



OFFICE OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES BULLETIN

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SUBJECT:

Cost Centers for County Based Mental Health Services

BY:

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SCOPE:

This bulletin applies to County Mental Health Programs.

PURPOSE:

The purpose of this bulletin is to accommodate data reporting for the changing and growing array of services provided by county Mental Health Administrations using federal, state, and county funding. This bulletin establishes new cost centers, updates existing cost centers, and combines existing cost centers. It enables appropriate reporting and monitoring of expenditure and service information for a number of community mental health services. The reporting of county mental health program costs must conform to the cost centers identified in this bulletin beginning with the County Human Service Plans and Income and Expenditures Report for State Fiscal Year 2026-2027.

DISCUSSION:

The Office of Mental Health and Substance Abuse Services (OMHSAS) and other state mental health authorities across the country are required to provide service utilization, performance measure, and consumer outcome indicator information to the federal Substance Abuse and Mental Health Services Administration (SAMHSA) on mental health service recipients. This data is also used by decision makers such as the Pennsylvania General Assembly and other interested mental health stakeholders, and it is used to demonstrate county government accountability with public funds.

OMHSAS first issued a cost center bulletin in 1994 and updated it in 2012. OMHSAS is updating the bulletin again to clarify and modernize language and to incorporate changes in the Pennsylvania mental health system since the last cost center bulletin was issued in 2012.

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:
Office of Mental Health and Substance Abuse Services, Bureau of Policy, Planning and Program Development, P.O. Box 2675, Harrisburg, PA 17105. General Office Number 717-772-7900

The prior cost center bulletin specified that telehealth was allowable within specific cost centers. For example, the bulletin provided that telepsychiatry was allowable under cost center 3.06 Outpatient. References to telehealth have been removed from this bulletin because telehealth is now a widely used service delivery modality and is no longer limited to only a select few cost centers. For additional information on allowable uses of telehealth, please consult *OMHSAS-22-02 Revised Guidelines for the Delivery of Behavioral Health Services Through Telehealth*, or its successor.

Additional significant updates to the cost centers include:

- 3.11 Adult Developmental Training and 3.13 Facility Based Vocational Rehabilitation Services have been incorporated into newly established cost center 3.31 Community Participation Support.
- 3.21 Emergency Services has been expanded and renamed to reflect all Mental Health Procedures Act commitments, which includes costs associated with Assisted Outpatient Treatment.
- Cost center 3.32 Intensive Behavioral Health Services is newly created. It incorporates costs previously reported under 3.25 Children's Psychosocial Rehabilitation Services and 3.26 Children's Evidence Based Practices.
- 3.33 First Episode Psychosis Services has been added as a new cost center because it is a service that was developed in Pennsylvania after 2012.
- 3.30 Student Assistance Program Services and 3.34 Projects for Assistance in Transition from Homelessness have been created to clearly identify costs related to these ongoing programs.

OMHSAS worked collaboratively with county mental health programs and other stakeholders to update the cost centers.

COST CENTER DEFINITIONS:

3.01 Administrator's Office

This cost center is for activities and services managed by the County Mental Health Administrator's Office. These activities include:

- a. The overall administrative, programmatic, and fiscal responsibility for the county mental health program
- b. Development of planning documents to address county needs, support local planning efforts, and improve the service delivery system
- c. Conducting research projects, evaluating program effectiveness, analyzing the needs of specific groups, and determining the availability of services to the public
- d. Maintaining relationships with the County Mental Health Board, OMHSAS and its regional offices, contracted service providers, and family/consumer groups.
- e. Initiating guardianship proceedings
- f. Supporting the activities of the County Mental Health Board

For more information, see Title 55, Pennsylvania Code, Chapter 4200, County Board and Program Administration.

3.02 Community Services

This cost center includes the cost of programs and activities provided to community human service agencies, professionals, and the general public to increase awareness and knowledge of the mental health service delivery system and mental health disorders. Prevention, consultation and education services are also included in this cost center.

