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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF BARBER EXAMINERS

TIME: 10:36 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Friday, February 20, 2026

State Board of Barber Examiners
February 20, 2026

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BOARD MEMBERS:

Arion R. Claggett, Acting Commissioner, Bureau of Professional and Occupational Affairs
Amber Derr, Chairperson, Professional Member
Charles Seright, Vice-Chair, Professional Member
Patrick Gavin, Secretary, Consumer Protection Member
John Christopher, Professional Member
Michael McAndrew, Professional Member
Stefan Holloway, Professional Member

BUREAU PERSONNEL:

Michael P. Merten, Esquire, Board Counsel
Sharona Evans, Board Administrator
Adrienne McClendon, Esquire, Board Prosecution Liaison
J. Karl Geschwindt, Esquire, Senior Board Prosecutor and Prosecution Liaison
Marc Farrell, Esquire, Regulatory Counsel, Office of Chief Counsel
Ronald Rouse, Esquire, PA Office of General Counsel
Willow Marsh, Legislative Aide, Office of Legislative Affairs
Danie Bendesky, Special Assistant for Strategic Initiative
Deena Paramlee, Legal Office Administrator
Shana M. Walter, Esquire, Deputy Chief Counsel, Prosecution Division
Thomas Leech II, Esquire, Administrative Officer
Piri Pantoja Jr., Deputy Policy Director, Office of Legislative Affairs
Michael Howard, Fiscal Management Specialist, Bureau of Finance and Procurement
Taylor Koch, Fiscal Chief, Bureau of Finance and Procurement
Valerie Trautwein, Board Administrator

State Board of Barber Examiners
February 20, 2026

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ALSO PRESENT:

- Dominic Muniz, Former Board Member, Owner, Hair Wizards Barbershop
- Joshua Bleich, Barber, Harlen Barber Co.
- John Daino, Owner, Swank
- Felix Santiago, Owner 787 Parlor
- Andrew
- Derek Richmond, Sargent's Court Reporting Service, Inc.

1 ***

2 State Board of Barber Examiners

3 February 20, 2026

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:00 a.m. the Board entered into Executive Session
7 with Michael P. Merten, Esquire, Board Counsel, for
8 the purpose of conducting quasi-judicial
9 deliberations on a number of matters currently
10 pending before the Board and to receive advice of
11 counsel. The Board returned to open session at 10:30
12 a.m.]

13 ***

14 The regularly scheduled meeting of the State Board
15 of Barber Examiners was held on Friday, February 20,
16 2026.

17 ***

18 Official Call to Order

19 [Amber Derr, Chairperson, Professional Member, called
20 the meeting to order at 10:31 a.m.]

21 ***

22 Pledge of Allegiance

23 [The Pledge of Allegiance was recited.]

24 ***

25 Roll Call of Attendance

1 [Sharona Evans, Board Administrator, provided a roll
2 call of Board members and attendees. A quorum of
3 Board members was present.]

4 ***

5 [Michael P. Merten, Esquire, Board Counsel, noted the
6 meeting was being recorded, and those who continued
7 to participate were giving their consent to be
8 recorded.]

9 Mr. Merten also noted the Board entered into
10 Executive Session at 9:00 a.m. for the purpose of
11 conducting quasi-judicial deliberations on a number
12 of matters that are currently pending before the
13 Board and to receive the advice of Counsel.]

14 ***

15 Bureau of Finance and Procurement Presentation -
16 Budget Presentation

17 [Michael Howard, Fiscal Management Specialist, Bureau
18 of Finance and Procurement, presented the Board's
19 annual financial report. His first slide reflected
20 the six-year history of the licensee population. He
21 noted the overall population had increased in the
22 current biennium by 13.3 percent or 1,087 licensees.
23 The majority of the increase came from barber and
24 barbershop manager groups.]

25 Mr. Howard stated the Board renews licenses in

1 May of even years. The licensure renewal fees
2 currently range from \$184 to \$391 with the last
3 increase being in 2022.

