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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE ARCHITECTS LICENSURE BOARD

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

November 7, 2025

1 ***

2 State Architects Licensure Board

3 November 7, 2025

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:30 a.m. the Board entered into Executive Session
7 with Ashley Goshert, Esquire, Board Counsel, for the
8 purpose of conducting quasi-judicial deliberations
9 and to receive the advice of counsel. The Board
10 returned to open session at 10:30 a.m.]

11 ***

12 The regularly scheduled meeting of the State
13 Architects Licensure Board was held on Friday,
14 November 7 2025. Mary E. McClenaghan, RA, President,
15 called the meeting to order at 10:30 a.m.

16 ***

17 Introduction of Board Members/Attendees

18 [President McClenaghan requested an introduction of
19 Board members and attendees. A quorum of Board
20 members was present.]

21 ***

22 [Ashley Goshert, Esquire, Board Counsel, reminded
23 everyone that the meeting was being recorded, and
24 voluntary participation constituted consent to be
25 recorded.]

1 Ms. Goshert noted that the Board entered into
2 Executive Session with counsel for the purpose of
3 conducting quasi-judicial deliberations and to
4 receive advice of counsel.]

5 ***

6 Approval of Minutes

7 PRESIDENT MCCLLENAGHAN:

8 First on the Agenda is the approval of
9 the minutes. Has everyone had a chance
10 to review them?

11 Okay. Any discussion? Do I have
12 a motion to approve?

13 COMMISSIONER CLAGGETT:

14 Claggett, so moved.

15 MR. ENDLER:

16 Endler, second.

17 PRESIDENT MCCLLENAGHAN:

18 Mr. Bates, would you call the roll?

19
20 William Bates, aye; Jason Birl, aye;
21 Arion Claggett, aye; Nicole Dress, aye;
22 Patrick Endler, aye; Michael Johns,
23 aye; Mary McClenaghan, aye; Seth
24 Miller, aye; Rich DeYoung, aye.

25 [The motion carried unanimously.]

1 ***

2 Report of Prosecutorial Division

3 [Angela L. Solomon, Esquire, Board Prosecution
4 Liaison, had no official report and no Consent
5 Agreements for the Board to consider. She noted a
6 hearing scheduled for the end of January 2026, which
7 will be making its way to the Board for
8 consideration.]

9 ***

10 Report of Board Counsel

11 [Ashley Goshert, Esquire, Board Counsel, reported
12 Agenda Item No. 2, a Final Adjudication and Order,
13 would be tabled until the next meeting.]

14 ***

15 Report of Board Counsel - Regulatory Report

16 [Marc Farrell, Esquire, Regulatory Counsel, Office of
17 Chief Counsel, Department of State, reported on four
18 open regulatory packages as well as one upcoming
19 package.

20 Regulation 16A-4120, Licensure by Endorsement
21 (Act 41), is in the proposed rulemaking stage. The
22 package was approved by the Governor's Budget Office,
23 Policy Office, and Office of General Counsel. He
24 stated the package was sent to the Office of Attorney
25 General on October 16, 2025 for a 30-day review

1 period. Once approved, the package will move to
2 Independent Regulatory Review Commission (IRRC).

3 Regulation 16A-4122, Continuing Education (CE)
4 for Architects, was approved by the Board as a draft
5 Annex in September 2025. An exposure draft was sent
6 to stakeholders on September 22, 2025 asking for
7 feedback by October 23. The only comment was from
8 the Council for Interior Design Qualification
9 indicating they looked forward to the corresponding
10 CE package for certified interior designers. Mr.
11 Farrell added he would ask the Board for a vote to
12 move the package into the formal rulemaking process
13 as there are no changes from the already approved
14 exposure draft.

15 Regulation 16A-4123, Certified Interior
16 Designers, is still being drafted. He noted there
17 are a few points yet to be nailed down including
18 application and renewal fees. He added the package
19 continues to be a priority, and he hoped to provide
20 the Board with a draft for review prior to the next
21 meeting.

22 Regulation 16A-4112, General Revisions, has made
23 progress. The Regulatory Analysis Form was drafted
24 for the package. The package will be going through
25 Regulatory Counsel's internal review process before

1 proceeding to the Governor's Office.

