

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD**

TIME: 10:31 A.M.

Held at

**PENNSYLVANIA DEPARTMENT OF STATE**

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

**VIA MICROSOFT TEAMS**

November 12, 2024

State Architects Licensure Board  
November 12, 2024

BOARD MEMBERS:

Jerry K. Roller, RA, President  
Arion R. Claggett, Acting Commissioner, Bureau of  
Professional and Occupational Affairs  
William J. Bates, RA, Secretary  
Seth Miller, Esquire, Deputy Attorney General,  
Office of Attorney General  
Michael Johns, RA  
Mary E. McClenaghan, RA, Vice President  
Patrick Endler, RA

BUREAU PERSONNEL:

Ashley Goshert, Esquire, Board Counsel  
Michael Merten, Esquire, Board Counsel  
Ray J. Michalowski, Esquire, Senior Board Prosecutor  
Angela L. Solomon, Esquire, Board Prosecution Liaison  
Tyesha C. Miley, Esquire, Board Prosecutor  
Jessica Harris, Board Administrator  
Andrew LaFratte, MPA, Deputy Policy Director,  
Department of State  
Marc Farrell, Esquire, Regulatory Counsel,  
Office of Chief Counsel, Department of State

ALSO PRESENT:

Jennifer Smeltz, Republican Executive Director,  
Senate Consumer Protection & Professional Licensure  
Committee  
Amal Mahrouki, Director of Legislative Affairs,  
American Institute of Architects of Pennsylvania  
Nicole Sidle, Republican Executive Director, House  
Professional Licensure Committee  
Roger Himmelberger, JEM Group, LLC  
Erin Himmelberger, American Institute of Architects  
of Pennsylvania  
Erin Badstuebner, Sargent's Court Reporting Service,  
Inc.

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State Architects Licensure Board

November 12, 2024

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[Pursuant to Section 708(a)(5) of the Sunshine Act,  
at 9:30 a.m. the Board entered into Executive Session  
with Ashley B. Goshert, Esquire, Board Counsel, for  
the purpose of conducting quasi-judicial  
deliberations and to receive the advice of counsel.  
The Board returned to open session at 10:30 a.m.]

\*\*\*

The regularly scheduled meeting of the State  
Architects Licensure Board was held on Wednesday,  
November 12, 2024. Jerry K. Roller, RA, President,  
called the meeting to order at 10:31 a.m.

\*\*\*

Introduction of Board Members/Attendees

[President Roller requested an introduction of Board  
members and attendees. A quorum of Board members was  
present.]

\*\*\*

[Ashley B. Goshert, Esquire, Board Counsel, reminded  
everyone that the meeting was being recorded and  
voluntary participation constituted consent to be  
recorded.]

\*\*\*

[Jerry K. Roller, RA, President, introduced and welcomed Pat Endler as a new member of the Board.]

\*\*\*

Approval of minutes of the September 11, 2024 meeting

PRESIDENT ROLLER:

The first item on the agenda is approval of the September 11 meeting minutes.

Do I have a motion to approve those minutes?

MS. MCCLENAGHAN:

I'll make a motion to approve.

PRESIDENT ROLLER:

Do I have a second?

MR. BATES:

I'll second.

PRESIDENT ROLLER:

Ms. McClenaghan, would you call the roll?

Mr. Roller, yes; Mr. Claggett, aye; Mr. Bates, yes; Mr. Miller, yes; Mr. Johns, aye; Ms. McClenaghan, aye; Mr. Endler, abstain.

1 [The motion carried. Patrick Endler abstained from  
2 voting on the motion.]

3 \*\*\*

4 [Arion R. Claggett, Acting Commissioner, Bureau of  
5 Professional and Occupational Affairs, exited the  
6 meeting at 10:35 a.m.]

7 \*\*\*

8 Approval of minutes of the October 10, 2024 meeting  
9 PRESIDENT ROLLER:

10 We need an approval for the October 10  
11 meeting minutes.

12 Do I have a motion?

13 MS. MCCLENAGHAN:

14 I'll make a motion.

15 MR. BATES:

16 I'll second.

17 PRESIDENT ROLLER:

18 Ms. McClenaghan, would you call the  
19 roll, please?

20

21 Mr. Roller, yes; Mr. Bates, yes; Mr.  
22 Miller, yes; Mr. Johns, aye; Ms.  
23 McClenaghan, aye; Mr. Endler, abstain.

