



## Complex Needs Planning Closure Guidance

### Considerations

1. Identified Goal - Has it been met?
2. What are the anticipated challenges moving forward?
3. Are supports in place and does the team have knowledge of those supports to meet the challenges?
4. How does the child/family define stability for themselves and how does the team define stability?
5. Is the person medically and psychiatrically stable?
6. Is the person's current living situation stable?
7. Is there an active and up to date crisis plan in place?
8. Are the child and family in agreement with ending the complex needs process?
9. If yes to all of the above, then transition should be gradual and planful to close out the formal complex needs planning sessions.

### Next Steps

1. After considering the above questions, discuss the closure plan with the team.
2. Identify a final meeting date.
3. In final meeting, review current services in place and final disposition of the youth.
4. Following the final meeting, the identified county representative will provide information to the identified regional or state office on a monthly basis.
5. This information should include what services remain in place, where the youth is located and if there are any current or anticipated concerns.
6. If at any time the county representative or identified regional or state office feels this process needs to reopen, that request can be made.
7. The regional or state office will acknowledge receipt of this information and provide any technical assistance or feedback as needed.
8. It is expected that if youth will need to reopen in the complex case planning process that the most current information will be provided to the regional or state office lead prior to reopening.
9. The closure process including monthly updates will continue until which time both the county and regional/state offices feel the youth is at a point of stability that is manageable and unlikely to change.