

File No.:	_____
Permit No.:	_____
Date:	_____

APPLICATION FOR UCC SIGN PERMIT

- EXPEDITE REVIEW. ADDITIONAL FEE SUBMITTED.
 ACT 24 EXEMPTION

<p>Site Information</p> <p>Political Subdivision and County names are required.</p>	<p>Facility Name (name of company, mall, institution, university, etc.): _____</p> <p>Building and/or Tenant Name _____</p> <p>Street Number and Name _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Political Subdivision _____ County _____</p> <p>Contact Name _____ Phone _____</p> <p>Previous L&I File Number (if sign was previously approved or if electric circuit will be pulled from building): _____</p>
<p>Proposed Sign Information</p>	<p><input type="checkbox"/> Ground Sign <input type="checkbox"/> Marquee Sign <input type="checkbox"/> Pole Sign <input type="checkbox"/> Projecting Sign <input type="checkbox"/> Roof Sign <input type="checkbox"/> Wall Sign <input type="checkbox"/> Combination Sign</p> <p>Sign dimensions: _____ (height) X _____ (width) = _____ (Sq. ft.)</p> <p>Sign material(s): _____</p> <p>Method of attachment: _____</p> <p>Illumination: <input type="checkbox"/> None <input type="checkbox"/> Electrical <input type="checkbox"/> Incandescent <input type="checkbox"/> Fluorescent <input type="checkbox"/> Neon</p> <p>Note: If illuminated, all electrical details must be shown on drawings.</p>
<p>Plan Requirements</p>	<p>Three copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale on pages which are at least 18" x 24" and sealed by a licensed architect or engineer. These plans must detail:</p> <ul style="list-style-type: none"> • The dimensions of the sign and any supporting members. • If roof sign, the height from the roof level to lowest part of sign and height from roof surface to the top of the sign. • If ground sign, the height from ground level to the top of sign. • If a wall sign, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached. • If a free-standing sign, the setbacks from property lines, buildings, driveways and the edge of an improved road or curb (shown on a plot plan). • The materials, finish, and the construction including loads (wind & seismic), stresses, anchorage, any illumination, and the fail-safe provisions for animated devices (if any). • Other pertinent engineering or construction data.
<p>Applicant & Owner Information</p>	<p>Applicant Name _____</p> <p>Street Address _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Phone _____ Fax _____ Email _____</p> <p>Applicant Signature _____ Date _____</p> <p>Owner Name _____</p> <p>Street Address _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Phone _____</p>
<p>Filing Requirements</p>	<p>FEE SCHEDULE: For an up-to-date listing of fees, please see the Fee Schedule listed on our website (www.dli.pa.gov/Individuals/Labor-Management-Relations/bois) or contact our office for a copy of the Fee Schedule by telephone at 717-787-3806 option 1 or by fax at 717-783-5002.</p> <p>Be sure to include any additional information necessary when mailing this application and the appropriate fee to the Department.</p>
<p>For L&I Use Only</p>	<p>Check #: _____ Amount: _____ Bates #: _____</p>