

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF CERTIFIED
REAL ESTATE APPRAISERS**

TIME: 10:31 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Thursday, April 24, 2025

State Board of Certified
Real Estate Appraisers
April 24, 2025

BOARD MEMBERS:

Mark V. Smeltzer Sr., Chairman, Professional Member
William T. Stoerrle Jr., Vice Chairman, Professional Member
Chandra Mast, Secretary, Professional Member
John D. Ausherman, Professional Member
Michael McFarlane, Secretary, Professional Member
Jonathan B. Schuck, Professional Member
Martha H. Brown, Esquire, Secretary of the Commonwealth designee - Absent
Paul D. Edger, Senior Deputy Attorney General in Charge, Office of Attorney General, on behalf of Laura Pittini
Paul H. Wentzel Jr., Senior Legislative Director, Department of Banking and Securities designee

BUREAU PERSONNEL:

Ronald K. Rouse, Esquire, Board Counsel
Ray J. Michalowski, Esquire, Senior Board Prosecutor and Prosecution Liaison
Kristel Hennessy Hemler, Board Administrator
Timothy A. Fritsch, Esquire, Board Prosecutor
Jessica Zukoski, Senior Legal Analyst, Department of State

ALSO PRESENT:

Eric Dixon
Emmy Reisner
Francesca Tracy, Compliance Analyst, The CE Shop
Ashley P. Murphy, Esquire, Board Prosecutor
Sarah Wyler
Teresa Cochran, Executive Director, Assessors' Association of Pennsylvania
Tracy Matroni, Director of Member Services & Professional Development, Lancaster County Association of Realtors
Ian Weeber, Sargent's Court Reporting Service, Inc.

State Board of Certified

Real Estate Appraisers

April 24, 2025

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:00 a.m., the Board entered into Executive Session with Ronald K. Rouse, Esquire, Board Counsel, to have attorney-client consultations and for the purpose of conducting quasi-judicial deliberations. The Board returned to open session at 10:30 a.m.]

[Ronald K. Rouse, Esquire, Board Counsel, informed everyone that the meeting of the State Board of Certified Real Estate Appraisers was being held in a hybrid format, in person and by livestream teleconference, pursuant to Act 100 of 2021, which requires Boards to use a virtual platform to conduct business when a public meeting is held.

Mr. Rouse noted the meeting was being recorded and voluntary participation constituted consent to be recorded.

Mr. Rouse also noted the Board entered into Executive Session with Board Counsel to have attorney-client consultations and for the purpose of

1 conducting quasi-judicial deliberations.]

2 ***

3 The regularly scheduled meeting of the State
4 Board of Certified Real Estate Appraisers was held on
5 Thursday, April 24, 2025. Mark V. Smeltzer Sr.,
6 Chairman, Professional Member, officially called the
7 meeting to order at 10:31 a.m.

8 ***

9 Roll Call

10 [Mark V. Smeltzer Sr., Chairman, Professional Member,
11 requested a roll call of Board members. A quorum was
12 present.]

13 ***

14 Introduction of Attendees

15 [Kristel Hennessy Hemler, Board Administrator,
16 provided an introduction of attendees.]

17 ***

18 Approval of minutes of the March 13, 2025 meeting

19 CHAIRMAN SMELTZER:

20 And if we can move to the approval of
21 the minutes once again. Any discussion
22 or is there a motion to approve the
23 minutes?

24 MR. WENTZEL:

25 So moved.

1 VICE-CHAIR STOERRLE:

2 Second.

3 CHAIR SMELTZER:

4 Can we have a roll call vote?

5

6 Mark Smeltzer, aye; William Stoerrle,
7 aye; Chandra Mast, aye; John Ausherman,
8 aye; Michael McFarlane, abstain;

9 Jonathan Schuck, aye; Paul Edger, aye;

10 Paul Wentzel, aye.

11 [The motion carried. Michael McFarlane abstained
12 from voting on the motion.]

13 ***

14 Report of Prosecutorial Division

15 [Timothy A. Fritsch, Esquire, Board Prosecutor,
16 presented the Consent Agreement for Case No. 24-70-
17 010481.]

18 MR. ROUSE:

19 Then regarding the Consent Agreement at
20 Item No. 2 on the Agenda, which is case
21 number 24-70-010481. After discussion
22 in Executive Session, I believe the
23 Chair would entertain a motion to adopt
24 the Consent Agreement.