4 Mr. Howard showed the biennial revenues from each
5 of the revenue sources along with totals. The total
6 revenue for the biennial 2022/2023 was \$1.89 million
7 with renewals and applications comprising 94.3
8 percent of the revenue. The revenue for the current
9 biennial is expected to increase due to the number of
10 licensees.

11 Mr. Howard explained the expenses for the Board
12 are charged in three ways: Timesheet based, direct
13 charges, and by licensee population. He stated the
14 expenses were expected to increase about \$620,000
15 from \$1.39 million in the previous biennial period to
16 \$2.559 million in the current biennial period. He
17 added a major item contributing to the increase is
18 the modernization of the licensing system.

19 The final slide showed the overall financial
20 standing of the Board, bringing together revenue and
21 expenses. Mr. Howard explained expenses are
22 projected to continue exceeding revenues moving
23 forward. He noted there were one-time licensing
24 modernization expenses taking place in FY '25;
25 however, future years are just maintenance costs

1 baked into projections.

2 Mr. Howard stated based on the information, a fee
3 increase was being recommended.

4 Dominic Muniz, Former Board Member, Owner, Hair
5 Wizards Barbershop, asked if revenue was being saved
6 by licenses being downloadable instead of sent out.

7 Acting Commissioner Claggett noted licenses are
8 still being mailed out in addition to being
9 downloadable.

10 John Danio asked if, when fee increases are being
11 recommended, the increases would be applied to all
12 licenses or only specific ones.

13 Mr. Howard stated the increases were going to be
14 to most, if not all, of the licenses.]

15 ***

16 Bureau of Finance and Procurement Presentation - Fee
17 Package Recommendation

18 [Taylor Koch, Fiscal Chief, Bureau of Finance and
19 Procurement, reviewed the information presented
20 during the budget presentation. He presented slides
21 reflecting breakdowns of revenue sources and
22 expenditures by cost category. He noted the
23 projected expenditures consider the overall increase
24 of doing business as well as cost of living
25 increases. Mr. Koch showed a slide with the Board's

1 current financial status that depicted the Board in a
2 deficit.

3 Mr. Kock explained the recommended fee increases
4 starting with applications. He presented the current
5 application fees for May 2026. He noted the
6 application fees are derived from the actual costs to
7 process the applications. The fee increases being
8 presented would start in May 2028 as increases take
9 approximately two years to implement. The initial
10 increase for application fees would generate about
11 \$42,000 in extra revenue. After the initial
12 increase, the next two renewal periods would have
13 five percent increases.

14 Mr. Kock explained the application fee increases
15 were not enough, so increases to renewal fees was
16 also recommended. He stated the initial increase in
17 renewal fees for May 2028 was 20 percent with ten
18 percent increases in the following two renewal
19 periods. He noted BFP factored in a projected
20 license count drop-off of three percent to account
21 for people who may not want to pay the higher fees.
22 With the increase in revenue from fee increases, the
23 Board could expect to be cash flow positive by the
24 end of 2031.

25 Mr. Koch summarized the overall impact of the fee

1 increase, which would allow the Board to dig out of
2 the deficit.]

3 ***

4 MR. MERTEN:

5 I believe the Board would entertain a
6 motion to accept a fee package
7 recommendation as presented.

8 CHAIR DERR:

9 Do we have a motion?

10 ACTING COMMISSIONER CLAGGETT:

11 So moved.

12 MR. CHRISTOPHER:

13 Second.

14
15 Arion Claggett, aye; Amber Derr, aye;
16 Charles Seright, aye; Patrick Gavin,
17 aye; John Christopher, aye; Michael
18 McAndrew, aye; Stefan Holloway, aye.

19 [The motion carried unanimously.]

