

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF MASSAGE THERAPY

TIME: 10:29 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Tuesday, February 18, 2025

State Board of Massage Therapy
February 18, 2025

BOARD MEMBERS:

Bryan Strawser, LMT, Chair
Jennifer A. Keth, LMT, CNC, Vice Chair
Arion R. Claggett, Acting Commissioner, Bureau
of Professional and Occupational Affairs
Linda A. Chamberlain, MS, BSN, RN, CNDLTC, Secretary
of Health designee - Absent
Jessica Nelson, Office of Attorney General designee
Nancy M. Porambo, MS, LMT, CNMT, NCTMB
Dana J. Douglas, LMT
Kathleen Hill, LMT
Imelda Alumbro Shade, LMT

BUREAU PERSONNEL:

Shana M. Walter, Esquire, Senior Board Counsel
Cathy A. Tully, Esquire, Board Counsel
Thomas M. Davis, Esquire, Regulatory Counsel
J. Karl Geschwindt, Esquire, Senior Board Prosecutor
William A. Newport, Esquire, Board Prosecution
Liaison
Liliana G. Fisher, Esquire, Board Prosecution Liaison
Ronald W. Jackson, Esquire, Board Prosecution Liaison
Riley Baker, Esquire, Board Prosecutor
Paul Keller, Board Administrator
Carlton Smith, Deputy Chief Counsel, Prosecution
Division
Michael P. Merten, Esquire, Board Counsel, State
Board of Barber Examiners
Stephanie Dunkerley, Legal Analyst, Office of General
Counsel

ALSO PRESENT:

Nina M. Kottcamp-Long, LMT, NCMT, Coordinator,
Massage Therapy Program/Holistic Health and
Wellness, Harrisburg Area Community College
Seth Dinkel, Federation of State Massage Therapy
Boards
Camille Baughman, MA, BSed, LMT, American Massage
Therapy Association Pennsylvania Chapter,
Government Relations

State Board of Massage Therapy
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ALSO PRESENT: (cont.)

Edward Portley Jr., LMT, Just This Side of Heaven
Massage & Continuing Education for Massage
Therapists

Twyla Jones, Manager, Online Programs Section,
Pennsylvania Department of Environmental Protection

Bryn Erace, Multiunit Franchise Owner, Hand & Stone
Massage and Facial Spa

Laura Neal, Esquire, Pennsylvania Department of
Corrections

Tim Lenhart, LMT, Luxe Salon & Spa

Laura Puryear, Director of Government Relations,
Professional Assist Corporation

Call-In 610-308-7644

Call-In 717-497-0850

Jessica Ashman, Sargent's Court Reporting Service,
Inc.

State Board of Massage Therapy

February 18, 2025

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:00 a.m. the Board entered into Executive Session with Cathy A. Tully, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations and to receive advice of counsel on the matters upon which the Board would later vote. The Board returned to open session at 10:29 a.m.]

The regularly scheduled meeting of the State Board of Massage Therapy was held on Tuesday, February 18, 2025. Bryan Strawser, LMT, Chair, called the meeting to order at 10:29 a.m.

Nancy Porambo experienced technical difficulties at the commencement of the meeting.

Introduction of Board Members/Attendees

[Chair Strawser requested an introduction of Board members and attendees. A quorum of Board members was present.]

Appointment - Annual Prosecution Report

1 [Carlton Smith, Esquire, Deputy Chief Counsel,
2 Prosecution Division, presented the Annual
3 Prosecution Report. He reported over 9,000 active
4 licensees for the State Board of Massage Therapy. He
5 noted 193 cases were opened in 2024, which is a
6 slight increase from 2023 at around 20 cases. He
7 reported 249 cases are currently open and 115 were
8 closed in 2024.

9 Mr. Smith informed Board members that prosecution
10 likes to see the number of closed cases near the
11 number of cases opened for the year to avoid a
12 backlog. He noted prosecution strives to close a
13 case within 365 days for all boards. He mentioned
14 the average length of time to close a case for the
15 Board was around 262 days in 2024 and 268 days in
16 2023.

