

STATE BOARD OF AUCTIONEER EXAMINERS

MAILING ADDRESS
 STATE BOARD OF
 AUCTIONEER EXAMINERS
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APPLICATION FOR APPROVED COURSE OF STUDY

FEE: \$180.00 NON-REFUNDABLE APPLICATION FEE. CHECK OR MONEY ORDER MADE PAYABLE TO THE "COMMONWEALTH OF PENNSYLVANIA." THERE IS A \$20.00 CHARGE FOR ALL CHECKS RETURNED "NOT PAID" REGARDLESS OF THE REASON FOR NON-PAYMENT.

THIS APPLICATION SHOULD ACCOMPANY SUPPORTING DOCUMENTS, I.E. COURSE CONTENT, OUTLINE/SYLLABUS, DETAILED COURSE DESCRIPTION, SAMPLE OF TRANSCRIPT, ETC.

SELECT ONE OF THE FOLLOWING:

GROUP A AUCTION SCHOOL

GROUP B AUCTION SCHOOL

COMPLETE THIS SECTION

NAME OF SCHOOL:		
STREET ADDRESS:		
CITY, STATE & ZIP CODE:		
CONTACT NAME & TELEPHONE NUMBER:	NAME:	NUMBER: ()
EMAIL ADDRESS:		

GROUP A AUCTION SCHOOL: COMPLETE THE NUMBER OF CREDIT HOURS IN EACH PRESCRIBED COURSE OF STUDY. THE PRESCRIBED COURSE OF STUDY IN AUCTIONEERING SHALL CONSIST OF TWENTY (20) CREDIT HOURS OF INSTRUCTION. A CREDIT HOUR OF INSTRUCTION IS DEFINED AS FIFTEEN (15) STANDARD HOURS OF INSTRUCTION, EACH OF WHICH IS COMPOSED OF FIFTY (50) MINUTES.

CREDIT WILL ONLY BE GIVEN FOR A COURSE OF STUDY WHICH HAS BEEN APPROVED BY THE BOARD.

SUBJECT	NUMBER OF HOURS
AUDIENCE COMMUNICATION	
PROCUREMENT OF MERCHANDISE FOR AUCTION	
APPRAISAL	
AUCTION LAW	
PREPARATION FOR AUCTION	
CONDUCTING AN AUCTION	
TOTAL	

GROUP B AUCTION SCHOOL: AS OF 2023, THE REGULATORY REQUIREMENTS HAVE NOT BEEN FINALIZED FOR GROUP B AUCTION SCHOOLS. REFER TO SECTION 2 OF THE LAW FOR THE DEFINITION OF A GROUP B SCHOOL.

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AUDIENCE COMMUNICATION	
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TOTAL	

VERIFICATION STATEMENT:

I verify that this application is in the original format as supplied by the Department of State and has not been altered or otherwise modified in any way. I am aware of the criminal penalties for tampering with public records or information under 18 Pa.C.S. § 4911.

I verify that the statements in this application are true and correct to the best of my knowledge, information and belief. I understand that false statements are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and may result in the suspension, revocation or denial of my license, certificate, permit or registration.

Signature of Course Representative/Official

Date