20 ***

21 Annual Prosecution Report

22 [Shana M. Walter, Esquire, Deputy Chief Counsel,
23 Prosecution Division, explained the Bureau of
24 Professional and Occupational Affairs (BPOA) provides
25 administrative and legal support to the 29

1 professional and occupational licensing boards and
2 commissions within the department. The Office of
3 Chief Counsel Prosecution Division works with its
4 investigative, Bureau of Enforcement and
5 Investigation (BEI), and compliance arms, who receive
6 complaints, investigate allegations, and enforce
7 compliance with the acts and regulations that govern
8 the boards and commissions. She stated the
9 Prosecution Division consists of about 40 attorneys,
10 five of whom are senior prosecuting attorneys.

11 Ms. Walter stated the prosecution process always
12 begins with a complaint either from the public or by
13 Board referral. She reported, in 2024 and 2025, the
14 department received close to 23,000 complaints for
15 all boards. Ms. Walter provided an overview of the
16 investigative process in which the complaint moves
17 through several levels of review. She noted the
18 primary role of prosecution at Board meetings is to
19 present Consent Agreements to the Board.

20 Ms. Walter explained, after the investigative
21 process, the evidence is reviewed by the prosecuting
22 attorney to determine if they believe there have been
23 any violations of the act or regulations, how
24 sufficient the evidence is and determine if
25 additional files needed to be opened. She stated, if

1 a violation is suspected, the available options
2 include immediate temporary suspension, filing an
3 order to show cause, automatic suspension, an order
4 for a mental or physical examination, and a petition
5 for appropriate relief if the case violates a
6 previous Board order. Avenues for discipline types
7 are revocation, suspension, probation, public
8 reprimand, civil penalty, remedial education, and
9 cost of investigation. She added all investigations
10 are confidential and are not subject to right-to-know
11 requests.

12 Ms. Walters shared, in 2025, there were 17,354
13 cases opened and 19,131 cases closed, up
14 significantly from 2024. Specifically for the Barber
15 Board, she reported 373 cases were opened in 2025
16 with 408 cases closed with an average of 308 days to
17 close each case. 93 cases were closed with monetary
18 penalties, and 62 cases were closed with some sort of
19 restriction on the license. In addition, there were
20 24 reinstatements of licenses granted and 81 warning
21 letters were sent out. At the time of the report,
22 the Barber Board had 10,244 active licensees with 252
23 open cases.

24 Acting Commissioner Claggett stated there had
25 been discussion around unlicensed practice and

1 barbershops that are operating unlicensed. He asked
2 Ms. Walter what the Board could do regarding
3 barbershops operating unlicensed.

4 Ms. Walter replied the first step would be to
5 fill out a complaint on the PALS website. Once the
6 complaint is filed, an investigation will commence.
7 She noted, unfortunately, oftentimes once a shop is
8 cited a couple of times, they often close that
9 business and reopen a new one in the same location or
10 nearby, creating a cycle. She reiterated the most
11 important component is the complaint to notify the
12 prosecution division.]

13 ***

14 Approval of Minutes of the November 24, 2025 meeting

15 MR. MERTEN:

16 I believe the Board would entertain a
17 motion to approve the Minutes from the
18 November 24, 2025 meeting.

19 MR. CHRISTOPHER:

20 So moved.

21 ACTING COMMISSIONER CLAGGETT:

22 Second.

23

24 Arion Claggett, aye; Amber Derr, aye;
25 Charles Seright, aye; Patrick Gavin,

1 aye; John Christopher, aye; Michael
2 McAndrew, aye; Stefan Holloway, aye.

3 [The motion carried unanimously.]

4 ***

5 Report of Regulatory Counsel - Regulatory Status
6 Report

7 [Marc Farrell, Esquire, Regulatory Counsel, Office of
8 Chief Counsel, reported on the current status of the
9 Board's regulations. 16A-4212, Licensure by
10 Endorsement, received no comments from Independent
11 Regulatory Review Commission (IRRC) and will move
12 into the final rulemaking phase.

13 The General Revisions package, 16A-429, is being
14 worked on. He noted the Board approved the Annex
15 document at its last meeting.

16 Mr. Farrell stated 16A-4210, Schedule of Civil
17 Penalties, would not be presented at the meeting as
18 planned. He noted adjustments would be made based on
19 discussions with prosecution. He added the package
20 would be presented at the next meeting.]