17 Mr. Smith addressed discipline cases and reported
18 6 fines, 13 citations, 9 probations, 4 reprimands, 3
19 revocations, some suspensions, 5 stayed suspensions,
20 and 4 voluntary surrenders.

21 Mr. Smith also addressed cases without
22 discipline, including prosecution not warranted at 17
23 cases. He noted prosecution looks at the strength of
24 the evidence, documentation, witnesses, standard of
25 care, and expert opinion for prosecution not

1 warranted.

2 Mr. Smith reported 26 Z18 warning letters in
3 2024. He noted prosecution also looks at the
4 strength of the case, discipline history, and
5 seriousness of the allegations for warning letters.

6 Mr. Smith also addressed Z19 PStop instances,
7 where a licensee has been inactive for many years but
8 prosecution received an alert that the person has
9 been charged with a crime or offense. He explained
10 that a notation would be put in the case management
11 system, so if the individual would reapply or seek
12 reinstatement, prosecution would be notified and move
13 forward with a case against the individual.]

14 ***

15 Approval of minutes of the December 3, 2024 meeting

16 CHAIR STRAWSER:

17 We need to approve the minutes from the
18 last meeting on December 3.

19 MS. NELSON:

20 I'll make the motion.

21 CHAIR STRAWSER:

22 Who will second it?

23 MS. HILL:

24 I'll second it.

25 MR. KELLER:

1 Claggett, aye; Nelson, aye; Alumbro
2 Shade, aye; Douglas; Hill, aye;
3 Porambo, aye; Keth, aye; Strawser, aye.

4 [The motion carried. Dana Douglas experienced
5 technical difficulties and did not vote on the
6 motion.]

7 | * * *

8 | Report of Regulatory Counsel - Regulatory Status
9 | Report

10 [Thomas M. Davis, Esquire, Assisting Board Counsel
11 and Regulatory Counsel, provided a Status of
12 Regulations Report prior to the meeting for the
13 Board's review. He informed Board members that
14 Regulation 16A-726 regarding massage therapists in
15 cosmetology or esthetician salons was jointly
16 promulgated with the Cosmetology Board and published
17 as final on Saturday, January 18, 2025, in the
18 *Pennsylvania Bulletin*.

19 Mr. Davis reported Cynthia Montgomery almost
20 completed 16A-722 regarding child abuse reporting
21 requirements, which should then be moving fairly
22 quickly.

23 Mr. Davis noted 16A-727 regarding licensure by
24 endorsement (Act 41) is expected to be transmitted to
25 the Office of General Counsel (OGC), Governor's

1 Policy Office (GPO), and Governor's Budget Office
2 (GBO) by the end of February before they deliver it
3 to the legislature.

4 Mr. Davis addressed 16A-728 regarding massage
5 therapy virtual education, noting it has received
6 most of its internal approvals except for the
7 Governor's Policy Office. He informed Board members
8 that he is currently drafting the schedule of fees.

9 Mr. Davis also provided a copy of the current
10 annex for each regulation.

11 Ms. Porambo asked whether there are any changes
12 from what was discussed previously or anything that
13 needed to be brought back to the Board concerning the
14 schedule of fees.

15 Mr. Davis did not believe anything needed to be
16 brought back to the Board because the Board
17 previously approved all of the numbers. He noted
18 they are just updating the Bureau of Finance and
19 Procurement information, and it is an administrative
20 issue at this point. He noted the numbers as far as
21 the actual reactivations will not be changing.

22 It was noted the Board had discussions concerning
23 continuing education (CE) requirements and the waiver
24 of CE requirements. She noted 16A-725 has language
25 to remove the 60-day requirement and asked where the

1 regulation is in the process.

2 Mr. Davis stated the regulation is probably of
3 the least importance because he has to work on
4 regulations required by statute or regulations that
5 will increase fees. He mentioned that he has not
6 been working on the general revisions regulation,
7 because he has been working on other ones.

8 Mr. Davis noted there are a lot of separate small
9 facets to that particular regulation but could
10 prioritize the 60-day requirement. He mentioned that
11 if the Board wanted to continue with everything else
12 in the general revisions regulation package that this
13 one would take quite some time, and he could not give
14 a good estimate on when it would be completed.

