

FY25-26 SBAP Fall Training SBAP Systems

Presented by SSG (Siva Kakuturi)
September 10, 2025

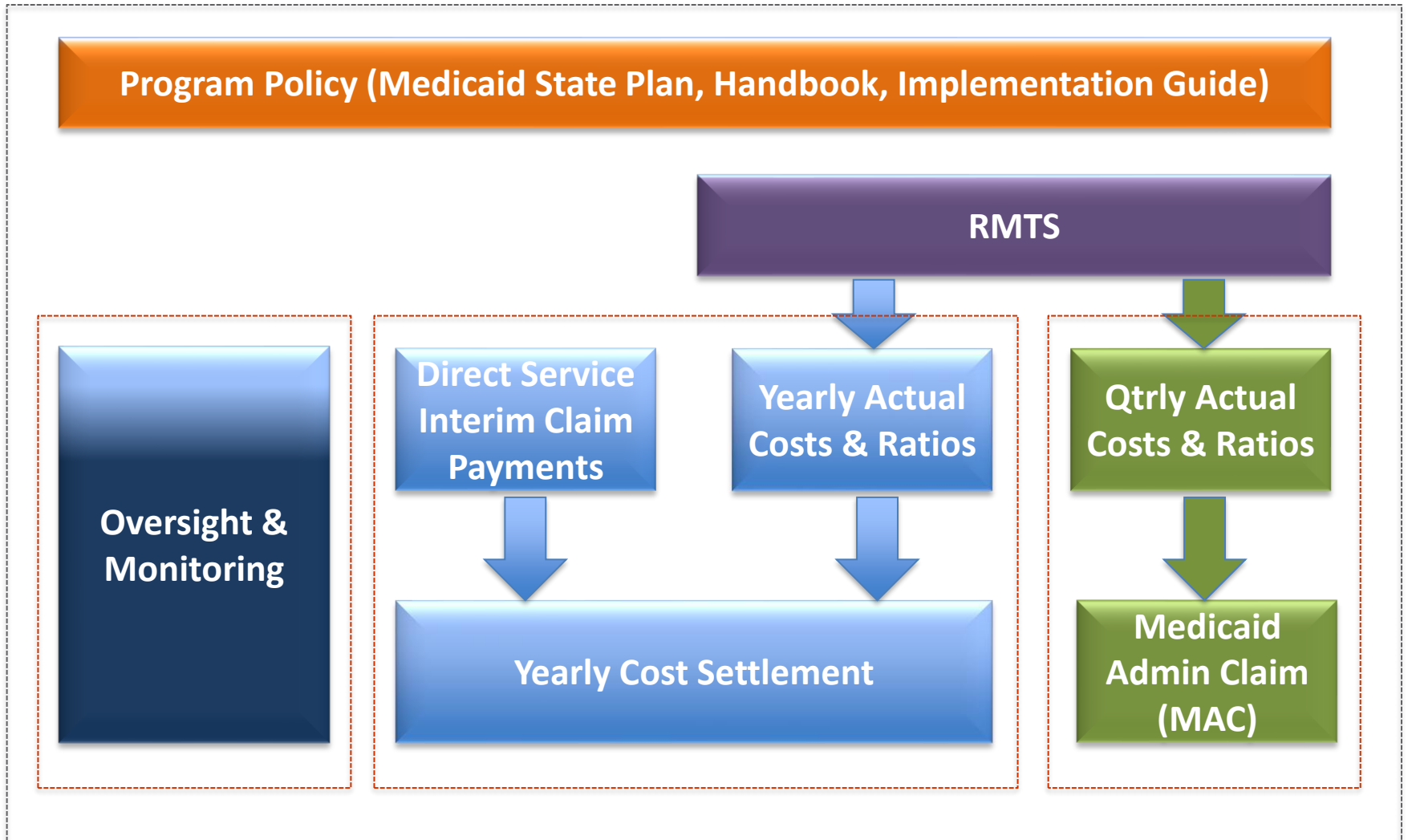
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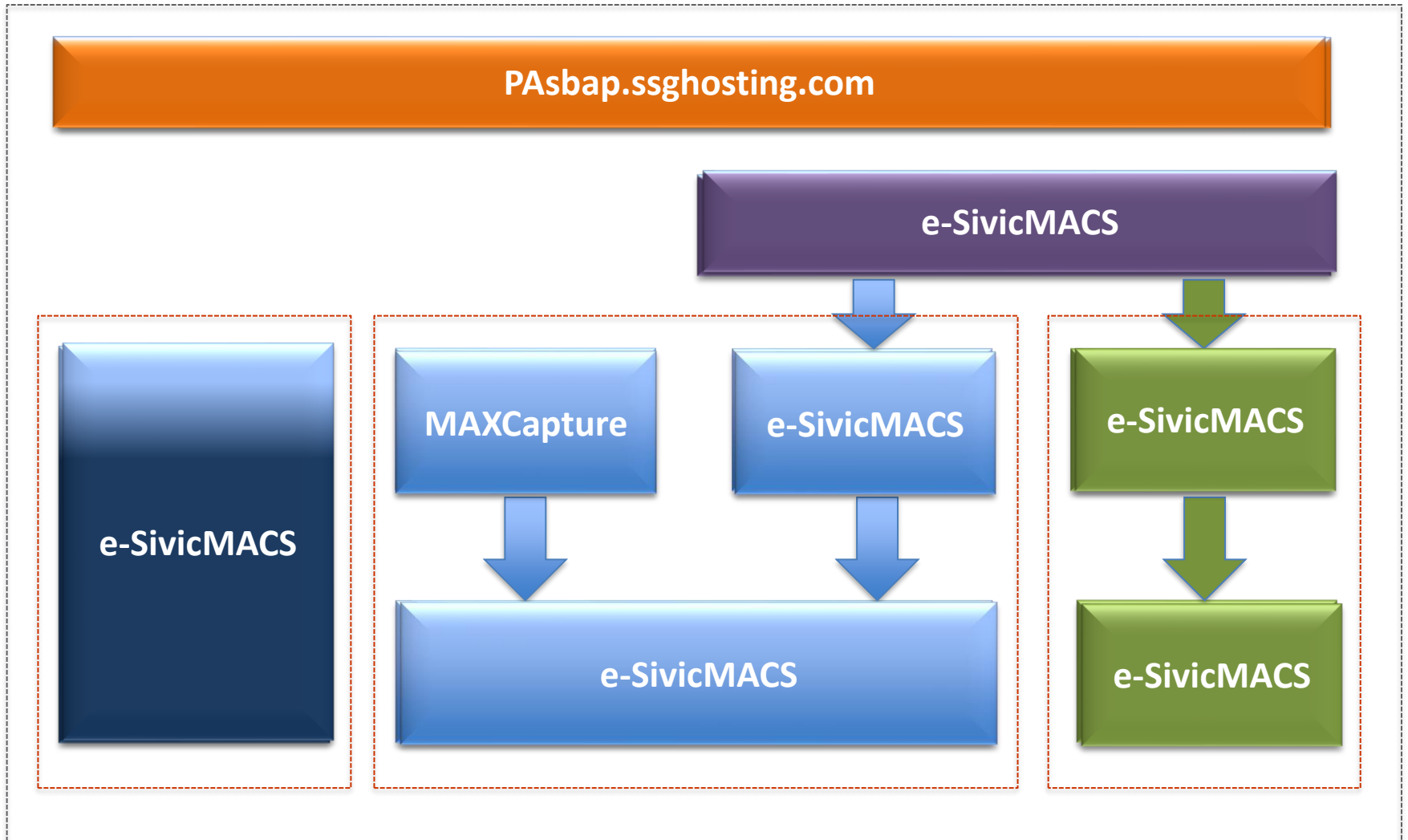
Agenda

