

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF LANDSCAPE ARCHITECTS

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

June 18, 2026

State Board of Landscape Architects
June 18, 2026

BOARD MEMBERS:

David Morgan, RLA, Professional Member, Chair
Matthew Eaton, Deputy Commissioner, on behalf of
Arion R. Claggett, Acting Commissioner of
Professional and Occupational Affairs
Frank Holgerson, Nurseryman - Absent
Dina Klavon, RLA, ASLA, Professional Member
Brett W. Mauser, Consumer Protection Agent
Patrick A. West, RLA, ASLA, Professional Member,
Secretary

BUREAU PERSONNEL:

Ashley Goshert, Esquire, Board Counsel
Caroline Bailey, Esquire, Board Prosecutor
Sharona Evans, Board Administrator
Ray J. Michalowski, Esquire, Senior Board Prosecutor
and Prosecution Liaison
Amanda Richards, Fiscal Supervisor, Bureau of Finance
and Procurement
Michael Howard, Fiscal Management Specialist, Bureau
of Finance and Procurement

ALSO PRESENT:

Brian Chalfant, Deputy Policy Director, Pennsylvania
Department of Environmental Protection
John Luciania, PE, PLS, PTOE, SEO, President, First
Capital Engineering, Inc.
Ted Mowatt, Vice President, Executive Director,
Wanner Associates
Wanner Intern, Wanner Associates
Erin Badstuebner, Sargent's Court Reporting Service,
Inc.

State Board of Landscape Architects

June 18, 2026

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 10:00 a.m. the Board entered into Executive Session with Ashley B. Goshert, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations on a number of matters that are currently pending before the Board and to receive the advice of counsel. The Board returned to open session at 10:30 a.m.]

[The regularly scheduled meeting of the State Board of Landscape Architects was held on Thursday, June 18, 2026. David Morgan, Chair, Professional Member, called the meeting to order at 10:30 a.m.]

Roll Call of Attendance

[Sharona Evans, Board Administrator, provided a roll call of Board members. A quorum was present.

Ms. Evans also provided an introduction of attendees.]

[Ashley B. Goshert, Esquire, Board Counsel, reminded

1 everyone that the meeting was being recorded, and
2 voluntary participation constituted consent to be
3 recorded.

4 Ms. Goshert noted, pursuant to section 708A5 of
5 the Sunshine act, at 10:00 a.m., the Board entered
6 into Executive Session with Counsel for purposes of
7 conducting quasi-judicial deliberations and to
8 receive advice of Counsel.]

9 ***

10 Appointment - Bureau of Finance and Procurement
11 [Amanda Richards, Fiscal Supervisor, Bureau of
12 Finance and Procurement, provided the Annual
13 Financial Report through a slide Presentation. She
14 noted the Board's six-year history for renewable
15 licensee counts.]

16 ***

17 [Matthew Eaton, Deputy Commissioner, on behalf of
18 Arion R. Claggett, Acting Commissioner of
19 Professional and Occupational Affairs, entered the
20 meeting at 10:34 a.m.]

21 ***

22 [Ms. Richards stated the Board had only one licensee
23 class. There were 977 licensees in the prior
24 biennium. The current biennium was at 968, a
25 decrease of 9 licensees.

1 She discussed the biannual licensure renewal fee
2 at \$194, noting the last Board approved fee increase
3 was in 2010. Ms. Richards referred to the revenue by
4 source definitions for the Board's review.

5 Ms. Richards reviewed the Board's revenue. She
6 compared the biennial revenue by source for the prior
7 biennium period with the current biennium. 98.9
8 percent of the Board's revenue comes for the renewals
9 and applications.

10 Ms. Richards referred to the cost category
11 definitions for the Board's review. She noted the
12 expenses are titles under two categories:
13 Administrative costs and Legal costs. She explained
14 that costs are charged to Board three ways:
15 Timesheet based, direct charge, and by the licensee
16 population. All boards incur the costs based on
17 their licensee population.

18 Ms. Richards compared the prior biennial expenses
19 to the current biennial expenses, noting an increase.
20 She explained the reason for the increase was due to
21 the licensing modernization project, which eliminated
22 the PALS system. The cost for the implementation and
23 maintenance will be spread across all boards.

24 Ms. Richards discussed the Board's current
25 financial status, comparing the biennial revenue to

1 the biennial expenses. The estimated expenses are
2 projected to exceed the Board's estimated revenue,
3 hence the need for a fee increase. Ms. Richards
4 stated the Board will be presented with a fee package
5 in the fall for its consideration. She discussed the
6 factors for the suggested increase of \$55 per
7 individual.

8 Ms. Richards stated, after the Board's approval
9 of a fee increase, a fee package may take two years
10 to go through the regulatory process. It will be a
11 goal for approval and enactment of the fee package
12 for 2027.]

13 ***

14 Approval of Minutes of the March 19, 2025 meeting.

15 CHAIR MORGAN:

16 Has everybody looked over the March
17 19th minutes, and if so, do we have a
18 motion to approve them?

19 MR. WEST:

20 I make a motion to approve the minutes
21 of the Marth 19, 2026 meeting.

22 DEPUTY COMMISSIONER EATON:

23 I second.

24

25 David Morgan, aye; Matthew Eaton,

1 abstain; Dina Klavon, aye; Brett
2 Mauser, aye; Patrick West, aye.
3 [The motion carried. Acting Commissioner Claggett
4 abstained from voting on the motion.]