Community Services activities include:

- a. Providing advice and expertise to professionals or other human service agencies on mental health disorders and services
- b. Sharing educational information with the general public and community agencies about services available through the county program
- c. Developing activities, programs, and community resources to reduce the incidence of mental health disorders, such as prevention and community awareness programs that promote mental health, resiliency, and recovery
- d. Conducting activities to build community awareness and acceptance

3.03 RESERVED

3.04 Targeted Case Management

This cost center includes Targeted Case Management (TCM) services that help individuals with serious mental illness (SMI) and children diagnosed with or at risk of serious emotional disturbance (SED) gain access to needed medical, social, educational, and community resources. TCM is designed to help individuals achieve greater independence, participate in school or work, strengthen social supports, and reduce hospitalization. These services connect people with natural supports, community resources, and specialized mental health treatment, rehabilitation, and other supports. TCM staff work in defined units such as Intensive Case Management (ICM), Blended Case Management (BCM), or Resource Coordination (RC), with limited caseloads.

Only services included in an approved county plan or rebudget may be reported under this cost center.

TCM services include:

- a. Assessing and understanding the individual's history and current life situation
- b. Developing a service plan based on the individual's strengths and goals, including supports to help them live in the community
- c. Helping the individual gain access to services and resources identified in the treatment or service plan
- d. Monitoring service delivery to ensure the individual's needs are being met
- e. Problem solving and advocating for the individual to gain access to needed services and benefits
- f. Assisting individuals in identifying, accessing, and learning how to use community resources
- g. Helping individuals to build informal support networks
- h. Linking individuals with needed services

For more information, see Title 55, Pennsylvania Code, Chapter 5221, Mental Health Intensive Case Management, *OMHSAS-10-03 Blended Case Management (BCM) - Revised*, and *OMH 93-09 Resource Coordination: Implementation*, or their successors.

3.05 RESERVED

3.06 Outpatient

This cost center applies to treatment-focused services provided to individuals who are not admitted to a hospital, institution, or community mental health facility for twenty-four hour care. These services may be provided to an individual or their family and may include services prior to or after inpatient or institutional care has been provided. Outpatient treatment would be specified on an individual's treatment plan. Outpatient activities include:

- a. Psychiatric, psychological, or therapeutic services
- b. Supportive counseling for family members or other involved persons
- c. Individual or group therapy
- d. Treatment plan development, review, and re-evaluation of a client's progress
- e. Evaluations, medication clinic visits, and medical treatment required as part of psychiatric services
- f. Psychological testing and assessment
- g. Mobile mental health treatment and mobile medication management

The requirements for psychiatric outpatient clinics are set forth in Title 55, Pennsylvania Code, Chapter 5200, Psychiatric Outpatient Clinics.

3.07 Psychiatric Inpatient Hospitalization

This cost center applies to treatment or services provided to an individual in need of twenty-four hours of continuous psychiatric hospitalization. The activities involve care in a licensed psychiatric inpatient facility. Psychiatric inpatient hospitalization activities include:

- a. Diagnostic study or evaluation
- b. Intensive psychiatric inpatient treatment at the onset of an illness, or under periods of stress
- c. Close supervision necessitated by the inability of an individual to function independently
- d. Treating medical needs associated with the psychiatric inpatient treatment, medication stabilization, and intensive services required as part of the psychiatric inpatient treatment program
- e. Extended acute care

3.08 Partial Hospitalization

This cost center is to be used for non-residential treatment services delivered in a facility licensed by OMHSAS for individuals with moderate mental illness or SMI and children with SED who require less than twenty-four hour continuous care but require more intensive and comprehensive services than are offered in outpatient treatment. Partial hospitalization services may be: 1) a day service designed for individuals able to return to their home in the evening, 2) an evening service designed for individuals working and/or in residential

care, 3) a weekend program and /or 4) a day or evening program in conjunction with school. Partial Hospitalization activities include:

- a. Medical, psychiatric, psychological, and psychosocial treatment services, including individual, family, and group psychotherapy
- b. Health education, to include basic physical and mental health information, nutrition information, and assistance in purchasing and preparing food, personal hygiene instruction, basic health care information, childcare information, family planning information and referral, and information on prescribed medications
- c. Instruction in the basic care of the home or residence for daily living, and in age-appropriate developmental skills
- d. Instruction in basic personal financial management for daily living
- e. Medication administration and evaluation
- f. Social interaction and pre-vocational service instruction
- g. Crisis counseling

For more information, please refer to Title 55, Pennsylvania Code, Chapter 5210 Partial Hospitalization.

