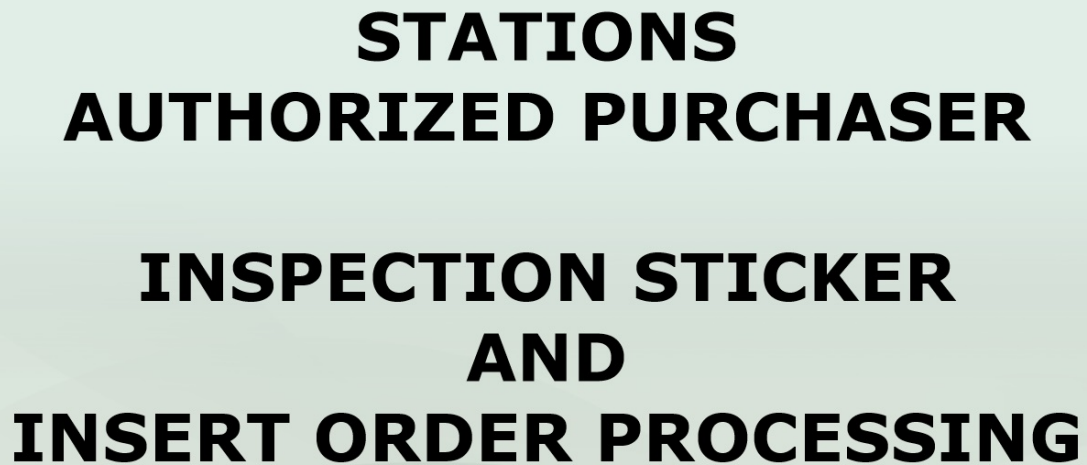


Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.1 Inspection Sticker and Insert Order Processing



STATIONS AUTHORIZED PURCHASER INSPECTION STICKER AND INSERT ORDER PROCESSING

Notes:

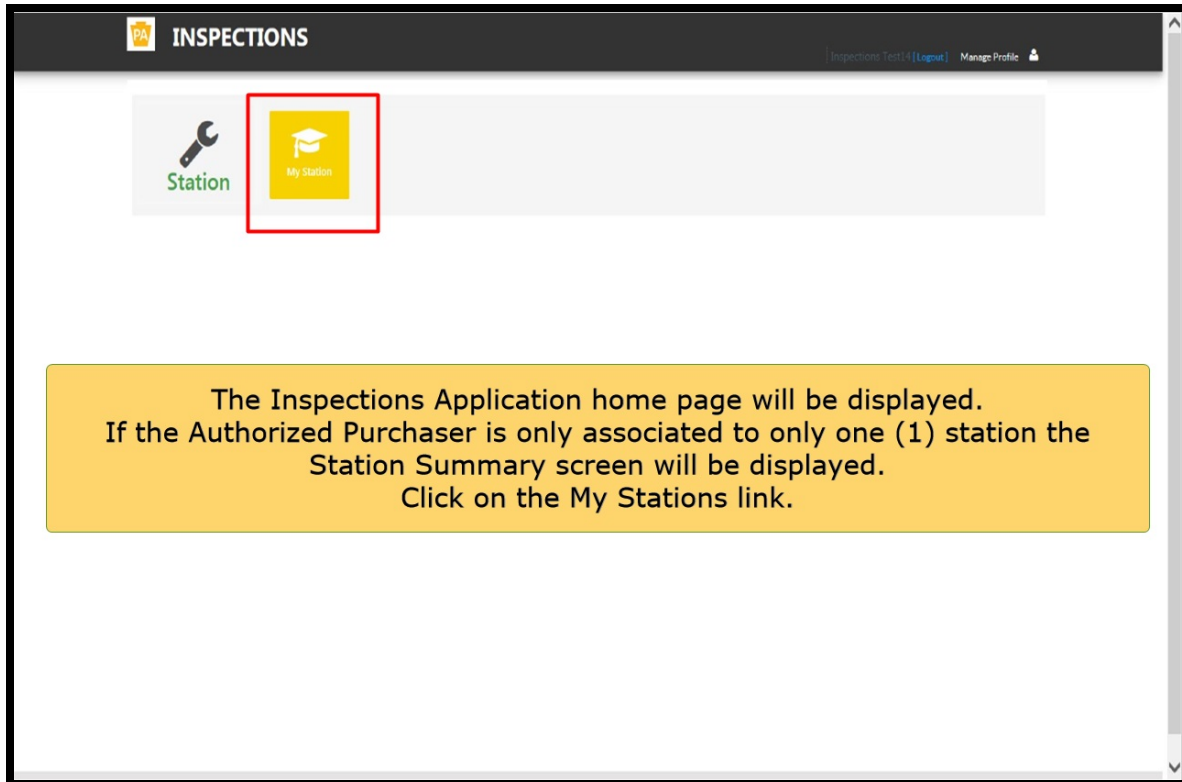
The Authorized Purchaser for the Station will have the ability to process sticker orders online.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

TABLE OF CONTENTS:	Page
1. Station Home Page and Station Summary Screen	3-8
2. Place Sticker Order	9-21
3. Sticker Order – Order Detail Review	22-32

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.2 Station Home Page



Notes:

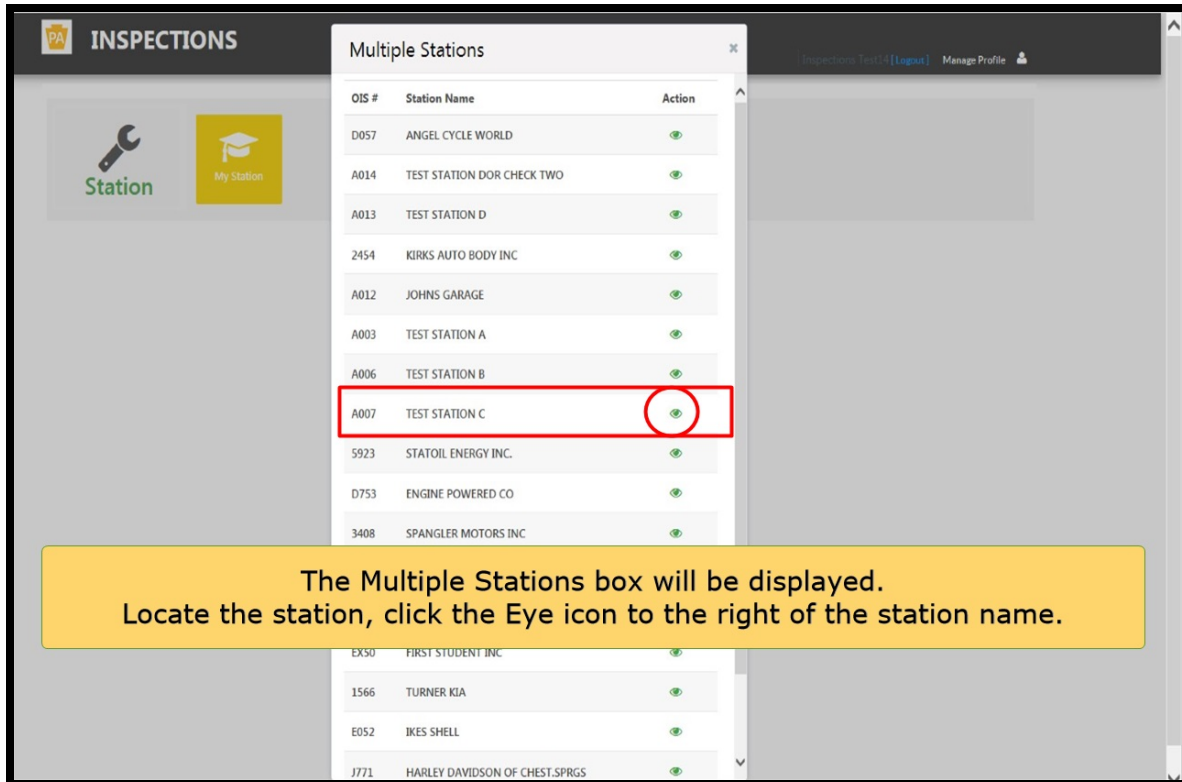
The Inspections Application home page will be displayed if the Authorized Purchaser is associated to multiple stations.

If the Authorized Purchaser is only associated to only one (1) station the Station Summary screen will be displayed.

Click on the My Stations link.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.3 Station Selection



The screenshot shows the 'INSPECTIONS' interface. On the left, there are icons for 'Station' (wrench) and 'My Station' (graduation cap). The main area displays a 'Multiple Stations' box with a table of stations. The table has three columns: 'OIS #', 'Station Name', and 'Action'. The row for 'A007 TEST STATION C' is highlighted with a red box, and the 'Eye' icon in the 'Action' column is circled in red. Below the table, a yellow callout box contains the text: 'The Multiple Stations box will be displayed. Locate the station, click the Eye icon to the right of the station name.'

OIS #	Station Name	Action
D057	ANGEL CYCLE WORLD	Eye icon
A014	TEST STATION DOR CHECK TWO	Eye icon
A013	TEST STATION D	Eye icon
2454	KIRKS AUTO BODY INC	Eye icon
A012	JOHNS GARAGE	Eye icon
A003	TEST STATION A	Eye icon
A006	TEST STATION B	Eye icon
A007	TEST STATION C	Eye icon
5923	STATOIL ENERGY INC.	Eye icon
D753	ENGINE POWERED CO	Eye icon
3408	SPANGLER MOTORS INC	Eye icon
EX50	FIRST STUDENT INC.	Eye icon
1566	TURNER KIA	Eye icon
E052	IKES SHELL	Eye icon
J771	HARLEY DAVIDSON OF CHEST.SPRGS	Eye icon

Notes:

The Multiple Stations box will be displayed.

Locate the station, click the Eye icon to the right of the station name.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.4 Station Summary Screen

INSPECTIONS

Station Summary

TEST STATION A

DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2570 (GAURIN County)

Mailing Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2570 (GAURIN County)

Phone: (717) 555-2002 (0)

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 41.9 (0)

Insurance

Issuer: VERYGOOD INSURANCE Policy #: 1709077470300 Exp. Dte: 07/06/2022 (0)

OIS#: A003 (0)

FEIN: 988618009

State Tax ID#: 98909000

DOB:

of Bays: 2 (0)

Inspection Area: 1392 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

Show Station Account Balance

Make this Station Enhanced

Active

Security

Appointment Dt.: 03/29/2018

Passenger Cars

Light Trucks

Trucks 37,000 lbs or less

Motorcycles

Emission

Appointment Dt.: 03/28/2018

Dynamometer

Speed Timing

Appointment Dt.: 03/28/2018

Electronic (RADAR)

Speedometer

The Station Summary page will be displayed.
Sticker Orders can only be placed if the Station Type status is Active.

03/27/2018 11:47:02 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

03/27/2018 11:29:19 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Station Suspension Summary

Station Type: Safety

Suspension Begin Date: 03/28/2018

Suspension End Date: 03/29/2018

Points Accumulated: 0

Test Points Count: 0

Points Updated Date:

Application Information Site Visits **Sticker Orders** Sticker Audits Violations Transaction History Correspondences Telephone Log

Place Sticker Order

Total Payment Due: \$0.00

Sticker Orders: 1

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
------------	----------	------------------	------------	-------------	--------------	---------------	---------

Notes:

The Station Summary page will be displayed.

