



**ATTENTION: Official Inspection Stations, Quality Assurance Officers,  
and Pennsylvania State Police**

**R22-02    Enhanced Vehicle Inspection Bulletin**

**September 2022**

**TOPICS IN THIS BULLETIN: Titling Requirements  
e-Safety Instructions  
e-Safety FAQs**

It has come to our attention that some applications submitted for titling are lacking the required documentation. Specifically, when submitting MV-426B applications to PennDOT or an on-line business partner the application packet must contain the required documentation. Please reference **Bulletin R22-01**.

Should you have any questions regarding these matters, please contact the Special Services Unit at 717-705-6991.

**e-Safety Record Keeping Instructions:**

PennDOT is requiring that all enhanced vehicle safety inspection stations (Enhanced Stations) enroll in and use the PennDOT Electronic Record Keeping System (e-Safety) to record all enhanced vehicle safety inspection information by September 15, 2022. This system is maintained by Parsons, the contracted vendor for PennDOT. PennDOT encourages stations to enroll as soon as possible, but as required, no later than September 15, 2022. Failure to enroll by the end of business day on September 15, 2022 will result in the indefinite suspension of the enhanced inspection agreement with PennDOT.

If a station decides to continue using a paper MV431/480 book or an electronic MV431/480 software application from another company for **regular safety inspections**, the station/inspector must also enter the enhanced inspections in the MV431/480 book or electronic MV431/MV480 indicating '**RECON**' in the 'old odometer' block. The inspection sticker numbers must be in consecutive order for auditing purposes. **This will require double entries, as the enhanced inspections must be entered into e-Safety also.** All entries must be made immediately after each inspection is performed.

## Example:

MV-431 (12-03)		SEE INSTRUCTIONS ON REVERSE SIDE		COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION		INSPECTION RECORD																															
Check one for Each Type of Inspection		Year 2022				RECORD ALL PASSENGER CARS, TRUCKS AND BUSES																															
Station Number 1234		County Philadelphia		CHARGE FOR INSP. \$27.50		STICKER COST \$6.00																															
INSP # 361		DATE 12/06/2021		REGISTRANT'S NAME Joe Penndot		VEHICLE IDENTIFICATION NUMBER 9999999999999999		YR/MAKE/BODY 2011/Jaguar/4 Door Sedan		REGISTRATION #																											
WORKING ORDER # ON SIGNATURE Joe Penndot		CITY Philadelphia		COUNTY Philadelphia		INSURANCE COMPANY NAME		EXP DATE		POLICY #																											
												Tires, Wheels		STEERING, SUSPENSION		EXHAUST SYSTEM		FUEL SYSTEM		GLAZING, MIRRORS		LIGHTS, WIRING & SWITCHES		BODY, DOORS & LATCHES		BRAKE SYSTEM		FRACTION OF REMAINING BRAKE LINING OF WHEELS PULLED		VISUAL ANTI-TAMPERING							
												FRONT		REAR		FRONT		REAR		OTHER		ROAD TEST		CATALYTIC CONVERTER		FUEL INLET RESTRICTOR		PCV VALVE		EGR VALVE		AIR PUMP		EVAPORATIVE CONTROL SYS.			
												5		5		5		5		5		5		5		5		5		5		5		5		5	
												LR		LR		LR		LR		LR		LR		LR		LR		LR		LR		LR		LR		LR	
												✓		✓		✓		✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
												RECON		CURRENT ODOM.		121,093		STICKER #		AI2-02432951		TOTAL COST + TAX		\$100.00													

Instructions for e-Safety record keeping can be found at:

[https://www.penndotesafety.pa.gov/PAeSafety/docs/e-SAFETY\\_User\\_Guide.pdf](https://www.penndotesafety.pa.gov/PAeSafety/docs/e-SAFETY_User_Guide.pdf)

## e-Safety FAQs

### 1. Who can participate in e-SAFETY?

Any Certified Pennsylvania Official Safety Inspection Station.

### 2. If I am using an electronic safety inspection record keeping system, other than PennDOT's e-Safety application, do I still have to enroll in PennDOT's e-Safety system?

Yes, all Enhanced Safety Inspection stations must be successfully enrolled in and begin using PennDOT's e-Safety system to record all issuances of a sticker to a MV-426B application by September 15, 2022.