15 Ms. Porambo asked how difficult it would be to
16 put a 30-day renewal notification prior to renewal
17 and extenuating circumstances to be considered by the
18 Board.

19 Mr. Davis explained that there may be a way to
20 hold off on enforcement of a particular regulation
21 while it is being amended, but the 30-day suggestion
22 is contrary to what the Board discussed prior. He
23 stated the Board discussed getting rid of any
24 particular enumeration of dates.

25 Mr. Davis noted the language the Board discussed

1 putting into the general revisions is in the annex
2 and referred to 17A-725 § 20.32(f), where the Board
3 may waive all or part of the continuing education
4 requirement for biennial renewal upon written
5 documentation by a licensee of illness, etc., on a
6 case-by-case basis.

7 Mr. Davis explained that there is no minimum time
8 frame within that and cautioned the Board that the
9 60-day time frame was something the Board did want in
10 the past and was in there to make sure they would
11 have all of the requests into the Board, so the full
12 Board could review them prior to the deadline.

13 Mr. Davis explained that getting rid of that
14 means they would have many coming in the last 60
15 days, which would only be reviewed by maybe the
16 Chair.

17 Mr. Keller read a comment from Camille Baughman
18 from the Pennsylvania Chapter of the American Massage
19 Therapy Association asking whether copies of the
20 annexes and the current reports are available to the
21 public as they are being worked on.

22 Mr. Davis stated they are not typically posted to
23 the website, but they do have a list of individuals
24 who receive it when they do the exposure draft. He
25 mentioned the exposure draft on this particular one

1 was probably back in 2022 and offered to send it to
2 anyone who requested it from the Board's website.

3 Chair Strawser noted Board members needed to
4 decide whether they would consider the zero-time
5 limitation or the 30-day time limitation.]

6 ***

7 [Cathy A. Tully, Esquire, Board Counsel, noted the
8 Board entered into Executive Session for the purpose
9 of conducting quasi-judicial deliberations and to
10 receive advice of counsel on the matters on which
11 they will vote.

12 Ms. Tully also noted the meeting was being
13 recorded, and those who continued to participate were
14 giving their consent to be recorded.]

15 ***

16 Report of Board Counsel - Motion to Deem Facts

17 Admitted

18 MS. TULLY:

19 Item 5 on the agenda. I believe the
20 Chair would entertain a motion on at
21 item 5 on the agenda to grant the
22 Motion to Deem the Facts Admitted and
23 Enter Default and direct Board Counsel
24 to prepare an Adjudication and Order in
25 accordance with Executive Session

1 deliberations held earlier this morning
2 in the Matter of Rick Long, Case No.
3 22-72-016051.

4 CHAIR STRAWSER:

5 I need someone to make the motion.

6 MS. HILL:

7 I make a motion.

8 MS. DOUGLAS:

9 I second the motion.

10 MR. KELLER:

11 Claggett, aye; Nelson, recuse; Alumbro
12 Shade, aye; Douglas, aye; Hill, aye;
13 Porambo, aye; Keth, aye; Strawser, aye.

14 [The motion carried. Jessica Nelson recused herself
15 from deliberations and voting on the motion.]

16 ***

17 MS. TULLY:

18 Item 6 on the agenda. Based upon
19 Executive Session deliberations, I
20 believe the Chair would entertain a
21 motion to deny the Motion to Deem Facts
22 Admitted in accordance with the
23 Executive Session discussions in the
24 Matter of Garfield Rawle, Case No. 24-
25 72-018774 as legally insufficient.

1 CHAIR STRAWSER:

2 I need someone to make the motion.

3 MS. HILL:

4 I make a motion.

5 MS. DOUGLAS:

6 I second the motion.

7 MR. KELLER:

8 Claggett, aye; Nelson, recuse; Alumbro
9 Shade, aye; Douglas, aye; Hill, aye;
10 Porambo, aye; Keth, aye; Strawser, aye.

11 [The motion carried. Jessica Nelson recused herself
12 from deliberations and voting on the motion.]