2 Mr. Farrell noted the Schedule of Civil Penalties
3 was assigned Regulation Number 16A-4124 but not
4 started.

5 President McClenaghan asked if there was an
6 estimated end date for completion of the General
7 Revisions.

8 Mr. Farrell explained the internal reviews and
9 Governor's Office reviews were expected to take a bit
10 longer as the package is comprehensive. He hoped to
11 deliver the package as proposed to IRRC by the
12 midpoint of 2026. He added the final rulemaking
13 stage timeline will be largely dictated by the number
14 of formal public comments received on the proposed
15 package.]

16 ***

17 MS. GOSHERT:

18 So for Agenda Item No. 4, I'd ask the
19 Board to entertain a motion to direct
20 Counsel to move forward with the
21 Proposed Rulemaking process for
22 Regulation Number 16A-4122, the
23 Continuing Education for Architects.

24 PRESIDENT MCCLENAGHAN:

25 Do I have a motion?

1 ACTING COMMISSIONER CLAGGETT:

2 Claggett, so moved.

3 PRESIDENT MCCLLENAGHAN:

4 And a second?

5 MR. ENDLER:

6 Endler, second.

7 PRESIDENT MCCLLENAGHAN:

8 Mr. Bates, would you call the roll?

9

10 William Bates, aye; Jason Birl, aye;
11 Arion Claggett, aye; Rich DeYoung, aye;
12 Nicole Dress, aye; Patrick Endler, aye;
13 Michael Johns, aye; Mary McClenaghan,
14 aye; Seth Miller, aye.

15 [The motion carried unanimously.]

16 ***

17 Report of the Commissioner - No Report

18 ***

19 Appointment - PA AIA

20 [Stephen M. Swarney, JD, Executive Director, American
21 Institute of Architects (AIA) Pennsylvania, provided
22 highlights related to AIA. He noted AIA had
23 received word building codes had passed and would go
24 into effect January 1, 2026. AIA entered into an
25 agreement to cobrand the updated codes book with

1 International Code Council. AIA is planning on a
2 series of webinars to provide information on the new
3 building codes. He added AIA will be permitted to
4 sell electronic and physical copies of the updated
5 code book to members at a 40 percent discount.

6 Regarding statute of repose, he reported some
7 oral arguments had taken place with a second case
8 scheduled for the spring. He added AIA counsel feels
9 favorable based on the court's ruling and reasoning
10 for another repose case AIA was not involved with.
11 He shared AIA continues to educate legislators in
12 hopes of getting the statute of repose reduced for
13 the AEC and design community.

14 The 2026 AIA Tri-State Conference will take place
15 in Princeton, New Jersey. Mr. Swarney noted dates
16 would be available soon for the conference.

17 Mr. Swarney reported members had attended the AIA
18 Women in Leadership Conference. He noted positive
19 feedback from the conference. He added many states
20 were interested in how AIA PA awards grants to send
21 people to the conference.

22 Mr. Swarney noted AIA National decided to spread
23 resources around to the component organizations. He
24 looked forward to talking about future projects. He
25 added AIA National also set aside funds to work on

1 strategic initiatives related to core principles.

2 Mr. Swarney reported AIA PA elections had taken
3 place for 2026. He stated the elected positions were
4 Elysia Mikkelsen, President; Eric Booth, President
5 Elect; Ken Donyo, Secretary; and Josh Silbaugh,
6 Treasurer.

7 Mr. Swarney concluded by thanking President
8 MCCLENAGHAN for inviting him to speak at the NCARB
9 Regional Conference in Philadelphia.]

10 ***

11 Appointment - IDLCPA
12 [Carrie Hillman, Interior Design Legislative
13 Coalition of Pennsylvania (IDLCPA), presented a brief
14 overview of IDLCPA. She noted members are also
15 members of national professional organizations
16 American Society of Interior Designers and
17 International Interior Design Association. She
18 reported IDLCPA formed a workgroup with AIA PA to
19 work together on efforts like the passage of Act 144
20 of 2024.

21 Ms. Hillman highlighted the work of Julianne
22 Peters. Ms. Peters is currently working on NCIDQ
23 prep sessions for pre-professional who are looking to
24 enter the field of interior design and pass the NCIDQ
25 exam. Ms. Peters is also working on a master's

1 degree in architecture with an end goal of being both
2 an architect and certified interior designer.