25 VICE-CHAIR STOERRLE:

1 I make that motion.

2 MR. AUSHERMAN:

3 Second.

4 CHAIR SMELTZER:

5 Roll call.

6

7 Mark Smeltzer, aye; William Stoerrle,
8 aye; Chandra Mast, aye; John Ausherman,
9 aye; Michael McFarlane, aye; Jonathan
10 Schuck, aye; Paul Edger, aye; Paul
11 Wentzel, aye.

12 [The motion carried unanimously. That was the matter
13 of BPOA v. Thomas J. Sliwowski, Case No. 24-70-
14 010481.]

15 ***

16 [Timothy A. Fritsch, Esquire, Board Prosecutor,
17 presented the Consent Agreement for Case No. 24-70-
18 008409.]

19 MR. ROUSE:

20 Hearing no questions. Then regarding
21 the Consent Agreement at Item No. 3 on
22 the Agenda, Case No. 24-70-008409.
23 After discussion in Executive Session,
24 I believe the Chair would entertain a
25 motion to adopt this Consent Agreement.

1 CHAIR SMELTZER:

2 The Chair would entertain that motion.

3 MR. MCFARLANE:

4 So moved.

5 MS. MAST:

6 Second.

7

8 Mark Smeltzer, aye; William Stoerrle,
9 aye; Chandra Mast, aye; John Ausherman,
10 aye; Michael McFarlane, aye; Jonathan
11 Schuck, aye; Paul Edger, aye; Paul
12 Wentzel, aye.

13 [The motion carried unanimously. That was the matter
14 of BPOA v. John Peck Stultz III, Case No. 24-70-
15 008409.]

16 ***

17 Report of Board Counsel - Miscellaneous

18 [Ronald K. Rouse, Esquire, Board Counsel, introduced
19 item four on the Agenda, the Appraiser Qualifications
20 Board (AQB) Concept Paper released on March 13, 2025.
21 He informed attendees that public comments were due
22 by May 9, 2025, and that the Concept Paper and
23 comment submission options were available on the
24 Appraisal Foundation website.

25 Mr. Rouse summarized the AQB's inquiry into

1 whether alternative forms of experience—such as
2 workplace experience related to real estate but not
3 involving appraisal reports—should count toward
4 experience requirements. He noted the two proposed
5 approaches, the foundational knowledge approach,
6 which recognizes non-appraisal but related work
7 experience, and the equivalency approach, which
8 considers aligning other standards, such as
9 international valuation standards, with existing
10 requirements. A copy of the concept paper viewable
11 on appraisalfoundation.org and comments may be
12 emailed to aqb@appraisalfoundation.org or submitted
13 via the website
14 <https://surveymonkey.com/r/aqbcomments>.

15 Mr. Rouse added that the AQB is also exploring
16 the use of international standards like the
17 International Valuation Standards and possibly those
18 of the IAAO. He referred the Board to specific
19 questions posed by the AQB on page 10 of the concept
20 paper and asked whether the Board wanted to engage in
21 further discussion.

22 Chair Smeltzer suggested the Board open the floor
23 for discussion, noting that while a formal Board
24 position may not be necessary, individual input was
25 welcome. He emphasized the AQB's broader effort to

1 re-evaluate qualifications for becoming an Appraiser,
2 including education and experience requirements.

3 Mr. Rouse pointed out that the paper did not
4 clearly define how much alternative experience could
5 count toward the total required experience hours, a
6 detail he expected would be clarified later.

7 Mr. McFarlane stated that while he was not
8 particularly focused on altering educational
9 requirements, he supported broader recognition of
10 qualifying experience, including ad valorem and mass
11 appraisal experience. He explained that some states
12 already accept such experience, either with or
13 without supervisory requirements, and noted its
14 relevance to the AQB's minimum criteria.

15 Chair Smeltzer acknowledged Mr. McFarlane's point
16 and clarified that mass appraisal experience is
17 already accepted at the national level by the AQB,
18 sometimes even beyond minimum requirements. He noted
19 this issue would be further addressed under item six,
20 related to the State Harmonization Task Force's
21 efforts to reduce entry barriers.

22 Chair Smeltzer also distinguished between
23 experience in related professions, such as real
24 estate brokerage or construction, and experience
25 specifically in appraisal. He indicated this concept

1 would be revisited later but invited additional
2 comments on recognizing related field experience.

3 Mr. McFarlane reiterated his cautious stance,
4 expressing skepticism about accepting a broad range
5 of loosely related experience as qualifying. He
6 acknowledged that licensed broker experience might be
7 worth considering due to its ethical overlap, but
8 maintained that each related profession should be
9 evaluated individually.

