

State Board of Funeral Directors  
2525 North 7th Street  
Harrisburg PA 17110



State Board of Funeral Directors  
PO Box 2649  
Harrisburg PA 17105-2649

BUREAU OF PROFESSIONAL AND  
OCCUPATIONAL AFFAIRS

**CERTIFICATE OF MORTUARY EDUCATION for FUNERAL TRAINEE**

TO BE COMPLETED BY THE PROGRAM DIRECTOR AND RETURNED BY THE MORTUARY SCHOOL VIA EMAIL TO ([RA-FUNERAL@PA.GOV](mailto:RA-FUNERAL@PA.GOV)). IF YOU ARE NOT IN A COORDINATED COURSE OF STUDY, YOU MUST ALSO OBTAIN A CERTIFICATE OF PRELIMINARY EDUCATION FROM THE DEPARTMENT OF EDUCATION.

**APPLICANT INFORMATION**

STUDENT'S NAME:

LAST

FIRST

OTHER NAME:

DATE OF BIRTH:

LAST 4 OF SSN:

ADDRESS:

CITY/ST/ZIP:

**MORTUARY SCHOOL INFORMATION**

NAME OF SCHOOL:

ADDRESS OF SCHOOL:

NAME OF PROGRAM DIRECTOR:

IS IN A 'COORDINATED COURSE OF STUDY': YES \_\_\_\_\_ or NO \_\_\_\_\_

**I CERTIFY THAT ALL OF THE INFORMATION LISTED ABOVE IS CORRECT**

SIGNATURE OF DIRECTOR/DEAN/REGISTRAR: \_\_\_\_\_

TODAY'S DATE:

Upon completion, mortuary school must return this completed form directly to the PA State Board Office ([ra-funeral@pa.gov](mailto:ra-funeral@pa.gov))

(Seal of School)

*(School seal only needed if returning form via postal mail. Electronic copies do not require the Seal of School.)*

**DO NOT RETURN THIS FORM  
TO THE APPLICANT**

RETURN ADDRESS:

Pennsylvania State Board of Funeral Directors  
P.O. Box 2649  
Harrisburg PA 17105-2649  
717-783-3397  
[Ra-funeral@pa.gov](mailto:Ra-funeral@pa.gov)