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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF LANDSCAPE ARCHITECTS

TIME: 10:31 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

June 26, 2025

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State Board of Landscape Architects
June 26, 2025

BOARD MEMBERS:

- David Morgan, RLA, Professional Member
- Matthew Eaton, Deputy Commissioner, Designee for
Arion R. Claggett, Acting Commissioner, Bureau
of Professional and Occupational Affairs
- Dina Klavon, RLA, ASLA, Acting Chair, Professional
Member
- Patrick A. West, RLA, ASLA, Professional Member
- Frank Holgerson, Nurseryman - Absent
- Brett W. Mauser, Consumer Protection Agent

BUREAU PERSONNEL:

- Ashley Goshert, Esquire, Board Counsel
- Caroline Bailey, Board Prosecution
- Miranda Murphy, Board Administrator

ALSO PRESENT:

- Cicely Elliot, Deputy Executive Director,
Pennsylvania Delaware Director, American Society of
Landscape Architects
- Allison Walker, Sargent's Court Reporting
Service, Inc.

1 ***

2 State Board of Landscape Architects

3 June 26, 2025

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 10:00 a.m. the Board entered into Executive
7 Session with Ashley B. Goshert, Esquire, Board
8 Counsel, for the purpose of conducting quasi-judicial
9 deliberations on a number of matters that are
10 currently pending before the Board and to receive the
11 advice of counsel. The Board returned to open
12 session at 10:30 a.m.]

13 ***

14 The regularly scheduled meeting of the State
15 Board of Landscape Architects was held on Thursday,
16 June 26, 2025. David Morgan, Chair, Professional
17 Member, called the meeting to order at 10:31 a.m.

18 ***

19 Roll Call of Board Members

20 [Miranda Murphy, Board Administrator, provided a roll
21 call of Board members. A quorum was present.]

22 ***

23 Introduction of Attendees

24 [Miranda Murphy, Board Administrator, provided an
25 introduction of attendees.]

1 ***

2 [Ashley B. Goshert, Esquire, Board Counsel, reminded
3 everyone that the meeting was being recorded, and
4 voluntary participation constituted consent to be
5 recorded.]

6 ***

7 Approval of minutes of the March 20, 2025 meeting.
8 [Chair Morgan discussed corrections to the minutes.]

9 CHAIR MORGAN:

10 So with those comments, do we have a
11 motion to approve?

12 MS. KLAVON:

13 So moved.

14 MR. EATON:

15 I can second that.

16 MS. KLAVON:

17 We should do a roll call.

18 MS. MURPHY:

19 David Morgan, aye; Matthew Eaton,
20 abstain; Dina Klavon, aye; Patrick West,
21 aye; Brett Mauser, abstain.

22 [The motion carried. Matthew Eaton and Brett Mauser
23 abstained from voting on the motion.]

24 ***

25 Report of Board Prosecution - No Report

1 ***

2 Report of Board Counsel - Applications

3 MS. GOSHERT:

4 I believe based on Executive Session
5 deliberations, the Board would
6 entertain a motion to provisionally
7 deny the application of Madison Glaser.

8 Do I have a motion?

9 MS. KLAVON:

10 So moved.

11 MR. EATON:

12 Second.

13 MS. MURPHY:

14 David Morgan, aye; Matthew Eaton,
15 aye; Dina Klavon, aye; Patrick West,
16 aye; Brett Mauser, aye.

17 [The motion passed unanimously.]

18 ***

19 MS. GOSHERT:

20 Agenda Item No. 3, I have a request for
21 a waiver perceived. I believe based on
22 Executive Session deliberations, the
23 Board would entertain a motion to
24 approve of the CE waiver request of
25 Thomas McLean.

1 Do we have a motion?

2 MS. KLAVON:

3 So moved.

4 CHAIR MORGAN:

5 Second.

6 MS. MURPHY:

7 David Morgan, aye; Matthew Eaton,
8 aye; Dina Klavon, aye; Patrick West,
9 aye; Brett Mauser, aye.

10 [The motion passed unanimously.]

