

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE ARCHITECTS LICENSURE BOARD

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

May 14, 2026

State Architects Licensure Board
May 14, 2026

BOARD MEMBERS:

William J. Bates, RA, President
Arion R. Claggett, Acting Commissioner of
Professional and Occupational Affairs
Michael Johns, RA, Vice President - Absent
Patrick Endler, RA, Secretary
Jason Birl, RA
Richard DeYoung, RA
Nicole Dress, RA
Mary McClenaghan, RA
Seth Miller, Esquire, Office of Attorney General

BUREAU PERSONNEL:

Ashley Goshert, Esquire, Board Counsel
Angela L. Solomon, Esquire, Board Prosecution Liaison
J. Leslie Warner, Board Administrator
Ray J. Michalowski, Esquire, Senior Board Prosecutor
and Prosecution Liaison
Mark Farrell, Esquire, Regulatory Counsel, Office of
Chief Counsel
Shana M. Walter, Esquire, Deputy Chief Counsel,
Prosecution Division
Thomas Leech, II, Esquire, Business Licensing
Division Chief
Nathan C. Giunta, Esquire, Board Prosecution Liaison
Jessica Zukoski, Senior Legal Analyst
Andrew LaFratte, MPA, Deputy Policy Director, Office
of Policy
Taylor Koch, Fiscal Chief, Bureau of Finance and
Procurement

ALSO PRESENT:

Carrie Hillman, Director of Government Relations,
Schafer Government Affairs, IDLCPA
Cat Booth, Intern, IDLCPA
Melissa Cannata, Career Certified
Anthony Potter, Esquire, American Institute of
Architects Pennsylvania
Robyn St. Hilaire, Esquire, American Institute of
Architects Pennsylvania
Steve Swarney, EVP, CEO, American Institute of
Architects Pennsylvania

State Architects Licensure Board
May 14, 2026

ALSO PRESENT (cont.):

Julie Jackson, Applicant
Allison Walker, Sargent's Court Reporting Service,
Inc.

State Architects Licensure Board

May 14, 2026

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:30 a.m. the Board entered into Executive Session with Ashley Goshert, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations and to receive the advice of counsel. The Board returned to open session at 10:30 a.m.]

The regularly scheduled meeting of the State Architects Licensure Board was held on Thursday, May 14, 2026. William J. Bates, RA, President, called the meeting to order at 10:30 a.m.

Introduction of Board Members/Attendees

[President Bates requested an introduction of Board Members and attendees. A quorum of Board Members was present.]

[Ashley Goshert, Esquire, Board Counsel, reminded everyone that the meeting was being recorded, and voluntary participation constituted consent to be recorded.]

1 We got Mary and then I'll let Jason do
2 the second. And then, Pat, if you
3 would do the honors of taking the roll
4 call.

5
6 Jason Birl, aye; Arion Claggett, aye;
7 Richard DeYoung, aye; Nicole Dress,
8 aye; Patrick Endler, aye; Mary
9 McClenaghan, aye; Seth Miller, aye;
10 William Bates, aye.

11 [The motion carried unanimously.]

12 ***

13 Report of Prosecutorial Division

14 [Nathan C. Giunta, Esquire, Board Prosecution Liaison
15 presented the Consent Agreement for Agenda Item No.
16 3, Case No. 24-41-015050.]

17 ***

18 MS. GOSHERT:

19 Based on Executive Session
20 deliberations, I believe the Board
21 would a motion to approve the Consent
22 Agreement at Case No. 24-41-015050.

23 PRESIDENT BATES:

24 Do we have a motion?

25 MR. DEYOUNG:

1 I'll make a motion.

2 PRESIDENT BATES:

3 We'll let Mr. DeYoung make that motion.

4 How about a second?

5 MS. MCCLENAGHAN:

6 I'll second it.

7 PRESIDENT BATES:

8 Thank you very much. Okay. We have a
9 motion and a second. Let's take the
10 vote.

11

12 Arion Claggett, abstain; Richard
13 DeYoung, aye; Nicole Dress, aye;
14 Patrick Endler, aye; Mary McClenaghan,
15 aye; Seth Miller, aye; Jason Birl, aye;
16 William Bates, aye.