Sticker Orders can only be placed if the Station Type status is Active.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.5 Scroll Bar

The screenshot displays the 'INSPECTIONS' web application. The main content area shows the 'Station Summary' for 'TEST STATION A'. It includes details such as DBA, Address and Contact Details, OIS#: A003, FEIN, State Tax ID#, and various appointment dates. A yellow callout box with the text 'The User must use the scroll bar to navigate the screen up and down.' points to the vertical scroll bar on the right side of the page. Below the station summary, there is an 'Alerts' section with four entries, and a 'Station Suspension Summary' section. At the bottom, there is a 'Sticker Orders' section with a table of orders and a 'Place Sticker Order' button.

INSPECTIONS

Station Summary

TEST STATION A

DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST, HARRISBURG, PA 17104-2570 (GAUPHIN county)

Mailing Address: 1101 S FRONT ST, HARRISBURG, PA 17104-2570 (GAUPHIN county)

Phone: (717) 555-1001

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 41.0

Insurance

Issuer: VERYGOOD INSURANCE Policy #: 17542774470000 Exp. Dt: 07/08/2022

OIS#: A003

FEIN: 569890009

State Tax ID#: 569890009

DOB:

of Bays: 2

Inspection Area: 2550 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

Show Station Account Balance

Safety Active

Appointment Dt: 03/28/2018

Passenger Cars

Light Trucks

Trucks 17,000 lbs or less

Motorcycles

Emission Active

Appointment Dt: 03/28/2018

Dynamometer

Alerts 4

03/30/2018 09:20:10 Requested change to the Station Operating Hours has been approved by PennDOT.

03/30/2018 09:20:06 Requested change to the Station Basic Information has been approved by PennDOT.

03/27/2018 11:47:02 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

03/27/2018 11:20:19 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Station Suspension Summary

Suspension Type: Safety

Suspension Begin Date: 03/28/2018

Suspension End Date: 03/28/2018

Points Applicable: 0

Test Points Covered: 0

Points Updated Date:

Application Information Site Visits **Sticker Orders** Sticker Audits Violations Transaction History Correspondences Telephone Log

Sticker Orders 1

Order Date Order ID Order Session ID Order Type Order Total Order Status Order History Actions

Place Sticker Order

Total Payment Due: \$0.00

Notes:

The User must use the scroll bar to navigate the screen up and down.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.6 Sticker Order Link

Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Station Suspension Summary

Station Type: Safety
Suspension Begin Date: 03/28/2018
Suspension End Date: 03/29/2018
Points Aggregate: 0
Ten Points Count: 0
Points Updated Date:

Click the " **Sticker Orders**" link.

Application Information | Site Visits | **Sticker Orders** | Sticker Audits | Violations | Transaction History | Correspondences | Telephone Log

Station Officials 1

Name	Date of Birth	Title	DLP/Photo ID	Issued State	Id Type	Start Date
DEMPEY, JOHN	12/28/1957	Authorized Purchaser, Owner	17978014	PA	Driver License/Photo Identification	03/27/2018

Station Inspectors 2

Name	Inspection ID	Certification Type	Inspector Start Dt
INSPPROJECT, TESTORTWO	92000012	Safety (Active)Enhanced Safety (Approved)Speed Timing Device Tech (Active)	03/27/2018
INSPPROJECT, TESTORTEN	92000013	Emission (Active)Safety (Active)Enhanced Safety (Approved)	03/27/2018

Station Documents 9

Document Type	File Name	Created Time
Certification of Liability or Bond	For Testing 1.pdf	03/27/2018
Contract or Arrangement (if Waiver of Hours being Submitted)	For Testing 4.pdf	03/27/2018
Lease or Deed	For Testing 7.pdf	03/27/2018
Photos of Interior/Exterior	For Testing 6.pdf	03/27/2018
Photo of Posted Hours	For Testing 3.pdf	03/27/2018

Notes:

Click the " **Sticker Orders**" link.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.7 Sticker Order Screen

Alerts 4

- 03/30/2018 09:20:10 Requested change to the Station Operating Hours has been approved by PennDOT.
- 03/30/2018 09:20:05 Requested change to the Station Basic Information has been approved by PennDOT
- 03/27/2018 11:47:02 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.
- 03/27/2018 11:20:19 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

The Sticker Orders screen will be displayed.
The Authorized Purchaser will be able to place a sticker order, view the sticker order history, view the sticker order details and take action on an sticker order if necessary.

Application Information Site Visits **Sticker Orders** Sticker Audits Violations Transaction History Correspondences Telephone Log

Sticker Orders 1 Place Sticker Order Total Payment Due: \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
03/29/2018 08:49 AM	798695	180329 10001 0000019001	Online	\$125.00	Partially Audited		>

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

The Sticker Orders screen will be displayed.

The Authorized Purchaser will be able to place a sticker order, view the sticker order history, view the sticker order details and take action on an sticker order if necessary.

**Stations – Authorized Purchaser
Inspection Sticker and Insert Order Processing**

1.8 Place Sticker Order



Notes:

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.9 Place Sticker Order

The screenshot displays the 'Station Management' interface. At the top, there is a header section with station details: Mailing Address (1101 S FRONT ST., HARRISBURG, PA 17104 - 2570 (DAUPHIN COURT)), Phone (717) 555-0987, Fax Number (Not Entered), Email (Not Entered), Weekly Hours (400), Insurance (VERY GOOD INSURANCE Policy #: VG1897Y7AHFIA006 Exp.Dt: 06/17/2022), # of Bays (3), Inspection Area (4875 sq. ft.), Appointment Type (General), Ownership (Sole Proprietorship), and Show Station Account Balance. A 'Make this Station Enhanced' button is located below the header. On the right, a dark sidebar lists vehicle types: Motorcycles, Trucks 12,000 lbs or less, Light Trucks, and Passenger Cars, with an 'Emission' status of 'Active' and an 'Appointment Dt.' of 04/02/2018. Below the header, an 'Alerts' section shows a message: 'Station Application is submitted successfully' dated 03/27/2018 at 14:59:10. A yellow callout box with the text 'Click the Place Sticker Order link. Reminder, only the Authorized Purchaser can place an order.' points to a 'Place Sticker Order' button, which is highlighted with a red box. The 'Sticker Orders' tab is selected in the navigation menu, and the 'Sticker Orders' table shows 'No records found.' Below this, the 'Return Orders' section also shows 'No records found.'

