

## **COMMUNITY HEALTHCHOICES (CHC)**

### **OPERATIONS MEMORANDUM #2018-01**

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**SUBJECT:** Nursing Facility Services – Hospital Reserved Bed Days

**TO:** CHC-Managed Care Organizations (MCO)

**FROM:** Bureau of Policy Development and Communications Management

**DATE:** April 06, 2018

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#### **PURPOSE**

CHC-MCOs must comply with 55 Pa. Code §§ 1187.104 and 1189.103 except as they pertain to payment rates. A resident receiving nursing facility services is eligible for a maximum of 15 consecutive reserved bed days per hospitalization. CHC-MCOs will pay a nursing facility at a negotiated rate for a hospital reserved bed day if the nursing facility meets the overall occupancy requirements under 55 Pa. Code §§ 1187.104(b)(ii)(B) or 1189.103(b)(ii)(B) as applicable. This Operations Memorandum expands on CHC-MCO responsibility as it pertains to hospital reserved bed days under Section V-A-15 of the CHC Agreement.

#### **PROCEDURES**

Nursing facilities will continue to be notified by the Department of Human Services (Department) if they meet the qualifying criteria via the Case-Mix Index (CMI) report which is produced quarterly for each nursing facility. The CMI report will inform the nursing facility if they may bill for hospital reserved bed days in accordance with 55 Pa. Code §§1187.104(b)(ii)(B) or 1189.103(b)(ii)(B) as applicable. For example:

1. A qualifying nursing facility bills at the beginning of February for January hospital reserved bed days.
2. The nursing facility refers to their CMI report for the preceding August 1 picture date to determine if they qualify. See Attachment 1 for an example CMI report.

CHC-MCOs will receive a report from the department listing nursing facilities that do not qualify for payment for hospital reserved bed days. This report will be deposited into DocuShare prior to the first day of each calendar quarter. See Attachment 2 for an example Hospital Reserved Bed Days Report.

CHC-MCOs must develop a billing process for nursing facilities that qualify for payment of hospital reserved bed days.

### **NEXT STEPS**

1. Review this information with appropriate staff.
2. Contact the Bureau of Coordinated and Integrated Services if you have questions.