



# Policy on Policies

The framework for developing, managing, and decommissioning workforce system policies.





# Discussion Points

- **Purpose and Function**
- **Policy Revisions**
  - Defined Policy Development Tracks
  - Order of Precedence
  - Policy Exceptions
- **Policy and Procedure Guide**
  - New Sections and Processes
  - Roles and Responsibilities
- **Summary of Impact**





# Purpose and Function

## WHY POLICY ON POLICIES IS IMPORTANT

- Standardized framework for policy development, management, and decommission
- Ensures clarity, consistency, and compliance
- Supports transparency, accountability, and continuous improvement
- Promotes collaboration and engagement of workforce partners in policy development





# Policy Revisions

## DEFINED POLICY DEVELOPMENT TRACKS

### ➤ Full Life-Cycle

- New policies and policies requiring substantial revisions
- This process includes a public comment period

### ➤ Fast Track

- Policies requiring minor, non-substantial revisions or immediate action
- No public comment period





# Policy Revisions

## ORDER OF PRECEDENCE

- Applies when there is inconsistency between published policy and practice
- Outlined order of precedence for both federal and state programs
- Maintains alignment with governing laws and ensures consistent policy application
- L&I notifies partners of changes that impact workforce system policy or guidance





# Policy Revisions

## POLICY EXCEPTIONS

- Exception from a specific element or factor within a specific workforce system policy
- Allows flexibility within workforce system policy to improve local outcomes
- Must be requested in writing by the Local Workforce Development Board (LWDB)
- Requires approval from the Deputy Secretary for Workforce Development





# Policy Procedure Guide

## NEW SECTIONS AND PROCESSES

- Policy Development Life Cycle Overview
- Policy Development Initiation
- Workforce System Policy Improvement Survey
- Local Workforce Development Board Preview
- Automated Leadership Review





# Policy Procedure Guide

## ROLES AND RESPONSIBILITIES

- Policy Owner
- Development and Review Team (DART)
- BWDA Policy & Planning Coordination Services (PPCS)
- Local Workforce Development Boards
- Leadership Review





# Summary of Impact

## 2025 POLICY ON POLICIES AND POLICY PROCEDURE GUIDE

- Improved consistency and governance
- Increased efficiency and automation
- Standardized review and revision timelines
- Expanded collaboration and feedback
- Faster response capacity
- Enhanced transparency





# Thank You!

## Questions?



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