10 Chair Smeltzer responded by highlighting a key
11 ethical distinction between brokers and Appraisers:
12 brokers have fiduciary duties to clients, whereas
13 Appraisers must remain independent and objective. He
14 added that while programs like PAREA do not involve a
15 traditional supervisor, they include mentorship by
16 qualified Appraisers to uphold ethical standards and
17 practices during training.]

18 ***

19 [Ronald K. Rouse, Esquire, Board Counsel, reminded
20 the Board that questions that the AQB would like
21 answered are listed on pages 10 and 11 of the Concept
22 Papers. The due date is May 09, 2025.

23 Mr. Rouse introduced item 5, Concept Paper
24 concerning the role of generative artificial
25 intelligence in appraisal standards. He noted that

1 the ASB was requesting written comments by May 31,
2 2025, and that the Concept Paper was available on the
3 Appraisal Foundation website.

4 Mr. Rouse explained that the ASB posed several
5 questions aimed at stakeholders, Appraisers, and
6 regulators regarding whether the use of AI warrants
7 any changes to the Uniform Standards of Professional
8 Appraisal Practice (USPAP). He asked Chair Smeltzer
9 whether the questions should be reviewed in detail.

10 Chair Smeltzer responded that a detailed review
11 was unnecessary unless someone had specific concerns,
12 encouraging both Board members and the public to read
13 the concept paper and submit individual comments. He
14 emphasized that any responses should not be presented
15 as representing the Board's official position, as the
16 Board had not adopted one.

17 Mr. Rouse clarified for those unfamiliar, that
18 USPAP stands for the Uniform Standards of
19 Professional Appraisal Practice and reiterated that
20 the central issue was whether changes to these
21 standards are needed in light of AI's growing role in
22 the field.

23 Ms. Mast shared her impressions from a recent ASB
24 webinar on generative AI, describing it as
25 informative and noting the difficulty of regulating

1 such a rapidly evolving technology. She highlighted
2 three main concerns, the expectation to include all
3 AI-related chats in the Appraiser's work file, the
4 challenge of managing varied responses from different
5 language models, and the inconsistency in how
6 technological tools like iPhones are scrutinized
7 compared to AI. She suggested that Appraisers are
8 being asked to deeply understand AI in ways not
9 required for other common technologies.

10 Chair Smeltzer responded that the issues raised
11 could largely be addressed through an advisory
12 opinion rather than changes to the standards
13 themselves. He emphasized that the current
14 development standards already require Appraisers to
15 understand and correctly apply recognized methods and
16 techniques, which could encompass AI with the right
17 guidance. He suggested updating or rewriting the
18 existing advisory opinion, possibly with expert
19 input, to clarify how Appraisers should approach
20 generative AI.

21 Mr. Rouse asked for clarification on whether this
22 would fall under the ASB's advisory opinion process,
23 to which Chair Smeltzer confirmed that it would,
24 likely referring to Advisory Opinion 31. He
25 elaborated that this opinion has previously addressed

1 topics like regression modeling and could similarly
2 guide Appraisers on using AI without requiring deep
3 technical expertise. He reiterated that existing
4 USPAP rules, including the competency and ethics
5 rules, are sufficient and that the ASB should focus
6 on illustrating appropriate application through
7 updated advisory materials.]

8 ***

9 [Ronald K. Rouse, Esquire, Board Counsel, introduced
10 item 6, State Harmonization Task Force. He reported
11 that the Board had received a letter on April 15,
12 2025, regarding the State Harmonization Task Force,
13 which aims to address state-level requirements that
14 exceed the Appraiser Qualifications Board (AQB)
15 criteria.

16 Mr. Rouse noted that the task force would begin
17 by evaluating the use of ad valorem and mass
18 appraisal experience as pathways to licensure,
19 referencing earlier comments made by Mr. McFarlane.
20 He emphasized that the initiative is part of a
21 broader effort by the Appraisal Foundation to reduce
22 entry barriers and align qualifications with the
23 profession's evolving needs.

24 Chair Smeltzer directed a question to Mr.
25 McFarlane. He asked whether there is a national

1 experience requirement to become a Mass Appraiser,
2 similar to the experience requirements for certified
3 residential or general Appraisers. He clarified that
4 he was referring to national standards rather than
5 Pennsylvania-specific rules.