3.09 RESERVED

3.10 Mental Health Crisis Intervention Services

This cost center is to be used for immediate, crisis-oriented services designed to ameliorate or resolve precipitating stress, which are provided to adults or children and their families who exhibit an acute problem of disturbed thought, behavior, mood or social relationships. The services provide rapid response to crisis situations, which threaten the well-being of the individual or others. Mental Health Crisis Intervention Services activities include intervention, assessment, counseling, screening, and disposition services in the following categories:

- a. Telephone crisis services
- b. Walk-in crisis services
- c. Mobile crisis services (individual-delivered)
- d. Mobile crisis services (team-delivered)
- e. Medical mobile crisis services (team-delivered)
- f. Crisis residential services
- g. Crisis in-home support services

Only those services delivered by facilities licensed as Mental Health Crisis Intervention Services by OMHSAS may be reported under this cost center.

3.11 RESERVED

3.12 Community Employment and Employment Related Services

There are two different types of employment services included in this cost center. One is employment in a community or employment setting which combines vocational training in a business or industry setting. That includes transitional employment, industry-integrated vocational programs, mobile work forces, enclaves, and affirmative industries or businesses. The other type is Supported Employment (SE), which is a generally

recognized Evidence Based Practice (EBP). SE includes competitive, community-based job placements based on consumer choice and readiness as well as job search and employment supports.

3.13 RESERVED

3.14 Social Rehabilitation Services

This cost center refers to programs or activities designed to teach or improve self-care, personal behavior, and social adjustment for adults and children with mental illness. Social Rehabilitative activities are intended to make community or independent living possible by increasing the individual's level of social competency and by decreasing the need for structured supervision. Social Rehabilitation activities include:

- a. Developmental supports which enhance habits, attitudes, coping, and social skills, including but not limited to cognitive development, affective development, communication development, and physical skills development services
- b. Activities of daily living skills development
- c. Problem-solving skills development
- d. Specialized therapies (such as art, music, and movement) provided by a licensed practitioner that are not delivered in an OMHSAS licensed facility
- e. Educational services and general skill level development to enhance employability
- f. Drop-in centers

3.15 Family Support Services

This cost center refers to support services to assist individuals with SMI; children with, or at risk of SED, and their families, to remain at home with minimal disruption to the family unit. The following list, which is not exhaustive, outlines the variety of services that may be reported in the Family Support Services cost center:

- a. Homemakers (person who manages a household) and family caregivers
- b. Therapeutic and community activities including camps
- c. Sign language interpreter services, Teletypewriter (TTY) equipment, and assistive technology
- d. Apartment furnishings for individuals released from an institution
- e. Family visits to loved ones placed in a remote treatment facility
- f. Community centers that include programs such as fitness, learning, and recreational programs
- g. Attendance at conferences or meetings
- h. Legal advocacy
- i. Resource materials and family training for family members who care for the individual
- j. Non-emergency transportation, including bus passes

NOTE: This cost center does not include Family-Based Mental Health Services or family support services provided as part of Family-Based Mental Health Services.

