

Go to <https://benefits.uc.pa.gov/>  
and click **Sign In/Register**



## Individual

Welcome to Pennsylvania's Unemployment Compensation (UC) system. Apply and manage your UC benefits anytime, anywhere.

Self-Services available include:

- File or Reopen a Claim
- File for Weekly UC Benefits
- Check Claim Status
- View Benefit Payments
- File a Benefit Appeal
- Manage Personal & Payment information

## Employers

The UC system provides employers a helpful online tool to manage UC benefit requests and account information.

Self-Services available include:

- Respond to Requests, Fact-finding inquiries, and Trade Readjustment Allowances.
- View Determinations
- File Benefit Appeals
- Review & Manage Charges
- SIDES E-Responses Portal
- Shared Work Plan Management

## Third Party Administrators

The UC System also offers TPA's the opportunity to manage UC benefit requests and account information on behalf of their clients. Self-Services Available will vary depending on the TPA/Employer relationship.

- Respond to Requests, Fact-finding inquiries, and Trade Readjustment Allowances.
- View Determinations

**Enter User Name and Password in the Option 1 Section, and click**

Sign In

 **Option 1 - Already Registered**

**User Name:**

b-Abcdef12

**Password:**

.....



Sign In

If you have forgotten your user name and/or password, please click [Retrieve User Name or Password](#).

# How Employers can cancel their Power of Attorney (POA) or Inactivate the TPA relationship in the UC Benefits System

**Click on**  
[View your Profile and Contact Information.](#)

Menu Information Home Accessibility My Dashboard Sign Out Services for Individuals

**Welcome to My Employer Workspace** User Name [View your Profile and Contact Information.](#)

This page introduces you to features available in the system, lets you customize the content you are interested in, and offers suggestions to you. Please make a selection from the items below.

My Employer Dashboard Directory of Services

Services Preview

Widgets

**My Messages**

0 Unread Messages

0 Read Messages

[Enter the Message Center](#)

**My Calendar**

August 2021

S	M	T	W	T	F	S
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21

**Unemployment Services**

[Provide Additional Documentation](#)  
Upload documents that were requested during claim intake or fact finding.

[Claimant Separation Form](#)  
The Statement of Potential Charges and Separation Request can be completed and submitted here.





## Use this folder to manage your general company information including contact and login information.

If you make changes, click the Save button.

**Click on**  
**Locations**

[ [Employer Portfolio](#) ]

- [-] **Employer Profiles**
  - [-] **Corporate Profile**
    - [General Information](#)
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    - [Email Log](#)
- [-] **Unemployment Files**
  - [-] **Unemployment Benefit File**
    - [Employer Charges](#)
    - [Claimants](#)
    - [Determinations](#)
    - [Appeals](#)
    - [Labor/Non-Labor Disputes](#)
    - [Shared-Work](#)
    - [Wage Audit Notices](#)

General Information   [Locations](#)   [Contacts/Users](#)   [Account Summary](#)   [Documents](#)   [Agents](#)

## How Employers can cancel their Power of Attorney (POA) or Inactivate the TPA relationship in the UC Benefits System

[General Information](#) **Locations** [Contacts/Users](#) [Account Summary](#) [Documents](#) [Agents](#)

Click on [Edit Location](#)

 For help click the information icon.

 [Show All Worksite Filter Criteria](#)

To sort on any column, click a column title.

Location	Address	Contacts	Action
UI Benefit Location (Unemployment) (Primary Location)	EMPLOYER ADDRESS	<b>Active Contacts</b> Unknown Unknown (Primary Contact)	<a href="#">Edit Location</a> <hr/> <a href="#">View Contacts</a> <hr/> <a href="#">Inactivate</a> <hr/>

Page 1 of 1 Rows 100

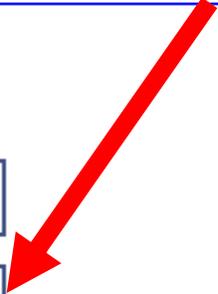
1 Records Found

Add Location

Add Location and Contact

## Location

**If needed, type in updated Zip Code, and then Primary Location Information**



### Primary Location:

\* Location Name:

UI Benefit Location

\* Zip Code:

17121

99999 or 99999-9999

## Primary Location Information

\* Street Address 1:

651 BOAS ST

Street Address 2:

Street Address 3:

\* City:

Harrisburg

\* State

Pennsylvania ▼

\* County/Borough/Parish:

Dauphin County ▼

\* Country:

United States ▼

\* Zip code:

17121

**If this field contains  
UI Employer Account Number,  
delete the contents of the field**

**UI Employer Account  
Number:**

1234567

**\* Phone:**

717

-

555

-

1111

Ext.