6 Mr. McFarlane explained that requirements for
7 Mass Appraisers vary significantly across states. He
8 stated that in some states, such as Ohio, the only
9 requirement may be completion of a specific course
10 (IAAO Course 300), while in others like Virginia, an
11 Appraiser's license is required even for government
12 assessors. He praised Pennsylvania's approach, which
13 includes a separate licensing process for certified
14 evaluators, and concluded by noting the inconsistency
15 across jurisdictions as a key reason for the national
16 push toward standardized criteria for both qualifying
17 experience and ongoing responsibilities in mass
18 appraisal.

19 Mr. McFarlane clarified that mass appraisal is
20 not limited to government employment or specific
21 roles such as assessors or appraisers. While mass
22 appraisals are typically performed by local
23 government assessors for ad valorem purposes, he
24 emphasized that the issue is complex and nuanced,
25 which makes the discussion challenging.

1 Chair Smeltzer agreed with Mr. McFarlane and
2 expressed support for Pennsylvania's approach, which
3 includes a certification process for evaluators and
4 assessors. He acknowledged the broader push to
5 reduce entry barriers but emphasized that states
6 retain the authority to establish additional
7 requirements. He suggested Pennsylvania consider
8 recognizing certified property evaluator experience
9 toward appraiser licensure and proposed forming a
10 state-level task force to explore ways to responsibly
11 lower entry barriers. Chair Smeltzer noted that
12 Pennsylvania currently imposes stricter requirements
13 than the AQB in some areas, such as the experience
14 needed to supervise trainees, and indicated a
15 willingness to revisit and potentially revise those
16 standards.]

17 ***

18 [Ronald K. Rouse, Esquire, Board Counsel, informed
19 the Board and the public that Item No. 7 pertained to
20 recently released USPAP Q&As from the Appraisal
21 Standards Board, dated March 6, 2025. He explained
22 that the guidance addressed three topics: Using
23 experience to support adjustments, developing
24 alternative adjustments in appraisal review, and
25 determining market rent for short-term rental

1 properties. He noted that the Q&As were available on
2 the Appraisal Foundation website.

3 Chair Smeltzer emphasized that while the Board
4 does not enforce Q&As or advisory opinions, the
5 guidance is still valuable. He particularly
6 appreciated the clarification on supporting
7 adjustments with market data rather than relying
8 solely on personal experience or professional
9 inclinations, noting that this aligns with how the
10 Board's prosecutorial division already evaluates
11 appraisal reports.]

12 ***

13 Regulations/Statute - Regulation 16A-7029
14 [Ronald K. Rouse, Esquire, Board Counsel, informed
15 the Board that the final rulemaking for Regulation
16 16A-7029, concerning distance education and the
17 Practical Applications of Real Estate Appraisal
18 (PAREA), was submitted to the Pennsylvania General
19 Assembly leadership and the Independent Regulatory
20 Review Commission (IRRC) on March 31, 2025. He added
21 that the regulation is scheduled for consideration
22 and potential action at the IRRC's May 15, 2025
23 meeting, indicating that the process is nearing
24 completion.]

25 ***

1 [Ronald K. Rouse, Esquire, Board Counsel, informed
2 the Board that item nine included a copy of the
3 Regulatory Report and specifically highlighted
4 Regulation 16A-7026, which pertains to general
5 revisions for certified Pennsylvania evaluators
6 (CPE). He stated that the proposed rulemaking
7 package had been drafted and was currently undergoing
8 internal review between him and regulatory counsel.
9 He reminded the Board that this regulation aims to
10 implement the amendments introduced by Act 88 of 2020
11 to the Assessor Certification Act.]

12 ***

13 Report of Board Chairman

14 [Mark V. Smeltzer Sr., Chairman, Professional Member,
15 reminded the Board that there would be representation
16 at the upcoming Virtual AARO Conference, which would
17 include a discussion by the State Harmonization Task
18 Force on recognizing mass appraisal and assessment
19 experience. He encouraged attendees from their group
20 to participate in that session and share feedback at
21 the next meeting, noting that although he would not
22 be attending, it remained a valuable opportunity for
23 newer participants.

24 Chair Smeltzer raised a procedural question
25 regarding reciprocal certification in Pennsylvania

1 for an appraiser from Ohio, specifically asking about
2 the fingerprinting process. He clarified that he was
3 seeking information in a public setting to help
4 provide an accurate response to an inquiry he had
5 received.

