

**Moving
PennDOT
Forward**

Driver and Vehicle Services Update

Bureau of Motor Vehicles – Research and Support Operations Section
P.O. Box 68031, Harrisburg, PA 17106-8031



pennsylvania

DEPARTMENT OF TRANSPORTATION

This bulletin may be downloaded by visiting the Driver and Vehicle Services website at www.dmv.pa.gov.

Tom Wolf, Governor

Yassmin Gramian, Secretary

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SPECIAL EDITION

Update to Form MV-351 - Application for Temporary Registration Plates by Motor Vehicle Dealers and Full Agents

In order to expedite agent orders, Form MV-351, "Application for Temporary Registration Plates by Motor Vehicle Dealers and Full Agents" has been revised to allow for pickup of temporary tag plate orders at PennDOT's Harrisburg Riverfront Office Center (ROC) location. Please carefully read the information below. The new revision date is 6-20 and is available on PennDOT's website at www.dmv.pa.gov.

Form MV-351, "Application for Temporary Registration Plates by Motor Vehicle Dealers and Full Agents," has been revised to include check boxes below the name and address block on the left side of the form. For the order request, agents may choose if they wish to pick-up the temporary plate order or if they prefer to have PennDOT staff mail the plate order directly to them.

When an agent selects "Pick Up Order," a staff member will contact the agent, after the order has been processed, to arrange a date and time the agent may pick up the temporary plate order at the ROC. Further "pick-up" instructions will be provided during the telephone call regarding pick-up location and social distancing measures due to COVID-19.

We are aware that many of you have already placed orders and may want to know if you can pick up those plate orders. If you have submitted your order prior to June 9th, those orders have already been processed by PennDOT staff and are pending shipment by staff at the Commonwealth's warehouse. Please allow for two weeks for shipping. Effective, June 11, 2020, PennDOT staff will be contacting agents about their order as soon as it is processed and providing the agent the option to pick up the order at the ROC as described above. Orders that are not picked up will be mailed by PennDOT staff using priority USPS.

As a reminder, PennDOT's dealer counter continues to be used temporarily to serve the public. A dealer drop-off box continues to be made available for dealers to drop off motor vehicle applications at the ROC counter entrance.

**AGENTS ARE REQUIRED TO ENSURE ALL OF THEIR EMPLOYEES RECEIVE PENNDOT'S DRIVER
AND VEHICLE SERVICES UPDATE BULLETINS**