17 [The motion carried. Acting Commissioner Claggett
18 abstained from deliberations and voting on the
19 matter. The Respondent at Agenda Item No. 3, Case
20 No. 24-41-015050 is David Mason & Associates Inc.]

21 ***

22 Report of Board Counsel

23 [Ashley Goshert, Esquire, Board Counsel, reminded the
24 Board of their obligation to complete their financial
25 disclosure form.]

Regulatory Status Report

[Marc Farrell, Esquire, Regulatory Counsel, Office of Chief Counsel, reported on the status for Board's regulations. He commented the Board currently had five open regulatory matters at various stages.

Regulation 16A-4120, Licensure by Endorsement or Act 41, was nearing the finish line. He noted the regulation was published in proposed form in December 2025. No public comments were received. Independent Regulatory Review Commission (IRRC) issued one comment on February 19, 2026. IRRC requested clarification on language in the Annex related to an applicant demonstrating competency by providing proof of taking 24 credits of continuing education (CE) in the preceding two years. IRRC wanted the Board to specify that the CE had to qualify as acceptable CE under the architect's licensure law. Mr. Farrell noted the added language could be seen at the top of the referenced page. He noted the package was ready to proceed to the final rulemaking step pending Board approval.

Ms. McClenaghan noted the document referenced CE; however, the Board did not have any CE regulations approved yet. She asked what would happen if there

1 were changes in the CE regulation under development
2 which changed the licensure by endorsement
3 regulation.

4 Mr. Farrell explained the document referenced
5 provisions of the statute, basically setting an
6 umbrella for what would be acceptable. The CE
7 regulations would fill in details but would not
8 expand on or run counter to what the statute
9 requires.]

10 ***

11 PRESIDENT BATES:

12 Let's vote now on Regulation 16A-4120,
13 Licensure by Endorsement and Final
14 Annex and Preamble. I'll entertain a
15 motion to approve this.

16 MS. MCCLLENAGHAN:

17 I'll entertain a motion.

18 PRESIDENT BATES:

19 I have a motion from Mary and second?

20 MS. DRESS:

21 I'll second.

22 PRESIDENT BATES:

23 Okay, Nicole. Thank you very much.

24 Mr. Endler, can you take the call?

25

1 Richard DeYoung, aye; Nicole Dress,
2 aye; Patrick Endler, aye; Mary
3 McClenaghan, aye; Seth Miller, aye;
4 Arion Claggett, aye; Jason Birl, aye;
5 William Bates, aye.

6 [The motion carried unanimously.]

7 ***

8 [Mr. Farrell noted the Annex for 16A-4122, Continuing
9 Education, was approved by the Board. His office was
10 in the process of drafting the rest of the package,
11 after which the package will proceed through various
12 levels of approval. He commented on the timing of
13 the package. The Board renews starting on June 30th
14 of odd years with the next renewal scheduled for June
15 30, 2027. If the timing stays on track, the
16 regulation will be effective starting July 1, 2027,
17 and licensees will need to accumulate 24 CE hours for
18 the June 30, 2029 renewal.

19 Mr. DeYoung asked if the documents for 16A-4122
20 were missing from his Board packet.

21 Ms. Goshert noted the regulation was not included
22 in the packet as it was approved at a prior meeting.
23 She offered to send the Annex to Mr. DeYoung.

24 President Bates noted the regulation update was
25 just on the progress through the pipeline.

1 Mr. Endler asked if an update could be added to
2 the Board's website indicating the expected timing as
3 he had been receiving some questions from architects.
4 President Bates agreed with Mr. Endler, noting
5 information would be helpful as every state has
6 different timing and CE requirements.

7 Regarding 16A-4123, Certified Interior Designers,
8 Mr. Farrell noted an exposure draft was circulated to
9 stakeholders on March 13, 2026. One comment had been
10 received from the Council for Interior Design
11 Qualification. He noted there was a request for
12 additional time to provide comments on the exposure
13 draft, so the deadline had been extended to June 1.
14 The comments, once all were received, would be
15 provided to the Board and a more in-depth
16 conversation would follow.