11 ***

12 MS. GOSHERT:

13 For agenda Item No. 4, we have another
14 waiver request. I believe based on
15 Executive Session deliberations, the
16 Board would entertain a motion to deny
17 that CE waiver request made by Robert
18 Thompson.

19 Do we have a motion?

20 MS. KLAVON:

21 So moved.

22 CHAIR MORGAN:

23 Second.

24 MS. MURPHY:

25 David Morgan, aye; Matthew Eaton,

1 aye; Dina Klavon, aye; Patrick West,
2 aye; Brett Mauser, aye.

3 [The motion passed unanimously.]

4 ***

5 Miscellaneous - Sunshine Act and Recusal Presentation

6 [Ms. Goshert, Esquire, Board Counsel, advised that
7 she would table the review of the Sunshine Act and
8 Recusal Presentation until new member, Frank
9 Holgerson, was present at the next meeting.]

10 ***

11 Report of Regulatory Counsel - Status Report,

12 Licensure by Endorsement, General Revisions

13 [Ms. Goshert, Esquire, Board Counsel, on behalf of
14 Mark Farrell, Esquire, Regulatory Counsel, provided
15 an update on the Board's regulations.

16 She discussed the Licensure by Endorsement, Act
17 41. The act was approved at the IRC, (International
18 Residential Code), meeting. It will be published and
19 soon part of the Board's law.

20 Ms. Goshert noted the written regulatory status
21 report for the Board members' review.

22 Mr. Farrell had provided members with a draft of
23 the general revisions package regulation, 16A-6111.
24 There were significant changes, and Ms. Goshert
25 encouraged members to carefully review the changes

1 before their next meeting in August 2025.]

2 ***

3 Report of Commissioner - Matthew Eaton

4 [Mr. Eaton, Designee for Acting Commissioner Arion
5 Claggett, discussed the active replacement of the
6 current licensing system, PALS, with a new system
7 known as Evoke. The new vendor for this product is
8 System Automation. The State Board of Landscaping
9 Architects should expect the system to go live in
10 mid-2026.

11 Mr. Eaton commented on the fact that PALS was
12 somewhat outdated, and much of their licensee
13 population did not believe it was user friendly.
14 Evoke appears to be a viable upgrade from PALS. He
15 believed that Evoke would be up and running smoothly
16 well before the Board's next renewal cycle.]

17 ***

18 Report of Board Chair

19 [David Morgan, Chairman, mentioned the CLARB Annual
20 Meeting for September 18-20, 2025, in Lexington,
21 Kentucky.

22 He informed Patrick West and Dina Klavon, if they
23 were interested in attending, to please coordinate
24 with Ms. Kocher. The attendance at the CLARB Annual
25 meeting added to the August agenda and voted on at

1 that time.]

2 ***

3 Report of Board Administrator - No Report

4 ***

5 Adjournment

6 DAVID MORGAN:

7 Can I have a motion to adjourn?

8 MS. KLAVON:

9 So moved.

10 MR. MORGAN:

11 Okay.

12 ***

13 [There being no further business, the State Board of
14 Landscape Architects Meeting adjourned at 10:48 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Landscape Architects meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Landscape Architects meeting.



Allison Walker,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF LANDSCAPE ARCHITECTS
REFERENCE INDEX

June 26, 2025

| TIME | AGENDA |
|-------|------------------------------|
| 9:30 | Executive Session |
| 10:30 | Return to Open Session |
| 10:31 | Official Call to Order |
| 10:32 | Roll Call |
| 10:33 | Introduction of Attendees |
| 10:33 | Approval of Minutes |
| 10:36 | Report of Board Counsel |
| 10:39 | Report of Regulatory Counsel |
| 10:42 | Report of Commissioner |
| 10:44 | Report of Chairman |
| 10:48 | Adjournment |

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