- SBAP Program Overview
- SBAP Systems
- FY25-26 System Enhancements
 - e-SivicMACS
 - MAXCapture

SBAP Program Overview



SBAP Program Overview



SBAP Systems

Main Site

- <https://PASBAP.ssghosting.com>
 - Policy Changes
 - Resources and Forms
 - Training Schedule and sign up
 - Entire Project Schedule for the program
 - SBAP Publications (Monthly Updates, Newsletters)

Pennsylvania School-Based ACCESS Program (SBAP)

[Home](#) [Basic Info](#) [Program Updates](#) [Document Library](#) [Websites](#) [Contact](#) [About](#)

Website Links

Direct Service (MAXcapture) Service Entry	Click Here
Random Moment Time Study, Administrative Claiming, Cost Settlement, Monitoring from FY2023-2024 and Onwards	Click Here
Cost Settlement, Monitoring from FY2015-2016 Through FY2022-2023	Click Here

SBAP Systems

Direct Services

- MAXCapture (<https://PASBAP.ssghosting.com> – First Link)
 - Maintain Students
 - Maintain Parental Consent, IEP, Medical Authorization for a Student
 - Maintain Therapists/Service Providers
 - Maintain Licenses and Service Approval Setup for a Therapist/Provider
 - Maintain Student Rosters
 - Enter Services Provided to Students (Direct or on-behalf-of)
 - Approve Services
 - Generate and Analyze Service Reports
 - Download and Review Exception Reports (Services failed to convert to Claims)
 - Download and Review Management Reports (Summary of claims paid and Denied by Medicaid System)

SBAP Systems

Random Moment Time Study

- e-SivicMACS (<https://PASBAP.ssghosting.com> – Second Link)
 - Maintain Participants for the Next Quarter (Current)
 - Maintain Participants (replacements, emails, etc) for running Quarter (Sample)
 - Review Response Reports
 - Follow-up on No Responses

Quarterly Costs and Medicaid Admin Claim

- e-SivicMACS (<https://PASBAP.ssghosting.com> – Second Link)
 - Enter Quarterly cost data
 - Respond to Desk Review messages
 - Review Quarterly Admin Claim
 - Print, Sign, Upload CPE form