21 ***

22 Report of Regulatory Counsel - 16A-4213: Fees
23 Increase

24 [Marc Farrell, Esquire, Regulatory Counsel, Office of
25 Chief Counsel, stated, by statute, all BPOA boards

1 have to execute fee increases via the regulatory
2 process. In anticipation of the fee increase
3 recommendation from BFP, he included a draft annex in
4 the Board's packet with the increased amounts
5 contained in the BFP presentation.]

6

7 MR. MERTEN:

8 If there's no questions about the fee
9 package increases, I believe the Board
10 would entertain a motion to adopt the
11 proposed Annex for 16A-4213 concerning
12 fees.

13 MR. CHRISTOPHER:

14 So moved.

15 ACTING COMMISSIONER CLAGGETT:

16 Second.

17

18 Arion Claggett, aye; Amber Derr, aye;
19 Charles Seright, aye; Michael McAndrew,
20 aye; Patrick Gavin, aye; John
21 Christopher, aye; Stefan Holloway, aye.

22 [The motion carried unanimously.]

23

24 Report of Board Prosecution - No Report

25

1 Report of Board Counsel - Motion to Deem Facts

2 Admitted

3 MR. MERTEN:

4 All right. So to begin with, we have
5 three Motions to Deem Facts Admitted.
6 Agenda Item 7, Juan Eustate, Case No.
7 22-42-003938; Agenda Item 8, Mario
8 Manfredi, Case No. 22-42-004732; and
9 Agenda Item 9, Level Up Barbershop,
10 Case No. 25-42-010820.

11 I believe the Board would entertain
12 a motion to grant the Motion to Deem
13 Facts Admitted at Agenda Items 7
14 through 9.

15 ACTING COMMISSIONER CLAGGETT:

16 So moved.

17 MR. CHRISTOPHER:

18 Second.

19
20 Arion Claggett, aye; Amber Derr, aye;
21 Charles Seright, aye; Michael McAndrew,
22 aye; Patrick Gavin, aye; John
23 Christopher, aye; Stefan Holloway, aye.

24 [The motion carried unanimously.]

25

1 Report of Board Counsel - Final Adjudication and
2 Order

3 MR. MERTEN:

4 Moving on, we have two Final
5 Adjudications and Orders. Agenda Item
6 10, New York Style Barbershop, Case No.
7 20-42-009945; and Agenda Item 11,
8 Elegancia Barbershop, Case No. 24-42-
9 003826.

10 I believe the Board would entertain
11 a motion to adopt the Adjudications and
12 Orders as presented by Board Counsel
13 and to direct Board Counsel to prepare
14 the Board's Final Order in these
15 matters at Agenda Items 10 and 11.

16 ACTING COMMISSIONER CLAGGETT:

17 So moved.

18 MR. CHRISTOPHER:

19 Second.

20
21 Arion Claggett, aye; Amber Derr, aye;
22 Charles Seright, aye; Michael McAndrew,
23 aye; Patrick Gavin, aye; John
24 Christopher, aye; Stefan Holloway, aye.

25 [The motion carried unanimously.]

1 ***

2 Report of Board Counsel - Citation Appeal

3 MR. MERTEN:

4 We have one Citation Appeal at Agenda
5 Item 12, Jonathon Malachowski, Case No.
6 22-42-016898.

7 I believe the Board would entertain
8 a motion to dismiss the Appeal and
9 uphold the citation at Agenda Item 12.

10 ACTING COMMISSIONER CLAGGETT:

11 So moved.

12 MR. CHRISTOPHER:

13 Second.

14
15 Arion Claggett, aye; Amber Derr, aye;
16 Charles Seright, aye; Michael McAndrew,
17 aye; Patrick Gavin, aye; John
18 Christopher, aye; Stefan Holloway, aye.

19 [The motion carried unanimously.]