### 3. How do I enroll?

The quickest and most efficient way to enroll in PennDOT's e-Safety program is to call the Inspection Station Operator hotline at 1-888-265-5909, choose option #4, and tell them you would like to enroll in the e-Safety program. They will guide you through the process, email the required forms, and allow you to complete the enrollment process electronically.

### 4. How do I get my e-SAFETY Manager ID and Password?

You will receive an email with your e-SAFETY Manager ID and password after you complete the enrollment process.

### 5. I forgot my e-Safety password, how can I reset it?

From the e-Safety landing page ([www.penndotesafety.pa.gov](http://www.penndotesafety.pa.gov)) click on "Forgot Password?" located directly underneath the login fields. Then as directed on the next screen, enter your station ID# and email address. Then check your email for a one-time password to use to log into e-Safety.

### 6. How do I change my password in e-Safety?

Log into e-Safety with existing password. Select "Administration" from the menu options, then select "Change Password" from the drop-down menu. Follow the prompts on the next screen to complete the task.

### 7. How do I add or remove users to my e-Safety website?

Log into e-Safety with e-Safety manager credentials. Select "Administration" from the menu options, then "Manage Station Users" from the drop-down menu. To add a user, click on "Add New User" and follow prompts. New user will receive an email with logon instructions.

To remove users, uncheck the "Active" box and click "Save" to remove the user.

**8. Do I have to use PennDOT's e-Safety system to record all my safety inspections?**

No, you are only required to use PennDOT's e-Safety system to record issuances of a sticker to a MV426B application. However, if you are not using e-Safety to record all safety sticker issuances, you will have to record MV-426B sticker issuances in both e-Safety and whatever other method you are using to record all other safety sticker issuances. The purpose of this is so PennDOT can audit enhanced inspections being performed in real-time.

**9. If I am recording enhanced MV-426B sticker issuances in e-Safety, do I still need to have the customer submit the MV-426B application to PennDOT in paper format?**

Yes, nothing has changed with the submittal requirements for the paper MV-426B applications.

**10. Since the enhanced sticker is now being recorded in the e-Safety application, do I still need to fill out the inspection sticker, cut in half, and attach it to the MV-426B application?**

Yes, nothing has changed with the requirements of filling out and completing a MV-426B application. For instructions on completing the MV-426B see bulletin RI22-01.

**11. What should I do with the non-serial number half of the sticker that was attached to the MV-426B application that was stapled to the MV431/MV480 in the past?**

It should be attached to the Safety Inspection Report (SIR) that is printed from the e-Safety application and retained for audit purposes.

**12. How should I cut and sign the AO sticker for trailer/motorcycles?**

Cut in half leaving the last 4 digits of the sticker number, sign in permanent ink over top and attached to the MV426B application. The other half should be attached to the SIR and retained for audit purposes.

**13. What form do I select in the e-Safety application to record the issuance of a sticker to a MV-426B application?**

After logging into e-Safety, select the "New Inspection" menu option, select "MV-431" or "MV-480" as appropriate, then select "Reconstructed/Specially Constructed" from the drop-down menu.

**14. Can I use photos of a vehicle supplied by the customer?**

No, the Certified Enhanced Vehicle Safety inspector must take color photographs of the vehicle at the time of the enhanced vehicle safety inspection. Each photo must be signed and dated by the Certified Enhanced Vehicle Safety inspector that performed the inspection and must be taken with the enhanced inspection station in the background of the photograph.

**15. Can I retain copies of MV426B applications on my PC?**

No, PennDOT requires paper copies of applications and these must be stored in a secured area.

**16. Can I use a rubber stamp to sign and date the photos?** No, all photos must be hand signed by the inspector.

**17. How long is an enhanced inspection valid for titling purposes?**

The enhanced inspection is valid for one year from the date of inspection unless the vehicle is subsequently repaired or modified and would require a new enhanced inspection.

**18. What documents do I need to retain for an enhanced inspection?**

You must retain a copy of the completed application and all required documentation. This includes, but is not limited to, copies of:

- MV426B application
- Front and back of the Title/Salvage Certificate
- Clear color photos – signed and dated by the enhanced inspector
- Bill of Sale
- Receipts for repairs
- Photo ID (front and back)
- Certified weight slip
- Appraisal Report

Please refer to Bulletin R22-01 for instructions on what supporting documentation is needed for each application.

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Bureau of Motor Vehicles

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