### Workers' Compensation Automation and Integration System





# to WCAIS Dashboard Teams Training



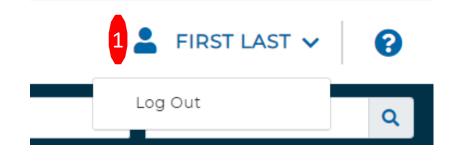


WCAIS	Dash	board
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Workers' Co and Integrat	npensation Automation ion System		1 💄 FIRST LAST	r ~ 20
<b>∃</b> 3		All Matters	♥ Search	Q
🖀 Home	Dashboard	Personalize Your Dashboard 5		
<b>Q</b> Search	Duorisouru	My Claims	~	Add Item
? Helpline		My Claims Upcoming Events My Appeals		
🛃 My Matters	Alerts 4	My WCAB Petitions My Med Fee Reviews My Disputes		
<b>До</b> WCAB	• BWC (0)	My Requests for Designation of a My Utilization Reviews	Physician to Perform an IRE	
★ WCOA	• WCOA (0)			
😻 Healthcare 💦 📎	• WCAB (2)			
I UEGF	General (0)			
Profile				
	Quick Links 6 Wew WCOA Dashboard   WCAB Dashboard   Records Request Dashboard   File a WCOA Petition	Judges' Procedures and Policies		





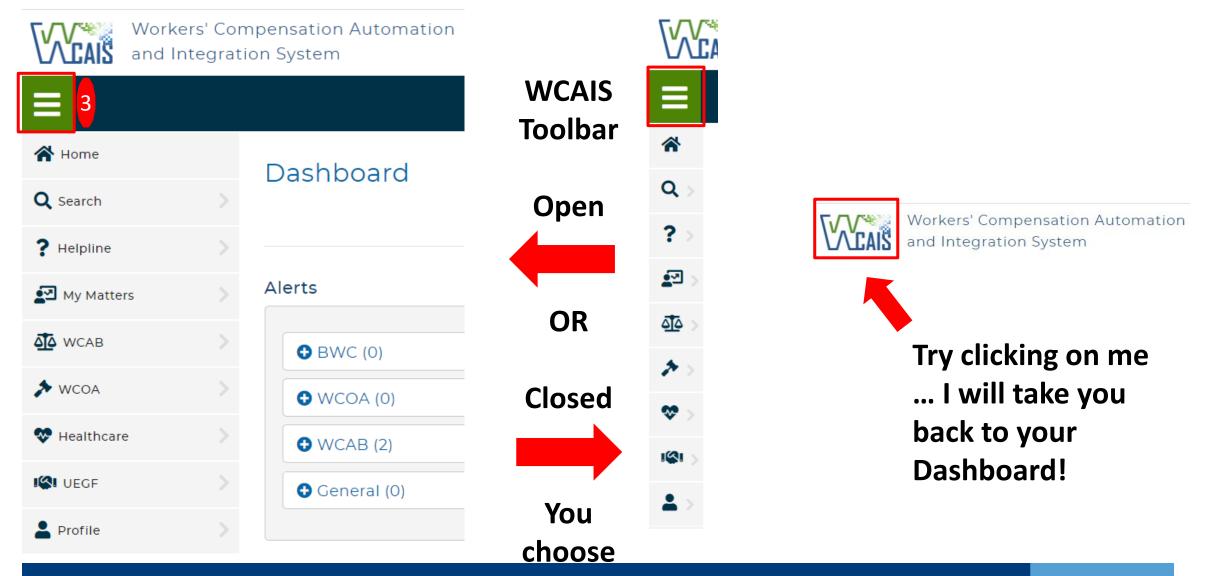
### Is this YOU?

💄 FIRST LAST 🗸 🛛 2 😯	
Customer Service Center Home	
I need help on this screen	
Submit a Question	
Printable WC Forms	
 Contact Us	

### Do you use WCAIS Customer Service?

WCAIS Customer Service is currently showing in Legacy and will receive the new DT platform with Release 1.6 (2025).









### WCAIS Alerts ... created for YOU!

ts 4	
BWC (0)	
D WCOA (	))
WCAB (2	))
Date ‡	Alerts 1
01/19/2023	Case lists for upcoming WCAB electronic hearings can be found late in the week prior to the scheduled hearing date(s) at https://www.dli.pa.gov/Businesses/Compensation/appeals/Pages/default.aspx.
08/16/2022	The 2023 WCAB hearing schedule can be found at https://www.dli.pa.gov/Businesses/Compensation/appeals/Pages/2023-Hearing-Dates.aspx.
Showing 1 - 3	2 of 2
General	(0)