20 ***

21 Report of Board Counsel - Barber Shop Variance

22 Applications

23 MR. MERTEN:

24 Moving on to Variance Requests, we have
25 five of these. We have Agenda Item 13,

1 Application No. AA006424665, Swank;
2 Agenda Item 14, Application No.
3 AA0006680491, 787 Parlor; Agenda Item
4 15, Application No. AA0006823033,
5 Harlen Barber Co; Agenda Item 16,
6 Application No. AA0006837630, Cole's
7 Barbershop Co; and Agenda Item 17,
8 Application No. AA0006407049, Central
9 Montco Technical High School.

10 I believe the Board would entertain
11 a motion to provisionally deny the
12 variance requests at Agenda Items 13
13 through 16.

14 ACTING COMMISSIONER CLAGGETT:

15 So moved.

16 MR. CHRISTOPHER:

17 Second.

18
19 Arion Claggett, aye; Amber Derr, aye;
20 Charles Seright, aye; Michael McAndrew,
21 aye; Patrick Gavin, aye; John
22 Christopher, aye; Stefan Holloway, aye.

23 [The motion carried unanimously.]

24 ***

25 MR. MERTEN:

1 I believe the Board would also
2 entertain a motion to table the
3 variance request at Agenda Item 17 and
4 issue discrepancy seeking further
5 information.

6 ACTING COMMISSIONER CLAGGETT:

7 So moved.

8 MR. CHRISTOPHER:

9 Second.

10

11 Arion Claggett, aye; Amber Derr, aye;
12 Charles Seright, aye; Michael McAndrew,
13 aye; Patrick Gavin, aye; John
14 Christopher, aye; Stefan Holloway, aye.

15 [The motion carried unanimously.]

16

17 Report of Board Counsel - Act 41 Applications

18 MR. MERTEN:

19 Moving on to our Act 41 Applications.
20 We have Agenda Item 18, Application No.
21 AA0003787749, Artur Harutyunyan; Agenda
22 Item 19, Application No. AA0006662873,
23 Richard Ibrahim; Agenda Item 20,
24 Application No. AA0006682953, Wariton
25 Junior Pires Neto; Agenda Item 21,

1 Application No. AA0006477539, Garbriel
2 Jacinto Sa; Agenda Item 22, Application
3 No. AA0006499984, Jamil Darsalim;
4 Agenda Item 23, Application No.
5 AA0006643473, Raneury Plaza Santos;
6 Agenda Item 24, Application No.
7 AA0006643483, Bakri Alsaleh; Agenda
8 Item 25, Application No. AA0006839734,
9 Ala Iyad Albusumi; and Agenda Item 26,
10 Application No. AA0006444395, Mohanad
11 Twam.

12 I believe the Board would entertain
13 a motion to provisionally deny the Act
14 41 Applications at Agenda Items 18 and
15 19.

16 ACTING COMMISSIONER CLAGGETT:

17 So moved.

18 MR. CHRISTOPHER:

19 Second.

20
21 Arion Claggett, aye; Amber Derr, aye;
22 Charles Seright, aye; Michael McAndrew,
23 aye; Patrick Gavin, aye; John
24 Christopher, aye; Stefan Holloway, aye.

25 [The motion carried unanimously.]

1 ***

2 MR. MERTEN:

3 I believe the Board would also
4 entertain a motion to table the Act 41
5 Applications and issue a discrepancy
6 seeking further information for Agenda
7 Items 20, 23, and 24.

8 ACTING COMMISSIONER CLAGGETT:

9 So moved.

10 MR. CHRISTOPHER:

11 Second.

12
13 Arion Claggett, aye; Amber Derr, aye;
14 Charles Seright, aye; Michael McAndrew,
15 aye; Patrick Gavin, aye; John
16 Christopher, aye; Stefan Holloway, aye.

17 [The motion carried unanimously.]

18 ***

19 MR. MERTEN:

20 I believe the Board would entertain a
21 motion to grant full Licensure by
22 Endorsement to the Applications at
23 Agenda Items 21, 22, 25, and 26.

