



Pennsylvania
Department of State

Overview

The written agreement application involves a workflow between the supervising physician and physician assistant. When it is time for each party to complete their portion of the application, emails will be sent to the email address on the licensee's PALS profile. Applications will not be submitted until the final step of making payment. Discrepancies and filing notifications will be emailed to both the supervising physician and physician assistant. Responses to discrepancies must be uploaded to application.

Items you will need prior to starting the application:

Valid license numbers of the physician assistant, primary supervisor, and if a group of physicians will supervise the physician assistant, the name and license number of at least one physician that will supervise the physician assistant. All physicians in the group do not need to be listed. The primary supervising physician and physician assistant must be under the same Board (Primary supervisor license number starts with MD; physician assistant license number starts with MA).

You will need to enter the details describing the physician assistant's scope of practice, the nature and degree of supervision the supervising physician will provide to the physician assistant, and drug prescribing/dispensing information. This information can be cut and pasted into the fields from templates.

The physician assistant will need to upload proof of insurance.

Applications can only be submitted with a valid credit card payment. The application initiator will be required to submit the payment.