13 ***

14 Report of Board Counsel - Proposed Adjudication and
15 Order

16 MS. TULLY:

17 Item 7 on the agenda, Hui Zhao, Case
18 No. 23-72-009020. This matter will be
19 tabled until the next Board meeting.

20 ***

21 Report of Board Prosecutor

22 [Liliana G. Fisher, Esquire, Board Prosecution
23 Liaison, presented the Consent Agreement for Case No.
24 24-72-009637.]

25 MS. TULLY:

1 Item 8 on the agenda. I believe, based
2 upon Executive Session deliberations,
3 the Chair would entertain a motion to
4 accept the Consent Agreement at Case
5 No. 24-72-009637.

6 MS. NELSON:

7 I'll make a motion.

8 MS. DOUGLAS:

9 I'll second the motion.

10 MR. KELLER:

11 Claggett, aye; Nelson, aye; Alumbro
12 Shade, aye; Douglas, aye; Hill, aye;
13 Porambo, aye; Keth, aye; Strawser, aye.

14 [The motion carried unanimously. The Respondent's
15 name is Mark Joseph Pierpont, LMT.]

16 ***

17 [Liliana G. Fisher, Esquire, Board Prosecution
18 Liaison, presented the Consent Agreement for Case No.
19 24-72-016819.]

20 MS. TULLY:

21 Item 9 on the agenda. I believe the
22 Chair would entertain a motion to
23 accept the Consent Agreement proposed
24 on Case No. 24-72-016819.

25 MS. NELSON:

1 I'll make the motion.

2 MS. DOUGLAS:

3 I'll second the motion.

4 MR. KELLER:

5 Claggett, aye; Nelson, aye; Alumbro

6 Shade, aye; Douglas, aye; Hill, aye;

7 Porambo, aye; Keth, aye; Strawser, aye.

8 [The motion carried unanimously. The Respondent's
9 name is Yangyang Sang, LMT d/b/a CK Spa.]

10 ***

11 [Ronald Jackson, Esquire, Board Prosecution Liaison,
12 presented the Consent Agreement for Case No. 24-72-
13 017660.]

14 MS. TULLY:

15 Item 10 on the agenda. I believe the
16 Chair would entertain a motion to
17 accept the Consent Agreement proposed
18 on Case No. 24-72-017660.

19 CHAIR STRAWSER:

20 I'll need someone to make the motion.

21 MS. HILL:

22 I'll make the motion.

23 CHAIR STRAWSER:

24 Second?

25 MS. DOUGLAS:

1 I second the motion.

2 MR. KELLER:

3 Claggett, aye; Nelson, recuse; Alumbro

4 Shade, aye; Douglas, aye; Hill, aye;

5 Porambo, aye; Keth, aye; Strawser, aye.

6 [The motion carried. Jennifer Nelson recused herself
7 from deliberations and voting on the motion. The
8 Respondent's name is Sarah Alizabeth Tolley, LMT.]

9 ***

10 Report of Board Chair - No Report

11 [Bryan Strawser, LMT, Chair, asked Jennifer Keth to
12 address the conference she attended.

13 Ms. Keth informed Board members that she attended
14 the National Convening: Human Trafficking in Illicit
15 Massage Conference in January and offered to provide
16 an overview at the next Board meeting.

17 Ms. Keth noted FSMTB gave her a scholarship for
18 the conference fee and the hotel room fee for both
19 nights.]

20 ***

21 Report of Acting Commissioner - No Report

22 ***

23 Report of Board Administrator - Applications

24 MS. TULLY:

25 Item 11 on the agenda. Based upon

1 Executive Session deliberations, I
2 believe the Chair would entertain a
3 motion to provisionally deny the
4 Application for Licensure as a Massage
5 Therapist by Reciprocity by Deanna
6 Field-Bender.

7 CHAIR STRAWSER:

8 I'll need a motion.

9 MS. NELSON:

10 I'll make the motion.

11 MS. DOUGLAS:

12 I'll second the motion.

13 MR. KELLER:

14 Claggett, aye; Nelson, aye; Alumbro
15 Shade, aye; Douglas, aye; Hill, aye;
16 Porambo, aye; Keth, aye; Strawser, aye.

17 [The motion carried unanimously.]

