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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF LANDSCAPE ARCHITECTS**

TIME: 10:42 A.M.

Held at

**PENNSYLVANIA DEPARTMENT OF STATE**

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

**VIA MICROSOFT TEAMS**

November 6, 2025

1                    State Board of Landscape Architects  
2    November 6, 2025

3  
4  
5 BOARD MEMBERS:

6  
7 David Morgan, RLA, Professional Member, Chair  
8 Arion R. Claggett, Acting Commissioner, Bureau of  
9 Professional and Occupational Affairs - Absent  
10 Dina Klavon, RLA, ASLA, Professional Member,  
11 Secretary  
12 Patrick A. West, RLA, ASLA, Professional Member  
13 Frank Holgerson, Nurseryman  
14 Brett W. Mauser, Consumer Protection Agent  
15

16 BUREAU PERSONNEL:

17  
18 Ashley Goshert, Esquire, Board Counsel  
19 Caroline Bailey, Esquire, Board Prosecutor  
20 Terrie Kocher, Board Administrator  
21 Ray J. Michalowski, Esquire, Senior Board Prosecutor  
22 and Prosecution Liaison  
23 Shana M. Walter, Esquire, Deputy Chief Counsel,  
24 Prosecution Division  
25 Andrew LaFratte, MPA, Deputy Policy Director, Office  
26 of Policy, Department of State  
27 Marc Farrell, Esquire, Regulatory Counsel, Office of  
28 Chief Counsel, Department of State  
29 Nicholas Kahler, Intern, Office of Attorney General  
30 Ethan Siegal, Esquire, Law Clerk  
31 Ryan Lysaght, Esquire, Law Clerk  
32

33 ALSO PRESENT:

34  
35 Cicely Elliot, Deputy Executive Director,  
36 Pennsylvania Delaware Director, American Society of  
37 Landscape Architects  
38 Ted Mowatt, Vice President, Executive Director,  
39 Wanner Associates  
40 Malini Sakrudkar, Wanner Associates  
41 Madison Glazer, RLA, Olin Studio  
42 Erin Badstuebner, Sargent's Court Reporting Service,  
43 Inc.  
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2 State Board of Landscape Architects

3 November 6, 2025

4 \*\*\*

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,  
6 at 10:00 a.m. the Board entered into Executive  
7 Session with Ashley B. Goshert, Esquire, Board  
8 Counsel, for the purpose of conducting quasi-judicial  
9 deliberations on a number of matters that are  
10 currently pending before the Board and to receive the  
11 advice of counsel. The Board returned to open  
12 session at 10:42 a.m.]

13 \*\*\*

14 [The regularly scheduled meeting of the State Board  
15 of Landscape Architects was held on Thursday,  
16 November 6, 2025. David Morgan, Chair, Professional  
17 Member, called the meeting to order at 10:42 a.m.]

18 \*\*\*

19 Roll Call of Board Members

20 [Terrie Kocher, Board Administrator, provided a roll  
21 call of Board members. A quorum was present.]

22 \*\*\*

23 Introduction of Attendees

24 [Terrie Kocher, Board Administrator, provided an  
25 introduction of attendees.]

1

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2 [Ashley B. Goshert, Esquire, Board Counsel, reminded  
3 everyone that the meeting was being recorded, and  
4 voluntary participation constituted consent to be  
5 recorded.]

6

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7 Approval of Minutes of the June 26, 2025 meeting.  
8 [Chair Morgan discussed corrections to the minutes.]

9 CHAIR MORGAN:

10 Does anybody else have any other  
11 corrections or comments?

12 If not, do I have a motion to  
13 Approve the Minutes as noted?

14 MR. WEST:

15 Patrick West, so moved.

16 MR. MAUSER:

17 I second.

18

19 David Morgan, aye; Dina Klavon, aye;  
20 Patrick West, aye; Frank Holgerson,  
21 aye; Brett Mauser, aye.

22 [The motion carried unanimously.]

23

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24 Appointment - Shana Walter, Deputy Chief Counsel  
25 [Shana M. Walter, Esquire, Deputy Chief Counsel,

1 Prosecution Division, introduced herself as the new  
2 Deputy Chief Counsel for the Prosecution Division.  
3 She provided a brief summary of her professional  
4 background. She offered to answer any questions the  
5 Board may have and would see the Board again at the  
6 beginning of 2026 for the Annual Report.]