17 The fourth open regulation is 16A-4112, General
18 Revisions. Mr. Farrell did not have any updates but
19 noted the regulation was a priority to get to IRRC
20 before the end of year.

21 The final open regulation is 16A-4124, Schedule
22 of Civil Penalties. Mr. Farrell needed to meet with
23 the Prosecution Division and review the current
24 citation schedule.

25 Mr. Endler thanked Mr. Farrell for his updates.

1 He requested a written regulatory status report be
2 provided prior to Board meetings in the packet.

3 Ms. McClenaghan noted, at the previous Board
4 meeting, there were comments from the Board on the
5 interior designer regulation. She asked if the
6 Board's comments would be incorporated into the
7 document or if Mr. Farrell was waiting for remaining
8 stakeholder comments.

9 Mr. Farrell replied he was waiting for comments
10 to provide to the Board. He added a revised Annex
11 document would likely be provided incorporating
12 comments for discussion and consideration. He added
13 there might be a special regulatory meeting to focus
14 on the regulation.

15 President Bates noted he had read through the
16 document and found parts confusing. He was concerned
17 parts may be wading into architecture and
18 clarification was needed.

19 Ms. McClenaghan stated the document as a whole
20 was confusing and a mess. She added it interweaves
21 architects and interior designers, and there were
22 many loopholes.

23 Mr. Farrell noted the format was require for
24 drafting the regulations. All of the bracketing and
25 underlining are indications of what is being removed

1 or added.

2 Mr. DeYoung echoed Ms. McClenaghan's comments.
3 He noted the regulation was supposed to be about
4 interior design profession, not architecture.

5 Ms. McClenaghan stated there should be two
6 separate documents with no intermingling of the
7 professions.

8 Acting Commissioner Claggett acknowledged the
9 Board's concerns. He noted the document would be
10 coming back to the Board for additional reviews,
11 which would include adjustments mentioned by the
12 Board. He reiterated the formatting would not be
13 changing.

14 Mr. DeYoung commented, due to the extent of the
15 confusion, a work session would be needed for the
16 regulation. Acting Commissioner Claggett noted prior
17 discussion regarding the need for a regulatory
18 session with Mr. Farrell.

19 Mr. Endler commented a subcommittee might be
20 useful to work through details.

21 Ms. Goshert noted the process has been in public
22 session; however, the Board can have a separate
23 session specifically to discuss the regulation. The
24 session would be publicly posted for anyone who
25 wished to attend. She added the exposure draft was

1 approved by the Board to move along to stakeholders
2 as their help was needed.

3 Mr. DeYoung commented the work session should
4 include representatives from the interior design
5 community along with the architects.

6 Acting Commissioner Claggett reiterated the
7 regulatory session would be public, so anyone could
8 attend. The document would be put up on the screen
9 to go through it with the Board and public. He noted
10 the meeting would not include an Executive Session.

11 Steve Swarney, EVP, CEO, American Institute of
12 Architects Pennsylvania (PA AIA), commented PA AIA
13 has a working group reviewing the regulation. He
14 thanked Mr. Farrell for giving PA AIA extended time
15 for its review. He noted the importance of getting
16 language upfront as later changes become difficult
17 and expensive.

18 Anthony Potter, Esquire, American Institute of
19 Architects Pennsylvania, agreed the regulatory
20 package was confusing; however, he noted the IRRC
21 process can be irksome. He emphasized the importance
22 of having a working group involving everybody at the
23 table. He also noted it was important for
24 stakeholders to see Board comments in order to
25 understand the Board's intent. He encouraged the

1 idea of a meeting with interior designers and AIA
2 present to work through some of the issues. He
3 questioned having two separate regulations for
4 continuing education and interior designers, noting
5 it may cause some inconsistencies. He also commented
6 some items mentioned in the regulations may be
7 outdated, such as references to AutoCAD when most
8 firms are using other programs.