24 [The motion carried. Patrick Endler abstained from  
25 voting on the motion.]

\*\*\*

Report of Prosecutorial Division

[Angela L. Solomon, Esquire, Board Prosecution Liaison, had no Consent Agreements to present. She informed Board members of several Orders to Show Cause that have been filed recently, noting many of them will be scheduled for hearings in the new year.]

\*\*\*

Report of Board President - Election of Officers

MS. GOSHERT:

Do we have a nomination for President of the State Architects Licensure Board?

PRESIDENT ROLLER:

I nominate Mary McClenaghan for President of the Board.

MS. GOSHERT:

Do we have a second?

MR. BATES:

I'll second.

MS. GOSHERT:

Ms. McClenaghan, would you accept the nomination?

MS. MCCLENAGHAN:

Yes, I would accept it.

1 MS. GOSHERT:

2 Any other nominations for President?

3 Hearing none.

4 Is there a motion to elect Mary  
5 McClenaghan as President of the State  
6 Architects Licensure Board?

7 PRESIDENT ROLLER:

8 I move it.

9 MS. GOSHERT:

10 Do we have a second?

11 MR. BATES:

12 I'll second.

13 MS. GOSHERT:

14 Can we do a roll call?

15

16 Mr. Roller, yes; Mr. Bates, yes; Mr.  
17 Miller, yes; Mr. Johns, aye; Ms.  
18 McClenaghan, aye; Mr. Endler, yes.

19 [The motion carried unanimously.]

20 \*\*\*

21 MS. GOSHERT:

22 Do we have a nomination for Vice  
23 President of the State Architects  
24 Licensure Board?

25 PRESIDENT ROLLER:

1 I nominate Bill Bates for Vice  
2 President.

3 MS. MCCLLENAGHAN:

4 I'll second it.

5 MS. GOSHERT:

6 Mr. Bates, do you accept the  
7 nomination?

8 MR. BATES:

9 Yes, I do.

10 MS. GOSHERT:

11 Any other nominations for Vice  
12 President? Hearing none.

13 Is there a motion to elect William  
14 Bates as Vice President of the State  
15 Architects Licensure Board?

16 PRESIDENT ROLLER:

17 So moved.

18 MS. GOSHERT:

19 Do we have a second?

20 MS. MCCLLENAGHAN:

21 I'll second.

22 MS. GOSHERT:

23 Can we do a roll call, please?

24

25 Mr. Roller, yes; Mr. Bates, yes; Mr.



1 Miller, yes; Mr. Johns, yes; Ms.  
2 McClenaghan, yes; Mr. Endler, yes.

3 [The motion carried unanimously.]

4 \*\*\*

5 MS. GOSHERT:

6 Do we have a nomination for Secretary  
7 of the State Architects Licensure  
8 Board?

9 PRESIDENT ROLLER:

10 I nominate Michael Johns for Secretary.

11 MS. GOSHERT:

12 Do we have a second?

13 MS. MCCLLENAGHAN:

14 I'll second it.

15 MS. GOSHERT:

16 Mr. Johns, do you accept the nomination  
17 for Secretary?

18 MR. JOHNS:

19 I do.

20 MS. GOSHERT:

21 Any other nominations for Secretary?  
22 Hearing none.

23 Do we have a motion to elect Mr.  
24 Johns as Secretary of the State  
25 Architects Licensure Board?

1 MR. BATES:

2 So moved.

3 PRESIDENT ROLLER:

4 I'll second it.

5 MS. GOSHERT:

6 Roll call, please.

7

8 Mr. Roller, yes; Mr. Bates, yes; Mr.

9 Miller, yes; Mr. Johns, yes; Ms.

10 McClenaghan, yes; Mr. Endler, yes.

11 [The motion carried unanimously.]

12 \*\*\*

13 [Jerry K. Roller, RA, President, congratulated Ms.

14 McClenaghan, Mr. Bates, and Mr. Johns.]

15 \*\*\*

16 Report of Board President - NCARB Correspondence

17 [Jerry K. Roller, RA, President, referred to the

18 National Council of Architectural Registration Boards

19 (NCARB) correspondence.

20 President Roller addressed his attendance at

21 NCARB's Conference for Board Presidents in Fargo,

22 North Dakota, in October. He noted the major item of

23 discussion was a new effort by NCARB to reexamine

24 competence in the practice of architecture by trying

25 to redefine what someone needs to know to be a

1 competent architect.