18 ***

19 MS. TULLY:

20 Item 12 on the agenda. Based upon
21 Executive Session deliberations, I
22 believe the Chair would entertain a
23 motion to approve the Application for
24 Licensure as a Massage Therapist by
25 Examination of Illyra Frasca.

1 MS. NELSON:

2 I'll make the motion.

3 MS. DOUGLAS:

4 I'll second the motion.

5 MR. KELLER:

6 Claggett, aye; Nelson, aye; Alumbro
7 Shade, aye; Douglas, aye; Hill, aye;
8 Porambo, aye; Keth, aye; Strawser, aye.

9 [The motion carried unanimously.]

10 ***

11 MS. TULLY:

12 Item 13 on the agenda. This
13 Application had been tabled at the last
14 meeting, and the Application Committee
15 has been given authority.

16 I believe, based upon Executive
17 Session deliberations, that the Chair
18 would entertain a motion to ratify the
19 January 15, 2025 Order, which granted a
20 probationary license as a massage
21 therapist to Montsho Garman at Case No.
22 24-72-013292.

23 CHAIR STRAWSER:

24 I'll need a motion.

25 MS. NELSON:

1 I'll make the motion.

2 MS. DOUGLAS:

3 I'll second the motion.

4 MR. KELLER:

5 Claggett, aye; Nelson, aye; Alumbro
6 Shade, aye; Douglas, aye; Hill, aye;
7 Porambo, aye; Keth, aye; Strawser, aye.

8 [The motion carried unanimously.]

9 ***

10 MS. TULLY:

11 Item 14 on the agenda. Based upon
12 Executive Session deliberations, I
13 believe the Chair would entertain a
14 motion to provisionally deny the
15 Application for Licensure as a Massage
16 Therapist by Examination of Lisa
17 Pressey.

18 MS. NELSON:

19 I'll make the motion.

20 MS. DOUGLAS:

21 I'll second the motion.

22 MR. KELLER:

23 Claggett, aye; Nelson, aye; Alumbro
24 Shade, aye; Douglas, aye; Hill, aye;
25 Porambo, aye; Keth, aye; Strawser, aye.

1 [The motion carried unanimously.]

2 ***

3 Report of Board Administrator - CE Waiver Request

4 MS. TULLY:

5 Item 15 on the agenda. I believe,
6 based upon Executive Session
7 deliberations, the Chair would
8 entertain a motion to deny the CE
9 Waiver Request of Laura Dellisanti and
10 Susan Sieger as untimely.

11 CHAIR STRAWSER:

12 I'll need a motion.

13 MS. NELSON:

14 I'll make the motion.

15 MS. DOUGLAS:

16 I'll second the motion.

17 MR. KELLER:

18 Claggett, aye; Nelson, aye; Alumbro
19 Shade, aye; Douglas, aye; Hill, aye;
20 Porambo, aye; Keth, aye; Strawser, aye.

21 [The motion carried unanimously.]

22 ***

23 Miscellaneous - Continuing Education Language

24 Discussion

25 [Bryan Strawser, LMT, Chair, stated he had nothing to

1 add to the continuing education language discussion ,
2 and it was put on the agenda due to a concern of his
3 at the last meeting pertaining to gray areas in the
4 regulation. He mentioned going through the language
5 but did not find anything of great concern.]

6 ***

7 Miscellaneous - Election of Committee Members

8 MS. TULLY:

9 With regard to the Application
10 Committee, Jennifer Keth is on the
11 committee.

12 Do you still have an interest in
13 being on the committee?

14 MS. KETH:

15 I do.

16 MS. TULLY:

17 Is there a nomination to place her on
18 the committee?

19 MS. NELSON:

20 I'll make a nomination.

21 MS. DOUGLAS:

22 I'll second that.

23 MR. KELLER:

24 Claggett, aye; Nelson, aye; Alumbro
25 Shade, aye; Douglas, aye; Hill, aye;

1 Porambo, aye; Keth, aye; Strawser, aye.

2 [The motion carried unanimously.]