3.16 Community Residential Services

This cost center applies to care, treatment, rehabilitation, habilitation, and social and personal development services provided to individuals in a community based residential program which is a Department-licensed or approved community residential agency or home. Community residential services are intended for individuals capable of benefiting from social and personal development services away from their own homes or family, or for children with SED who cannot be maintained in their own home. Included in this category are the room and board costs associated with the residence. Those costs include food, clothing, shelter, childcare, personal incidentals for children, reasonable travel costs for the child to visit family, and school supplies. The settings include, but are not limited to:

- a. Community Residential Rehabilitation Services (CRRS) for adults or Community Residential Rehabilitation (CRR) host home services for children
- b. Personal care facilities
- c. Family living homes
- d. Long term structured residence (LTSR) facilities
- e. Psychiatric residential treatment facilities
- f. OMHSAS certified residential treatment facilities
- g. Enhanced/specialized personal care facilities
- h. Non-hospital acute care

Costs for personal care homes can only be included if the personal care home is not receiving the individual's Supplemental Security Income (SSI) payment. Counties need to ensure a reasonable effort is made to assist the individual in obtaining benefits under SSI and/or Social Security Disability Insurance (SSDI).

For more information, please refer to Title 55, Pennsylvania Code, Chapter 5310 Community Residential Rehabilitation Services for the Mentally Ill; Chapter 2600 Personal Care Homes; Chapter 5320 Requirements for Long-Term Structured Residence Licensure; Chapter 3800 Child Residential and Day Treatment Facilities; and *Medical Assistance Bulletin (MAB) 01-93-04 Payment for Mental Health Services Provided in a Residential Treatment Facility for Eligible Individuals Under 21 Years of Age*, or its successor.

NOTE: This cost center does not include Mental Health Housing Support Services or Crisis Residential Services.

3.17 Family-Based Mental Health Services

This cost center includes comprehensive services designed to assist children under 21 years of age with an SMI or SED who are at risk of psychiatric hospitalization or out-of-home placement, and their families. The goal of Family-Based Mental Health Services (FBMHS) is to enable parents to care for their children who have SMI or SED at home and to reduce the need for out-of-home-placements. This is an OMHSAS-licensed program which offers mental health treatment, casework services, and family support. Services are available twenty-four hours a day, seven days a week, for up to thirty-two weeks – or longer, if deemed medically necessary. FBMHS are team-delivered by mental health professionals and mental health workers, primarily in the family home. The cost of

all services provided with FBMHS funds, including family support services provided as part of FBMHS, should be reported in this cost center.

3.18 RESERVED

3.19 RESERVED

3.20 Administrative Management

This cost center is for activities and administrative functions by staff related to intake into the county mental health system and the appropriate and timely use of available resources and specialized services to best address the needs of individuals seeking assistance. Services are available for all individuals who have a mental health diagnosis listed in the most recent edition of the Diagnostic and Statistical Manual of Mental Disorders or the International Classification of Diseases.

Services are delivered for the purposes of facilitating and monitoring an individual's access to mental health services and community resources. The activities include, but are not limited to:

- a. Processing intake for the Base Service Unit, which includes assessments, development of a care plan, and referrals to services
- b. Verification of disability
- c. Determination of liability for individuals receiving community mental health services
- d. Authorization for services
- e. Monitoring service delivery by review of evaluations, progress notes, treatment/service plans, and other written documentation of services
- f. Management of individuals' case records
- g. Direct service to individuals by administrative case managers as described below:
 1. Coordination of service planning with state mental hospitals and other out-of-home placement facilities with other systems
 2. Offering supportive listening and providing guidance with problem-solving to the individual, their families, and significant others
 3. Assistance with obtaining services in the community by researching, applying for, and following up with the service provider
 4. Contact with family, friends, school personnel and significant others to develop or enhance the individual's support network
 5. Advocacy efforts to improve an individual's life situation, promote an individual's choice, improve an individual's services, and eliminate stigma

3.21 Mental Health Procedures Act Commitments

This cost center includes activities and administrative functions that are related to voluntary or involuntary commitment under the Mental Health Procedures Act (MHPA), including any involvement from County Administrator's office staff. Activities include, but are not limited to the following:

- a. Mental health delegate services
- b. Emergency psychiatric evaluations to determine the need for psychiatric inpatient care
- c. Searches for placement in an inpatient facility (bed searches)
- d. Emergency transportation
- e. Legal fees associated with the commitment process
- f. Mental health administrative costs associated with Assisted Outpatient Treatment (AOT) for counties that have not opted out of AOT

3.22 Housing Support Services

This cost center includes programs and resources designed to help individuals and families secure, maintain, or regain safe and stable housing. Housing Support Services include pre-tenancy (transition) supports and tenancy-sustaining supports delivered in the community to help individuals access housing, build and practice independent living skills, and identify tenancy risks early to prevent housing loss. Housing Support Services include the following:

- a. Housing location/re-location assistance
- b. Roommate assistance
- c. Renter skills training
- d. Emergency rent or utility payments
- e. Landlord/tenant negotiations
- f. Rent guarantees
- g. Security deposits for rent or utilities
- h. Furniture and household goods
- i. Moving assistance
- j. Repair guarantees
- k. Interim rent assistance
- l. Assistance in obtaining housing benefits
- m. Life skills training
- n. Training in tenant rights and responsibilities
- o. Planning and technical assistance costs associated with matching individuals with appropriate housing situations

Supported Living combines housing with tailored support services for individuals with mental health conditions who want to live as independently as possible. Programs aim to promote recovery, stability, and autonomy while providing access to care and social integration. The setting may be a private residence, apartment, host home, or foster home, and the services may include life skills or treatment.

Permanent Supportive Housing (PSH) is a generally recognized EBP. PSH is provided in a setting in which the individual holds a lease (or equivalent tenancy rights) and support services are available but not a requirement to retain housing.

3.23 Assertive Community Treatment Teams and Community Treatment Teams

This cost center includes costs associated with Assertive Community Treatment (ACT) teams and Community Treatment Teams (CTT). ACT is a generally recognized EBP designed for individuals with SMI. ACT teams operate as self-contained programs that

provide a full range of services through a multidisciplinary team. The standards and guidelines for ACT services are set forth in *OMHSAS Bulletin 08-03 Assertive Community Treatment*, or its successor.

CTTs include individuals with clinical, rehabilitation, and other expertise. CTT services are intended for individuals who have not achieved or maintained health and stability in the community, and who would continue to experience hospitalization, incarceration, psychiatric emergencies, and/or homelessness without these services.

3.24 Psychiatric Rehabilitation Services

This cost center includes Psychiatric Rehabilitation Services (PRS), which is a service that restores community functioning and well-being for individuals 14 years of age or older with a mental illness that seriously impairs functioning by promoting recovery, full community integration, and improved quality of life. PRS are collaborative, person-directed, individualized, and evidence-based in approach and focused on helping individuals develop skills and access resources needed to increase their capacity to be successful and satisfied in the living, working, learning, socializing, and wellness domains of their choice. PRS assist individuals with long-term psychiatric disabilities in developing, enhancing, and/or retaining psychiatric stability, social competencies, personal and emotional adjustment, and/or independent living competencies so that they may experience more success and satisfaction in the environment of their choice, and can function as independently as possible. This cost center applies to PRS provided in a PRS facility or in the community. The PRS facilities are licensed by OMHSAS. Services delivered by facilities that have been accredited by Clubhouse International, its successor, or another similar nationally recognized entity that provides standards for the clubhouse model would be included in this cost center.

For more information, please refer to Title 55, Pennsylvania Code, Chapter 5230 Psychiatric Rehabilitation Services.

