

Date of Issue: June 26, 2023

Department of General Services
Energy and Resource Management Office
401 North Street, Room 403 North Office, Harrisburg, PA 17120

Bulletin Number 1

on

Project No. GESA 2023-2C – Request for Quotes for Consulting Services for a
Guaranteed Energy Savings Project at:
Department of Corrections, SCI Mercer, Mercer, Pennsylvania

Quote Submission Deadline: Monday, July 17, 2023
Time of Opening: 2:00 PM

RFQ Changes

1. On the "Energy Consultant Information Form", replace item D with the following:

D. In the space provided below, indicate and list driving distances (in miles) from the office where the on-site personnel will be located to the project site. Use actual street addresses and Google or MapQuest to determine driving distance.

_____ Miles

The amended form is attached to this bulletin as Attachment A.



Rebecca Tomlinson, RFQ Coordinator
Energy & Resource Management Office

Please acknowledge receipt of Bulletin by email response to Becky Tomlinson at:
retomlinso@pa.gov

**Attachment A
to
Bulletin No. 1
for
GESA 2023-2C DOC SCI Mercer**

ENERGY CONSULTANT INFORMATION FORM
 (Complete in INK or TYPE only - DO NOT use pencil)

DGS GESA-2023-2C SCI Mercer Consultant
LOCATION: Department of Corrections, SCI Mercer, Mercer County, PA

COMPLETE ALL APPLICABLE AREAS

Pa. Vendor ID Number: All GESA Consultants must be approved thru the DGS ITQ process: http://www.dgs.internet.state.pa.us/ITQ/Default.aspx	
ITQ CONTRACT NO.	4400016426
CONSULTANTS BUSINESS NAME:	
CONTACT AND TITLE OF PERSON:	
ADDRESS:	
PHONE NUMBER:	
E-MAIL ADDRESS:	

A. List the number of full-time personnel currently employed with the firm. Each person should be counted only once. Do not include Sub-Consultants. Discuss use of Sub-Consultants in Section "D" and "E", below.

	REGISTERED	PROF. DEGREE	CEM	OTHER	TOTAL
Architect					
Civil/Structural Engineer					
Mechanical Engineer					
Electrical Engineer					
Account Manager					
Project Managers					
Site Inspectors					
Measurement & Verification					
Other/Specialist					

B. **Submit as a separate page to this form, on one (1) page**, identify no more than three (3) projects that best illustrate your firm's current qualifications to perform the review and construction services for this project. DO NOT list projects by consultants or by staff that will not be assigned to this project. Use the categories bulleted immediately below in describing identifying projects.

- Project Name
- Location
- General Description of work performed by Consultant on this project
- Gross Const. Cost
- Duties Performed
- Fee
- Comments
- Contact References (include Email and Telephone No.)

C. **Submit as a separate page to this form, on one (1) page**, listing the Key Sub-Consultant(s) (if needed) who will be retained to assist in the consultant's process. Sub-Consultants Basic Service work in sum-total must be less than 50% of Total Basic Service Fees. Use the categories bulleted immediately below in listing Key Sub-Consultants.

- Name of Sub-Consultant
- Address
- Specialty/Discipline
- Number of Projects Worked together
- Value of Projects Worked Together

D. **In the space provided below**, indicate and list driving distances (in miles) from the office where the on-site personnel will be located to the project site. Use actual street addresses and Google or MapQuest to determine driving distance.

_____ Miles

E. **Submit as a separate page to this form, on one (1) page**, provide any additional comments or description of relevant information supporting your selection for Consulting Services on this Project. Information specifically related to this project is preferred over boilerplate or general marketing material. Why should your firm be selected for this assignment?