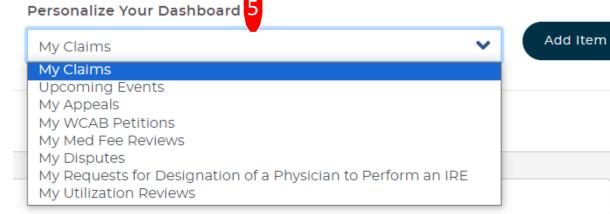
8 0

### Have you customized your WCAIS Dashboard?



	Claim Status	Claim Number <sup>↑</sup>	Claimant/Employee Name	Defendant/Employer Name	Business Unit Name	Date of Injury	Status ‡
Do you use the		<u>9999901</u>	Last, First	Company 1		02/25/2023	Comp Denied
colored graph?		<u>9999902</u>	Last, First	Company 2		02/15/2023	Temporary
		<u>9999903</u>	Last, First	Company 3		10/29/2022	No FROI
Go ahead click on		<u>9999904</u>	Last, First	Company 4		10/04/2022	No FROI
a color see what		<u>9999905</u>	Last, First	Company 5		09/23/2022	Compensable
happens!	Comp Denied Temporary No FROI Compensable Closed FROI Med Only Suspended	Showing 1 - 5 of	247	1	« ( 1	2 3 4	







	Personalize Your Dashboard 5	
	My Claims 🗸	Add Item
	My Claims	
_	Upcoming Events	
	My Appeals	
	My WCAB Petitions	
	My Med Fee Reviews	
	My Disputes	
_	My Requests for Designation of a Physician to Perform an IRE My Utilization Reviews	

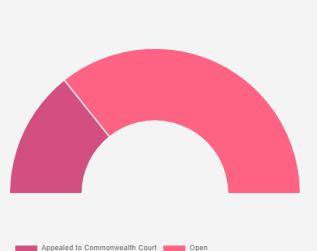
## You've personalized ... but you chose the wrong information. OR You've used the color graph but

need to reset the graph or grid.

**C** 0

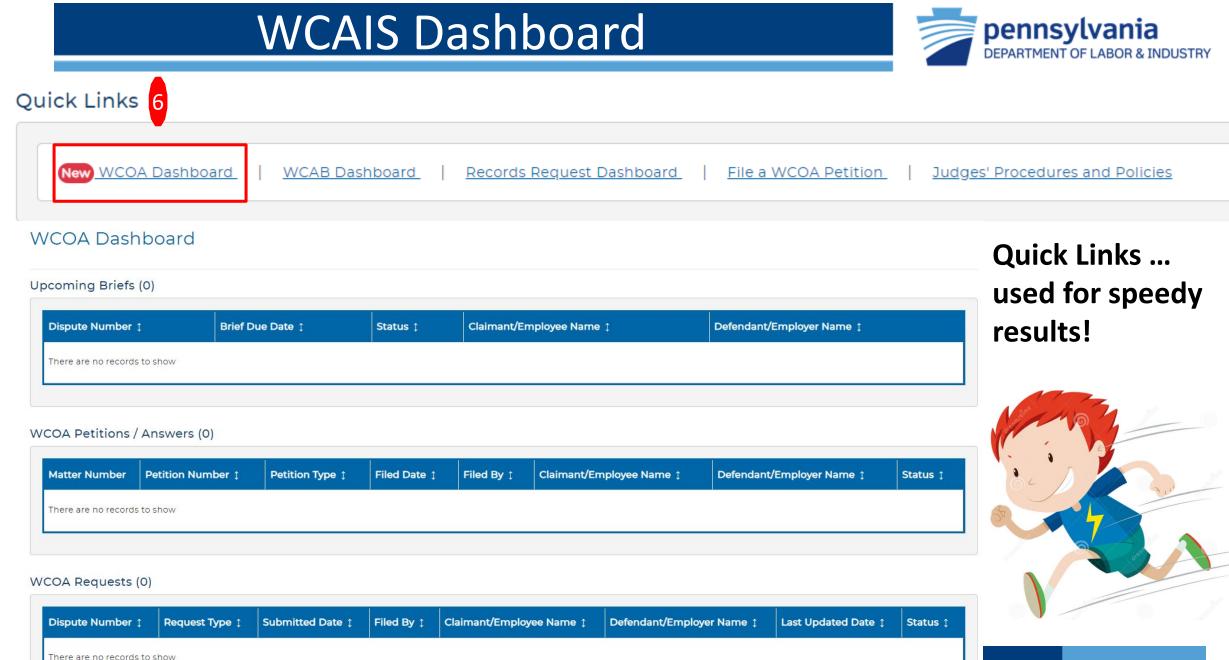
#### My Appeals (7)