3 ***

4 MS. TULLY:

5 My understanding is the committee has a
6 backup for the committee in the event
7 Jennifer Keth is not available.

8 Is there anyone who has an interest
9 in being on that committee?

10 MS. HILL:

11 I do.

12 MS. TULLY:

13 Will someone make a nomination to place
14 Kathleen on the committee?

15 MS. NELSON:

16 I'll make the nomination.

17 MS. DOUGLAS:

18 I'll second the nomination.

19 MR. KELLER:

20 Claggett, aye; Nelson, aye; Alumbro
21 Shade, aye; Douglas, aye; Hill, aye;
22 Porambo, aye; Keth, aye; Strawser, aye.

23 [The motion carried unanimously.]

24 ***

25 MS. TULLY:

1 Moving on to the Probable Cause
2 Screening Committee. Jessica Nelson
3 has been on that committee.

4 Jessica, do you have an interest in
5 staying on the committee?

6 MS. NELSON:

7 Yes.

8 MS. TULLY:

9 Is there someone who would like to make
10 a motion to place Jessica Nelson on the
11 committee?

12 MS. HILL:

13 I'll make a motion.

14 MS. DOUGLAS:

15 I will second the nomination.

16 MR. KELLER:

17 Claggett, aye; Nelson, aye; Alumbro
18 Shade, aye; Douglas, aye; Hill, aye;
19 Porambo, aye; Keth, aye; Strawser, aye.

20 [The motion carried unanimously.]

21 ***

22 MS. TULLY:

23 Historically, Nancy Porambo has been
24 the backup on that committee. Her time
25 with us is coming to a close,

1 unfortunately.

2 Is there anybody else who would
3 like to serve in the backup position of
4 the Probable Cause Screening Committee?

5 CHAIR STRAWSER:

6 I'll do it.

7 MS. TULLY:

8 Could I have a motion?

9 MS. NELSON:

10 I'll make the motion.

11 MS. DOUGLAS:

12 I'll second the nomination.

13 MR. KELLER:

14 Claggett, aye; Nelson, aye; Alumbro
15 Shade, aye; Douglas, aye; Hill, aye;
16 Porambo, aye; Keth, aye; Strawser, aye.

17 [The motion carried unanimously.]

18 ***

19 [Cathy A. Tully, Esquire, Board Counsel, noted the
20 Regulations Committee would be tabled until the next
21 meeting.]

22 ***

23 Miscellaneous - Sunshine Act Presentation

24 [Cathy A. Tully, Esquire, Board Counsel, stated the
25 Pennsylvania Sunshine Act is the law that governs

1 transparency in government for agencies and boards.
2 She noted the purpose is to guarantee the public has
3 open access to deliberations, policy formations, and
4 decision-making.

5 Ms. Tully provided an overview of when the
6 Sunshine Act Law applies. She discussed public
7 notice and stated an agency includes boards and all
8 the committees authorized to take official action or
9 render advice of business. She provided a definition
10 of deliberations and official action.

11 Ms. Tully addressed public notice of regular
12 meetings and special meetings. She explained that
13 public notice would not be required for an emergency
14 meeting or conference. She discussed public
15 notification, which includes the place, date, and the
16 time of the meeting in a newspaper of general
17 circulation.

18 Ms. Tully also addressed posting of the meeting
19 in the principal office of the agency holding the
20 meeting or at the public building where the meeting
21 is to be held. She discussed the recording of the
22 votes and requirement of minutes.

23 Ms. Tully stated exceptions to open meeting
24 requirements are conferences and executive sessions.
25 She noted executive session discussion includes

1 personnel issues, consulting with legal counsel or
2 another professional advisor, and to review or
3 discuss agency business that would violate a lawful
4 privilege or lead to the disclosure of information
5 that is protected by law, if conducted in public.

6 Ms. Tully explained that potential violations of
7 the Sunshine Act must be filed within 30 days from
8 the date of the open meeting or 30 days from the
9 discovery of the action that occurred that was not
10 open in violation of the Sunshine Act. She reported
11 that any challenge to what occurred at a meeting or
12 should have occurred at a meeting must be filed
13 within one year.

