# Workers' Compensation Automation and Integration System





# to WCAIS Enhanced Search Training ...





WCAIS Enhanced Search



Enhanced Search allows for a more comprehensive search than legacy. Many parameters are available to search for information on Workers' Compensation matters.

	Workers' Co	ompensation Automation ation System			<b>L</b>	0	
	=			All Matters	✓ Search	Q	Enhanced
_	A Home	Dashboard		Personalize Your Dashboard			
Legacy 🗕	<b>Q</b> Search 🗕	Search Matter	Appeal	My Claims	~	Add Item	
	<b>?</b> Helpline		Claim				
	🛃 My Matters	Alerts	Dispute				
	<b>Да</b> WCAB	• BWC (0)	Hearing				
	★ WCOA >	• WCOA (1)	Opinion				
	♥ Healthcare >	• WCAB (3)	WCAB Petition				
	I UEGF	General (2)					
	Let Profile						

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	Workers' Cor and Integrat	npensation Automation ion System		<b>±</b>	~	0		
=				All Matters	✓ Sear	ch	Q	
<mark> H</mark> ome		Dashboard	Personalize Your	Dashboard			_	
<b>Q</b> Search			My Claims			× Ad	ld Item	
2 Helpline	5						I	

Clicking the Search icon when no parameters are entered will provide you all matters in which you are a party.

To refine your search, select any option here under Matter Type

Matter Type	Count	Found 1582 records. Showing 1 of 159 pages. >>	Reco	ords per page: 10   20
All Matters	1582			
<u>Dispute</u>	681	WCAB Petition	View More View	WCAB Petition Summa
<u>Claim</u>	412	SUPR-A11-0832-1		
Med Fee Request	194	Claimant/Employee Name:   I Defendant/E	Employer Name:	Business
<u>UR Request</u>	89	Unit: N/A   File Date: 05/17/2011   Petition Status: Closed   Date	e of Injury:	
Appeal Case	87	Appeal Case	View More	View Appeal Summa
WCAB Petition	78	A11-2002		
IRE Designation	4	Claimant/Employee Name: E Defendant/Employee Name: Defendant/Employee Name: Defendant/Employee Defendante/Employee Defendante/E	mployer Name: urv:	Business Unit:
		WCAB Petition	View More   View	WCAB Petition Summa
		SUPP-411-0838-1	<u></u> , <u></u>	
		Claimant/Employee Name Defendan Unit: N/A   File Date: 05/17/2011   Petition Status: Closed   Date	it/Employer Name: e of Injury:	}usines
		Appeal Case	View More	View Appeal Summa
		A11-2015		
		Claimant/Employee Name: F Defendan	t/Employer Name: <b>S</b>	



Matter Type	Count	Show Advanced Search For Claim		
All Matters	1582			
Dispute	681	Found 412 records. Showing 1 of 42 pages. >>	Records	per page: 10   20   30
<u>Claim</u>	412			
Med Fee Request	194	Claim	View More	View Claim Summary
<u>UR Request</u>	89	2328053		
Appeal Case	87	Claimant/Employee Name L I Defendant/Employer Name:		
WCAB Petition	78	Commission   Business Unit: N/A   File Date: 10/03/2001   Claim Status: Susp L Agency Claim Number: N/A	ended   Date	of Injury:
IRE Designation	(1)			
		CORPORATI I Business Unit: N/A I File Date: 12/06/2006 I Claim Status: Close I Agency Claim Number: N/A	ed I Date of In	njury:
		Claim	View More	View Claim Summary
		2234292		
		Claimant/Employee Name: I Defendant/Employer Name: N/A I File Date: 12/08/2000 I Claim Status: Compensable I Date of Injury: N/A	I Age	Business Unit: ncy Claim Number:
		Claim	View More	View Claim Summary
		3367967 Claimant/Employee Name: I Defendant/Employer Name:		



To filter further, type in specific search criteria in the search bar. This will provide fewer results.

