

**Agenda for the May 13, 2025
Meeting of the State Board of Funeral Directors**



**Bureau of Professional and Occupational Affairs
Pennsylvania State Board of Funeral Directors**

Agenda for May 13, 2025

Time

Executive Session: 9:00 A.M.
Public Session: 10:30 A.M.

Location

In-Person

CoPA HUB
Eaton Conference Room – 1st Floor
2525 North 7th Street
Harrisburg, PA 17110

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 285 942 293 180

Passcode: 2JMu37

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 267-332-8737](tel:+12673328737), [612134958](tel:+1612134958) United States, Philadelphia

Phone Conference ID: 612 134 958#

Board Members

*Arion Claggett, Acting Commissioner of
Professional and Occupational Affairs
Kenneth Dupree, Chairperson
Gregory Furlong, Vice Chairperson
Eric D. Ruggeri, Secretary
Charles F. Snyder, III, Professional Member
Christopher Feryo, Professional Member
Chad M. Lutz, Professional Member
Jennifer Kirk, Esquire,
Office of Attorney General, Bureau of
Consumer Protection Representative
Public Member, Vacant*

Board Counsel

Shawn Jayman, Esquire

Board Prosecution Liaison

Timothy Fritsch, Esquire

Board Administrator

J. Leslie Warner

This Board meeting will be recorded for purposes of completing the required minutes. Your voluntary participation in the meeting constitutes consent to be recorded.

MEETING CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Meeting minutes from March 25, 2025

REPORT OF PROSECUTORIAL DIVISION

Timothy A. Fritsch, Esq.

Consent Agreement and Order

2. Case No. – 23-48-001315
3. Case No. – 23-48-010612

REPORT OF BOARD COUNSEL

Matters for Reconsideration

4. Raphael M. Hunt-Irving – Case No. 19-48-007957

Final Adjudication

5. John Lyle Henson – Case No. 23-48-001023

REGULATORY ISSUES

6. Regulatory Status Report
7. 16A-4833: General Revisions – Proposed Annex, with revisions - Marc Farrell

REPORT OF COMMISSIONER

REPORT OF BOARD CHAIRPERSON

REPORT OF BOARD ADMINISTRATOR

MATTERS FOR DISCUSSION

8. Provider Application for Continuing Education Course Approval Form
9. Request to Hold Human Remains Application Form

LEGISLATIVE INITIATIVES

- 10. HB 722 – Alkaline Hydrolysis
- 11. SB 130 – Notice of Va Burial Benefits for Veterans

CONTINUING EDUCATION REPORT

APPLICATIONS COMMITTEE

- 10. Jaquetta Rouse – FI021883 – Requesting Extension of Intern License

CORRESPONDENCE

REQUESTS FOR REVIEW

Ratifications

- 11. FED000012 - The Roi of Avoiding Osha Fines*
- 12. FED000013 - The Difficult Conversation About the Change in Our Industry*
- 13. FED000013 - Streaming Your Funeral Home Finances with Quickbooks*
- 14. FED000013 - Ethical Leadership & Legacy in Funeral Service*
- 15. FED000051 - Enhancing Cultural competency in Funeral Service*
- 16. FED000051 - Beyond Words*
- 17. FED000051 - Securing Our Legacy*
- 18. FED000006 - Gaining Edge - Perfecting the Little Things That Make a Big Difference in Decedent Care*
- 19. FED000012 - Balancing Grief, Family, Dynamics, and Financial Conversations in Funeral Service*
- 20. FED000012 - Creative Applications: A New Approach for Mastering in the Prep Room and Beyond*
- 21. Jessaca Reeves – FS016362 – Additional Employment with Funeral Establishments*

APPOINTMENTS

OLD BUSINESS - NEW BUSINESS

PUBLIC COMMENTS

ADJOURNMENT

***Items Discussed in Executive Session**

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**Next Board Meeting Date: July 8, 2025
(Being held In-Person and Virtually)**

**2025 FUNERAL DIRECTOR
BOARD MEETING DATES**

~~January 24, 2025~~
~~February 4, 2025~~
~~March 25, 2025~~
May 13, 2025
July 8, 2025
September 10, 2025
November 4, 2025

**2026 FUNERAL DIRECTOR
BOARD MEETING DATES**

January 21, 2026
March 11, 2026
May 13, 2026
July 15, 2026
September 9, 2026
November 24, 2026

**2027 FUNERAL DIRECTOR
BOARD MEETING DATES**

January 20, 2027
March 17, 2027
May 5, 2027
July 21, 2027
September 22, 2027
November 10, 2027

Board Telephone number:
Department of State Website:
Board Website:

717-783-3397
www.dos.pa.gov
www.dos.pa.gov/funeral