Click the Place Sticker Order link.
Reminder, only the Authorized Purchaser can place an order.

Place Sticker Order

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
No records found.							

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

Click the Place Sticker Order link.

Reminder, only the Authorized Purchaser can place an order.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.10 Place Sticker Order

The screenshot displays the 'INSPECTIONS' web application interface. At the top, a yellow banner contains the text: 'The electronic version of the current MV-463A Inspection Sticker and Insert Order form will be displayed. Enter the order information, use the scroll bar if necessary to get to the bottom of the screen.' Below this banner, a blue bar shows contact information: 'Mailing Address: 1101 S FRONT ST HARRISBURG, PA 17104 - 2570', 'Phone: (717) 555-0987', and 'Email: Not Entered'. A link 'Show Station Threshold Counts' is also present. The main form area includes 'Order Status:' and 'Account Balance: \$0.00'. The 'Sticker Campaign' is set to 'Sticker Campaign 2018-2019 (Default)' and the user is an 'Authorized Purchaser'. The 'INSERTS - NO CHARGE' section states: 'Inserts should be ordered in conjunction with sticker orders. Quantities may be adjusted at the discretion of PennDOT.' and includes a warning: 'Place number of packs desired in spaces provided below each month. Each pack contains 50 inserts.' Below this is a table for 'Months Needed' with columns for Jan through Dec. The table has two rows: 'Safety Inserts' and 'Emissions Inserts'. The 'SPECIAL INSERTS - NO CHARGE' section states: 'Please order in conjunction with stickers.' and includes a warning: 'Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.' Below this is a table with two rows: 'E/Exempt Inserts' and 'W/Waiver Inserts', each with a 'Quantity (in Sheets)' column.

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Safety Inserts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Emissions Inserts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Type	Quantity (in Sheets)
E/Exempt Inserts	<input type="text"/>
W/Waiver Inserts	<input type="text"/>

Notes:

The electronic version of the current MV-463A Inspection Sticker and Insert Order form will be displayed.

Enter the order information, use the scroll bar if necessary to get to the bottom of the screen.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.11 Place Sticker Order

T-Dot Inserts

1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type: Emissions Stickers (IM) Quantity (In Sheets): 1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (In Sheets)	Cost/Sticker	Cost/Sheet	Total	Comments (If any. For Ex: For Price overrides, Quantity overrides etc.)
Annual Inside (AI) Passenger vehicles, trucks, emergency vehicles, and certain vans.	1	\$6.00	\$60.00	\$60.00	
Annual Outside (AO) Motorcycles and all trailers	1	\$6.00	\$60.00	\$60.00	

Shipping and handling: \$5.00

Order Total: \$165.00

Amount will debit from account balance: \$0.00
Balance to be paid: \$165.00

[Review Order](#) [Reset](#)

At the bottom of the screen, the Review Order and Reset buttons are available.
If the Reset button is selected, all data entered will be cleared from the screen and the data must be re-entered.

Notes:

At the bottom of the screen, the Review Order and Reset buttons are available.

If the Reset button is selected, all data entered will be cleared from the screen and the data must be re-entered.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.12 Place Sticker Order

T-Dot Inserts

1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type: Emissions Stickers (IM) Quantity (In Sheets): 1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (In Sheets)	Cost/Sticker	Cost/Sheet	Total	Comments (If any. For Ex: For Price overrides, Quantity overrides etc.)
Annual Inside (AI) Passenger vehicles, trucks, emergency vehicles, and certain vans.	1	\$6.00	\$60.00	\$60.00	
Annual Outside (AO) Motorcycles and all trailers	1	\$6.00	\$60.00	\$60.00	
Semi-Annual Inside (SI) School buses, certain vehicles under contract with schools, mass transit vehicles, and certain vans and farm vehicles. <small>This station not eligible for SI stickers.</small>	1	\$4.00	\$40.00	\$40.00	

Order Summary

Total amount for Stickers:	\$160.00
Shipping and Handling:	\$5.00
Order Total:	\$165.00
Amount will debit from account balance	\$0.00
Balance to be paid	\$165.00

If the Review Order button is selected.

Review Order **Reset**

Notes:

If the Review Order button is selected.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.13 Place Sticker Order

INSPECTIONS

Inspection Test14 | Logout | Manage Profile

A non editable version of the order form will be display for review.

TEST STATION C Active

DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST HARRISBURG, PA 17104 - 2570

Mailing Address: 1101 S FRONT ST HARRISBURG, PA 17104 - 2570

Phone: (717) 555-0987

Email: Not Entered

OIS#: A007

Emission (Active : 04/02/2018)

Safety (Active : 03/27/2018)

Appointment Type : General

Show Station Threshold Counts

Order Status: Account Balance: \$0.00

★ Sticker Campaign: Sticker Campaign 2018-2019 (Default)

★ Authorized Purchaser: Inspections Test14

INSERTS - NO CHARGE - Inserts should be ordered in conjunction with sticker orders. Quantities may be adjusted at the discretion of PennDOT.

Please number of packs desired in spaces provided below each month. Each pack contains 50 inserts.