5 ***
6 Appointment - Department of Environmental Protection
7 [Brian Chalfant, Deputy Policy Director, Pennsylvania
8 Department of Environmental Protection (PA DEP),
9 presented to provide a requested update on the post-
10 construction stormwater management manual, which was
11 published as a draft. He explained public comments
12 were received and being reviewed by a DEP team. The
13 manual is closely tied with a permit for municipal
14 stormwater systems. The manual is being reviewed by
15 the Policy Office.

16 Mr. Chalfant stated the technical experts will be
17 able to provide a more substantive update in the fall
18 to the Board, possibly the Board's November meeting.
19 He discussed a timeline to finalize the manual in
20 2027. The manual will be reviewed by the advisory
21 committees. He will update the Board on the
22 revisions from the draft to the final before being
23 published as final.

24 Chair Morgan noted the Board's concern related to
25 the definition of the term "structures" in the

1 Landscape Architect Registration Law, Act 535 of
2 1965. The term essentially relates to buildings,
3 which landscape architects are not allowed to design.
4 He noted the DEP manual has changed in the last few
5 years to use the term "structures" related to
6 stormwater impoundment. It seems to indicate that
7 landscape architects would not be permitted to
8 perform such services. The larger firms do have
9 landscape architects that do design post-construction
10 stormwater management. Stormwater management is
11 currently 60 percent of the work of a landscape
12 architect. Chair Morgan stated it was imperative the
13 terminology be drafted so landscape architects may
14 continue to work on designed stormwater management
15 facilities.

16 Mr. Chalfant offered to relay the Board's concern
17 to the technical experts and legal counsel working on
18 the manual. He will update the Board at its November
19 meeting. It was requested Mr. Chalfant continually
20 provide updates to Sharona Evans, Board
21 Administrator.]

22 ***

23 Report of Board Prosecution
24 [Caroline Bailey, Esquire, Board Prosecutor,
25 presented the Consent Agreement at Item No. 5, Case

1 No. 25-61-007382.]

2 ***

3 MS. GOSHERT:

4 Based on Executive Session
5 deliberations, I believe the board
6 would entertain a motion to approve the
7 Consent Agreement at Case No. 25-61-
8 007382.

9 MR. WEST:

10 I make the motion to accept the Consent
11 Agreement for Case No. 25-61-007382.

12 DEPUTY COMMISSIONER EATON:

13 I second.

14
15 David Morgan, aye; Matthew Eaton, aye;
16 Dina Klavon, abstain; Brett Mauser,
17 aye; Patrick West, aye.

18 [The motion carried. Dina Klavon abstained from
19 voting on the motion as she was not present during
20 the Executive Session. The Respondent's name for
21 Item 5, Case No. 25-61-007382, is Michael Dale Young,
22 LA.]

23 ***

24 Report of Board Counsel

25 [Ashley Goshert, Esquire, Board Counsel, reviewed a

1 Westmoreland Conservation District CE, which the
2 Board accepted.]

3 ***

4 Report of Regulatory Counsel

5 [Ashley Goshert, Esquire, Board Counsel, explained
6 March Farrell, Esquire, Regulatory Counsel, Office of
7 Chief Counsel, was attending an Independent
8 Regulatory Review Commission (IRRC) meeting and
9 unable to attend. She offered to forward any
10 inquiries from the Board to Mr. Farrell.]

11 ***

12 Report of Acting Commissioner

13 [Matthew Eaton, Deputy Commissioner, on behalf of
14 Arion R. Claggett, Acting Commissioner of
15 Professional and Occupational Affairs, wished
16 everyone a happy, healthy, and safe July 4th holiday.]

17 ***

18 Report of Board Chair - No Report.

19 ***

20 Public Comment - None.

21 ***

22 Adjournment

23 CHAIR MORGAN:

24 We'll move on to adjournment. And just
25 to go over the next couple meeting

1 dates for 2026, our next meeting here
2 with the Landscape Architects Board is
3 August 20th, and the last one of the
4 year will be November 5th. And that's
5 an unusual date to avoid the
6 Thanksgiving holiday. So it's going to
7 fall earlier in the month.

8 So that's all I have. Do we have
9 a motion to adjourn?

10 DEPUTY COMMISSIONER EATON:

11 Motion to adjourn.

12 MR. MAUSER:

13 I second.

14 CHAIR MORGAN:

15 We are adjourned.

16 ***

17 [There being no further business, the State Board of
18 Landscape Architects Meeting adjourned at 10:58 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Landscape Architects meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Landscape Architects meeting.



Erin Badstuebner,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF LANDSCAPE ARCHITECTS
REFERENCE INDEX

June 18, 2026

TIME

AGENDA

10:00	Executive Session
10:30	Return to Open Session
10:30	Official Call to Order
10:31	Roll Call
10:34	Appointment - Bureau of Finance and Procurement
10:42	Approval of Minutes
10:44	Appointment - Department of Environmental Protection
10:52	Report of Board Prosecutor
10:55	Report of Board Counsel
10:56	Report of Regulatory Counsel
10:57	Report of Acting Commissioner
10:57	Report of Board Chair
10:58	Adjournment