**Fax:**

-

-

**Email:**

e.g. pink123@gmail.com

**Company Web Site:**

e.g. <https://www.companywebsite.com>

**\* Industry Title (NAICS):**

[Search for Industry Code \(NAICS\)](#) 

999999

Unclassified

**\* Status:**

Active

**Check if Mailing Address is same, or update if different**

## Mailing Address

---

 For help click the information icon.

Check here if Mailing Address is the same as the address above.

Address has been standardized.

\* Mailing Address 1:

Mailing Address 2:

\* Mailing City:

\* Mailing State:

\* Mailing Country:

\* Mailing Zip/Postal:

99999 or 99999-9999

**Click this check box  
and then Save**

## Location Designation(s)



To sort on any column, click a column title.

Select	<u>Designation</u>
<input checked="" type="checkbox"/>	All Mailings
<input type="checkbox"/>	Base Period
<input type="checkbox"/>	Benefits
<input type="checkbox"/>	Delinquent
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Special Assesment
<input type="checkbox"/>	TBA

7 Records Found

[ [View Location History](#) ]



Save

Cancel

**Click OK**

benefits.uc.pa.gov says

Do you wish to update the Unemployment Insurance address at this time? Click OK to update the Unemployment Insurance mail address, click cancel to update the worksite address only.

OK

Cancel

To sort on any column, click a column title.

Select	<u>Designation</u>
<input checked="" type="checkbox"/>	All Mailings
<input type="checkbox"/>	Base Period
<input type="checkbox"/>	Benefits
<input type="checkbox"/>	Delinquent
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Special Assesment
<input type="checkbox"/>	TBA

7 Records Found

\* Select the employer type  Unemployment  
functionality for this location

Save

Cancel



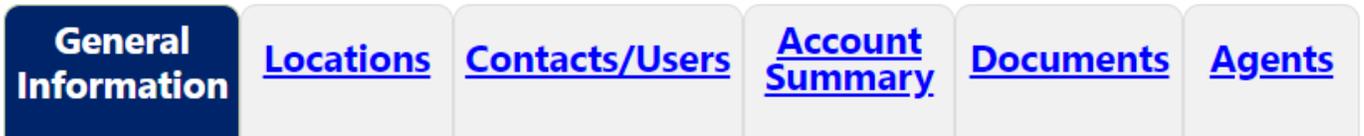
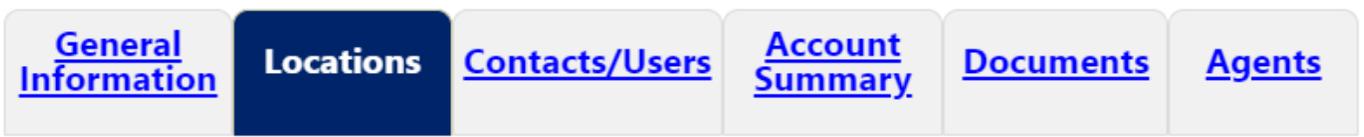
### Use this folder to manage your locations.

By clicking the *Add Location* button you may enter locations that can be viewed online by local job seekers. Click on the *Edit Location* link in the Action column below to view its details. Click on the *View Contacts* link to review contacts for that location.