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Safety Inserts	0	0	0	1	1	0	0	0	0	0	0	0
Emissions Inserts	0	0	0	1	1	0	0	0	0	0	0	0

SPECIAL INSERTS - NO CHARGE - Please order in conjunction with stickers.

Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Walver Inserts	1
T-Dot Inserts	1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.

Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Notes:

A non editable version of the order form will be display for review.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.14 Place Sticker Order

SPECIAL INSERTS - NO CHARGE - Please order in conjunction with stickers.
⚠ Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Walver Inserts	1
T-Dot Inserts	1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)
Emissions Stickers (IM)	1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)	Cost/Sheet	Total
Annual Inside (AI)	1	\$60.00	\$60.00
Annual Outside (AO)	1	\$60.00	\$60.00
Semi-Annual Inside (SI)	1	\$40.00	\$40.00

Order Summary

At the bottom of the screen, the Edit, Pay by ACH and Pay by Credit Card buttons will be displayed.

⬅ EditPay by ACHPay by Credit Card

Notes:

At the bottom of the screen, the Edit, Pay by ACH and Pay by Credit Card buttons will be displayed.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.15 Place Sticker Order

SPECIAL INSERTS - NO CHARGE - Please order in conjunction with stickers.
⚠ Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Walver Inserts	1
T-Dot Inserts	1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)
Emissions Stickers (IM)	1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)	Cost/Sheet	Total
Annual Inside (AI)	1	\$60.00	\$60.00
Annual Outside (AO)	1	\$60.00	\$60.00
Semi-Annual Inside (SI)	1	\$40.00	\$40.00

Order Summary

If the Edit button is selected, the editable version of the form will be displayed so changes can be made.

[← Edit](#) [Pay by ACH](#) [Pay by Credit Card](#)

Notes:

If the Edit button is selected, the editable version of the form will be displayed so changes can be made.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.16 Place Sticker Order

Emissions Inserts 0 0 0 1 1 0 0 0 0 0 0 0 0

SPECIAL INSERTS - NO CHARGE - Please order in conjunction with stickers.
⚠ Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Walver Inserts	1
T-Dot Inserts	1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)
Emissions Stickers (IM)	1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)	Cost/Sheet	Total
Annual Inside (AI)	1	\$60.00	\$60.00
Annual Outside (AO)	1	\$60.00	\$60.00
Semi-Annual Inside (SI)	1	\$40.00	\$40.00

Order Summary

The Pay by ACH button is currently unavailable. This process will be utilized at a later date.

⏪ Edit

Pay by ACH Pay by Credit Card

Notes:

The Pay by ACH button is currently unavailable. This process will be utilized at a later date.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.17 Place Sticker Order

SPECIAL INSERTS - NO CHARGE - Please order in conjunction with stickers.
⚠ Please order in multiples of 10 Inserts. Each sheet contains 10 Inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Walver Inserts	1
T-Dot Inserts	1

EMISSION STICKERS - NO CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)
Emissions Stickers (IM)	1

SAFETY STICKERS - CHARGE - Shipping and Handling Charge Applies.
⚠ Please order in multiples of 10 Stickers. Each sheet contains 10 Stickers.

Type	Quantity (in Sheets)	Cost/Sheet	Total
Annual Inside (AI)	1	\$60.00	\$60.00
Annual Outside (AO)	1	\$60.00	\$60.00
Semi-Annual Inside (SI)	1	\$40.00	\$40.00

Order Summary

Total Amount for Stickers	\$160.00	Amount will debit from account balance	\$0.00
Shipping and Handling	\$0.00	Balance to be paid	\$160.00
Total Past Payment Due			
Order Total			

If the Pay by Credit Card button is selected.