7 \*\*\*

8 Report of Board Prosecution - No Report

9 \*\*\*

10 Report of Board Counsel - No Report

11 \*\*\*

12 Report of Regulatory Counsel

13 [Marc Farrell, Esquire, Regulatory Counsel, Office of  
14 Chief Counsel, Department of State, reported the  
15 Board had two open regulations and one recently  
16 completed regulation. Regulation 16A-6121, Licensure  
17 by Endorsement (Act 41), was published as final on  
18 August 2, 2025 in the *Pennsylvania Bulletin*.

19 Mr. Farrell explained Regulation 16A-6120,  
20 Schedule of Civil Penalties, is designed to give the  
21 Board a schedule of civil penalties that can be  
22 applied to basic violations without violators going  
23 through the full-blown disciplinary process. He  
24 noted there had not been much momentum behind the  
25 package as the Board generally does not have many

1 violations. The package is currently in the proposed  
2 rulemaking stage.

3 Mr. Farrell noted Regulation 16A-6111, General  
4 Revisions, is also in the proposed rulemaking stage.  
5 He reviewed the history of the package, which had  
6 been started and stopped a few times. He stated the  
7 Board was provided a copy prior to the June 26, 2026  
8 meeting to review. He noted the Annex document  
9 represents the entirety of the Board's regulations.  
10 He added the proposed Annex is a starting point for  
11 review. Mr. Farrell explained most of the changes in  
12 the Annex are correcting language, typos, grammar,  
13 and misidentified references. He added there are  
14 changes related to process related provisions, such  
15 as licensure application steps as well as changes to  
16 continuing education.

17 Mr. Farrell reviewed the steps in the formal  
18 pipeline of the regulatory process, involving a  
19 number of departmental approvals, publication steps,  
20 comment periods, and final rulemaking stages.

21 Chair Morgan asked if the Board needed to act on  
22 the proposed Annex at the meeting. Mr. Farrell  
23 replied the Board did not need to act and the  
24 regulation could move at the Board's pace.]

25

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1 Report of Board Administrator - Election of 2026  
2 Officers- Chair and Secretary

3 MS. GOSHERT:

4 Do we have nominations for the Chair  
5 and Secretary positions?

6 MR. WEST:

7 This is Patrick West. I would nominate  
8 David Morgan to serve as Chairman.

9 MS. GOSHERT:

10 Do we have a second for that  
11 nomination?

12 MR. HOLGERSON:

13 Frank Holgerson, I second that  
14 nomination.

15 MS. GOSHERT:

16 Okay. Do we have any other nominations  
17 for Chair?

18 Hearing none, is there a motion to  
19 elect David Morgan as Chair of the  
20 State Board of Landscape Architects?

21 MR. WEST:

22 Patrick West, so moved.

23 MS. GOSHERT:

24 And do we have a second?

25 MR. HOLGERSON:

1 Frank Holgerson, I second.

2 MS. GOSHERT:

3 Okay, and do we have a roll call?

4

5 David Morgan, aye; Dina Klavon, aye;

6 Patrick West, aye; Frank Holgerson,

7 aye; Brett Mauser, aye.

8 [The motion carried unanimously.]

9

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10 MS. GOSHERT:

11 Do we have any nominations for

12 Secretary?

13 MR. HOLGERSON:

14 I, Frank Holgerson, nominate Dina

15 Klavon for Secretary.

16 MR. WEST:

17 Patrick West, I second.

18 MS. GOSHERT:

19 Any other nominations for Secretary of  
20 the Board?

21 Hearing none, is there a motion to  
22 elect Dina Klavon as Secretary of the  
23 State Board of Landscape Architects?

24 MR. WEST:

25 I make the motion of Dina for Secretary

1 of the Board.

2 MS. GOSHERT:

3 Do we have a second?

4 MR. MAUSER:

5 This is Brett Mauser, I second.

6 MS. GOSHERT:

7 Can we proceed with roll call then?

8

9 David Morgan, aye; Dina Klavon, aye;

10 Patrick West, aye; Frank Holgeron,

11 aye; Brett Mauser, aye.

12 [The motion carried unanimously.]

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14 Report of Board Administrator - 2028 Proposed Meeting

15 Dates

16 MS. GOSHERT:

17 Would the Board entertain a motion to  
18 adopt the 2028 Board Meeting Dates as  
19 proposed?

20 MR. WEST:

21 I, Patrick West, make the motion to  
22 accept the meeting dates as proposed.

23 MS. GOSHERT:

24 Do we have a second?

25 MR. HOLGERSON:

1 Frank Holgerson, second.

2

3 David Morgan, aye; Dina Klavon, aye;  
4 Patrick West, aye; Frank Holgerson,  
5 aye; Brett Mauser, aye.

6 [The motion carried unanimously.]

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8 [A Formal Hearing was held from 11:02 a.m. until  
9 11:26 a.m. in the Matter of Madison Glazer, Case No.  
10 25-61-011464.]