3.25 RESERVED

3.26 RESERVED

3.27 Peer Support Services

This cost center includes services provided by Peer Support Services (PSS) provider agencies licensed by OMHSAS. PSS are provided to individuals who are at least 14 years of age and older and meet the qualifications set forth in *OMHSAS-24-05 Peer Support Services*, or its successor. PSS are multi-faceted and include, but are not limited to the following:

- a. Individual advocacy
- b. Psychoeducation
- c. Development of natural supports
- d. Support of work or other meaningful activity of the individual's choice
- e. Crisis management support
- f. Skills training
- g. Assisting with effective utilization of the service delivery system

- h. Coordination of and linkage to other service providers

3.28 Consumer Driven Services

This cost center includes services that do not meet the licensure requirements for psychiatric rehabilitation programs, but which are consumer-driven and extend beyond social rehabilitation services. Examples of services that would fit within this cost center include:

- a. Fairweather lodge programs
- b. Peer programs that do not meet the guidelines established in the Peer Support Services bulletin (i.e., are not MA-enrolled and OMHSAS-licensed)
- c. Compeer programs
- d. Peer-to-peer programs
- e. Clubhouses that are not licensed by OMHSAS or do not have International Center for Clubhouse Development credentials
- f. Warmlines
- g. Peer monitoring services

3.29 Transitional and Community Integration Services

This cost center includes services that support individuals who are transitioning from facilities, institutions, or incarceration, as well as diversion programs for individuals at risk of incarceration or institutionalization, adult outreach services, and homeless outreach services. Services may have a dual focus such as helping individuals reintegrate into the community or be services directed to the underserved or atypical populations. This cost center captures the below services and activities that cannot be appropriately billed as case management.

- a. Forensic services, which include mental health court activities not otherwise characterized and services that are provided in jail settings to the general prison population or to those housed in inpatient/crisis units within the prisons
- b. Geriatric services, which include assessment and service plan development provided in a variety of settings such as a nursing facility, personal care facility or the individual's home
- c. Continuity of care team activities, which include:
 - 1. Monitoring admissions and discharges from state hospitals and community hospitals
 - 2. Working with individuals to ensure that the necessary services are provided to prevent further hospitalizations
 - 3. Monitoring individuals' compliance with agreed-upon treatment plans

3.30 Student Assistance Program Services

This cost center applies to prevention and early intervention services provided through the Student Assistance Program (SAP). SAP is designed to identify, support, and refer students who may be experiencing behavioral health concerns, substance use issues, or other challenges that impact learning and their well-being to appropriate supports and services. SAP services are delivered in collaboration with schools, families, and community resources to promote student success and resiliency. SAP activities include:

- a. Screening and assessment of students referred for behavioral health or related

- concerns
- b. Consultation and collaboration with school staff, parents/guardians, and community providers
 - c. Development of referral recommendations for treatment, prevention, or support services
 - d. Monitoring and follow-up on referred students to ensure connection with appropriate services
 - e. Participation in school-based SAP team meetings to address student needs
 - f. Delivery of prevention and early intervention activities aimed at reducing risk factors and promoting resiliency among students
 - g. Providing education and resources to schools, students, and families about behavioral health, substance use, and available supports

3.31 Community Participation Support

This cost center includes day habilitation and prevocational services that provide opportunities and supports for community inclusions as well as build interest in and develop skills for potential competitive integrated employment consistent with the individual's preferences, choices, and interests. Included are services that contribute toward the individual developing and sustaining a range of social roles and relationships, building natural supports, increasing independence and potential for employment, and experiencing meaningful community participation and inclusion. Community Participation Support services are provided by providers licensed under Title 55, Pennsylvania Code, Chapter 2380 Adult Training Facilities; Title 55, Pennsylvania Code, Chapter 2390 Vocational Facilities; or Title 6, Pennsylvania Code, Chapter 11 Older Adult Daily Living Centers.

3.32 Intensive Behavioral Health Services

This cost center encompasses a wide array of therapeutic interventions designed to meet the needs of individuals under 21 years of age in their homes, schools, and communities. Intensive Behavioral Health Services (IBHS) includes individual services, applied behavior analysis (ABA) services, group services, and evidence-based therapy (EBT) delivered through individual services, ABA services, or group services.

Individual services are intensive therapeutic interventions and supports that are used to reduce and manage identified therapeutic needs, increase coping strategies and support skill development to promote positive behaviors with the goal of stabilizing, maintaining, or maximizing functioning of a child, youth, or young adult in the home, school, or other community setting.