SBAP Systems

Yearly Cost Settlement

- e-SivicMACS (<https://PASBAP.ssghosting.com> – Second Link)
 - Enter Yearly Cost Settlement Data for all 4 quarters
 - Respond to Desk Review messages
 - Review Cost Settlement calculation numbers
 - Print, Sign, Upload CPE form

Oversight & Monitoring (only if selected)

- e-SivicMACS (<https://PASBAP.ssghosting.com> – Second Link starting from FY23-24)
 - Approximately 50 LEAs per year
 - Upload supporting documentation for requested records
 - Respond to any clarifications from Reviewers
 - Review O&M Final Report

Systems Enhancements

Improves LEA Productivity

Enhances Revenue & Compliance

FY25-26 Program Improvements

- Central Site (<https://PASBAP.ssghosting.com>) for the Entire SBAP Program management
- **System Enhancements**
 - e-SivicMACS
 - MAXCapture

FY25-26 System Enhancements – e-SivicMACS (8/8/25)

e-SivicMACS Enhancements

FY25-26 System Enhancements – e-SivicMACS (8/8/25)

- Self Password Reset – “Forgot Password” (Login Screen)
- Comprehensive Search Options for Work Schedules
 - Easily find the Required Work Schedules with enhanced Search options by Day, Start Time, End Time (Participant Data → Maintain Participant)
- Update Multiple Records for Current Participant and Sample Participant Data (Participant Data → Participant Batch)
- Option to sort on the “History” field during Cost Reporting for both MAC and Cost Settlement (Cost Settlement → Salaried/Contracted Staff; Admin Claim → Salaries & Benefits)
- Removal of Non-sampled staff Tab – Cannot claim for non-sampled staff starting July-September 2025 Quarter

FY25-26 System Enhancements – e-SivicMACS (8/8/25)

- RMTS Notification Changes

Notification Type	Timing related to the moment date and time	Who is Notified?
Pre-notification	Sometime in the working day prior to the moment	Participant only
Moment Notification	At the exact moment and time of the moment	Participant only
Reminder 1	Four (4) hours after the moment	Participant, Contact 1
Reminder 2	Twenty-four (24) hours after the moment	Participant, Contacts 1 and 2 (if listed)
Reminder 3	Thirty-six (36) hours after the moment	Participant, Contacts 1, 2 and 3 (if listed)
Reminder 4 (Final)	Ninety-six (96) hours after the moment (24 hours before it is marked as a non-response)	Participant, Contacts 1, 2, 3 and 4 (if listed)

*Times exclude Holidays and Weekends

* Recommended response before Reminder 4.

FY25-26 System Enhancements – MAXCapture (8/29/25)

MAXCapture Enhancements

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **PLEASE HOLD ALL SUBMISSIONS TO MAXCAPTURE FOR CERTIFIED REGISTERED NURSE PRACTITIONER SERVICES RENDERED ON OR AFTER JULY 1, 2025.**
- **ADDITIONAL INFORMATION WILL FOLLOW.**

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **MAXCapture Front-End Functionality Enhancements**
 - Copy Rosters between different Licensed Provider Types within the same Service Type
 - Maintain Provider Roster → Provider Roster Copy
 - Modified Column title in “Med Auth – Services” Tab
 - Changed from “Re-eval” to “Eval” in Maintain Student → Med Auth – Services

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **MAXCapture Front-End Functionality Enhancements**
 - Alert Messages are added for ACCESS Coordinator's Home Screen
 - Medical Authorizations by Service Type – Expiring (within the next 30 days) and Expired
 - IEPs -- Expiring (within 30 days) and Expired
 - Provider Licenses -- Expiring (within 30 days) and Expired
 - Services Pending Approval
 - Alert Messages are added for Supervisor's Home Screen
 - Services Pending Approval
 - Alert Messages are added for Provider's Home Screen
 - Services with Supervisor comments
 - Provider License -- Expiring (within 30 days) and Expired

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **MAXCapture Front-End Report Enhancements**
 - Pending Approval Summary Report
 - Added “From Date” and “To Date” to selection criteria (optional fields)
 - Service Details Snapshot Report
 - Added “School” to selection criteria

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **MAXCapture Upload Template Changes**
 - Tab 3. Medical_Auth_Services:
 - Changed Title for Column Q from “Re-eval?” to “Eval?”
 - Added New Column S titled “Eval End Date” for updating Eval End Date for a Med Auth without Service lines. This is an optional column

FY25-26 System Enhancements – MAXCapture (8/29/25)

- **MAXCapture Claim and Management Report Changes**
 - Changed from Denied to Suspended when a service is less than a full unit for billing. This way, services can continue to accumulate in future sweep cycles when separate logs are not entered at the same time.
 - Changed Description for CM202 exception to read “Medical Authorization is not available for this service on this date,” for clarity.
 - Modified Denial Code Descriptions.
 - Modified PAH-104 Management Report to add a new section for the prior year’s totals in addition to “YTD Prior Year”

Questions