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12 Report of Regulatory Counsel

13 [Marc Farrell, Esquire, Regulatory Counsel, Office of  
14 Chief Counsel, Department of State, offered to answer  
15 any questions of the Board regarding the Annex  
16 document.]

17 Chair Morgan stated he had started his review of  
18 the document but did not finish to the detail he  
19 would prefer. He proposed discussing the Annex at  
20 the next meeting, giving everyone additional time to  
21 review and ask questions. Board members agreed with  
22 his proposal.]

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24 Report of Commissioner

25 [Terrie Kocher, Board Administrator, shared there was

1 a new board meeting room in Pittsburgh which the  
2 Board could choose to use if desired.]

3 \*\*\*

4 Report of Board Chair

5 [David Morgan, RLA, Professional Member, reported  
6 Pennsylvania Department of Environmental Protections  
7 (PADEP) is changing terminology in their stormwater  
8 manual for 2026. He added the terminology  
9 specifically identifies post-construction stormwater  
10 management plan preparer requirements, indicating  
11 certain individuals must be trained and have  
12 experience in PCSM design methods and techniques,  
13 applicable to the size and scope of the project.

14 Chair Morgan explained the main issue lies in the  
15 definition of structures according to the Landscape  
16 Architects Registration Law Act 535 of 65 versus the  
17 updated structure language from PADEP. He noted, in  
18 October 2007, PADEP agreed landscape architects were  
19 permitted to perform post-construction stormwater  
20 management design and now appear to be reversing  
21 their decision.

22 Chair Morgan stated the Board would like DEP and  
23 action from the Commonwealth to proceed through the  
24 revision process to make sure there is not a snafu in  
25 the definition of structures.

1           Mr. Mauser asked to confirm the PA DEP is a  
2 regulation package while the landscape architects'  
3 definition is enshrined in law.

4           Chair Morgan confirmed he was correct; however,  
5 confusion still remained if someone was no familiar  
6 with how structure was defined by PADEP and by the  
7 law. He also confirmed a number of documents were  
8 being used in defense of keeping the approval  
9 arrangement agreed upon in 2008.

10          Ms. Goshert noted the comment period for the  
11 regulation had brought up the concerns presented by  
12 Chair Morgan. She added the regulation has been  
13 delayed into 2026. She stated the Board could add  
14 the topic to the next meeting Agenda, at which time  
15 she could present a deeper dive into the comments and  
16 responses. She also noted Mr. Farrell could assist  
17 with where the regulation was in the regulatory  
18 process.

19          Chair Morgan stated he would appreciate Ms.  
20 Goshert's assistance in reviewing the regulation and  
21 related comments. He noted the possible impact there  
22 may be to sole practitioners and smaller firms as  
23 potential work could be eliminated despite being  
24 associated with the landscape architect practice.]

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1 [Pursuant to Section 708(a)(5) of the Sunshine Act,  
2 at 11:42 a.m., the Board entered into Executive  
3 Session for the purpose of conducting quasi-judicial  
4 deliberations on matters on the Agenda. The Board  
5 returned to Open Session at 12:04 p.m.]

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7 MS. GOSHERT:

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19 CHAIR MORGAN:

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23 CHAIR MORGAN:

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MS. KLAVON:

1 Second.

2

3 David Morgan, aye; Dina Klavon, aye;  
4 Patrick West, aye; Frank Holgerson,  
5 aye; Brett Mauser, aye.

6 [The motion carried unanimously.]

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8 Adjournment

9 CHAIR MORGAN:

10 Only thing remaining would be to have a  
11 motion to adjourn.

12 MR. MAUSER:

13 So moved, Brett Mauser.

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15 [There being no further business, the State Board of  
16 Landscape Architects Meeting adjourned at 12:07 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Landscape Architects meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Landscape Architects meeting.



Erin Badstuebner,

Minute Clerk

Sargent's Court Reporting  
Service, Inc.

STATE BOARD OF LANDSCAPE ARCHITECTS  
REFERENCE INDEX

November 6, 2025

TIME	AGENDA
10:00	Executive Session
10:42	Return to Open Session
10:42	Official Call to Order
10:43	Roll Call
10:43	Introduction of Attendees
10:44	Approval of Minutes
10:45	Appointment - Shana Walter
10:48	Report of Regulatory Counsel
10:57	Report of Board Administrator
11:02	Hearing - Madison Glazer
11:26	Report of Regulatory Counsel
11:29	Report of Commissioner
11:31	Report of Chairman
11:42	Executive Session
12:04	Return to Open Session
12:04	Motion
12:07	Adjournment