**Click**  
**General Information**

[ [Employer Portfolio](#) ]

- [-] [Employer Profiles](#)
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    - [Appeals](#)
    - [Labor/Non-Labor Disputes](#)
    - [Shared-Work](#)
    - [Wage Audit Notices](#)



**Scroll down**



**Employer address has been updated**

## Primary Location Information

**Street Address 1:** 651 BOAS ST  
**City:** Harrisburg  
**State:** Pennsylvania  
**County/Borough/Parish:** Dauphin County  
**Country:** United States  
**Zip code:** 17121

## Mailing Address

**Address has been standardized.**

**Mailing Address 1:** 651 BOAS ST  
**Mailing City:** HARRISBURG  
**Mailing State::** Pennsylvania  
**Mailing Country:** United States  
**Mailing Zip/Postal:** 17121-0725

## Contact Information



For help click the information icon.

\* Job Title:

\* First Name:

Middle Initial:

\* Last Name:

\* Primary Phone:  -  -  Ext

Alternative Phone:  -  -  Ext

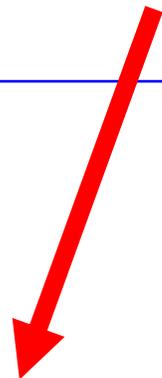
Contact Text Message Phone Number:  -  -

Fax:  -  -

\* Contact Email Address:

\* Confirm Contact Email Address:

**Enter name, job title, phone number, and email address, and select the preferred notification setting**



[Resend Email Confirmation](#)

\* Please select a method in which you prefer to receive your notifications:

Internal Message with Email Notification ▾

None Selected

Internal Message

Postal Mail

Internal Message with Email Notification

**Mark checkbox and click Update, and scroll down**

Please note that by making this selection you will receive all future notifications and requests for information regarding unemployment claims via email and/or internal message only. You will be responsible for responding timely to these notifications. Failure to respond timely may result in loss of your appeal rights regarding unemployment claims.

**Company Website:**

e.g. <https://www.companywebsite.com>

**Change Password:**

[Click here to change password](#)

[ [Update](#) | [Edit Profile](#) ]

**This message will appear**

 [ [Update](#) | [Edit Profile](#) ]  
Your request has been processed

**Click Edit**

## **SIDES (State Information Data Exchange System)**

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### **SIDES Application Exchanges:**

#### **Separation Information Requests Exchange (SI)**

SIDES Employer / TPA

**SI PIN:**

**SIDES SI TPA Account:**

BR000000099 TPA

**SIDES PIN:**

[ [Edit](#) | [SIDES PIN History](#) ]

**Click SIDES Employer/E-Response radio button**

## SIDES (State Information Data Exchange System)

SIDES Application Exchanges: Please select options for each Exchange

Separation Information Requests Exchange (SI)

- None
- SIDES Employer / TPA
- SIDES Employer / E-Response

SI PIN:

SIDES SI TPA Account:

BR000000099 TPA ▼

SIDES PIN:

**Generate New Pin**

[ [Update](#) | [SIDES PIN History](#) ]

**Return to Employer Profile**

**Click Update**

## **SIDES (State Information Data Exchange System)**

---

**SIDES Application Exchanges: Please select options for each Exchange**

**Separation Information Requests Exchange (SI)**

- None
- SIDES Employer / TPA
- SIDES Employer / E-Response

**SI PIN:**

123456

**SIDES SI TPA Account:**

None Selected

**SIDES PIN:**

**Generate New Pin**

[ [Update](#) | [SIDES PIN History](#) ]

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**Return to Employer Profile**

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How Employers can cancel their Power of Attorney (POA) or Inactivate the TPA relationship in the UC Benefits System

The screenshot shows a navigation menu with two main sections: **Employer Profiles** and **Unemployment Files**. Under **Employer Profiles**, there is a sub-section **Corporate Profile** which includes links for [General Information](#), [Locations](#), [Contacts/Users](#), [Account Summary](#), [Documents](#), and [Agents](#). Below this is a **Communications Profile** section with links for [Messages](#), [Subscriptions](#), and [Email Log](#). Under **Unemployment Files**, there is a sub-section **Unemployment Benefit File** which includes links for [Employer Charges](#), [Claimants](#), [Determinations](#), [Appeals](#), [Mass Layoffs](#), [Labor/Non-Labor Disputes](#), [Shared-Work](#), and [Wage Audit Notices](#). A red arrow points from a blue-bordered box containing the text "Click **Agents**" to the [Agents](#) link in the Corporate Profile section.