14 Ms. Tully addressed legal penalties for violation
15 of the Sunshine Act, including a summary offense
16 under criminal law. She noted that all action taken
17 at the official meeting could be considered invalid,
18 and the party bringing the challenge would also have
19 a claim to their attorney fees and cost.

20 Ms. Tully again explained that meetings should be
21 open and transparent, and no Board members should be
22 engaging in discussions outside of the meeting. She
23 stated committee meetings need to be open to the
24 public with the exception of the Applications
25 Committee and the Probable Cause Screening Committee.

1 Ms. Tully noted mandatory recusals are whenever a
2 Board member has a prosecutorial role in the matter
3 or a direct personal financial interest in the
4 outcome of the matter.

5 Ms. Tully also noted recusals are strongly
6 suggested if a Board member has a personal affection
7 for someone directly involved in the case or has
8 outside knowledge. She mentioned that knowing a
9 person or knowing of a person involved with a pending
10 matter is not enough to warrant recusal.

11 Ms. Tully explained that recusals are
12 discretionary when Board members feel they cannot be
13 fair in hearing or disposing of the case without
14 prejudice. She encouraged Board members to contact
15 Board Counsel if they are uncertain whether recusal
16 is necessary.

17 Ms. Tully addressed the differences between
18 abstaining and recusing. She explained that
19 abstaining would not affect the quorum requirement
20 because they are withholding their vote. She noted
21 the Board member would be unable to vote with
22 recusal, which could affect the quorum.

23 Ms. Tully addressed conflicts of interests, where
24 no member of any professional examining or licensing
25 Board shall at the same time be an officer or an

1 agent of any statewide association or an organization
2 representing the profession or the occupation subject
3 to the Board's actions.

4 Ms. Tully further explained that a member of a
5 licensing board or commission designated as
6 representing the public cannot be licensed by the
7 Board or under any boards that fall under the Bureau
8 of Professional and Occupational Affairs. She also
9 noted an immediate family cannot be licensed under
10 the Board and are prohibited from having another
11 appointment or elected office in Pennsylvania,
12 another state, or on the federal level.]

13 ***

14 Miscellaneous - Approval for Board Administrator to
15 Attend FSMTB Executive Summit April 2-4, 2025, in
16 Scottsdale, AZ

17 CHAIR STRAWSER:

18 Agenda item 19. We need approval for
19 Paul to attend the Executive Summit in
20 April in Arizona.

21 MS. NELSON:

22 I will make the motion.

23 MS. DOUGLAS:

24 I will second the motion.

25 MR. KELLER:

1 Claggett, aye; Nelson, aye; Alumbro
2 Shade, aye; Douglas, aye; Hill, aye;
3 Porambo, aye; Keth, aye; Strawser, aye.

4 [The motion carried unanimously.]

5 ***

6 Next Meeting Dates

7 [Paul Keller, Board Administrator, noted the next
8 Board meeting will be held on April 1, 2025. He also
9 noted upcoming 2025 meeting dates are June 24, August
10 11, September 23, and December 3.]

11 ***

12 Adjournment

13 CHAIR STRAWSER:

14 I'll need a motion to adjourn this
15 meeting today.

16 MS. NELSON:

17 I'll make the motion.

18 ***

19 [There being no further business, the State Board of
20 Massage Therapy Meeting adjourned at 11:29 a.m.]

21 ***

22

23

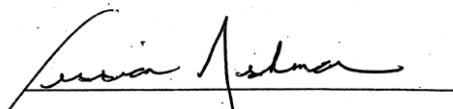
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25

26

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Massage Therapy Meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Massage Therapy Meeting.

A handwritten signature in cursive script, appearing to read 'Jessica Ashman', written over a horizontal line.

Jessica Ashman,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF MASSAGE THERAPY
REFERENCE INDEX

February 18, 2025

TIME

AGENDA

9:00	Executive Session
10:29	Return to Open Session
10:29	Official Call to Order
10:29	Introduction of Board Members/Attendees
10:32	Appointment - Annual Prosecution Report
10:41	Approval of Minutes
10:42	Regulatory Report
10:52	Report of Board Counsel
10:55	Report of Board Prosecutor
11:06	Report of Board Administrator
11:10	Miscellaneous
11:29	Adjournment