ABA services are the design, implementation, and evaluation of environmental modifications, using behavioral stimuli and consequences, to produce socially significant improvement in human behavior or to prevent loss of attained skill or function including the use of direct observation, measurement, and functional analysis of the relations between environment and behavior.

Group services are therapeutic interventions provided primarily in a group format through psychotherapy; structured activities, including ABA services; and community integration

activities that address a child's, youth's, or young adult's identified treatment needs. The following list of programs are approved to be provided as EBT programs in IBHS:

- a. Multisystemic Therapy (MST)
- b. MST for problematic sexual behavior (MST-PSB)
- c. MST-Psych
- d. Functional Family Therapy (FFT)
- e. Parent-child interaction therapy (PCIT) provided in a licensed location that meets all the physical site requirements of the model

3.33 First Episode Psychosis Services

This cost center includes Coordinated Specialty Care (CSC) for First Episode Psychosis (FEP). CSC for FEP is a generally recognized EBP designed for individuals experiencing their first episode of psychosis. FEP teams operate as self-contained programs that provide a range of services through a multidisciplinary team. This cost center can be used only by counties that have FEP programs approved by OMHSAS. These services include:

- a. Team leadership
- b. Pharmacotherapy and primary care coordination
- c. Psychotherapy
- d. Certified peer support
- e. Supported education and employment
- f. Case management
- g. Family education and support

3.34 Projects for Assistance in Transition from Homelessness

This cost center includes all non-housing costs for the Projects for Assistance in Transition from Homelessness (PATH) program. PATH provides resources to reduce or eliminate homelessness for individuals with SMI and co-occurring substance use disorders (COD) who are experiencing homelessness or at imminent risk of becoming homeless. This cost center can only be utilized by counties who receive federal PATH funds from OMHSAS. Allowable non-housing PATH services include:

- a. Outreach services
- b. Screening and diagnostic treatment services
- c. Habilitation and rehabilitation services
- d. Community mental health services
- e. Alcohol or drug treatment services
- f. Staff training, including the training of individuals who work in shelters, mental health clinics, substance use disorder programs, and other sites where homeless individuals require services
- g. Case management services, including:
 1. Preparing a plan for the provision of community mental health services to eligible homeless individuals and reviewing such plan
 2. Providing assistance in obtaining and coordinating social and maintenance services for eligible homeless individuals, including services relating to daily living activities, personal financial planning, transportation services, habilitation and rehabilitation services, prevocational and vocational services, and housing services

3. Providing assistance to eligible homeless individuals with obtaining income support services, including housing assistance, supplemental nutrition assistance program benefits, and supplemental security income benefits
 4. Referring eligible homeless individuals for other appropriate services
 5. Providing representative payee services in accordance with section 1631(a)(2) of the Social Security Act [42 U.S.C. 1383(a)(2)] if the eligible homeless individual is receiving aid under Title XVI of such Act [42 U.S.C. 1381 et seq.] and if the applicant is designated by the Secretary to provide such services
- h. Supportive and supervisory services in residential settings
 - i. Referrals for primary health services, job training, educational services, and relevant housing services

Allowable PATH housing services should not be reported under this cost center. Allowable PATH housing services including minor renovation, expansion, and repair of housing, planning of housing, technical assistance in applying for housing assistance, improving the coordination of housing services, security deposits, the cost associated with matching eligible homeless individuals with appropriate housing situations, and one-time rental payments to prevent eviction should be reported in cost center 3.22 Housing Support Services.

3.98 Other Services

This cost center is for activities or programs which cannot be accurately reported in any of the previously cited cost centers. The specific activity or program reported in this cost center must be described on all reporting forms submitted to the Department of Human Services. Use of this cost center requires prior approval from the Department. The request should be sent to ra-pwomhsascountysup@pa.gov.

OBSOLETE BULLETIN:

This bulletin obsoletes *OMHSAS 12-02, Cost Centers for County Based Mental Health Services*, issued March 26, 2012.