

SAFETY SUGGESTION / NEAR-MISS REPORT FORM

Please use this form to share your suggestions on improving safety, explain near-misses, or call attention to unsafe practices. Feel free to report anonymously, but if your name is included, staff can seek clarifying information about your suggestion and you will be notified of any corrective actions taken.

Explanation of suggestion, near-miss situation, or unsafe practice

What benefit will be received if the suggestion is implemented?

Is there a cost associated with the suggestion?

Yes

No

Unsure

Estimated Cost \$

In your opinion, is there an immediate health or safety concern if the idea is not implemented? Please explain.

Yes

No

Unsure

Your name (optional)

Date

Work Phone Number or E-Mail

Submit



If printing form, return completed form to:

Tim Burke, DGS Safety Coordinator – timburke@pa.gov
401 North Street
Rm 403 North Office Building
Harrisburg, PA 17125