6 Ms. Hemler responded by explaining that all
7 applicants must obtain a personal criminal history
8 background check for every state they have lived,
9 worked, trained, or studied in over the past five
10 years, regardless of the duration. She noted that
11 Pennsylvania allows a name-based check, which can
12 often be processed quickly unless additional records
13 are involved, while other states may require
14 fingerprinting according to their specific
15 procedures. She confirmed that this policy applies
16 to all applicants and is likely aligned with AQB
17 standards.

18 Mr. Michalowski explained that there had
19 previously been an initiative to require FBI
20 background checks for individuals moving across state
21 lines or within Pennsylvania, but it was ultimately
22 abandoned due to the complexity and effort involved
23 in securing such approvals. He noted that Mr.
24 Wentzel had experience with this process through his
25 agency.

1 Mr. Michalowski further clarified that
2 Pennsylvania does not require FBI background checks
3 because authorizing such checks would necessitate
4 specific language in the Licensing Act, which the
5 state currently lacks. Instead, Pennsylvania only
6 mandates state-level background checks, even though
7 an FBI check would be more comprehensive and cover
8 all states.]

9 ***

10 Report of Board Administrator
11 [Kristel Hennessy Hemler, Board Administrator,
12 informed Board members that that license renewals
13 would go live later in the upcoming weekend and
14 provided a walkthrough of the renewal process using
15 the Department of State's website at
16 www.dos.pa.gov/real. She highlighted the Renewal
17 Information section, which contains separate guides
18 for licensees and AMCs. For licensees, she explained
19 that the renewal process remains unchanged from the
20 previous cycle, including the requirement to submit
21 documentation for 28 continuing education hours—
22 specifically the 7-hour USPAP update course and the
23 2-hour Pennsylvania law course, along with other
24 qualifying hours. Renewals would be processed
25 automatically unless the applicant answered yes to a

1 legal question or had a name change, in which case
2 the renewal would be reviewed manually. She
3 recommended checking the PALS dashboard the following
4 business day to confirm renewal status and offered an
5 email address for support.

6 Ms. Hemler noted that AMC renewals required
7 completion of the Appraisal Subcommittee National
8 Registry Annual Renewal before renewing the AMC
9 license. Instructions for both steps were available
10 in the same Renewal Information section of the
11 Department of State's website.]

12 ***

13 [Ms. Hemler informed the Board that beginning January
14 1, 2026, a new course on valuation bias and fair
15 housing laws and regulations would be required for
16 both qualifying and continuing education. She
17 explained that this eight-hour course, including a
18 one-hour exam, would apply to trainees and appraisers
19 at all levels. For trainees, total qualifying
20 education hours would increase from 79 to 87. For
21 residential appraisers, the total hours would remain
22 200, but elective requirements would decrease. For
23 general appraisers, the required 300 hours would stay
24 the same, while electives would drop to 22. For
25 continuing education, a one-time seven-hour course

1 would be required for the 2027 biennial period, which
2 would later become a four-hour recurring requirement.

3 She encouraged the Board to review the posted FAQ
4 and noted that information would continue to be
5 updated.

6 Chair Smeltzer asked whether any providers had
7 received approval in Pennsylvania for the full eight-
8 hour course with the exam.

9 Ms. Hemler confirmed that while seven-hour
10 continuing education courses were available,
11 qualifying education versions with the exam had not
12 yet been approved, though some providers were seeking
13 AQB approval. She advised that individuals planning
14 to upgrade their licenses should consider taking the
15 full eight-hour course.

16 Chair Smeltzer expressed concern about the course
17 not yet being widely available despite the upcoming
18 requirement and suggested the issue be raised at the
19 AQB conference. He also inquired whether courses
20 taken in other states would be accepted in
21 Pennsylvania. Ms. Hemler clarified that such courses
22 would be accepted only if offered by Pennsylvania-
23 approved providers.

24 Ms. Hemler explained that the approved provider
25 and course list is regularly updated and can be found

1 under the Board pages on the Department of State
2 website. The document, which is about 190 pages
3 long, lists all providers alphabetically, and
4 includes those who do not currently offer courses but
5 are approved to do so. She noted that if someone
6 takes a course from an approved Pennsylvania provider
7 in another state, it would be accepted in
8 Pennsylvania. Additionally, she highlighted a new
9 section for the valuation bias and fair housing
10 courses, with currently only two approved providers,
11 but more expected to be added in the future.

