COMMONWEALTH OF PENNSYLVANIA

DEPARTMENT OF STATE

BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF CRANE OPERATORS

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

November 26, 2025

State Board of Crane Operators
November 26, 2025

BOARD MEMBERS:

Elizabeth Bailey, Esquire, Public Member
Matthew Eaton, Deputy Commissioner, on behalf of Arion R. Claggett, Acting Commissioner of Professional and Occupational Affairs
Andrew S. Goulet, Professional Member
Steven Kuncelman, Professional Member, Chair - Absent
Daniel Mitchell, Professional Member, Vice Chair

BUREAU PERSONNEL:

Dean F. Picarella, Esquire, Board Counsel
Paul J. Jarabeck, Esquire, Senior Prosecutor in Charge
Marc Farrell, Esquire, Regulatory Counsel
Jessica Harris, Board Administrator
Shana Walter, Esquire, Deputy Chief Counsel
Ryan Lysaght, Esquire, Department of State

ALSO PRESENT:

Allison Walker, Sargent's Court Reporting Service, Inc.

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State Board of Crane Operators

November 26, 2025

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[Pursuant to Section 708(a)(5) of the Sunshine Act, at 10:00 a.m. the Board entered into Executive Session with Dean F. Picarella, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations on a number of matters that are currently pending before the Board and to receive the advice of counsel. The Board returned to open session at 10:30 a.m.]

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[Dean F. Picarella, Esquire, Board Counsel, noted the meeting was being recorded and continued participation constituted consent to be recorded.

He also noted the Board entered into Executive Session for the purpose of conducting quasi-judicial deliberations on a number of matters that are currently pending before the Board and to receive the advice of counsel.]

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The regularly scheduled meeting of the State Board of Crane Operators was held on Wednesday, November 26, 2025. Vice Chair Daniel Mitchell

assumed the Chair on behalf of the Board and called the meeting to order at 10:41 a.m.

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Roll Call/Introductions

[A roll call of Board members and introduction of attendees was taken by Ms. Harris. A quorum of Board members was present.]

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Approval of Minutes of the September 24, 2025

VICE CHAIR MITCHELL:

Have all the members in attendance that were at the September meeting had a moment to review the meeting minutes or do you need a moment?

I'd like to entertain a motion to approve the September 24, 2025 meeting minutes.

MR. GOULET:

So moved.

MS. BAILEY:

Elizabeth Bailey, second.

VICE CHAIR MITCHELL:

Do we have a roll call?

Ms. Bailey, abstain; Mr. Eaton, aye;

Mr. Goulet, aye; Vice Chair Mitchell, abstain.

[The motion carried. Ms. Bailey and Vice Chair Mitchell abstained from voting on the motion.]

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Report of Prosecutorial Division

[Paul Jarabeck, Esquire, on behalf of Gregory Liero, Esquire, had nothing to report. He did note, for the record, the Board had reviewed citation cases that had come to the Board through appeals. He discussed waiting for the final results of those appeals before determining guidelines for future cases.]

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Appointment - Introduction of Shana Walter, Esquire

[Shana Walter, Esquire, introduced herself to the Board as the new Deputy Chief Counsel for the Prosecution Division. She further stated that Mr. Jarabeck and Mr. Liero would be there for anyone having prosecution questions. The Board welcomed her.]

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Report of Board Counsel - Final Adjudication/Orders

MR. PICARELLLA:

At Item No. 2, Charles McFadden, Case No. 24-71-017094, based on discussion

in Executive Session, I believe the Board Chair would entertain a motion to direct Board Counsel to issue the Adjudication and Order in this matter as the Final Order of the Board.

VICE CHAIR MITCHELL:

Would anybody like to make the motion to accept as presented by Attorney Picarella?

MR. GOULET:

Motion to move.

MS. BAILEY:

Second the motion.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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MR. PICARELLLA:

Item No. 3 on the Agenda, Jeremy Lee Berty, Case No. 24-71-015537, based on discussion in Executive Session, I believe the Board Chair would entertain a motion to direct Board Counsel to issue the Adjudication and Order in

this matter as the Final Order of the Board.