2 President Roller mentioned that it serves as a  
3 basis for the Architect Registration Exam (ARE),  
4 where they recently did an elaborate process of  
5 surveys, interviews, and discussions concerning what  
6 is important as an architect.

7 President Roller reported NCARB ended up with 17  
8 or 18 competencies for revisions to the ARE as they  
9 go forward. He noted the standard path of going to  
10 an NCARB school, working under a licensed architect,  
11 and then taking the ARE but that they are looking at  
12 other means to demonstrate competency and receive  
13 licensure as an architect.

14 President Roller stated Pennsylvania has a  
15 variety of paths, including having related degrees,  
16 having college degrees, and even having no degree,  
17 along with various lengths of experience used to  
18 judge equivalency, noting not all states do that. He  
19 believed there is going to be a move among NCARB to  
20 push states to give alternative means to opening up  
21 the profession to people who can demonstrate  
22 competency. He encouraged Board members to read that  
23 whole document.

24 Ms. Harris noted NCARB recently had a webinar  
25 discussing the competencies and clarified that ARE

1 and the Architectural Experience Program (AXP) are  
2 not changing, and it is just how the competencies  
3 plug into the existing design. She mentioned that  
4 changes may not take place till 2026, and the webinar  
5 is available on their website. She also mentioned  
6 that NCARB referenced where competency standards  
7 could be reviewed.]

8 \*\*\*

9 Report of Board Administrator - No Report

10 \*\*\*

11 Miscellaneous - Appointment - AIA Pennsylvania Update  
12 [Jerry K. Roller, RA, President, congratulated and  
13 thanked Ms. Mahrouki on behalf of the Board on the  
14 passing of the amendments to the Architects Licensure  
15 Law on October 31.

16 Amal Mahrouki, Director of Legislative Affairs,  
17 American Institute of Architects Pennsylvania, noted  
18 the congratulations also belongs to Stephen Swarney  
19 and the countless number of AIA members and  
20 nonmembers who participated over the past two years.

21 Ms. Mahrouki stated Act 144 of 2024 will amend  
22 the Architects Licensure Law and provide ~~un~~mandatory  
23 continuing education for architects, along with 24  
24 hours of health, safety, and welfare credits per  
25 biennial renewal, which are the requirements for AIA

1 membership. She reported it will also add two  
2 architects to the Architects Licensure Board and one  
3 certified interior designer. She noted the act does  
4 certify interior designers with the title of a  
5 certified interior designer, where nobody will be  
6 able to call themselves a certified interior designer  
7 unless they meet the requirements of the act.

8 Ms. Mahrouki explained that certified interior  
9 designers will also be required to complete  
10 continuing education credits upon renewal of their  
11 certification with half of those in health, safety,  
12 and welfare topics.

13 Ms. Mahrouki announced that the American  
14 Institute of Architects (AIA) Pennsylvania is  
15 planning a large celebration and a media release on  
16 this and are proud to have worked well with the staff  
17 within the General Assembly, senators and  
18 representatives, and the Interior Design Legislative  
19 Coalition of Pennsylvania.

20 Ms. Mahrouki noted that portions of the law are  
21 effective immediately; however, there does need to be  
22 a regulatory process that may take a number of years  
23 as far as certifying interior designers. She stated  
24 AIA Pennsylvania will be providing recommendations to  
25 the governor's office within the next few weeks.

\*\*\*

[Arion R. Claggett, Acting Commissioner, Bureau of Professional and Occupational Affairs, reentered the meeting at 10:52 a.m.]

\*\*\*

President Roller asked who will be providing recommendations to the governor's office for the interior design position.

Ms. Mahrouki believed that the Interior Design Legislative Coalition of Pennsylvania (IDLCPA) will be providing recommendations because they were the large stakeholder and are also part of the consortium, which is all of the interior design national groups, including the Council for Interior Design Qualification (CIDQ), International Interior Design Association (IIDA), and the American Society of Interior Designers (ASID).

Ms. Mahrouki asked Board members to keep AIA Pennsylvania in mind and offered their assistance with the regulatory process.

Ms. Mahrouki addressed AIA Pennsylvania Government Affairs, noting they are approaching the end of the legislative session. She also noted sending out their legislative survey prior to the next legislative session, which sets their

1 legislative agenda for the next two years. She  
2 mentioned that the survey is open to any licensed  
3 architect in the Commonwealth of Pennsylvania or  
4 anybody pursuing licensure to capture the opinions of  
5 architects in Pennsylvania.