3 Ms. Hillman noted IDLCPA's goal is to highlight
4 similar professionals and talk about the design and
5 build community and how professional can continue to
6 work and grow together. She added IDLCPA looked
7 forward to the interior design regulatory package and
8 being a part of the process moving forward.]

9

10 Report of the Board President - Election of Officers

11 MS. GOSHERT:

12 Do we have a nomination for President
13 of the State Board of Architects
14 Licensure Board?

15 PRESIDENT MCCLLENAGHAN:

16 I'll make a motion for Mr. Bates.

17 MS. GOSHERT:

18 And then we would need a second.

19 MR. ENDLER:

20 I'll second, Endler.

21 MS. GOSHERT:

22 Do we have any other nominations for
23 President other than Mr. Bates?

24 Hearing none, is there a motion to
25 elect William Bates as President of the

1 State Architects Licensure Board?

2 PRESIDENT MCCLLENAGHAN:

3 I'll make a motion.

4 MS. GOSHERT:

5 And do we have a second?

6 MR. BIRL:

7 I'll second, Birl.

8 MS. GOSHERT:

9 All right, and you can proceed with
10 roll call then.

11

12 William Bates, abstain; Jason Birl,
13 aye; Arion Claggett, aye; Rich DeYoung,
14 aye; Nicole Dress, aye; Patrick Endler,
15 aye; Michael Johns, aye; Mary
16 McClenaghan, aye; Seth Miller, aye.

17 [The motion carried. William Bates abstained from
18 voting on the matter.]

19

20 MS. GOSHERT:

21 We'll move on to the election of Vice
22 President.

23 Do we have a nomination for Vice
24 President of the State Board of
25 Architects Licensure Board?

1 PRESIDENT MCCLLENAGHAN:

2 I'd like to nominate Mr. Johns.

3 MS. GOSHERT:

4 And do we have a second?

5 MR. ENDLER:

6 I'll second, Endler.

7 MS. GOSHERT:

8 Any additional nominations for Vice
9 President?

10 Hearing none, is there a motion to
11 elect Michael Johns as Vice President
12 of the State Architects Licensure
13 Board?

14 PRESIDENT MCCLLENAGHAN:

15 I'll make a motion.

16 MS. GOSHERT:

17 And is there a second?

18 MR. ENDLER:

19 I'll second, Endler.

20 MS. GOSHERT:

21 You can proceed with roll call then.

22

23 William Bates, aye; Jason Birl, aye;

24 Arion Claggett, aye; Rich DeYoung, aye;

25 Nicole Dress, aye; Patrick Endler, aye;

1 Michael Johns, abstain; Mary
2 McClenaghan, aye; Seth Miller, aye.
3 [The motion carried. Michael Johns abstained from
4 voting on the matter.]

5 ***

6 MS. GOSHERT:

7 We'll move on to Secretary.
8 Do we have a nomination for
9 Secretary of the Board?

10 PRESIDENT MCCLLENAGHAN:

11 I'd like to nominate Mr. Endler.

12 MS. GOSHERT:

13 And do we have a second?

14 ACTING COMMISSIONER CLAGGETT:

15 Claggett, second.

16 MS. GOSHERT:

17 Any additional nominations for
18 Secretary?

19 Hearing no further nominations, is
20 there a motion to elect Patrick Endler
21 as Secretary of the State Architects
22 Licensure Board?

23 PRESIDENT MCCLLENAGHAN:

24 I'll make a motion.

25 MR. BATES:

1 Second.

2 MS. GOSHERT:

3 Proceed with roll call.

4

5 William Bates, aye; Jason Birl, aye;
6 Arion Claggett, aye; Rich DeYoung, aye;
7 Nicole Dress, aye; Patrick Endler,
8 abstain; Michael Johns, aye; Mary
9 McClenaghan, aye; Seth Miller, aye.

10 [The motion carried. Patrick Endler abstained from
11 voting on the matter.]

12 ***

13 Report of Board President

14 [Mary E. McClenaghan, RA, President, shared the
15 review committee for 2026 would be Members Jason
16 Birl, Nicole Dress and Patrick Endler.]

17 ***

18 [Mary E. McClenaghan, RA, President, noted the NCARB
19 Regional Summit would be held in Oklahoma City,
20 Oklahoma March 20-21, 2026.