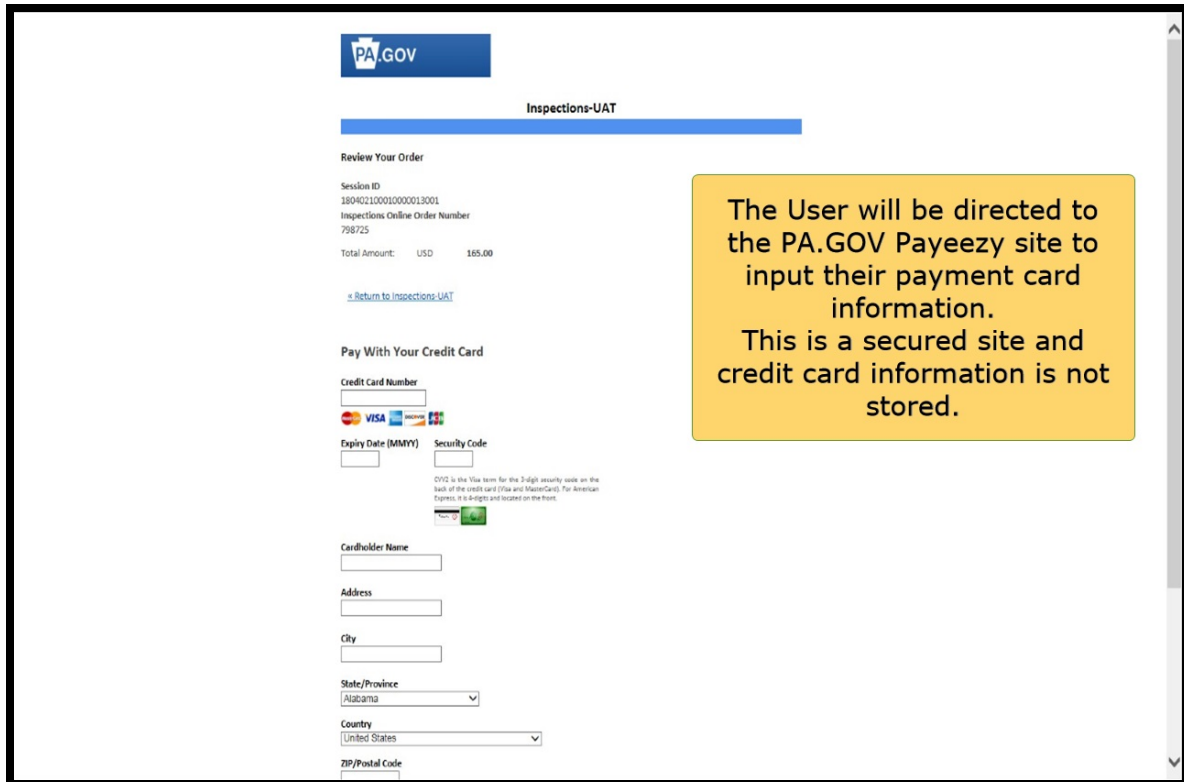
⏪ Edit Pay by ACH Pay by Credit Card

Notes:

If the Pay by Credit Card button is selected.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.18 Place Sticker Order Payment



PA.GOV

Inspections-UAT

Review Your Order

Session ID
180402100010000013001
Inspections Online Order Number
798725
Total Amount: USD 185.00

[Return to Inspections-UAT](#)

Pay With Your Credit Card

Credit Card Number

Expiry Date (MMYY) Security Code

CVV2 is the 3-digit security code on the back of the credit card (Visa and MasterCard). For American Express, it is 4-digits and located on the front.

Cardholder Name

Address

City

State/Province

Country

ZIP/Postal Code

The User will be directed to the PA.GOV Payeezy site to input their payment card information.
This is a secured site and credit card information is not stored.

Notes:

The User will be directed to the PA.GOV Payeezy site to input their payment card information.

This is a secured site and credit card information is not stored.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.19 Place Sticker Order

PA INSPECTIONS

Inspections Test | [Logout](#) | [Manage Profile](#)

Home / Station View / Stickers Order Submit /

Stickers - Order Status

You are working with the station
TEST STATION C Active
DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST HARRISBURG, PA 17104 - 2570
Mailing Address: 1101 S FRONT ST HARRISBURG, PA 17104 - 2570
Phone: (717) 555-0987
Email: Not Entered

OIS#: A007
Emission (Active) : 04/02/2018
Safety (Active) : 03/27/2018
Appointment Type : General
[Show Station Threshold Counts](#)

Session ID : 180402 10001 0000029001
Sticker Order No: 798726
Order Status: Payment Processed
Approved

[Station View](#)

After payment has been entered and confirmed, the User will be redirected back to the Inspections Application.
The Order information will be displayed.
Click the Station View link.

Notes:

After payment has been entered and confirmed, the User will be redirected back to the Inspections Application.

The Order information will be displayed.

Click the Station View link.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.20 Place Sticker Order

INSPECTIONS

Station Summary

TEST STATION C

DBA:

[Address and Contact Details](#)

Business Address: 1101 S FRONT ST, HARRISBURG, PA 17104 - 2570 (DAUPHIN county)

Mailing Address: 1101 S FRONT ST, HARRISBURG, PA 17104 - 2570 (DAUPHIN county)

Phone: (717) 555-0987

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 4:00

[Insurance](#)

Issuer: VERY GOOD INSURANCE Policy #: VG1897Y7AHPA006 Exp.Dt: 06/17/2022

OIS#: A007

SSN:

State Tax ID#: 96999606

DIN:

of Bays: 3

Inspection Area: 4875 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

[Show Station Account Balance](#)

Safety

Appointment Dt.: 03/27/2018

Motorcycles

Buses

Light Trucks

Trucks 17,000 lbs or less

Passenger Cars

Emission

Appointment Dt.: 04/02/2018

Dynamometer

[Make this Station Enhanced](#)

The User will be returned to the Station Summary Screen.

03/27/2018 14:59:10 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Application Information Site Visits Sticker Orders Sticker Audits Violations Transaction History Correspondences Telephone Log

Station Officials 1

Name	Date of Birth	Title	DL#/Photo ID	Issued State	Id Type	Start Date
DEMPEY, JOHN	12/28/1957	Authorized Purchaser, Owner	17978014	PA	Driver License/Photo Identification	03/27/2018

Notes:

The User will be returned to the Station Summary Screen.

**Stations – Authorized Purchaser
Inspection Sticker and Insert Order Processing**

1.21 Order Detail Review



Notes:

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.22 Order Detail Review

INSPECTIONS

Station Summary

TEST STATION C

DBA:

[Address and Contact Details](#)

Business Address: 1101 S FRONT ST, HARRISBURG, PA 17104 - 2570 (DAUPHIN county)

Mailing Address: 1101 S FRONT ST, HARRISBURG, PA 17104 - 2570 (DAUPHIN county)

Phone: (717) 555-0987

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 4:00

[Insurance](#)

Issuer: VERY GOOD INSURANCE Policy #: VG1897Y7AHPA006 Exp.Dt: 06/17/2022

OIS#: A007

SSN:

State Tax ID#: 96999606

DIN:

of Bays: 3

Inspection Area: 4875 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

[Show Station Account Balance](#)

Safety

Appointment Dt.: 03/27/2018

Motorcycles

Buses

Light Trucks

Trucks 17,000 lbs or less

Passenger Cars

Emission

Appointment Dt.: 04/02/2018

Dynamometer

[Make this Station Enhanced](#)

To review the Sticker Order Details, click the Sticker Orders Link.

