

APPENDIX D

Small Diverse Business and Veteran Business Enterprise

Participation Summary Sheet and Attachments:

SDB-1: Instructions for Completing the Small Diverse Business (SDB) Participation Submittal

SDB-2: SDB Participation **Submittal**

SDB-3: SDB Utilization Schedule

SDB-4: Guidance for Documenting Good Faith Efforts to Meet the Small Diverse Business (SDB) Participation Goal

SDB-5: Good Faith Efforts Documentation to Support Waiver Request of SDB Participation Goal

VBE-1: Instructions for Completing the Veteran Business Enterprise (VBE) Participation Submittal and Utilization Schedule

VBE-2: VBE Participation **Submittal**

VBE-3: VBE Utilization Schedule

VBE-4: Guidance for Documenting Good Faith Efforts to Meet the Veteran Business Enterprise (VBE) Participation Goal

VBE-5: Good Faith Efforts Documentation to Support Waiver Request of VBE Participation Goal

Small Diverse Business (SDB) and Veteran Business Enterprise (VBE)

Participation Summary Sheet

The Issuing Office and BDISBO have set SDB and VBE Participation Goals for this RFQ. This is a significant programmatic change from the SDB and SB Participation program contained in prior best value solicitations issued by the Commonwealth. Bidders/Offerors now must agree to meet the SDB and VBE Participation Goals in full or demonstrate they have made Good Faith Efforts to meet both Goals. Important information regarding this new program is set forth in Section 3 of the RFQ and the Attachments listed below.

Solicitation/Project #: GESA 2019-2

Issuing Agency: Department of General Services

Name of Procurement/Project: GESA 2019-2 DGS Capitol Complex

SDB Participation Goal (for MBE, WBE, LGBTBE, and DOBE): 25 %

VBE Participation Goal (for VBE and SDVBE): 8 %

* The Issuing Office and BDISBO will re-assess the SDB and VBE Participation Goals after the completing of the IGA and may lower either or both Participation Goals but will not increase either Participation Goal.

Bidder/Offeror Company Name: _____

Bidder/Offeror Contact Name: _____

Bidder/Offeror Contact Email: _____

Bidder/Offeror Contact Phone Number: _____

Attachments:

- SDB-1 Instructions for completing SDB Participation Submittal and SDB Utilization Schedule
- SDB-2 SDB Participation Submittal
- SDB-3 SDB Utilization Schedule
- SDB-4 Guidance for Documenting Good Faith Efforts to meet the SDB Participation goal
- SDB-5 Good Faith Efforts Documentation to Support Waiver Request of SDB Participation Goal

- VBE-1 Instructions for completing VBE Participation Submittal and VBE Utilization Schedule
- VBE-2 VBE Participation Submittal
- VBE-3 VBE Utilization Schedule
- VBE-4 Guidance for Documenting Good Faith Efforts to meet the VBE participation goal
- VBE-5 Good Faith Efforts Documentation to Support Waiver Request of VBE Participation Goal