Appeal Number	Claimant/Employee Name	Defendant/Employer Name <sup>‡</sup>	Business Unit Name	Filing Date <sup>↑</sup>	Appeal Case Status
<u>A21-9991-1</u>	Last, First	Company 1		02/19/2021	Appealed to Commonwealth Court
<u>A21-9992-1</u>	Last, First	Company 2		12/20/2021	Appealed to Commonwealth Court
<u>A22-9993-1</u>	Last, First	Company 3		04/08/2022	Open
<u>A22-9993-2</u>	Last, First	Company 3		04/08/2022	Open
<u>A22-9994-1</u>	Last, First	Company 5		11/09/2022	Open



WCAB Appeal Case Status





		WCAIS Dask	nboard	DEPARTMENT OF LABOR & INDUSTRY
< → C ▲	Not secure   wca	aistp.dli.pa.gov/ol/DT/DIST/Index.html#/SSR23564		🕸 🖈 🔲 😸 Incognito 🗄
		ompensation Automation ation System	۹.	~ 3
=			All Matters	Search Quick Links
A Home		Dashboard	Personalize Your Dashboard	used for
Q Search		Dashboard	My Claims	Add Item
? Helpline				speedy
My Matters		Alerts		results!
WCAB		• BWC (0)		
* WCOA		• WCOA (2)		
😵 Healthcare		• WCAB (2)		
UEGF		General (0)		
Profile	>			
		Quick Links		
		New WCOA Dashboard	Records Request Dashboard   File a WCOA Petition   Judges' Procedures and Policies	s
		Correspondence (451)		Search Correspondences 😂
		Correspondence Status View Sta	itus Document Type 1 Case #	Date Sent 1

	M	/CAIS Dashboard	d			<b>NSYLVANIA</b> MENT OF LABOR & INDUSTRY
Co	orrespondence (0) 7					Search Correspondences 🕻
	View Status	Document Type 1		Case #	Date Sent 🗅	
	There are no records to show					

### Search Correspondences

#### Search Criteria

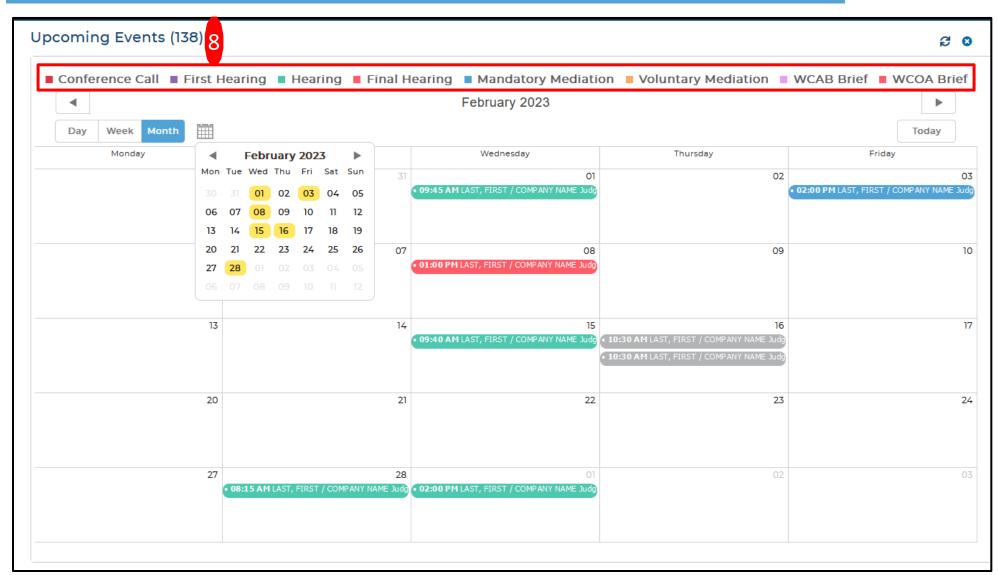
Di	te Selection Criteria			
-	Select One -			
	Select One - ast Month ast 7 days ast 2 days	To (r	required)	iii ii
M	1/DD/YYYY	MM/	DD/YYYY	
	Show Unread Correspondences			

Search Results (0)

Clear

View Status 💲	Document Type 1	Entity Number 🗅	Date Sent 🗅	Generated Date 1	Claim Number 🗎	Claimant/Employee Name 🕽	Defendant/Employer Name 🗅
There are no reco	rds to show						







Calendar Hearing	
Date	Time
2/15/2023	09:40 - 10:00
Location	Judge
123 STREET, CITY, PA 11111	Judge Name
Special Instructions	
PHONE NUMBER: 111-111-1111 CONFERENCE: 111 111 111	∧ ∨ //.
Claimant	Dispute #
FIRST LAST	DSP-1111111-1
Defendant/Employer	Assigned Judge
COMPANY NAME	Judge Name
Claim #	Claim Status
1111111	No FROI
Date of Injury	Dispute Status
	In Litigation



Basic

Screen

Functions

Buttons

Icons

Field

Indicators

Grids

Workers' Compensation Automation and Integration System

next screen

Action 1

IXI

Check mark = section complete

Blue circle = section in progress

Grey circle = section not started

EDI Transaction FROI-00 was received

Modern User Experience

Clear, etc.