9 Mr. Potter emphasized there should be a working
10 group. When asked, he explained there were general
11 revisions for certified architects in the CE
12 regulation by way of the definition for AXP. He
13 advocated for putting architect's CE and interior
14 design CE in separate sections within the same
15 regulatory package to potentially eliminate
16 confusion.

17 Ms. Goshert and Mr. Farrell will study Mr.
18 Potter's suggestions. She noted there had already
19 been public comment for the CE package for
20 architects. However, she noted with the preamble
21 left to draft, discussion could be incorporated into
22 public discussions and added to a future Agenda.
23 Regarding working groups, she reiterated discussions
24 had to be during public sessions.

25 Carrie Hillman, Director of Government Relations,

1 Schafer Government Affairs, IDLCPA, thanked Mr.
2 Farrell for his hard work in taking a statute that
3 was a mess and turning it into a regulatory
4 implementation that makes sense. As one example, she
5 pointed out some of Interior Design Legislative
6 Coalition of Pennsylvania's (IDLCPA) concerns
7 regarding accreditation and pathways to NCIDQ
8 (National Council for Interior Design Qualification).
9 She sympathized with everyone who was finding the
10 regulation confusing.

11 President Bates thanked everyone for their
12 insights. He looked forward to further comments and
13 the opportunity for discussions in public session.

14 Mr. Farrell also thanked everybody for their
15 input and understanding. He noted there were two
16 separate issues. The first issue was coming up with
17 a cohesive, comprehensive work product everyone could
18 understand. The other issue was a strategic argument
19 as to whether there should be one package or two
20 packages. He noted the risk with putting everything
21 together was that if one part gets held up, then the
22 entire package would be held up. He noted it was
23 important to get the architects CE to go through even
24 if the certified interior designers lagged behind a
25 little bit.

1 President Bates commented architects have been
2 waiting a long time for CEs in Pennsylvania, and he
3 hated to see any further delays.]

4 ***

5 Report of Board President

6 [William J. Bates, RA, President, reported the NCARB
7 business meeting was held March 21, 2026 where many
8 issues were discussed. He noted there were eye-
9 opening activities happening across the country. He
10 also noted attendees saw NCARB's efforts at the
11 Governor's level across states. 16 competencies were
12 discussed. He noted NCARB was considering
13 enforcement as there were still concerns regarding
14 seal fraud.

15 President Bates reported there was a new South
16 African MRA. Information about the MRA was included
17 in the fast facts. Ms. McClenaghan noted South
18 Africa has three levels of licensure with level A
19 being equivalent to architect licensure in the United
20 States. The MRA is only with the level A architect.

21 President Bates mentioned there are candidates
22 running for open positions at NCARB. Voting for the
23 positions will take place at the June business
24 meeting in Minneapolis, Minnesota. He will be
25 attending along with Mr. DeYoung. Ms. McClenaghan

1 will be attending as the regional representative for
2 Pennsylvania.

3 ***

4 Report of Commissioner - No Report

5 ***

6 Appointment - Financial Presentation by Bureau of
7 Finance and Procurement

8 [Taylor Koch, Fiscal Chief, Bureau of Finance and
9 Procurement (BFP), presented the annual financial
10 report. Regarding licensee counts, he noted an
11 overall steady pace over the previous six years. He
12 stated both licensee classes pay \$100 in renewal fees
13 every two years. He added the last fee increase was
14 in 2003.

15 Regarding revenue, he presented a list of
16 definitions before reviewing the Board's revenue.
17 BFP is predicting a slight uptick in revenue for the
18 current biennium derived from the slight increase in
19 license counts. He noted the main sources of revenue
20 are the applications and renewals, which together
21 account for about 97 percent of the revenue.

22 Mr. Koch next presented the definitions for
23 expenditures before reviewing the expenditures for
24 the current and prior biennium. He noted the
25 increase for the current biennium is primarily

1 derived from the licensing modernization project that
2 is shown in the Board Administration category. He
3 noted the bulk of the one-time costs for the project
4 were being realized in FY25. In reviewing the
5 expenditures as of May 1, 2026, he noted BFP
6 anticipated expenditures hitting the bottom line in
7 the next few weeks as the fiscal year wound down. He
8 noted other cost categories were showing dips over
9 previous years, especially in legal. BFP anticipated
10 the final numbers will come in near the projected
11 budget amount.