6 Ms. Mahrouki stated topics on the legislative  
7 survey will cover unlicensed practice of  
8 architecture, artificial intelligence, legal reform  
9 issues, reduction in statute of repose and  
10 potentially mechanics lien for design professionals,  
11 housing and community development, and building codes  
12 enforcement and plan reviews.

13 Ms. Mahrouki announced AIA Pennsylvania will be  
14 hosting the Tri-State Fusion Conference with AIA New  
15 York and AIA New Jersey November 18-20 at Hershey  
16 Lodge. She mentioned there will be a lot of really  
17 great opportunities for continuing education, and  
18 they are doing an urban leadership panel with the  
19 Mayor of Jersey City, Mayor of Ithaca, and former  
20 Deputy Mayor Alan Greenberger, which will be  
21 moderated by Senator Tim Kearney.]

22 \*\*\*

23 Report of Acting Commissioner  
24 [Arion R. Claggett, Acting Commissioner, Bureau of  
25 Professional and Occupational, informed Board members

1 that a vendor has been selected for replacement of  
2 the Pennsylvania Licensing System (PALS), and System  
3 Automation will be implemented at the end of 2025.]

4 \*\*\*

5 Report of Board Counsel - Act 144 of 2024  
6 [Ashley B. Goshert, Esquire, Board Counsel, addressed  
7 Act 144 of 2024, also noting significant regulations  
8 are required, and she will be working closely with  
9 Mr. Farrell to get the regulations moving.

10 Marc Farrell, Esquire, Regulatory Counsel, Office  
11 of Chief Counsel, Department of State, informed Board  
12 members that they have many examples to look at  
13 because Pennsylvania is one of the last states to  
14 incorporate the continuing education requirement. He  
15 also mentioned that he will be working with  
16 stakeholders, including AIA, to develop the  
17 appropriate language.

18 Mr. Farrell mentioned that there will probably be  
19 two separate packages, one that deals with continuing  
20 education and one integrating the certification of  
21 interior designers.

22 Mr. Farrell referred to 16A-4112 regarding the  
23 general revisions package, noting they are still  
24 working on the Regulatory Analysis Form. He stated  
25 they are still on track to have it published as



1 proposed by the end of the year and then will be  
2 taken up as final in the first quarter of the year.

3 President Roller referred to the continuing  
4 education regulations, noting the National Council of  
5 Architectural Registration Boards has a model law,  
6 which should provide some good guidance in terms of  
7 what gets recognized as continuing education and how  
8 it gets verified and audited.

9 President Roller mentioned 2 other jurisdictions  
10 in the 55 do not have continuing education, and it is  
11 a move forward for Pennsylvania. He noted it to be  
12 his understanding that there is a provision that they  
13 recognize people who have primary licenses elsewhere  
14 if they maintain that license and continuing  
15 education.

16 President Roller commented that he preferred  
17 doing this on a calendar year rather than a renewal  
18 year because having things in the same cycle make it  
19 easier for somebody to make sure they complete them  
20 in a certain time frame. He recommended a notice be  
21 sent to their practitioners when they renew in 2025  
22 that this is coming for 2027.

23 Acting Commissioner Claggett committed to sending  
24 out a notice.

25 Ms. Goshert informed Board members that they will

1 have more concrete answers at the next meeting. She  
2 noted the new legislation does change the Board by  
3 adding two architect seats and then an interior  
4 designer seat, which changes their quorum from five  
5 to seven.

6 President Roller asked Acting Commissioner  
7 Claggett to remind the governor's office that they  
8 need the appointments to be able to continue to do  
9 business.

10 Ms. McClenaghan suggested the governor take  
11 diversity into consideration with the two additional  
12 architect seats on the Board because her time will  
13 roll off within the next year and there will not be  
14 any women on the Board as architects.

15 Acting Commissioner Claggett agreed and will  
16 follow up with the governor's office.

17 Ray Michalowski, Esquire, Senior Board  
18 Prosecutor, referred to a set of citations, including  
19 unlicensed practice and short lapses, noting other  
20 regulations could be added like CEs. He also noted  
21 the Board does not want to have a lot of CE cases  
22 coming before them if they are small. He stated Act  
23 144 changes the numbering of the sections of their  
24 act, and they will have out-of-date sections of the  
25 act and mentioned it would be good to look that over

1 as they go forward adding a new certification class  
2 and adding CEs.