12 Ms. Hemler pointed out that the website provides
13 an application form for criminal history background
14 checks, with a link to the FBI site. This list
15 includes state agencies that provide accepted
16 criminal history checks, and is organized
17 alphabetically by state, making it easier for
18 applicants to find the appropriate resources for
19 their background check needs.]

20 ***

21 Report of Committees

22 [Michael McFarlane, Secretary, Professional Member,
23 stated that the Appraisal Subcommittee (ASC) had
24 unexpectedly paused its grant funding, including
25 those related to removing barriers to entry in the

1 appraisal profession. He noted that no explanation
2 was provided for the suspension and that, as a
3 result, there were currently no active applications
4 for ASC grants under the Notice of Funding
5 Availability (NOFA). Mr. McFarlane emphasized that
6 they would monitor for any updates regarding the
7 resumption of available funding.]

8 ***

9 Applications for Review

10 MR. ROUSE:

11 Regarding the Appraisal Management
12 Company Application of Liberty
13 Appraisals, AMC Incorporated at Item
14 No. 12 on the Agenda, I believe the
15 Chair would entertain a motion to grant
16 the application.

17 CHAIRMAN SMELTZER:

18 The Chair would entertain such a
19 motion.

20 MR. AUSERMAN:

21 So moved.

22 VICE-CHAIR STOERRLE:

23 Second.

24

25 MS. HENNESSY HEMLER:

1 Roll call voting.

2

3 Mark Smeltzer, aye; William Stoerrle,
4 aye; Chandra Mast, aye; John Ausherman,
5 aye; Michael McFarlane, aye; Jonathan
6 Schuck, aye; Paul Edger, aye; Paul
7 Wentzel, aye.

8 [The motion carried unanimously.]

9

10 Review of Requests - Renewal Extension Requests for
11 Licensed Appraiser Trainees

12 MR. ROUSE:

13 Next, if we could go to Item No. 13 on
14 the Agenda, which is a Renewal of
15 Extension Request for Licensed
16 Appraiser Trainee, and I believe the
17 Chair would entertain a motion to
18 provisionally deny the Licensed
19 Appraiser Trainee Renewal Extension
20 Request of Susan Rosen at Item No. 13
21 on the Agenda.

22 CHAIRMAN SMELTZER:

23 The Chair would entertain such a
24 motion.

25 VICE-CHAIR STOERRLE:

1 I make that motion.

2 MS. MAST:

3 I second.

4 MS. HENNESSY HEMLER:

5 Roll call.

6

7 Mark Smeltzer, aye; William Stoerrle,
8 aye; Chandra Mast, aye; John Ausherman,
9 aye; Michael McFarlane, aye; Jonathan
10 Schuck, aye; Paul Edger, aye; Paul
11 Wentzel, aye.

12 [The motion carried unanimously.]

13 ***

14 Miscellaneous Discussion

15 [William T. Stoerrle Jr., Vice Chairman, Professional
16 Member, asked if another Board member could be added
17 to the email correspondence regarding grant funding.

18 Mr. McFarlane confirmed that Vice Chairman
19 Stoerrle and Ms. Hemler were already involved in the
20 communications and noted that Ms. Hemler was the
21 formal point of contact with the ASC.

22 Ms. Hemler affirmed this and assured Mr.
23 Stoerrle that she would include him in future emails
24 related to the matter.]

25 ***

1 Adjournment

2 CHAIRMAN SMELTZER:

3 Anything else? I would entertain a
4 motion to adjourn

5 MR. WENTZEL:

6 So moved.

7 MS. MAST:

8 Second.

9 ***

10 [There being no further business, the State Board of
11 Certified Real Estate Appraisers Meeting adjourned at
12 11:40 a.m.]

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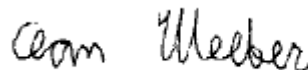
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Certified Real Estate Appraisers meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Certified Real Estate Appraisers meeting.

A handwritten signature in dark ink, appearing to read "Ian Weeber", is written over a horizontal line.

Ian Weeber,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF CERTIFIED
REAL ESTATE APPRAISERS
REFERENCE INDEX

April 24, 2025

TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:32	Roll Call
10:32	Introduction of Attendees
10:33	Approval of Minutes
10:34	Report of Prosecutorial Division
10:41	Report of Board Counsel
11:12	Regulations/Statute
11:14	Report of Chairman
11:20	Report of Board Administrator
11:34	Report of Committees
11:36	Applications for Review
11:38	Review of Requests
11:39	Miscellaneous Discussion
11:40	Adjournment