A horizontal row of six navigation tabs. The first tab, **General Information**, is dark blue with white text. The other five tabs are light gray with blue text: [Locations](#), [Contacts/Users](#), [Account Summary](#), [Documents](#), and [Agents](#).

\* Indicates required fields.

For help click the information icon next to each section.

How Employers can cancel their Power of Attorney (POA) or Inactivate the TPA relationship in the UC Benefits System

- [-] [-] **Employer Profiles**
  - [-] [-] **Corporate Profile**
    - [-] [-] [General Information](#)
    - [-] [-] [Locations](#)
    - [-] [-] [Contacts/Users](#)
    - [-] [-] [Account Summary](#)
    - [-] [-] [Documents](#)
    - [-] [-] [Agents](#)
  - [-] [-] [Communications Profile](#)
- [-] [-] **Unemployment Files**
  - [-] [-] [Unemployment Benefit File](#)
    - [-] [-] [Employer Charges](#)
    - [-] [-] [Claimants](#)
    - [-] [-] [Determinations](#)
    - [-] [-] [Appeals](#)
    - [-] [-] [Mass Layoffs](#)
    - [-] [-] [Labor/Non-Labor Disputes](#)

**Click [Inactive](#)**

[General Information](#)

[Locations](#)

[Contacts/Users](#)

[Account Summary](#)

[Documents](#)

[Agents](#)

[Show Filter Options](#)

To sort on any column, click a column title. Current Sort: *Agent Access descending*

Agent Name	Contact	Agent type	Location	Signature Date	Start Date	Ending Date	Authorization Docs	Agent Access	Action
<a href="#">TPA</a>	Name	Third Party Administrator Agent	TPA 651 BOAS ST HARRISBUG PA 17121					Active	<a href="#">View</a> <a href="#">Inactivate</a>

Page

of 1

Rows

## User Privileges

---

Select All / Un-Select All

Contact Contact name

### Basic Contact Privileges

#### User Privileges for Corporate Information

Edit General Information

#### User Privileges for Locations

Add and Edit Locations

#### User Privileges for Locations Associated with this User

Edit Locations

Activate and Inactivate Locations

#### User Privileges for Locations NOT Associated with this User

Edit Locations

Activate and Inactivate Locations

#### User Privileges for Contacts at the Location(s) Associated with this User

Add and Edit Contacts

Edit Contacts

Activate and Inactivate Contacts

#### User Privileges for Contacts at the Location(s) NOT Associated with this User

Add and Edit Contacts

Edit Contacts

**Double click to  
uncheck all selections**

### User Privileges

Select All / Un-Select All

## Unemployment Privileges

### User Privileges for UI

- Review and respond to claims filed (Statement of Potential Charges /Notice of Claim Filed)
- File a separation notice on a former employee (Form 77)
- Review claimant wage information
- Review and protest employer charges
- Manage appeals
- Request part-time credits
- Respond to SIDES/SIDES e-Response requests
- Respond to a Benefits Accuracy Measurement (BAM) request
- Manage Trade Act activities
- Unemployment Messages



Type of Agent:

TPA (Third Party Administrators)

Status:

Pending  Active  Inactive

Save

Cancel

How Employers can cancel their Power of Attorney (POA) or Inactivate the TPA relationship in the UC Benefits System

Type of Agent:

TPA (Third Party Administrators)

Status:

Pending  Active  Inactive



**Click on Save to change the TPA/Agent access to Inactive**

- [General Information](#)
- [Locations](#)
- [Contacts/Users](#)
- [Account Summary](#)
- [Documents](#)
- Agents**

[Show Filter Options](#)

To sort on any column, click a column title. Current Sort: *Agent Access descending*

<u>Agent Name</u>	<u>Contact</u>	<u>Agent type</u>	<u>Location</u>	<u>Signature Date</u>	<u>Start Date</u>	<u>Ending Date</u>	<u>Authorization Docs</u>	<u>Agent Access</u>	<u>Action</u>
<a href="#">TPA</a>	Name	Third Party Administrator Agent	TPA 651 BOAS ST HARRISBUR PA 17121					Inactive 	<a href="#">View</a> <a href="#">Activate</a>

 Page  of 1 

Rows