21 President McClenaghan stated the Board was given
22 a Fast Facts from NCARB, which breaks down
23 jurisdictional data for Pennsylvania including
24 licensure candidates, licensed architects,
25 performance rates, and pass rates. She added

1 Pennsylvania performs exceedingly well compared to
2 the national average.

3 President McClenaghan reported NCARB sent
4 information regarding changes to the AXP with regards
5 to competency.

6 President McClenaghan shared upcoming meeting
7 dates. She noted NCARB has chosen Pittsburgh for the
8 2027 annual business meeting. She also noted NCARB
9 started a Women in NCARB group to highlight
10 challenges for women in NCARB.]

11 ***

12 Applications

13 MS. GOSHERT:

14 At Agenda Item 9, the Board reviewed
15 Isaiah Harris' ARE Approval
16 Application.

17 Based on Executive Session
18 deliberations, I believe the Board
19 would entertain a motion to approve the
20 application.

21 ACTING COMMISSIONER CLAGGETT:

22 Claggett, so moved.

23 PRESIDENT MCCLLENAGHAN:

24 Is there a second?

25 MR. ENDLER:

1 Endler, second.

2 PRESIDENT MCCLLENAGHAN:

3 Any discussion? Mr. Bates, would you
4 call the roll?

5

6 William Bates, aye; Jason Birl, aye;
7 Arion Claggett, aye; Rich DeYoung, aye;
8 Nicole Dress, aye; Patrick Endler, aye;
9 Michael Johns, aye; Mary McClenaghan,
10 aye; Seth Miller, aye.

11 [The motion carried unanimously.]

12 ***

13 MS. GOSHERT:

14 At Agenda Item 10, The Board reviewed
15 an application submitted by Sara Evans
16 under reciprocity.

17 Based on Executive Session
18 deliberations, I believe the Board
19 would entertain a motion to
20 provisionally deny the application
21 submitted by Sara Evans.

22 PRESIDENT MCCLLENAGHAN:

23 Do I have a motion?

24 ACTING COMMISSIONER CLAGGETT:

25 Claggett, so moved.

1 PRESIDENT MCCLLENAGHAN:

2 And a second?

3 MR. ENDLER:

4 Endler, second.

5 PRESIDENT MCCLLENAGHAN:

6 Mr. Bates, would you call the roll?

7

8 William Bates, aye; Jason Birl, aye;

9 Arion Claggett, aye; Rich DeYoung, aye;

10 Nicole Dress, aye; Patrick Endler, aye;

11 Michael Johns, aye; Mary McClenaghan,

12 aye; Seth Miller, aye.

13 [The motion carried unanimously.]

14 ***

15 Next Meeting Date - January 8, 2026.

16 ***

17 Public Comment - None.

18 ***

19 Adjournment

20 PRESIDENT MCCLLENAGHAN:

21 Is there a motion to adjourn?

22 ACTING COMMISSIONER CLAGGETT:

23 Claggett, so moved.

24 PRESIDENT MCCLLENAGHAN:

25 And a second?

1 MR. ENDLER:

2 Endler, second.

3 PRESIDENT MCCLENAGHAN:

4 Thank you so much.

5 ***

6 [There being no further business, the State
7 Architects Licensure Board Meeting adjourned at
8 11:07 a.m.]

9 ***

10

11 CERTIFICATE

12

13 I hereby certify that the foregoing summary
14 minutes of the State Architects Licensure Board
15 meeting, was reduced to writing by me or under my
16 supervision, and that the minutes accurately
17 summarize the substance of the State Architects
18 Licensure Board meeting.

19

20

21



22

Erin Badstuebner,

23

Minute Clerk

24

Sargent's Court Reporting

25

Service, Inc.

26

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEXNovember 7, 2025

	TIME	AGENDA
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8		
9	9:30	Executive Session
10	10:30	Return to Open Session
11		
12	10:30	Official Call to Order
13		
14	10:31	Introductions
15		
16	10:34	Approval of Minutes
17		
18	10:35	Report of Prosecutorial Division
19		
20	10:36	Report of Board Counsel
21		
22	10:36	Report of Regulatory Counsel
23		
24	10:45	Appointment - PA AIA
25		
26	10:52	Appointment - IDLCPA
27		
28	10:54	Report of Board President
29		
30	11:03	Applications
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32	11:07	Adjournment
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