3 Mr. Farrell commented that there are references  
4 to the old numbering system, which will be updated,  
5 and it is especially important that it gets done  
6 because the citations refer to sections of their law.  
7 He also mentioned they are making global changes  
8 throughout all of their regulations to remove gender  
9 pronouns.]

10 PRESIDENT ROLLER:

11 I would like to propose that this Board  
12 offer a resolution of thanks to the  
13 Pennsylvania American Institute of  
14 Architects for their efforts in  
15 securing continuing education for the  
16 architects of Pennsylvania.

17 MS. GOSHERT:

18 Do we have a motion?

19 MS. MCCLENAGHAN:

20 I'll make a motion.

21 MR. BATES:

22 I'll second that motion.

23 PRESIDENT ROLLER:

24 Ms. McClenaghan, would you call the  
25 roll, please?

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Mr. Roller, yes; Mr. Claggett, aye; Mr. Bates, yes; Mr. Miller, yes; Mr. Johns, aye; Ms. McClenaghan, aye; Mr. Endler, yes.

[The motion carried unanimously.]

\*\*\*

Applications - ARE Approval Applications

MS. GOSHERT:

Agenda items 6 and 7. Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:30 this morning, the Board entered into Executive Session with counsel for the purpose of conducting quasi-judicial deliberations and to receive advice of counsel.

Based on those deliberations, I believe this Board would entertain a motion to grant the ARE Approval Applications for Applicant, Kyle Mahoney and Maria Stathoudakis.

PRESIDENT ROLLER:

Do I have a motion?

MS. MCCLENAGHAN:

I'll make a motion.

1 MR. BATES:

2 I'll second.

3 PRESIDENT ROLLER:

4 Please call the roll.

5

6 Mr. Roller, yes; Mr. Claggett, aye; Mr.  
7 Bates, yes; Mr. Miller, yes; Mr. Johns,  
8 aye; Ms. McClenaghan, aye; Mr. Endler,  
9 yes.

10 [The motion carried unanimously.]

11 \*\*\*

12 Applications - Reciprocity with NCARB Certification

13 MS. GOSHERT:

14 Agenda item 8. Based on Executive  
15 Session deliberations, I believe the  
16 Board would entertain a motion to grant  
17 the Application for Reciprocity without  
18 NCARB Certification to Applicant,  
19 Michael Zuckerman.

20 MS. MCCLLENAGHAN:

21 I'll make a motion.

22 MR. BATES:

23 I will second.

24 PRESIDENT ROLLER:

25 Ms. McClenaghan, would you call the

1 roll?

2

3 Mr. Roller, yes; Mr. Claggett, aye; Mr.  
4 Bates, yes; Mr. Miller, yes; Mr. Johns,  
5 aye; Ms. McClenaghan, aye; Mr. Endler,  
6 yes.

7 [The motion carried unanimously.]

8 \*\*\*

9 Next Meeting Dates

10 [Jerry K. Roller, RA, President, noted this was the  
11 last meeting of 2024. He also noted 2025 Board  
12 meeting dates are January 9, March 19, May 16, July  
13 10, September 11, and November 7.]

14 \*\*\*

15 [Jerry K. Roller, RA, President, thanked the Board  
16 for allowing him to serve as President for the past  
17 three years.]

18 \*\*\*

19 Adjournment

20 PRESIDENT ROLLER:

21 We are adjourned.

22 \*\*\*

23 [There being no further business, the State  
24 Architects Licensure Board Meeting adjourned at  
25 11:15 a.m.]

\*\*\*

## CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Architects Licensure Board meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Architects Licensure Board meeting.



Erin Badstuebner,

Minute Clerk

Sargent's Court Reporting  
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD  
REFERENCE INDEX

November 12, 2024

TIME	AGENDA
9:30	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:32	Introduction of Board Members
10:32	Introduction of Attendees
10:35	Approval of Minutes
10:37	Report of Prosecutorial Division
10:40	Report of Board President
10:46	Miscellaneous - Appointment - AIA Pennsylvania Update
10:56	Report of Acting Commissioner
10:56	Report of Board Counsel
11:12	Applications
11:13	Next Meeting Dates
11:15	Adjournment