VICE CHAIR MITCHELL:

Would anybody like to make the motion as Counsel Picarella has framed it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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MR. PICARELLLA:

Item No. 4 on the Agenda, Cody Cogar, Case No. 24-71-017613, based upon discussion in Executive Session, I believe the Board would entertain a motion to direct Board Counsel to issue the Adjudication and Order in this matter as the Final Order of the Board.

VICE CHAIR MITCHELL:

Would anybody care to make the motion as Counsel Picarella is bringing it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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MR. PICARELLLA:

Item No. 5 on the agenda, Dustin Young, Case No. 24-71-018075, based on discussion in Executive Session, I believe the Board Chair would entertain a motion to direct Board Counsel to issue the Adjudication and Order in this matter as the Final Order of the Board.

VICE CHAIR MITCHELL:

Would anybody care to make the motion as Attorney Picarella has framed it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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Report of Board Counsel - Citation Appeals

MR. PICARELLLA:

Item No. 6 on the Agenda, Joseph Murtagh, III, Case No. 24-71-016293, based upon deliberations in Executive Session, I believe the Chair would entertain a motion to uphold the citation and direct Board Counsel to issue an order to uphold the citation and direct counsel to issue an Order upholding the citation in accordance with the discussions in Executive Session.

VICE CHAIR MITCHELL:

Would anybody care to make the motion to accept as Attorney Picarella has framed it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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MR. PICARELLLA:

Item No. 7 on the Agenda, Citation appeal of Ryan Dwain Church, Case No. 24-71-018829, based upon deliberations in Executive Session, I believe the Chair would entertain a motion to uphold the citation and direct Board Counsel to issue an Order upholding the citation in accordance with the discussions in Executive Session.

VICE CHAIR MITCHELL:

Would anybody like to make a motion to uphold this as Attorney Picarella has framed it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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Report of the Commissioner - No Report

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Report of Board Chair

[Vice Chair Mitchell announced, since Chair Kuncelman was absent, the Board table the elections of officers until the next meeting.]

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Report of Board Administrator - No Report

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Applications - Licensure by Endorsement

MR. PICARELLA:

Application of Thomas Isabell, based upon discussions in Executive Session, I believe the Board Chair would entertain a motion to provisionally deny the application for licensure as a crane operator of Thomas Isabell.

VICE CHAIR MITCHELL:

Would anybody like to make a motion for this matter as Attorney Picarella has framed it?

MR. GOULET:

So moved.

MS. BAILEY:

Second.

Ms. Bailey, aye; Mr. Eaton, aye; Mr. Goulet, aye; Vice Chair Mitchell, aye.

[The motion carried unanimously.]

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Miscellaneous

[Jessica Harris, Board Administrator, noted the next scheduled Board meeting dates for 2026 were approved and on the calendar.]

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Report of Regulatory Counsel - No Report

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Adjournment

VICE CHAIR MITCHELL:

Any other discussions, any other topics people would like to indulge in?

Would anybody like to make a motion to adjourn?

MR. GOULET:

So moved.

VICE CHAIR MITCHELL:

We don't need a second for that. So we will conclude the November 26, 2025 State Board of Crane Operators meeting at 10:57 a.m.

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[There being no further business, the State Board of Crane Operators Meeting adjourned at 10:57 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Crane Operators meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Crane Operators meeting.

Allison Walker,
Minute Clerk
Sargent's Court Reporting Service, Inc.

STATE BOARD OF CRANE OPERATORS
REFERENCE INDEX

November 26, 2025

TIME	AGENDA
10:00	Executive Session
10:30	Return to Open Session
10:41	Official Call to Order
10:42	Roll Call/Introductions
10:43	Approval of Minutes
10:43	Report of Prosecutorial Division
10:45	Appointment - Shana Walter, Esquire
10:47	Report of Board Counsel
10:54	Applications - Licensure by Endorsement
10:55	Miscellaneous
10:57	Adjournment