[Application Information](#) [Site Visits](#) [Sticker Orders](#) [Sticker Audits](#) [Violations](#) [Transaction History](#) [Correspondences](#) [Telephone Log](#)

Station Officials 1

Name	Date of Birth	Title	DL#/Photo ID	Issued State	Id Type	Start Date
DEMPEY, JOHN	12/28/1957	Authorized Purchaser, Owner	17978014	PA	Driver License/Photo Identification	03/27/2018

Notes:

To review the Sticker Order Details, click the Sticker Orders Link.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.23 Order Detail Review

Make this Station Enhanced

Alerts 1

★ Need Immediate Action ⚠ Need Attention ⓘ Information

03/27/2018 14:59:10

Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

The sticker orders screen will be displayed.
The User will see the Order Date, Order ID, Order Session ID, Order Type, Order Total, Order Status, Order History and Actions.

Place Sticker Order

Sticker Orders 2

Total Payment Due : \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402 10001 0000029001	Online	\$165.00	Payment Processed	👁	>
04/02/2018 01:23 PM	798725	180402 10001 0000013001	Online	\$165.00	Payment Pending	👁	+ >

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

The sticker orders screen will be displayed.

The User will see the Order Date, Order ID, Order Session ID, Order Type, Order Total, Order Status, Order History and Actions.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.24 Order Detail Review

Make this Station Enhanced

Alerts 1

★ Need Immediate Action ⚠ Need Attention ⓘ Information

03/27/2018 14:59:10

Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Under the Order Status field, the User may see the following statuses:
Payment Pending, Payment Processed, Order Placed, Processed, Partially Audited, Audited or Rejected.

Place Sticker Order

Sticker Orders 2

Total Payment Due : \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402 10001 0000029001	Online	\$165.00	Payment Processed	👁	>
04/02/2018 01:23 PM	798725	180402 10001 0000013001	Online	\$165.00	Payment Pending	👁	+ >

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

Under the Order Status field, the User may see the following statuses:

- Payment Pending
- Payment Processed
- Order Placed
- Processed
- Partially Audited
- Audited
- Rejected

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.25 Order Detail Review

The screenshot displays the 'INSPECTIONS' system interface. A yellow callout box at the top states: 'Under the Order History field, if the Eye icon is selected the Order History box will be displayed. This shows additional details of the order including the Order Modified By and Order Modified Date.' Below this, a red rectangle highlights the 'Order History' modal box, which contains a table with the following data:

Order ID	Order Status	Order Modified By	Order Modified Date
798726	Payment Pending	b-inspect14	04/02/2018 01:29 PM
798726	Payment Processed	b-inspect14	04/02/2018 01:29 PM

Below the modal box, a table lists 'Sticker Orders' with columns: Order Date, Order ID, Order Session ID, Order Type, Order Total, Order Status, and Actions. The first two rows show orders from 04/02/2018 01:29 PM with IDs 798726, one in 'Payment Processed' status and one in 'Payment Pending' status. A red circle highlights the 'Order History' link in the Actions column of the 'Payment Pending' row.

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402.10001.0000029001	Online	\$165.00	Payment Processed		>
04/02/2018 01:29 PM	798726	180402.10001.0000013001	Online	\$165.00	Payment Pending		>

Notes:

Under the Order History field, if the Eye icon is selected the Order History box will be displayed.

This shows additional details of the order including the Order Modified By and Order Modified Date.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.26 Order Detail Review

The screenshot displays the 'INSPECTIONS' system interface. At the top, there's a header with 'INSPECTIONS' and user options like 'Log out' and 'Manage Profile'. Below the header, the 'Station Summary' section for 'TEST STATION C' is visible, including DBA, address, and contact details. A yellow callout box with the text 'Click the X at the top right of the Order History box to return to the Station Summary screen.' is overlaid on the interface. The 'Order History' modal is open, showing a table with columns: Order ID, Order Status, Order Modified By, and Order Modified Date. The table contains two rows of data. Below the modal, the 'Sticker Orders' section shows a table with columns: Order Date, Order ID, Order Session ID, Order Type, Order Total, Order Status, Order History, and Actions. The table lists two orders. A 'Place Sticker Order' button is visible on the right side of the 'Sticker Orders' section.

Click the X at the top right of the Order History box to return to the Station Summary screen.

Order ID	Order Status	Order Modified By	Order Modified Date
798726	Payment Pending	b-inspect14	04/02/2018 01:29 PM
798726	Payment Processed	b-inspect14	04/02/2018 01:29 PM

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402.10001.0000029001	Online	\$165.00	Payment Processed		
04/02/2018 01:29 PM	798726	180402.10001.0000031001	Online	\$165.00	Payment Pending		

Notes:

Click the X at the top right of the Order History box to return to the Station Summary screen.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.27 Order Detail Review

TEST STATION C

DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2970 (DAUPHIN county)

Mailing Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2970 (DAUPHIN county)

Phone: (717) 555-0987

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 40:0

OIS#: A007

SSN:

State Tax ID#: 96969606

DIN:

of Bays: 3

Inspection Area: 4875 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

Show Station Account Balance

Active

Safety

Appointment Dt: 03/27/2018

Light Trucks

Passenger Cars

Buses

Motorcycles

Trucks 17,000 lbs or less

Emission

Appointment Dt: 04/02/2018

Under the Actions field, if the Plus (+) icon is displayed, this indicates additional action is needed for the order to be processed. For the Authorized Purchaser this indicates payment for the order is required. When the Plus (+) icon is selected, the User will be directed back to the order form to complete the payment process. When the payment is processed this icon will no longer be displayed.

Place Sticker Order

Total Request Due: \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402 10001 0000029001	Online	\$165.00	Payment Processed		
04/02/2018 01:23 PM	798725	180402 10001 0000013001	Online	\$165.00	Payment Pending		

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

Under the Actions field, if the Plus (+) icon is displayed, this indicates additional action is needed for the order to be processed. For the Authorized Purchaser this indicates payment for the order is required.

When the Plus (+) icon is selected, the User will be directed back to the order form to complete the payment process.