All Matters	~	Claimant Last name, First name	Q	Keyword Search Tips
Matter Type	Count	Found 25 records. Showing 1 of 3 pages. >>		Records per page: 10   20   30
Dispute Claim IRE Designation	6 6 6 3	Dispute DSP-2328053-1 Claimant/Employee Name	I Defendant/Employer Name	View More View Dispute Summary
Med Fee Request	0	Commission   Business Unit: N/A   Dispute   Judge: Dlin, Geoffrey	File Date: <b>06/17/2002</b>   Dispute	View More View Claim Summary
		Claimant/Employee Name Commission   Business Unit: N/A   File Date	Defendant/Employer Name :: <b>10/03/2001</b>   Claim Status: <b>Su</b>	ispended   Date of Injury:
		Dispute DSP-4110579-1 Claimant/Employee Name INTL   Business Unit: N/A   Dispute File Date Judge: Krass, Denise	Defendant/Employer Na e: <b>11/08/2012</b>   Dispute Status: (	View More View Dispute Summary ame: Closed I Date of Injury:
		IRE Designation RFD-25493 Claimant/Employee Name N/A   Designation Status: Incomplete Pre Ac	Physician Name: <b>Weiss, Davi</b> e t 111	View More   View IRE Summary d   Physician County:



Specific criteria could be anything pertaining to a matter, such as the Judge's name the claim/dispute status, or both.





Further still, change All Matters to a specific Matter Type:

Claim	~	Claimant Last name, First name	Q K	eyword Search Tips
Matter Type	Count	Show Advanced Search For Claim		
		Found 1 records. Showing 1 of 1 pages.		Records per page: 10
		Claim 2328053 Claimant/Employee Name: Commission   Defendant Commission   Business Unit: N/A   File Date: 10/03/2001	⊻ t/Employer Name: Claim Status: <b>Suspen</b>	iew More View Claim Summary ded   Date of Injury:

NOTE: WCAIS retains search criteria. When starting a new search, remember to reset your parameters.

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	Q Keyword Sear	<u>rch Tips</u>
Show Advanced Search For Claim		
Found 1 records. Showing 1 of 1 pages.		Records per page: 10
Claim 2328053	View More	<u>View Claim Summary</u>
Claimant/Employee Name: I Business Unit: N/A I File Dat Agency Claim Number: N/A	I Defendant/Employer Name: e: 10/03/2001 I Claim Status: Suspended I Date	of Injury:

You can click the Keyword Search Tips link to view helpful tips for finding information faster in WCAIS.

#### Search Tips for WCAIS

Use <u>any</u> of these simple tips to help you find information in WCAIS faster.

**Tip 1:** Use the drop-down menu to identify what you are searching for (e.g., Claimant, Dispute, etc.)

Tip 2: Enter multiple search terms to create a stronger search

Tip 3: Use special characters to define your search

Special Character	How it Works	Sample Search
* Asterisk	Add * at the start or end of a term when information is missing or unknown.	*1111 Finds all Parties and Matters with SSNs that end with 1111
Double Quotation Marks	Apply " " around a single search term or phrase to find an exact match for the entered information.	"02/22/2015" Finds all results that have 02/22/2015 in their Profiles or Matters
<b>∼</b> Tilde	Add ~ to the end of the term to find results with spelling variations.	Megan~ Finds results that are variations of the name Megan, such as Meghan or Meaghan
OR	Use OR between search terms to broaden your search results by including more than one keyword.	Wal-Mart or Walmart Finds all results that contain either Wal-Mart or Walmart

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		Hide Advanced Search For Claim	
Name, FEIN, Date of birth (MM/DD/YYYY), etc Q	<u>Keyword Search Ti</u>	Claim Number	Claim Administrator Claim Number
		Workers Compensation Id Number	SSN
Show Advanced Search For Claim		Claimant First Name	Claimant Last Name
Found 412 records. Showing 1 of 42 pages. >>	Records per p	Date of Birth From	То
			<b> </b>
Claim	View More View	MM/DD/YYYY	MM/DD/YYYY
7290571			Defendant/Employer Name
Claimant/Employee Name: I Defendant/Employer Name: Date: 03/12/2008 I Claim Status: Closed I Date of Injury: I Agen	I Business U cy Claim Number: <b>N/</b> /	Business Unit	Claim Status
			▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲
Claim	View More I Viev	Claim File Date From	To
You can also click the Show Advanced Search for Cl	aim link to	MM/DD/YYYY	
further parrow your results with more search criter	ria ontions	Date of Injury From	То
Turtiler harrow your results with more search criter			<b>m</b>
		MM/DD/YYYY	MM/DD/YYYY
Each Matter Type in the search results window has	a link for		
Advanced Search.		Class	
		Clear	Advanced Search