12 Mr. Koch presented the revenues and expenditures
13 together. He noted, due to the economy becoming more
14 expensive and the licensing modernization project,
15 BFP was projecting a net loss in the current fiscal
16 year and in future years. He stated BFP was
17 recommending a fee increase, which is a roughly two-
18 year process for implementation. The recommended
19 increase would be projected for the 2029 renewal. He
20 planned to return to the Board no later than November
21 2026 to review the recommendation.

22 Mr. DeYoung questioned the available restricted
23 funds. Mr. Koch explained the restricted funds could
24 be thought of as the Board's savings account;
25 however, the goal was to operate off of only the

1 revenue funds. He noted anything in the restricted
2 funds was subject to go back to the general fund and
3 was not guaranteed. He explained, anytime a Board is
4 not meeting revenues and expenditures, BFP is
5 required by law to recommend a fee increase.

6 Mr. Endler referred to the last slide and asked
7 if the figure in the green from FY22/23 would have
8 gone into the restricted fund. Mr. Koch confirmed he
9 was correct.

10 President Bates stated it was helpful to
11 understand how the system works. He noted, with the
12 economies across the state and nation, a fee increase
13 was not a surprise. He thanked Mr. Koch for the
14 presentation.]

15 ***

16 Appointment - PA AIA

17 [Steve Swarney, EVP, CEO, American Institute of
18 Architects Pennsylvania, reported planning for PA
19 AIA's Tri-States Convention was progressing. He
20 reminded everyone the convention was scheduled in the
21 fall in Princeton, New Jersey. He also noted the
22 numbers for the national convention were down, which
23 could be attributed to the costs in San Diego,
24 California, the location of the convention. He
25 requested any Board members interested in attending

1 the Tri-States Convention let him know so he could
2 extend the invitations.

3 Mr. Swarney explained the national AIA has a fund
4 where states can apply for programs that conform to
5 one of the pillars of the strategic plan. PA AIA has
6 applied for a new Arch Elect program that will
7 educate members on how to be engaged and how to run
8 for public office.

9 He reported a very successful Architecture Week
10 with the PA AIA team doing a tremendous job with the
11 book Iggy Peck, Architect. He noted there was a
12 partnership formed with the Library Association.
13 There was a small event at the Capital and PA AIA was
14 featured in national publications for their work.

15 Mr. Swarney noted PA AIA was anxious for the CE
16 regulation to pass as quickly as possible. They have
17 subscribed to a learning management system to assist
18 their members. He also reported paperwork is being
19 finalized for the AIA Eastern chapter to become a
20 section of the state. He expected the paperwork to
21 be complete in time for the fall membership renewals.

22 Mr. Swarney reported on being a representative on
23 the National Advocacy Committee at AIA. He noted the
24 monitoring of federal issues. AIA National has been
25 involved in lawsuits with other groups aimed at the

1 process or lack of process the administration has
2 taken with things like the Kennedy Center
3 renovations. He noted PA AIA has been receiving
4 positive feedback regarding action at the national
5 level. Related to other federal issues, he noted AIA
6 was working on legislative fixes for architecture
7 students not being named as a profession under the
8 new Department of Education regulations.

9 On the Pennsylvania level, he reported progress
10 was being made on the statute of repose. In
11 addition, the New York AIA was looking to
12 Pennsylvania for guidance in developing the New York
13 statute of repose. He added Pennsylvania has a
14 successful outcome in one of the two statutes of
15 repose lawsuits and are awaiting results from the
16 second lawsuit. He noted PA AIA remains active on
17 the legislative front.

18 Mr. Swarney concluded by mentioning PA AIA has
19 many member value programs ready to be revealed
20 including one involving 401k. He encouraged everyone
21 to check their emails for updates.]

