

Veterans Employment Program PY24 Questions & Answers

Questions Open: October 8, 2024

Questions End: October 18, 2024

Please note that all questions have been paraphrased.

Question: Can we spend funds through the entire period of performance of the grant?

Answer: Yes, a budget should be developed for the entire period of performance of the grant, April 1, 2025 through May 31, 2027. Grant activities should be completed by November 30, 2026 with the remaining six months dedicated to data collection on program outcomes, specifically employment retention. Invoices will continue to be submitted during the final data collection period for items such as administrative costs for data collection and reporting.

Question: If an entity is bidding on behalf of multiple local workforce areas, can the requested budget be for more than \$200,000?

Answer: If an entity is bidding on behalf of multiple local workforce areas, the entity cannot request an award amount for more than \$200,000. In this case, eligible applicants must submit individual applications. A description of the collaboration plan should be included in the project narrative as this will demonstrate the partnership and commitment of the applicant to the project, which will assist to illustrate why your organization is the best organization to provide veteran supportive services.

Question: Can you please provide a definition of *requested* and *leveraged* funds?

Answer: Requested funds are the total funds requested by the applicant for the entire period of performance of the grant to implement the proposed grant activities, not to exceed \$200,000, as indicated in the NGA. Requested funds should be developed with guidance from Appendix E Budget & Invoicing Instructions. The funds should be entered by line item in the Grant Financial Reporting Package – Budget and Justification Form, also labeled Appendix E.

Leveraged funds are currently existing non-grant funds or resources that assist the grantee to carry out the initiatives described in the grant proposal. For example, if the grantee already has access to a supportive service, they could leverage this resource to provide the support to a grant eligible veteran. If you choose to include leveraged resources, they must be reflected under the leveraged portion of the budget. Additionally, please discuss the leveraged resource in the project narrative as this will demonstrate the partnership and commitment of the applicant to the project, which will assist to illustrate why your organization is the best organization to provide veteran supportive services. Leveraged funds are not required for this grant.

Question: To establish spouse eligibility, would it be acceptable to use an expired spouse ID card?

Answer: A spouse ID card cannot be expired. If the card is expired, the spouse must provide their spouse's DD214 and evidence of marriage, such as a marriage certificate.

Question: Is the State able to provide any additional data or information to help inform our approach in terms of numbers? For example, how many eligible veterans are there across PA? Or can you share the number of eligible veterans by county?

Answer: L&I recommends contacting your [county director of veteran affairs](#) to identify local veteran data. Pennsylvania's [Department of Military and Veteran Affairs](#) can also be a good source of information to explore veteran resources.

Question: Who should letters of support be addressed to?

Answer: Please address letters of support to: PA Department of Labor & Industry, 651 Boas Street, Harrisburg, PA 17121.