When the payment is processed, this icon will no longer be displayed.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.28 Order Detail Review

TEST STATION C

DBA:

Address and Contact Details

Business Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2970 (DAUPHIN county) ✓

Mailing Address: 1101 S FRONT ST., HARRISBURG, PA 17104 - 2970 (DAUPHIN county) ✓

Phone: (717) 555-0987 ✖

Fax Number: Not Entered

Email: Not Entered

Weekly Hours: 40:0 ✓

Insurance

Issues: VERY GOOD INSURANCE Policy #: VG1897Y7AHPIA036 Exp.Dt: 06/17/2022

OIS#: A007

SSN:

State Tax ID#: 96969606

DIN:

of Bays: 3 ✓

Inspection Area: 4875 sq. ft.

Appointment Type: General

Ownership: Sole Proprietorship

Show Station Account Balance

Active

Safety ✓ Active

Appointment Dt: 03/27/2018

Light Trucks

Passenger Cars

Buses

Motorcycles

Trucks 17,000 lbs or less

Emission ✓ Active

Appointment Dt: 04/02/2018

Dynamometer

Alerts 1

03/27/2018 14:59:10 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Application Information **Site Visits** **Sticker Orders** **Sticker A**

Sticker Orders 2

Total Payment Due: \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402 10001 0000029001	Online	\$165.00	Payment Processed	✓	>
04/02/2018 01:23 PM	798725	180402 10001 0000013001	Online	\$165.00	Payment Pending	✓	>

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Place Sticker Order

If the Expander (>) icon is selected, the order details will be displayed.

Notes:

If the Expander (>) icon is selected, the order details will be displayed.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.29 Order Detail Review

Issue: VERY GOOD INSURANCE Policy #: VG189777AHPIA008 Exp.Dte:06/17/2022

Alerts 1 ★ Need Immediate Action ⚠ Need Attention ⓘ Information

03/27/2018 14:59:10 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

The Order Details are displayed.
Depending on the status of the order and what products were ordered will drive what the User sees when the order details are displayed.
This is an example of the Order Status, Payment Processed.

Sticker Orders 4 Total Payment Due: \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402.10001.0000029001	Online	\$165.00	Payment Processed		
Emissions Stickers - No Charge (1 Sheet = 10 Stickers)				Safety Stickers (1 Sheet = 10 Stickers)			
Type	Quantity In Sheets		Type	Quantity In Sheets	Total		
Emissions Stickers (IM)	1		Annual Inside (AI)	1	\$60.00		
			Annual Outside (AO)	1	\$60.00		
			Semi-Annual Inside (SI)	1	\$40.00		
04/02/2018 01:23 PM	798725	180402.10001.0000013001	Online	\$165.00	Payment Pending		

Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

The Order Details are displayed.

Depending on the status of the order and what products were ordered will drive what the User sees when the order details are displayed.

This is an example of the Order Status, Payment Processed.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.30 Order Detail Review

This is an example of the Order Status, Processed. The further along in the sticker order process drives what information will be displayed to the User.

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/03/2018 08:14 AM	798731	180403 10527 0000019001	Mail	\$285.00	Processed		▼

SAFETY

(40)

Annual Inside (20)

Annual Outside (20)

AI80024611 - AI80024630

AO80040131 - AO80040150

Returned Amount Paid: \$140.00

Amount Paid: \$140.00

EMISSION

(20)

Emissions (20)

IM80000391 - IM80000410

Amount Paid: \$0.00

Shipping Amount: \$5.00

Shipped To: 1101 S FRONT ST
HARRISBURG, PA 17104-2570

Comments: None

Correspondences:

[Order Overpayment Letter](#)

[Order Pack Slip Letter](#)

[Order Return Letter](#)

Inserts

(No Charge)

⚠ Order quantities are in packs. Each pack contains 50 inserts.

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Safety Inserts				1	1	1						
Emission Inserts				1	1	1						

Special Inserts

(No Charge)

⚠ Each sheet contains 10 inserts.

Type	Quantity (in Sheets)
E/Exempt Inserts	1
W/Waiver Inserts	1
T-Dot Inserts	1

Notes:

This is an example of the Order Status, Processed.

The further along in the sticker order process drives what information will be displayed to the User.

Stations – Authorized Purchaser Inspection Sticker and Insert Order Processing

1.31 Order Detail Review

Issue: VERY GOOD INSURANCE Policy #: VG189777AHFAD06 Exp.Dte: 06/17/2022

Alerts 1 ★ Need Immediate Action ⚠ Need Attention ⓘ Information

03/27/2018 14:59:10 Station Application is submitted successfully. Please note that it would take about 8-10 business days to process the application.

Application Information Site Visits **Stickers**

Use the Shrink (v) icon to return to normal view.

Place Sticker Order

Sticker Orders 2 Total Payment Due : \$0.00

Order Date	Order ID	Order Session ID	Order Type	Order Total	Order Status	Order History	Actions
04/02/2018 01:29 PM	798726	180402.10001.0000029001	Online	\$165.00	Payment Processed	🟢	⌵

Emissions Stickers - No Charge (1 Sheet = 10 Stickers)

Type	Quantity In Sheets
Emissions Stickers (IM)	1

Safety Stickers (1 Sheet = 10 Stickers)

Type	Quantity In Sheets	Total
Annual Inside (AI)	1	\$60.00
Annual Outside (AO)	1	\$60.00
Semi-Annual Inside (SI)	1	\$40.00

04/02/2018 01:23 PM	798725	180402.10001.0000013001	Online	\$165.00	Payment Pending	🟢	🟢 ⓘ >
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Return Orders

Order Date	Original Order ID	Original Order Type	Original Order Status	Action
No records found.				

Notes:

Use the Shrink (v) icon to return to normal view.