22 ***

23 Appointment - IDLCPA Update

24 [Carrie Hillman, Director of Government Relations,
25 Schafer Government Affairs, IDLCPA, stated IDLCPA had

1 a town hall planned for early July 2026 with a focus
2 on all things regulatory and how regulations become
3 enacted in an effort to educate interior design
4 members. She also noted IDLCPA continues to work
5 with PA AIA to present aligned feedback to the Board
6 on regulation packages.]

7 ***

8 Report of Board Administrator - No Report.

9 ***

10 Application

11 [Angela L. Solomon, Esquire, Board Prosecution
12 Liaison, noted the Board discussed the application of
13 Julie Jackson during Executive Session and decided to
14 table the decision to obtain additional information
15 from the applicant.]

16 ***

17 Next Meeting Dates

18 [President Bates noted the next Board meeting was
19 scheduled for July 9, 2026.]

20 ***

21 Miscellaneous

22 [Arion R. Claggett, Acting Commissioner of
23 Professional and Occupational Affairs, asked the
24 Board to consider a date for the special regulatory
25 session. Possible dates were discussed. Acting

1 Commissioner Claggett noted the meeting would be both
2 in person and virtual; however, he encouraged
3 everyone to attend in person if possible.]

4 ***

5 MS. GOSHERT:

6 Would the Board entertain a motion to
7 add the Agenda Item to consider the
8 date of June 22nd at 9 o'clock we have
9 a regulatory session in public to the
10 Agenda?

11 MS. DRESS:

12 So moved.

13 PRESIDENT BATES:

14 We have a motion. A second?

15 MS. MCCLLENAGHAN:

16 I'll second it.

17 PRESIDENT BATES:

18 Okay. So we have a motion and a
19 second. Mr. Endler, can you take the
20 vote please?

21

22 Nicole Dress, aye; Patrick Endler, aye;
23 Mary McClenaghan, aye; Seth Miller,
24 aye; Jason Birl, aye; Arion Claggett,
25 aye; Richard DeYoung, aye; William

1 Bates, aye.

2 [The motion carried unanimously.]

3 ***

4 MS. GOSHERT:

5 Would the Board entertain a motion to
6 add a Board meeting to its already
7 scheduled Board meetings of that date
8 being June 22nd at 9 o'clock for the
9 purposes of having a regulatory
10 session?

11 MR. DEYOUNG:

12 So moved.

13 MS. MCCLENAGHAN:

14 I'll second.

15 PRESIDENT BATES:

16 So we have a motion by Mr. DeYoung and
17 a second by Ms. McClenaghan. Would you
18 take the vote Mr. Endler?

19
20 Patrick Endler, aye; Mary McClenaghan,
21 aye; Seth Miller, aye; Jason Birl, aye;
22 Arion Claggett, aye; Richard DeYoung,
23 aye; Nicole Dress, aye; William Bates,
24 aye.

25 [The motion carried unanimously.]

Public Comment

[Julie Jackson, Applicant, asked when she could expect to hear from the Board regarding the next steps as she had hoped to not have to wait until the next Board meeting in a couple of months.

Ms. Warner offered to reach out to her within an hour after the meeting was concluded.]

Adjournment

PRESIDENT BATES:

I'll entertain a motion to adjourn.

MS. MCCLENAGHAN:

I'll make that motion.

[There being no further business, the State Architects Licensure Board Meeting adjourned at 11:55 a.m.]

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Architects Licensure Board meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Architects Licensure Board meeting.

A handwritten signature in dark ink, appearing to read 'Allison Walker', is written over a horizontal line.

Allison Walker,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX

May 14, 2026

TIME	AGENDA
9:30	Executive Session
10:30	Return to Open Session
10:30	Official Call to Order
10:30	Introductions
10:34	Approval of Minutes
10:36	Report of Prosecutorial Division
10:39	Report of Board Counsel
10:40	Report of Regulatory Counsel
11:17	Report of Board President
11:22	Appointment - Financial Presentation
11:36	Appointment - PA AIA Update
11:44	Appointment - IDLCPA Update
11:45	Applications
11:47	Next Meeting Date
11:47	Miscellaneous
11:55	Public Comment
11:55	Adjournment