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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF COSMETOLOGY
SPECIAL MEETING**

TIME: 10:32 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Thursday, December 21, 2023

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State Board of Cosmetology
Special Meeting
December 21, 2023

BOARD MEMBERS:

Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Tammy Y. O'Neill, Chair, Professional Member
Nicole Weakland, Vice Chair, Professional Member
Elisa Brown, Secretary, Professional Member - Absent
Felicia L. Brown-Haywood, Professional Member
Jennifer A. D'Amato-Dow, Professional Member
Teresa Whisler, Professional Member
Stephen J. Szabo, Professional Member - Absent
Heather Kelly, Esquire, Deputy Attorney General,
Consumer Protection Member

BUREAU PERSONNEL:

Jared Hinsey, Esquire, Board Counsel
Adrienne McClendon, Esquire, Board Prosecution
Liaison
Valerie Eaton, Board Administrator

ALSO PRESENT:

Kari Orchard, Democratic Executive Director, House
Professional Licensure Committee
Victoria Lantz

1 ***

2 State Board of Cosmetology

3 Special Meeting

4 December 21, 2023

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 9:00 a.m. the Board entered into executive session
8 with Jared Hinsey, Esquire, Board Counsel, for the
9 purpose of conducting quasi-judicial deliberations on
10 a number of matters currently pending before the
11 Board and to receive the advice of counsel. The
12 Board returned to open session at 9:30 a.m.]

13 ***

14 The State Board of Cosmetology Special Meeting
15 was held on Thursday, December 21, 2023. Tammy Y.
16 O'Neill, Chair, Professional Member, called the
17 meeting to order at 10:32 a.m.

18 ***

19 Roll Call/Introduction of Attendees

20 [Valerie Eaton, Board Administrator, provided a roll
21 call of Board members and introduction of attendees.]

22 ***

23 [Jared Hinsey, Esquire, Board Counsel, noted the
24 Special Meeting of the State Board of Cosmetology was
25 being recorded, and those who continued to

1 participate were giving their consent to be recorded.

2 Mr. Hinsey also noted the Board entered into
3 executive session with Board counsel to have
4 attorney-client consultations and for the purpose of
5 conducting quasi-judicial deliberations.]

6 ***

7 Report of Board Counsel - Final Adjudications and
8 Order

9 MR. HINSEY:

10 Based on executive session
11 deliberations, I believe the Board
12 Chair would entertain a motion
13 directing Board counsel to issue the
14 Final Adjudication and Order in the
15 matter of agenda item 1, Toan Doan,
16 Case No. 22-45-009997.

17 CHAIR O'NEILL:

18 Can I have a motion to approve the
19 Final Adjudication and Order?

20 ACTING COMMISSIONER CLAGGETT:

21 So moved.

22 CHAIR O'NEILL:

23 Second motion?

24 MS. D'AMATO-DOW:

25 I'll second.

1 MS. EATON:

2 Roll call.

3

4 Arion Claggett, aye; Tammy O'Neill,
5 aye; Nicole Weakland, aye; Felicia
6 Brown-Haywood, aye; Jennifer D'Amato-
7 Dow, aye; Teresa Whisler, aye; Heather
8 Kelly, aye.

9 [The motion carried unanimously.]

10

11 Report of Board Counsel - Appeal

12 MR. HINSEY:

13 Based on executive session
14 deliberations, I believe the Board
15 Chair would entertain a motion granting
16 Board counsel settlement authority in
17 the matter of Anlly Olivares, Case No.
18 23-45-013945, and Commonwealth Court of
19 Pennsylvania, Case No. 1330 C.D. 2023.

20 CHAIR O'NEILL:

21 Can I have a motion to approve the
22 settlement?

23 ACTING COMMISSIONER CLAGGETT:

24 So moved.

25 CHAIR O'NEILL:

1 Second motion?

2 MS. D'AMATO-DOW:

3 Second.

4 MS. EATON:

5 Roll call.

6

7 Arion Claggett, aye; Tammy O'Neill,
8 aye; Nicole Weakland, aye; Felicia
9 Brown-Haywood, aye; Jennifer D'Amato-
10 Dow, aye; Teresa Whisler, aye; Heather
11 Kelly, aye.

12 [The motion carried unanimously.]

13

14 Report of Board Counsel - Reconsideration

15 MR. HINSEY:

16 Based on executive session
17 deliberations, I believe the Board
18 Chair would entertain a motion to
19 rescind the vote on September 25, 2023,
20 provisionally denying the matter of
21 Tristan Mangual, Case No. 23-45-013904.

22 CHAIR O'NEILL:

23 Can I get a motion to rescind the vote?

24 ACTING COMMISSIONER CLAGGETT:

25 So moved.

1 CHAIR O'NEILL:

2 Second motion?

3 MS. D'AMATO-DOW:

4 Second.

5 MS. EATON:

6 Roll call.

7

8 Arion Claggett, aye; Tammy O'Neill,
9 aye; Nicole Weakland, aye; Felicia
10 Brown-Haywood, aye; Jennifer D'Amato-
11 Dow, aye; Teresa Whisler, aye; Heather
12 Kelly, aye.

13 [The motion carried unanimously.]

14 ***

15 Report of Board Chairperson - No Report

16 ***

17 Report of Acting Commissioner - No Report

18 ***

19 Report of Board Administrator

20 [Valerie Eaton, Board Administrator, requested Board
21 approval to change the April 2024 Cosmetology Board
22 Meeting date from April 8 to April 22.]

23 MR. HINSEY:

24 Based on executive session
25 deliberations, I believe the Board

1 Chair would entertain a vote to
2 reschedule the April 8, 2024 Board
3 meeting to April 22, 2024.

4 CHAIR O'NEILL:

5 Can we have a motion to reschedule the
6 April Board meeting to April 22?

7 ACTING COMMISSIONER CLAGGETT:

8 So moved.

9 CHAIR O'NEILL:

10 Second motion?

11 MS. D'AMATO-DOW:

12 Second.

13 MS. EATON:

14 Roll call.

15
16 Arion Claggett, aye; Tammy O'Neill,
17 aye; Nicole Weakland, aye; Felicia
18 Brown-Haywood, aye; Jennifer D'Amato-
19 Dow, aye; Teresa Whisler, aye; Heather
20 Kelly, aye.

21 [The motion carried unanimously.]

22 ***

23 Adjournment

24 CHAIR O'NEILL:

25 That concludes our meeting for today.

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Thank you all for coming. Our next meeting is scheduled for February 12, 2024.

[There being no further business, the State Board of Cosmetology Special Meeting adjourned at 10:39 a.m.]

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Cosmetology meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Cosmetology Special Meeting.



Victoria Lantz,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF COSMETOLOGY
SPECIAL MEETING
REFERENCE INDEX

December 21, 2023

TIME

AGENDA

| | |
|-------|-------------------------------|
| 9:00 | Executive Session |
| 9:30 | Return to Open Session |
| 10:32 | Official Call to Order |
| 10:32 | Roll Call |
| 10:32 | Introduction of Attendees |
| 10:33 | Report of Board Counsel |
| 10:37 | Report of Board Administrator |
| 10:39 | Adjournment |