24 ACTING COMMISSIONER CLAGGETT:

25 So moved.

1 MR. CHRISTOPHER:

2 Second.

3

4 Arion Claggett, aye; Amber Derr, aye;
5 Charles Seright, aye; Michael McAndrew,
6 aye; Patrick Gavin, aye; John
7 Christopher, aye; Stefan Holloway, aye.

8 [The motion carried unanimously.]

9

10 Discussion Items - NABBA Mid-Year Conference February
11 22-24, 2026

12 [John Christopher, Professional Member, explained the
13 National Association of Barber Boards of America
14 (NABBA) would be holding their midwinter conference
15 in Charleston, South Carolina. Mr. Christopher
16 stated he will be attending as a NABBA Board Member
17 and will also serve as the delegate for Pennsylvania.
18 He shared issues to be discussed, such as schools,
19 training, legislation and regulations. He added the
20 conversations will continue at the annual conference
21 in September in Charlotte, North Carolina.

22 The September conference will be added to the
23 Agenda for the next meeting.]

24

25 Discussion Items - Philly Barber Expo - March 8, 2026

1 - Morgantown, PA

2 MR. MERTEN:

3 I believe the Board would entertain a
4 motion to send the entire Board to the
5 Burks County Barber Expo with
6 reimbursement for mileage only.

7 ACTING COMMISSIONER CLAGGETT:

8 So moved.

9 MR. CHRISTOPHER:

10 Second.

11
12 Arion Claggett, aye; Amber Derr, aye;
13 Charles Seright, aye; Michael McAndrew,
14 aye; Patrick Gavin, aye; John
15 Christopher, aye; Stefan Holloway, aye.

16 [The motion carried unanimously.]

17 ***

18 Report of Board Chairperson - No Report

19 ***

20 Report of Acting Commissioner - No Report

21 ***

22 Report of Board Administrator

23 [Sharona Evans, Board Administrator, shared this
24 would be her final meeting with the Barber Board.
25 Valerie Trautwein would be taking over as Board

1 Administrator in March 2026.]

2 ***

3 Matters of the Public - Questions from Public

4 Attendees

5 [Joshua Bleich, Barber, Harlen Barber Co., asked if
6 his variance request was denied. When the denial was
7 confirmed, he asked why it was denied, noting the
8 space was only short 27 square feet and he would be
9 running a one chair shop.

10 Mr. Merten explained a letter would be sent
11 explaining the provisional denial and the decision of
12 the Board. He added the appeal process would be
13 explained in the letter.]

14 ***

15 [John Daino, Owner, Swank, stated his questions were
16 cleared up with the replies from Mr. Merten to Mr.
17 Bleich.]

18 ***

19 [Dominic Muniz, Former Board Member, Owner, Hair
20 Wizards Barbershop, thanked Ms. Evans and extended
21 his appreciation towards her, noting he had worked
22 with her for a little while. He commented the NABBA
23 conference in February 2027 would be held in
24 Philadelphia, Pennsylvania.]

25 ***

1 Adjournment

2 CHAIR DERR:

3 Do I have a motion?

4 ACTING COMMISSIONER CLAGGETT:

5 So moved.

6 MR. CHRISTOPHER:

7 Second.

8 ***

9 [There being no further business, the State Board of
10 Barber Examiners Meeting adjourned at 11:26 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Barber Examiners meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Barber Examiners meeting.



Derek Richmond,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF BARBER EXAMINERS
REFERENCE INDEX

February 20, 2026

	TIME	AGENDA
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9	9:00	Executive Session
10	10:30	Return to Open Session
11		
12	10:31	Official Call to Order
13		
14	10:31	Pledge of Allegiance
15		
16	10:31	Roll Call of Attendance
17		
18	10:34	Bureau of Finance and Procurement
19		Presentation
20		
21	10:56	Annual Prosecution Report
22		
23	11:07	Approval of Minutes
24		
25	11:07	Report of Regulatory Counsel
26		
27	11:11	Report of Board Counsel
28		
29	11:20	Discussion Items
30		
31	11:22	Matters of the Public
32		
33	11:26	Adjournment
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