



Pennsylvania
Department of State
State Board of Accountancy

REQUEST FOR EXAM CREDIT EXTENSION

Information regarding CPA Examination credit extensions may be found in Section 11.16(c) of the Board's Regulations, 49 Pa.Code § 11.16(c). A link to the Regulations can be found online at www.dos.pa.gov/account. To request an extension of exam credit, please complete and submit this form by email to st-accountancy@pa.gov. Please include the subject as "Exam Credit Extension Request". Please note that extension requests will only be considered for individuals that are candidates under the jurisdiction of Pennsylvania.

The extension request will be placed on the agenda for the next available meeting of the Board for their review. Once reviewed and a determination has been made, you will be notified within 10-15 business days of the Board's decision.

Name: _____

Jurisdiction ID: _____

National Candidate ID: _____

Home address: _____

Employer address (if applicable): _____

Parts of the exam you have taken**:

Exam: _____ Score/Result: _____ Pass Date: _____ Expiration date: _____

Exam: _____ Score/Result: _____ Pass Date: _____ Expiration date: _____

Exam: _____ Score/Result: _____ Pass Date: _____ Expiration date: _____

Exam: _____ Score/Result: _____ Pass Date: _____ Expiration date: _____

Parts of the exam you have scheduled:

Exam: _____ Date: _____

Exam: _____ Date: _____

Exam: _____ Date: _____

Which parts of the exam are you requesting to be extended?

Exam: _____ Length of extension requested: _____

Exam: _____ Length of extension requested: _____

Exam: _____ Length of extension requested: _____

Reason for extension*: _____

***Please attach supporting documentation. Examples:**

- If you have a medical reason, you must include medical verification (i.e. doctor's note) for your medical issue.
- If the medical reason is for someone other than you, you must indicate the relationship and whether you are the primary caregiver of that individual.
- If you have a military reason, you must include the documentation.
- If you have exigent circumstances, you must include the documentation and/or describe in detail those circumstances.

****Please attach a copy of your latest score notice showing parts of the exam that you have taken.**

Signature

Date