Θ

Informational

Pop-Up

 $\sim$ 

Original Filing Date :

....

Calendar

Edit

Received Date

ea/ee/aeea

✓ Mobile-Friendly & Responsive

0

Q

Blue arrow

to top of screen

Status :

 $\odot$ 

View

C

Refresh

Delete

ω

Remove



#### WCAIS Digital Transformation Wor CAIS and 💄 User Name 🗸 Name, FEIN, Date of bi Arrow next to User Name = logout menu Question icon = access the Customer Service Center All drop-down menu = narrow search parameters Green menu = view or collapse the menu Magnifying glass icon = search WCAIS Upload Document Back Green button = Blue button = Grey button = proceed to the additional task to Back, Cancel, button = scroll

perform

G D

Additional

Info

00

Expand &

Collapse

I am the Defendant/Employer

Claim Status

FROI

Red (required) = mandatory field Arrow = drop-down menu

Single arrow next to a column title = the grid is sorted by that column Double-sided arrow = press to sort by that column

Select One (required)

Do you know all WCAIS icons ... How do they function? What can they do?

## This is a User Experience Guide to Help YOU!

Browsers & Zooming



Use Microsoft Edge, Google Chrome, or Mozilla Firefox to access WCAIS. Do not use Internet Explorer.

PC Keyboard = ctrl and +/-Apple Keyboard = cmd and +/-Browser Settings = Press the three dots in the upper right corner of the browser. Update the Zoom setting.

Zoom in and out:

# Dark side of WCAIS



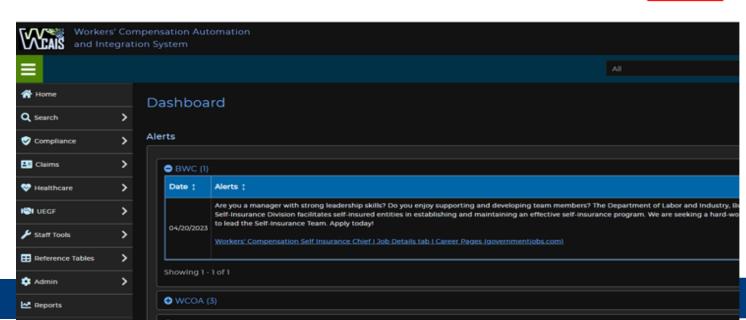
### Is WCAIS bright for your eyes? Want a darker background? From Edge, new tab, type: edge://flags/#enable-force-dark

Image: Second state     Image: Second state     Image: Second state     Image: Second state       Image: Second state     Image: Second state     Image: Second state     Image: Second state		A @ # /
	Q <sub>4</sub> Search flags	Reset all
	Automatically render all web contents using a dark theme. – Mar         Windows, Linux, Android           available force-dark         Windows, Linux, Android           Experimental accessibility language detection         Enable language detection for in-page content which is then exposed to assistive technologies such as screen readers. – Max, Windows, Linux, Android it is tenable experimental accessibility-language detection           Experimental accessibility language detection         Experimental accessibility language detection	Default Octout Cateloid aim simple CELAB-based inversion Enabled with simple CELAB-based inversion Enabled with simple CELAB-based inversion Enabled with selective inversion of concerning Enabled with selective inversion of concerning Enabled with selective inversion of excepting Enabled with selective inversion based on transparency and number of colors Disabled
Your changes will take effect after you restart Microsoft Edge.	Promote snortcuts to be default when pleasable Mac, whindows, Linux	V) Restart

Auto Dark Mode for Web Content will pop up, please select Enable from drop down.

At bottom of tab, a Restart button will appear. Please click and wait ...

After a few seconds, return to WCAIS ... Your Dashboard will appear with a black background!







## **Bureau of Workers' Compensation (BWC)**

Information Services Helpline: Toll-Free inside PA: 800.482.2383 Local outside PA: 717.772.4447 Email: <u>ra-li-bwc-helpline@pa.gov</u>

### Workers' Compensation Office of Adjudication (WCOA)

Phone: 844.237.6316 Email: <u>wcoaresourcecenter@pa.gov</u>

### Workers' Compensation Appeal Board (WCAB)

Phone: 717.783.7838 Email: <u>ra-li-wcab@pa.gov</u>