Found 412 records. Showing 1 of 42 pages. >>

Records per page: 10 | 20 | 30

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Claim Number		Claim Administrator Claim Number		Y
Workers Compensation Id Number		SSN		A
Claimant First Name		Claimant Last Name		s y
Date of Birth From		То		-
	Ē		<b></b>	E
MM/DD/YYYY		MM/DD/YYYY		C
Claimant Address		Defendant/Employer Name		
Business Unit		Claim Status		
Claim File Date From		То	Ľ	
	Ē		<b></b>	
MM/DD/YYYY		MM/DD/YYYY		
Date of Injury From		То		
	Ē		<b></b>	
MM/DD/YYYY		MM/DD/YYYY		
Clear		Advanc	ed Search	

**REV 10/2023** 

You will notice a drop-down box for Claim Status within the Advanced Search options. This can narrow a search for a specific claim or filter all claims of a single status to which you are a party.

Each Matter Type in the search results window has a Status drop-down option within the Advanced Search.

Claim Status	
	~
Closed	
Suspended	
Compensable	
Duplicate	
Med Only	
Comp Denied	
FROI	
FROI - Cancelled	
No FROI	
Suspended - ACSR	
Temporary	

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1	<b>pennsylvania</b> DEPARTMENT OF LABOR & INDUSTRY
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ide Advanced Search For Claim						
Claim Number		Claim Administrator Claim Number				
Workers Compensation Id Number		SSN				
Claimant First Name		Claimant Last Name				
Date of Birth From		То				
MM/DD/YYYY		MM/DD/YYYY				
Claimant Address		Defendant/Employer Name				
Business Unit		Claim Status				
Claim File Date From		То	~			
	i		ė			
MM/DD/YYYY		MM/DD/YYYY				
Date of Injury From		То				
	Ē		Ē			
		יעע עייין אוויאן אוויאן די די די				
Clear		Advanced St	earch			
nd 412 records. Showing 1 of 42 pages. >>		Records per page: 10	20			

All criteria entered in the search parameters must match the result for it to be found.

If you are not receiving any results, check all information entered to ensure accuracy or try simplifying your search.

For example:

<u>Claim Number</u> is unique to each individual claim. You can enter only this in the parameters and find the claim to which you are a party.

<u>SSN</u> is unique to each individual claimant. You can enter only this in the parameters and find all claims related to the individual to which you are a party.

If you are still not receiving the results you are looking for, try manipulating your search parameters:

- Add or remove special characters (such as hyphens, ampersands, periods, etc.)
- Add or remove words (in litigation = litigation)
- Try a nickname (William = Bill or Francis = Frank)
- Try an initialism (Federal Bureau of Investigation = FBI)









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Found 1 records. Showing 1 of 1 pages.		Rec	ords per p	age: <mark>10</mark>				
Claim 7015207 Claimant/Employee Name, L Defendant/Emp	View More View Claim Summary							
I Business Unit: N/A I File Date: 04/11/1994 I Claim Sta	Claim Information					⊗		
Once you have found the desired result, you can click on the View Claim Summary link to be directed to the Claim Summary	Claim Number Date of Injury Defendant/Employer Name Claim Administrator Claim Number Workers' Compensation Id	7015207 N/A		Claimant/Employee Name Claim Status Claimant Address	No FROI			
Or you can click on either the matter number link or View More link to view	Interested Parties (5)				View	laim Summary		
more detailed Claim Information. From	Name	Туре	Business Unit	Correspondence Address	Ema	il Address		
there you can access the Claim Summary from the View Claim Summary button or		Claimant/Employee						
click the "x" to return to your search results.	Attorney ID#:	Claimant's Attorney						

#### WCAIS Enhanced Search



#### **Bureau of Workers' Compensation (BWC)**

Information Services Helpline:

Toll-Free inside PA: 800-482-2383

Local outside PA: 717-772-4447

Email: <u>ra-li-bwc-helpline@pa.gov</u>

#### Workers' Compensation Office of Adjudication (WCOA)

Phone: 844-237-6316

Email: wcoaresourcecenter@pa.gov

#### Workers' Compensation Appeal Board (WCAB)

Phone: 717-783-7838

Email: <u>ra-li-wcab@pa.gov</u>