIR WARNER-MARON:

Warner-Maron, second.

Warner-Maron, aye; Claggett, aye; Sara King, aye; Hoffman, aye; Chronister, aye; Kennedy, aye; Francis King, recuse; Micozzie, aye; Wilson, aye; Michalik, aye.

[The motion carried unanimously.]

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[Ms. Abelson stated the next item was Regulation 16A-6223, Fees. She stated the Board received three comments on the exposure draft. The first comment was that the draft annex enhanced readability, so no action was needed. The second comment opposed the fee increases, noting the higher cost would encourage some licensees to allow their licenses to lapse after retirement. The commenter also noted the high stress and burnout of the profession and requested the Board reconsider increasing renewal rates. The third comment generally recognized the Board's need to maintain adequate revenue, however, raised concerns with the Administrator-in-Training application fee increase and the continuing education provider and program approval fee increases. The commenter stated the increases could hinger workforce recruitment, professional development and training access for

nursing home administrators.

Ms. Abelson recognized the commenters' concerns as valid. However, she explained the fee increases were determined as necessary to ensure the Board's revenues are not outpaced by the Board's expenditures. She noted the Bureau of Finance and Procurement used the same analysis used for other professional boards; however, the proposed increases to not provide wiggle room. In addition, the fee increase was structured to occur on a graduated basis over three biennia to reduce the impact on the regulated community.]

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MS. ABELSON:

Would the Board entertain a motion to approve the proposed Preamble and Annex for Regulation 16A-6222, Fees?

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

CHAIR WARNER-MARON:

Warner-Maron, second.

Warner-Maron, aye; Claggett, aye; Sara King, aye; Hoffman, aye; Chronister, aye; Kennedy, aye; Francis King,

recuse; Micozzie, aye; Wilson, aye; Michalik, aye.

[The motion carried unanimously.]

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Report of Chairperson

[Ilene Warner-Maron, Ph.D., RN, NHA, Chair, raised concerns regarding the approval process for continuing education unit (CEU) applications. The Board started to discuss who was involved with various approvals. Acting Commissioner Claggett suggested the discussion should be tabled until the next meeting, at which time Ms. McCool could provide a list of the committees with names. He stated the discussion would be a specific Agenda Item with who is on what committee, responsibilities, and time frames.

Chair Warner-Maron asked about a temporary permit and the time frame for the application. Ms. McCool had the person's name and would follow up.]

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Report of Acting Commissioner - No Report

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Report of Board Administrator - No Report

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Report of Committees - No Report

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Discussion Items - None

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Public Comment - None

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Adjournment

CHAIR WARNER-MARON:

Our next meeting will be held November 4, 2026. Do we have a motion for adjournment?

ACTING COMMISSIONER CLAGGETT:

Claggett, so moved.

MS. KENNEDY:

Kennedy, second.

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[There being no further business, the State Board of Examiners of Nursing Home Administrators Meeting adjourned at 11:22 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Examiners of Nursing Home Administrators, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Examiners of Nursing Home Administrators meeting.



Jacob Hill,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
REFERENCE INDEX
August 5, 2026

TIME	AGENDA
10:00	Executive Session
10:33	Return to Open Session
10:33	Official Call to Order
10:34	Roll Call
10:37	Approval of Minutes
10:39	Appointment - Heather Carroll
10:56	Executive Session
11:02	Return to Open Session
11:02	Motions for Appointments
11:06	Report of Regulatory Counsel
11:14	Report of Board Chairperson
11:22	Adjournment